

No.	Action - brief description	RAG	PREV	PRI.	Comments / progress since last meeting	Subgroup Owner	Due date
<b>LAND AND HOUSING SUPPLY</b>							
8	Develop a process to support an early test of deliverability of housing sites in development plans, including input of key agencies. Promoting the use of action programmes and delivery statements to support deliverability.	R	G	1	Focus in draft PAN of deliverability – still to be finalised. Also references action programmes. Need to consider other mechanisms including CPO/CSO powers.	Land and Planning Subgroup	
9	Agree consistent definitions of "effectiveness". Consistent local recording of current effective land supply and development of national open information systems on land and land use.	A	G	1	Draft Planning Advice still to be finalised, to include agreed definition. No movement on consistency of local recording or national info systems. Agree a standard housing land audit template. Consider the timing of submission. Collated at national level.	Land and Planning Subgroup	
22	Identify existing and newer options such as specific Shared Equity schemes for older people. Consider finance options which suit older people in terms of budgets and on-going support costs. Promulgate specific projects as examples. Action 26: housing health check also relevant.	A	A	1	SFHA considering how it can be taken forward. One case study received from Trust HA. Do we need to split out: (a) finance for older people; and (b) design for older people? Two separate actions? Share Wheatley research. English "Older People Shared Ownership" review by CML also relevant. We need to understand what is required by gathering data on the requirements. Audit Scotland considering carrying out some work. Further information on this required.	SG/SFHA to investigate Audit Scotland's plans	
3	Find opportunities to support increased self build and custom build activities and collective private commissioning in rural and urban Scotland.	A	G	2	Improve access to finance – pilot underway. Self build event held. Analyse Highland pilot for effectiveness and how transferable it is to urban Scotland.	Malcolm Fraser	
20	Case study into role of Local Authority Empty Property Officers to capture best practice. Review of funding and other mechanisms to offer incentives and set requirements to encourage owners to bring property into use.	A	A	2	Considering future support in this area, including undertaking reviews of Empty Homes support funds to ensure best and better approaches are adopted for further work. Share best practice (P&KC)	Adam Lang/Peter Marshall	
18	Increase provision of housing in town centres – identify and develop solutions on demonstration sites. Build homes on demonstration sites and promulgate experiences and lessons.	G	G	2	Empty Homes Partnership, Empty Homes Loan Fund, Town Centre Empty Homes Fund available. Key learning from demonstration projects currently being captured, findings to be published in summer 2016.	Adam Lang	
19	Demonstrate viability of town centre proposals and identify marketing and valuation issues.	G	G	2	A&DS summary report of town centre living event available. SG funding Scottish Towns Partnership.	No action for group	
32	Identify a portfolio of deliverable sites that could deliver PRS at scale and could be attractive to large scale institutional investors.	A	A	2	PRS Champion role been extended to Sept 2017. Issues of Tenancies Act; land supply; and planning still being addressed.	No action for group	
33	Identify key officers in relevant local authorities to work with PRS Champion and ensure effective public/private sector joint working through PRS working party and subgroups.	A	A	2	PRS Champion engaging with Scottish Cities Alliance and Opportunity Document being produced for investors and local authorities – due to be published winter 2016.	No action for group	
10	Scottish Law Commission current consultation on compulsory purchase. Scope relevant land reform report recommendations and alternatives.	A	G	3	SLC report due 2017. Consideration of Land Reform Review consultation ongoing. SG considering commissioning work on Majority Land Assembly measures.	No action for group	
<b>INFRASTRUCTURE, LAND AND TAXATION</b>							
2	Increase affordable supply with long term private finance. HARIS scheme. Pension Fund investment.	A	A	1	HARIS business case under consideration by SG. SG continuing to encourage initiatives that will secure pension fund investment into housing. Legislation to deal with ONS reclassification - CML and SFHA engaging with SG on this.	CML / SFHA	
4	Seek an active, strong and visible alignment between key agencies and housing plans and investment. Recommend improvements in communication and joint planning between infrastructure agencies at a local level.	R	G	1	Discussions with power companies and Scottish Water taken forward. HOPS developing protocol. Draft PAN – still to be finalised. All to provide specific examples of live issues with Scottish Water to Scottish Government. Key Agencies Group to be re-invigorated.	HOPS / Land and Planning Subgroup	
5	Consider report and recommendations from infrastructure research and any policy response. Use experience of House Building Infrastructure Loan Fund to inform pilots to accelerate house building on selected key sites.	R	G	1	Draft PAN addresses infrastructure delivery – still to be finalised. Infrastructure Loan Fund of £50m announced (doesn't include schools, and loan at market rates). Update from Scottish Government on Housing Infrastructure Fund at next meeting. Should sit with Land and Planning Subgroup.	SG / Land and Planning Subgroup	
1	Maintain and increase funding of affordable housing supply programme.	G	G	1	Commitment of over £3 billion over next 5 years.	No action for group	
11	Identify the current barriers facing smaller builders in accessing cost effective development finance and scoping actions. Implement actions relating to SMEs within the Review of Procurement in Construction. Improve understanding of the planning process.	A	A	2	Survey sent out June 2016 – further actions to be identified. Help to Buy Small Developer Scheme introduced 2015. Rural housing grant and self build loan fund available.	No action for group	
13	Provide advice to Ministers on possible options for demand side support for 2017/18 onwards.	G	G	1	Help to Buy scheme adjusted and rolled out.	No action for group	
<b>PLANNING &amp; PLACE-MAKING</b>							
17	Develop a clear understanding of meaningful community engagement in the development and planning process.	A	G	2	Share best practice from 5 case studies identified. Encourage use of the Place Standard. David Bookbinder to circulate link to copy of his case study publication.	NHS	
6	Implement work on aligning consents in four local authority pilot areas to speed up the time from application to approvals.	A	G	2	Letter from Chief Planner sent to all Heads of Planning and Heads of Roads. Funding being sought from CITB for training. Extend beyond roads consents to all consents?	No action for group	
7	Pilot and share a range of approaches for development plans using mapping techniques to support and encourage more engagement by communities.	A	G	3	Housing research to be carried out by NLP. Work underway with SG digital team to develop an app for local authorities to collect community preferences.	No action for group	
<b>TRAINING AND SKILLS</b>							
12	Undertake a Learning Needs Analysis across sectors and identify gaps. Design and deliver agreed training programmes based on multi professional and cross organisational approaches. Use information gained about supply chains to enable more effective provision of materials and skills.	A	A	2	Evidence base and research considered. Skills workshop being hosted by SG in October to fully understand issues. Approach made by Structural Timber Association to become involved in this action. Get CITB and STA involved. Forthcoming skills workshop being facilitated by HFS.	HFS / CITB / STA and others	

Notes: RAG = proposed new RAG status; PREV = RAG status last seen by group; PRI = priorities ranked by ability to deliver 50,000 affordable homes.

Actions belong to Land and Planning Subgroup.