

# **Independent Review Panel Meeting**

## **Minutes of meeting**

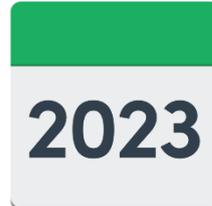
**Easy Read Version**

**May 2023**

# Independent Review Panel Meeting



## Minutes of meeting



## Who was at the meeting?

**Chair:** Sue Bruce - Chair of the Independent Review of Inspection, Scrutiny and Regulation of Social Care in Scotland (IRISR)

**Vice Chair:** Stuart Currie - of the Independent Review of Inspection, Scrutiny and Regulation of Social Care in Scotland (IRISR)



### Independent Review Panel Members

- Gordon Black
- Lillian Cringles
- Lee Knifton
- Megan Moffat
- Neelam Bakshi
- Kate Sang
- David Strang
- Satjit Singh

### Scottish Government staff and secretariat

A **secretariat** is an admin team that gives support with meetings



- Kerry Brooks
- Arlene Crockett
- Laura Ferguson
- Iain MacAllister

## Items and actions

### Approval of minutes from the last meeting



An **action** is what will happen.

**Action:** Minutes from December meeting agreed and will be published on the IRISR website.

### Update on impact assessments



The **Equality Impact Assessment** will be changed with information from the Panel.

**Equality Impact Assessments** are ways to make sure the way people work, and work policies treat everyone fairly and equally.

### Update on stakeholder engagement



**Stakeholders** are people and organisations who support our work.



**Engagement** is when we communicate with people or have events to find out what they think about things.

The Chair and Vice Chair talked about the **expert witness** meetings that have happened.



**Expert witness** meetings happen between the Chair, Vice Chair and people who know a lot about:

- social care services
- how social care services are checked and inspected
- the rules in social care services



The Panel suggested other people and organisations for the Chair and Vice Chair to get in touch with.



The secretariat team will give information about the IRISR stakeholder engagement at the February meeting.

## Update on stakeholder information



The secretariat will share information with the Panel on **Objective Connect**.

**Objective Connect** is a safe way for a group to share documents online.



The information is about:

- stakeholder engagement
- **research** - getting facts, figures and information about something
- links to **case studies** – a short report about someone's real experience

## Panel discussion - Theme 2: What needs to be inspected, scrutinised and regulated?



The Panel members shared their expertise and opinions about what needs to be inspected and regulated across social care services.

**Expertise** is when someone knows a lot about something.



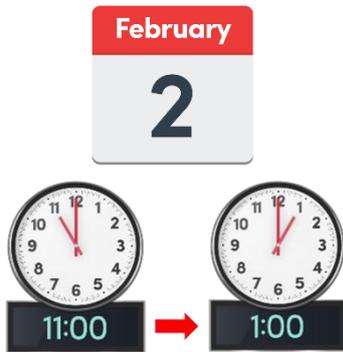
**Inspected** and **scrutinised** both mean checked and looked at very closely.

**Regulated** means making rules about something.



The next Panel discussion will be:  
How should inspection, scrutiny and regulation be carried out?

## Date of next meeting



The next Independent Review Panel meeting will be on 2 February from 11am to 1pm at COSLA Conference Centre, Edinburgh.



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