MEETING OF THE NHS CHAIRS
THE FETTES SUITE, SCOTTISH HEALTH SERVICE CENTRE,
CREWE ROAD SOUTH, EDINBURGH  EH4 2LF

AGENDA

1. Apologies for Absence and Attendees
2. Minutes of the Previous Meeting
3. Matters Arising
4. Ministerial Remarks
5. Feedback from the Chairs Private Meeting
6. Regionalisation – West of Scotland
7. Any Other Business
8. Date and Time of Next Meeting

MINUTES

1. At the beginning of the meeting, NHS Board Chairs collectively signed the 'White Ribbon Campaign' pledge to end male violence to women.

Attendance

2. A list of those present and apologies is provided at Annex A.

Minutes of the Previous Meeting

3. The minutes of the meeting held on 30 October 2017 were approved.

Matters Arising

4. There were no matters arising.
Ministerial Remarks

5. The Cabinet Secretary highlighted the following areas for the attention of NHS Board Chairs:

- Review of Targets and Indicators;
- Elective Performance and Winter Planning;
- The Children and Young People (Scotland) (Information Sharing) Bill; and,
- Consultation on the Review of Adults with Incapacity Legislation.

6. The Minister for Public Health and Sport then made reference to the Carers Act which will come into force in April 2018. She highlighted NHS Boards responsibilities to develop local carer strategies for carer identification and support and encouraged NHS Board Chairs to sign up to become a ‘Carer Positive’ employer.

Feedback from Chairs Private Meeting

7. Denise Coia shared the key themes which arose following discussions from the NHS Board Chairs private meeting, including:

- Access Collaborative;
- Regional Planning – emergent strategies, governance, risk assessment; and,
- Financial Planning.

8. Commenting on the issues relating to primary care, the Cabinet Secretary asked officials to circulate to Chairs the response prepared by the British Medical Association (BMA) on the proposed new GP Contract, in which they have set out that there should be no detriment to current services in rural areas.

9. It was agreed that the GP Contract should be discussed at the next meeting on 29 January 2018, following the results of the poll being run by the BMA to ask GPs whether they think the new contract should be implemented.

10. With regards to financial planning, the Cabinet Secretary confirmed that Scotland’s draft Budget 2018/19 will be published on 14 December 2017 and that this would also be discussed at the January meeting.

Regionalisation

11. John Burns, Regional Implementation Lead for West of Scotland and Chief Executive, NHS Ayrshire and Arran led a presentation on regionalisation arrangements in the west of Scotland.

12. The Cabinet Secretary recognised the extent of the work that has been progressed to date and agreed that the next couple of meetings should follow a similar format with presentations from the Regional Implementation Leads on the East of Scotland, and the National Programme.
Any Other Business

13. No additional items were proposed.

Date and Time of Next Meeting

14. The next NHS Chairs meeting will be on Monday 29 January 2018 at 13:00 in the Scottish Health Service Centre, Edinburgh.

Office of the Chief Executive for NHSScotland
December 2017
ATTENDEES

Scottish Ministers
Shona Robison  Cabinet Secretary for Health and Sport
Maureen Watt  Minister for Mental Health
Aileen Campbell  Minister for Public Health and Sport

Health Board Chairs
Martin Cheyne  NHS Ayrshire and Arran
John Raine  NHS Borders
Tricia Marwick  NHS Fife
Alex Linkston  NHS Forth Valley
John Brown  NHS Greater Glasgow and Clyde
Stephen Logan  NHS Grampian
David Alston  NHS Highland
Neena Mahal  NHS Lanarkshire
Martin Hill  NHS Lothian (Non-Executive)
Ian Kinniburgh  NHS Orkney and Shetland
Stephen Hay  NHS Tayside (Vice-Chair)
Neil Galbraith  NHS Western Isles
Stewart MacKinnon  Golden Jubilee Foundation, Vice Chair
Denise Coia  Healthcare Improvement Scotland (Chair of NHS Chairs Group)
Lindsay Burley  NHS Education for Scotland
David Crichton  NHS Health Scotland
Esther Robertson  NHS 24
David Garbutt  Scottish Ambulance Service
Terry Currie  State Hospital
Paul Edie  Care Inspectorate
Pam Whittle  Scottish Health Council

Scottish Government Officials
Paul Gray  Director General for Health and Social Care for the Scottish Government and Chief Executive of NHS Scotland
Jason Leitch  National Clinical Director
Christine McLaughlin  Director of Health Finance
Jamie MacDougall  Deputy Director, Care, Support and Rights
Alan Hunter  Director of Performance and Delivery
Catherine Calderwood  Chief Medical Officer
Colin Brown  Head of the Office of the Chief Executive NHSScotland
Robert Kirkwood  Office of the Chief Executive NHSScotland
Laurie Whyte  Office of the Chief Executive NHSScotland
Jack Downie  DPS/Cabinet Secretary for Health and Sport

In Attendance
David Bedwell  NHSScotland Executive Support
John Burns  Regional Implementation Lead, West of Scotland and Chief Executive, NHS Ayrshire and Arran
### Observers

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<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Lesley Curry</td>
<td>Scottish Clinical Leadership Fellow</td>
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<td>Annamarie Horne</td>
<td>Scottish Clinical Leadership Fellow</td>
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### Apologies

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Phil Jones</td>
<td>NHS Dumfries and Galloway</td>
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<td>Brian Houston</td>
<td>NHS Lothian</td>
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<td>John Connell</td>
<td>NHS Tayside</td>
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<tr>
<td>Elizabeth Ireland</td>
<td>NHS National Services Scotland</td>
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<tr>
<td>Shirley Rogers</td>
<td>Director of Health Workforce and Strategic Change</td>
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<td>Andrew Scott</td>
<td>Director of Population Health Improvement</td>
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<td>Geoff Huggins</td>
<td>Director of Health and Social Care Integration/Director of Digital Health and Social Care</td>
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<td>Michael Chalmers</td>
<td>Director of Children and Families</td>
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<td>Fiona McQueen</td>
<td>Chief Nursing Officer</td>
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