

Independent Review Panel Meeting

Minutes of meeting 12/10/2022

Independent Review panel meeting



Minutes of meeting



Who was at the meeting?



Dame Sue Bruce (Chair, Independent Review of Inspection, Scrutiny and Regulation IRISR)

Stuart Currie (Vice Chair, Independent Review of Inspection, Scrutiny and Regulation IRISR)

Independent Panel Members (the panel)

- Neelam Bakshi
- Kate Sang
- David Strang
- Satjit Singh
- Lee Knifton
- Gordon Black
- Megan Moffat
- Paul Redfern



Scottish Government personnel and secretariat

- Kerry Brooks
- Arlene Crockett
- Laura Ferguson
- Iain MacAllister



Who could not come to the meeting?

- Lillian Cringles



What is the review about?

A **review** is when something is looked at to see if it is working well and what needs to change.



Kerry gave a presentation on:

- organisations in Scotland that check social care services
- laws about rules and inspection
- project times
- 2 advisory panels
- events to find out what people think

Action



An **action** is what will happen.

The presentation will be shared with the panel.

It will then be put on the Independent Review of Social Care Services web page.

Terms of Reference



Terms of Reference is a document that sets out what work a group will do and how they will do it.

The Terms of Reference were agreed after a couple of changes to the wording.

Action:



The new version will be shared with the Panel and put on the Independent Review of Social Care Services webpage.

Stakeholder Engagement Strategy



Stuart talked about plans to have events to ask people what they think.

Action



The Panel will be sent the plan for:

- how this will be done
- when events will happen

The Panel will say what they think.



The plan will then be put on the Independent Review of Social Care Services web page.

Work plan for when the review is happening



The chair and vice chair talked about:

- ways of working when the review is happening
- how information could be shared with the group

Action



The Panel will share useful research and documents.

This will be done using a safe and secure computer system used by the Scottish Government.



The next Independent Review Panel meeting will take place on 11 November.



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