

2 Month Determination Period

The 2 Month determination period is defined as follows;

Periods of time during which the council is awaiting responses to correspondence etc. between these two dates should be included. Count all applications where decision notices are issued during the reporting period. Time starts when a valid application (See paragraph 63 of Planning Advice Note 40: Development Control) is received by the council, and finishes on the date when the decision notice is issued.

Months are to be measured as being from a specific day in one month until the day with the preceding date in the following or subsequent months (e.g. 5 April - 4 May; 23 June - 22 August; 9 December - 8 March). Therefore, if a valid application is received on 23 June and is dealt with by 22 August it counts as being dealt with within the '2 month target'. However, if it is not dealt with until the 23 August or thereafter, it is outwith the '2 month target'.

There are a number of dates where this may cause confusion and, in the interests of consistency, the following approach should be adopted. Where a valid application is received on the 29, 30 and 31 December, the 28 February should be treated as the end of the 2 month period. If it is a leap year then the end of the 2 month period for those valid applications received on the 30 and 31 December is the 29 February. Where an application is valid on the first day of the month this should be determined by the last day of the following month (i.e. 1 May - 30 June; 1 September - 31 October). Where an application is received on the last day of the month the targets would be the same as those shown in the Accounts Commission (i.e. 30 June - 29 August; 31 July - 30 September). We acknowledge that this may mean that in a limited number of cases, the end of the 2 month period will end on the same day for valid applications received on different days, e.g. the 2 month period for valid applications received on both 31 July and 1 August will be 30 September.