

- 1. Is our organisation eligible to apply for the RCGF fund?**  
The fund is open to all 32 Scottish local authorities individually or whether they exercise their functions through Urban Regeneration Companies (URCs) or other Special Purpose Vehicles (SPVs). If you require further clarification on your eligibility please send an email to [rcgf@gov.scot](mailto:rcgf@gov.scot) providing details of your organisation. You may be required to provide articles of association or similar documentation as part of any assessment of the organisation's eligibility. Please note that although you may not be able to apply directly this does not mean you cannot be a partner in a project being led by an eligible body. All applications must be submitted by an eligible organisation.
- 2. What period will the grant award cover?**  
Grant requests should be focused on year 2018/19. However the panel will consider request for support over 2019/20 and 2020/21. Justification for this would need to be clear. You should demonstrate that other funding is in place or can be secured where the project end date is out with the period of confirmed RCGF support. Although there is a commitment to continue to deliver the fund over the remainder of the current parliamentary term (May 2021) any funding available remains to subject to the spending review process.
- 3. Is there a closing date for applications or will we consider applications for future years?**  
The closing date for **Stage 1** is **12:00 midday, Friday 18 August 2017**. It is unlikely that the fund will reopen for applications again during 2017.
- 4. I can't access the application form from the website.**  
Please send an email to [rcgf@gov.scot](mailto:rcgf@gov.scot) or contact the regeneration team at 0141-242-5438/5430.
- 5. Will there be information sessions I can attend?**  
Not at this time. However if you have any additional queries please email [rcgf@gov.scot](mailto:rcgf@gov.scot) and we will seek to provide an answer to your query.
- 6. When will I be contacted about my application once it's been submitted?**  
We will let you know the result of the first stage process as soon as possible after the meeting of the Regeneration Capital Grant Fund Investment panel likely to take place in September 2017. If we need to clarify anything on your application form we will communicate this to the project contact as soon as possible after the closing date for applications.
- 7. Can RCGF fund the upgrade of community centre facilities?**  
This could be an eligible project. It will be for individual project applicants to demonstrate that the project activity they are proposing will deliver regeneration outcomes in line with the aims and criteria of the fund.
- 8. Will RCGF provide funds for feasibility studies for proposals?**  
No, projects should be suitably developed and at a stage where capital expenditure can be incurred and delivery of the project can start during 2018/19 and preferably prior to December 2018.
- 9. Do I need individual applications for a project that covers more than one local authority area?**  
No, only one application is required for each project, even if the project in question involves more than one local authority.
- 10. Will RCGF cover employment/ revenue costs, and if so, under what circumstances?**  
The fund is a capital grant fund and therefore employment costs are not

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eligible. Only capital costs solely associated with the delivery of the project are eligible. However costs such as professional fees directly related to the project can be included.

**11. What level of match funding does RCGF require?**

Match Funding is not required. However, projects should consider any leverage that can be brought to the funding package as this will be considered by the Regeneration Capital Grant Fund Investment Panel when assessing projects. Where an applicant is not committing funding themselves an explanation of this is requested.

**12. Can I submit other supporting documents, such as feasibility studies and business plans, with the application?**

No other documentation should be submitted or is required at this stage. You may provide separately a map/plan of the area or project if this would be helpful in describing project. Supporting documentation may be requested at stage 2.

**13. Should I include 'in-kind' contributions in the costing package?**

Do not include these within the costing detail on the form, however you may wish to include this in the description of the project relating to contributions from the applicant or partners.

**14. Will claims be paid in advance of need?**

No. Projects applicants will be required to complete a claim form for grant they have spent or where they have entered into legal/binding contract commitments to deliver projects. Evidence to support expenditure is required.

**15. Can I request grant over more than one financial year?**

Yes, However all projects must be capable of starting and drawing grant support in the year 2018/19. The investment panel will consider carefully any request that requires support over more than one financial year. If it is not clear that you can draw down funding in 2018/19 your project is unlikely to receive a recommendation from the panel. Priority is likely to be given to projects that can clearly demonstrate they can start prior to the end of December 2018.

**16. Can grant be carried forward over financial years?**

All projects are expected to draw grant in line with the agreed profile in any financial year and there is no certainty that grant funding not drawn will be carried over and therefore may be lost to the project.