

HEALTH AND SOCIAL CARE DELIVERY PLAN

NATIONAL PROGRAMME BOARD

Minutes 9 November 2017

Welcome and Apologies

1. Christine McLaughlin welcomed Members to the sixth meeting of the Programme Board and explained she would chair the meeting as Shirley Rogers was attending a session of the Public Audit and Post Legislative Scrutiny Committee at the Scottish Parliament. Shirley attended part of the meeting.
2. Full list of attendees and apologies are included at Annex A.

Matters Arising

3. Justine Westwood introduced paper NPB 2017/09-11/1 and provided a Programme Progress update, including risks and issues. The overall assessment for the programme remained at 'amber'.
4. The Board discussed and agreed the benefit of a co-produced approach to the programme board, particularly in the early development of agenda items and papers. There was a risk to achieving the full system wide benefits if this was felt to be too focussed on one sector. This risk needs to be reflected in Risk Register.
5. There was further discussion about the relative roles of the Programme Board and the MSG with respect to their relative spheres of decision making . It was suggested that the governance roles of NPB and MSG need further clarification.

Action 38 – Secretariat to include a risk of not having local government and Integration Authorities fully engaged in the transformational change programme.

Action 39 – Secretariat to ensure future agendas and relevant papers are coproduced with local government and IJB representatives etc, as appropriate.

Communications and Engagement

6. Andrew Wilkie and Phil Raines introduced paper NPB/2017/09-11/2 providing an update on the communication and engagement actions, including:
 - A programme of engagement.
 - Testing of propositions
 - Development of guidance
 - Toolkit
 - Core narrative and key messages
 - Case studies

- Below-the-line campaign
 - Regional planning
7. The group discussed in detail communications and engagement agreeing this work needs to:
- involve local government communications leads directly in its development to ensure local, regional and national communications and engagement is coordinated;
 - recognise and be honest about the level of challenge and describe the “whole system” change required;
 - ensure national activity supports the communications, engagement and co-production that is happening locally and regionally; and
 - engages and communicates equally with NHS and Social Care staff and the public.
8. The Programme Board agreed that the national communications and engagement activity to support regional and local work needed to be implemented quickly.

Action 40 – Andrew Wilkie and Phil Raines to consider points raised at the meeting, particularly on engagement with local government communications leads, and implement national communications and engagement activity as soon as possible.

Shifting the Balance of Care

9. Alison Taylor introduced paper NPB/2017/3 Annex 1 and David Williams Annex 2. Both papers were well received by the Board.
10. The discussion on Annex 1 focused on the scale of potential and the extent to which any shift could allow a change in scale of institutional provision, including the order in which changes need to happen in terms of supply and demand. The question of a “self-balancing” system was also discussed with agreement to carry out further analysis of the up-dated data provided by Integration Authorities. The discussion around Annex 2 focused on the approach and how for many this was the first time they had seen all the elements of integration brought together in a clear set of proposals for improving older peoples services across Glasgow, as part of city wide integrated local health and social care services. The Board noted:
- Annex 2 is clear on what needs to be done, but questions remained over how and when this would be done, and what support will be available from the centre;
 - Annex 2 provides a good model for transformational change proposals going forward;
 - Geoff Huggins agreed to update his analysis using the latest data provided by Integration Authorities and present this at a future meeting of the Board. and

- the Board recognised that there were aspects of the Glasgow proposal that would be discussed in detail in other forums, particularly in relation to the progress on the use of Set Aside Budgets, the purpose of the discussion at the Programme Board was focussed on progress and understanding of the nature of the transformation proposed in relation to the objectives of the Delivery Plan.

Action 41 – Secretariat to arrange an agenda item at a future meeting to considered updated analysis of the Integration Authorities-data.

Realistic Medicine

11. Due to time pressures Gregor Smith gave a very brief outline of his paper NPB/2017/09-11/4. He highlighted that a meeting had been arranged on funding which should downgrade the 'red' programme status for Realistic Medicine. It was agreed that the Realistic Medicine discussion would be considered at a future meeting of the Board.

Action 42 – Secretariat to re-arrange Realistic Medicine discussion for a future meeting.

Cabinet Secretary for Health and Sport

12. The Cabinet Secretary sent her apologies after being unavoidably delayed in Parliament. The Secretariat agreed to arrange for her attendance at a future meeting.

Action 43 – Secretariat to arrange for the Cabinet Secretary for Health and Sport to attend a future meeting.

AOB

13. As a continuation of the discussion on improving the NPB's approach members were invited to suggest future agenda items. Proposals included: summary of UK analysis, public health prevention approach including diet and obesity strategy and the National Workforce Plan.

14. Next meeting is arranged for 14 December, 11:30 – 14:00 at the Scottish Health Services Centre, Western General.

15. Due to time constraints at the meeting the Strategic Change Unit staffing update is provided as a post meeting note:

- Jill Mulholland has moved to a new post in Transport Scotland.
- Anne Aitken is taking on a new strategic support and delivery role for the Health Workforce and Strategic Change Directorate.
- Phil Raines took over as Head of the Strategic Change Division from week commencing 13 November.

Action 44 – Secretariat to arrange agenda items covering the topics raised by Members.

Secretariat
22 January 2017

National Programme Board Members:**Attendees 9 November 2017**

Name	Role
Chair: Shirley Rogers	Director of Health Workforce and Strategic Change
John Brown	Chair of NHS Greater Glasgow and Clyde
John Burns	Regional Implementation Lead for the West
Tim Davison	Regional Implementation Lead for the East
Angiolina Foster	National Implementation Lead
Lilian Mercer	Staffside Representative
Geoff Huggins	Director Health and Social Care Integration
Elizabeth Ireland	Chair NHS National Services Scotland
Andrew Kerr	Health and Social Care Lead for SOLACE
Caroline Lamb	National Implementation Lead
Jason Leitch	Director for Health Care Quality and Improvement
Christine McLaughlin	Director of Health Finance
Paula McLeay	Health and Social Care Policy Lead, COSLA
Andrew Scott	Director Population Health Improvement
David Williams	Chief Officer, Glasgow City Health and Social Care Partnership
Malcolm Wright	Regional Implementation Lead for the North

Apologies: none

Attendees:

Anne Aitken	Head of Strategic Change Division
Phil Raines	Head of Transformational Change, Strategic Change Division
Andrew Wilkie	Strategic Communications
Shona Cameron	Strategic Communications
Gregor Smith	Deputy Chief Medical Officer, Realistic Medicine
Alison Taylor	Health and Social Care Integration
Justine Westwood	Strategic Change Division
David Bedwell	Director, NHS Executive Support
Robert Spratt	Secretariat, Strategic Change Division