**Carers Act: Waiving of charges and replacement care – Task Group**

**Proposed terms of reference**

**Remit**

* To identify and develop a series of case studies on charging decisions to supplement the ‘Waiving of charges and replacement care’ chapter of the Carers (Scotland) Act statutory guidance.
* As a consequence, to identify whether there are aspects of this chapter of the guidance and/or COSLA homecare charging guidance that need to be revised.

**Purpose**

* To help LAs/IAs understand the requirements of the legislation and their scope for discretion.

**Chairing/Servicing**

* Scottish Government (Lindsey Henderson or Peter Stapleton) would chair meetings and record actions.
* Meetings would be in St Andrews House (Edinburgh), Atlantic Quay (Glasgow) or hosted by other group members.

**Membership**

* SG carers policy (plus input from charging and SDS policy)
* Peter McCulloch plus up to 5 LA/IA reps to reflect a range of views. Peter to discuss whether one should be from children’s services
* Garrick Smyth, COSLA
* Don Williamson (Shared Care Scotland)

**Timescales and duration**

* Around 6 meetings, about a month apart.
* First meeting at end of May.
* Complete by the end of 2018.

**Approach**

* Peter McCulloch to generate an initial list of difficult scenarios in consultation with LA/IA reps and SWS networks.
* These to be considered at a first meeting to agree which to prioritise and consider how to work up into case studies.
* Noting that some examples would show that, in a single situation, different approaches could be followed depending on local policies.
* Case studies to be circulated as they are finalised with an expectation that the full set will be published towards the end of the process.
* Consideration of whether guidance needs adjusting from meeting 3 or 4.

**Scottish Government – Carers Policy**

**May 2018**

**Briefing Paper: Section 28 Short Life Working Group (SLWG)**

**Proposed terms of reference**

* The main purpose of this group will be to explore the options for what we should be directing our discrete workforce funding for 2018/19 towards. This moderate level of funding will need to focus on areas that will have maximum impact or where it is needed most to address particular pressures in relation to delivering Section 28 of the Carers Act, the duty on health boards to involve carer in hospital discharge of the cared-for person (patient).
* The Section 28 Short life working group will explore how to best assist the implementation of this specific duty of carer involvement in the hospital discharge of patients on Health Boards.
* Areas that the group may wish to explore include the following:
* IT/systems issues known in hospital settings such as systems support/upgrading TRAKcare
* Workforce development regarding the hospital discharge duty (particularly around confidentiality).
* The future of EPiC and the platforms on which people can access it.

**Duration and frequency of meetings**

* This work needs to be completed quickly to make best use of funding in 2018-19. This short life working group will hopefully only require two to three meetings over a couple of months. Each meeting will last two hours and they will be monthly.

**Membership**

* The short life working group will have a range of stakeholders including from NES, SG Primary care, SG Unscheduled care, SG Health systems, Social Work Scotland, SG Pharmacy care, SG Chief Nursing Officer Directorate, Scottish Ambulance Service, Health Improvement Scotland, National Carer Organisations and SG Carers Policy team and SG Integration team.

**Carers Act: Children’s Services – Task Group**

**Proposed terms of reference**

**Remit**

* To explore the moderate amount of funding in the 2018-19 budget for workforce readiness and development around the Carers Act and areas that would most benefit from a portion of this funding.
* To try and identify where there may be challenges/ gaps/ pressure points in relation to delivering the Carers Act in a way which delivers effective support to young carers following commencement.

**Purpose**

* To help LAs/IAs/independent schools understand the requirements of the legislation affecting young carers including awareness raising and workforce development. This might involve children’s services and education workforces.

**Chairing/Servicing**

* Scottish Government (Lindsey Henderson or Peggy Winford) would chair meetings and record actions.
* Meetings would be in St Andrews House (Edinburgh), Atlantic Quay (Glasgow) or hosted by other group members.

**Membership**

* Lindsey Henderon, Peggy Winford, Kiran Haksar SG carers policy
* Karen Nowland East Renfrewshire Council
* Margaret Lannon Scottish Council Independent Schools
* Eddie Follan COSLA
* Philip Gillespie Scottish Social Services Council
* Ali Upton Scottish Social Services Council
* Maxine Dinnes Scottish Social Services Council
* John Butcher ADES Representative (North Ayrshire Council)
* Denise Brock Education Scotland
* Ellen Doherty General Teaching Council for Scotland

**Timescales and duration**

This work needs to be completed quickly to make best use of funding in 2018-19.

* Around 2 to 3 meetings, about a month apart.
* First meeting was in March 2018
* Complete by the July/August 2018 (TBC)

**Approach**

* The main approach will be via the monthly meeting discussions and any subsequent actions.

**Scottish Government – Carers Policy**

**May 2018**