



APPLICATION FOR AUTHORISATION OF SCOTTISH MINISTERS UNDER SECTION 5 OF THE FIREARMS ACT 1968

I am applying to (please only tick one box):

- request the grant of a new section 5 authority. **Please complete this page and then Part 1.**
- renew an existing section 5 authority. Existing authority number DDG 6/ **Please complete this page and then Part 1.**
- make a variation to a section 5 authority. Existing authority number DDG 6/ **Please complete this page and then Part 2.**

Note: Renewal applications should not be used to request changes to the wording of your authority. Variations must be applied for separately.

Applicant details

Authority holder's name:

Authority holder's date of birth:

Authority holder's home address:

Authority holder's job role:

Company name:

Company address:

Contact telephone number:

Contact email:

Completed forms should be returned to Firearms.Enquiries@gov.scot, or by post to Firearms Unit, Scottish Government, 1W St Andrew's House, Regent Road, Edinburgh, EH1 3DG.

PART 1 – NEW OR RENEWED SECTION 5 AUTHORITIES

Q1. Are you a:

- Dealer (authorised to possess, purchase, acquire, manufacture, sell or transfer)
- Carrier (authorised to possess and transfer only)

Q2. Please specify how many prohibited items of each category you require to be specified on the authority:

Category	Number
5(1)(a)	
5(1)(ab)	
5(1)(aba)	
5(1)(ac)	
5(1)(ad)	
5(1)(ae)	
5(1)(af)	
5(1)(b)	
5(1)(c)	
5(1A)(a)	
5(1A)(b)	
5(1A)(c)	
5(1A)(d)	
5(1A)(e)	
5(1A)(f)	
5(1A)(g)(i) and/or (ii)	

(Refer to [The Firearms Act 1968](#) and the accompanying [Home Office Guidance](#) for a description of what is included in each category)

Q3. Please provide a brief description of how the prohibited items will be stored and (if applicable) used. If items will be stored or used at a different address to the one given above, please provide details:

Q4. If any other individuals should be named on the authority, please provide their name, home address and date of birth below as well as a brief explanation of their role:

Q5. Please provide a brief explanation of the reasons you require to possess prohibited items (ie the nature of your business), and any other relevant information:

Q6. Are you a Registered Firearms Dealer?

No Yes. Existing RFD number:

If yes, do you want to align your section 5 authority and RFD so that they expire and fall to be renewed on the same date?

No Yes. Existing RFD expiry date:

Along with this form please provide any additional documentation that may support your application eg invoices, contracts or other evidence of regular and substantial trade or prospective business.

PART 2 – VARIATION TO A SECTION 5 AUTHORITY

I am applying to:

change the person named on the section 5 authority. Please provide details of the new named person, who is replacing the person named on page 1:

New authority holder's name:

New authority holder's date of birth:

New authority holder's home address:

change the number of prohibited items specified on the section 5 authority. Please specify how many prohibited items of each category you require to be specified on the authority (including any that are already on your current authority):

Category	Number
5(1)(a)	
5(1)(ab)	
5(1)(aba)	
5(1)(ac)	
5(1)(ad)	
5(1)(ae)	
5(1)(af)	
5(1)(b)	
5(1)(c)	
5(1A)(a)	
5(1A)(b)	
5(1A)(c)	
5(1A)(d)	
5(1A)(e)	
5(1A)(f)	
5(1A)(g)(i) and/or (ii)	

(Refer to [The Firearms Act 1968](#) and the accompanying [Home Office Guidance](#) for a description of what is included in each category)

make another change. Please provide details here:

Along with this form please provide any additional documentation that may support your application eg invoices, contracts or other evidence of regular and substantial trade or prospective business.

Privacy notice

This notice lets you know how the Scottish Government will handle any personal information relating to your firearms authorisation.

- 1) In order to process your authorisation the Scottish Government Firearms Unit may collect and handle information about you and/or your organisation. We may use this information to contact you about your authorisation at any time.
- 2) We may ask Police Scotland to conduct enquiries on our behalf and may share your information with, and obtain information about you from Police Scotland for this purpose. This may include relevant information about your business/organisation, your health and/or any prior criminal offences.
- 3) Information will be used to reach a decision as to whether you should be granted authorisation or not. If information necessary to make this decision is not made available then your application will be refused and, if necessary, any existing authorisation may be revoked.
- 4) If your authorisation is granted then the Scottish Government Firearms Unit will keep your information for as long as is considered necessary.
- 5) Data processing is carried out in accordance with Article 6(1)(e) of the EU general data protection regulation (GDPR), for the performance of functions of the Scottish Ministers that are in the public interest in accordance with the Firearms Act 1968 and/or the Firearms (Amendment) Act 1988.
- 6) For further information please write to the Firearms Unit, Safer Communities Division, Scottish Government, Regent Road, EH1 3DG. Alternatively please email firearms.enquiries@gov.scot. Further details about your rights, including information about how to make a complaint, are available on the Information Commissioner's website at www.ico.org.uk.

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