

FORMAT4: FOR USE ONLY BY A TENANT

ASSURED TENANCIES

AT4

HOUSING (SCOTLAND) ACT 1988

Application by a tenant to the First-tier Tribunal for Scotland Housing and Property Chamber (the Tribunal) for a determination of rent under sections 24(3) and 34(1) of the Housing (Scotland) Act 1988

IMPORTANT: INFORMATION FOR TENANT(S)

This form should be used if you as tenant are seeking a determination of rent from the Tribunal for your assured or short assured tenancy. This might be as a result of Notice AT2 having been served on you by your landlord (a Notice AT2 proposes an increase in rent for an assured tenancy), or, if you are a tenant of a short assured tenancy, because you would like the Tribunal to look at the rent you are being charged. Please note that tenants of short assured tenancies have different rights to apply to the Tribunal from other assured tenants. You are therefore advised to read this application form carefully. Complete the form as fully as you can. Insert 'NOT KNOWN' where the information is not available. Where boxes are shown tick only one. It would be helpful if you would type your answers or use BLOCK LETTERS in BLACK INK and send 2 copies of the form, if possible, to the Tribunal.

Part 1. Address of house being let.

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Part 2. Name, address and telephone number of landlord.

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Name, address and telephone number of landlord's agent (if any).

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Part 3. Name and telephone number of tenant(s).

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Name, address and telephone number of tenant's agent (if any).

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Part 4. Details of House

Say what kind of house it is, such as a detached or terraced house or flat or part of a house. (If a flat give location in stair e.g. 1F1.)

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Give number and type of rooms (eg bedroom, living room).

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Is there any accommodation or facilities shared with another tenant? If yes, give details. No Yes

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Is there any accommodation or facilities shared with the landlord? If yes, give details No Yes

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Does the tenancy include a garage, garden, yard or any other separate building or land? If yes, give details. No Yes

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Part 5. Services

Does the landlord provide any services (such as cleaning, heating or hot water supply)? If yes, give details. No Yes

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What charge is made for these services at present?

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Part 6. Furniture

Does the landlord provide any furniture? If yes, please attach a list of the furniture provided. If you do not have one prepare one and attach it to this form.

No Yes

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Part 7 Improvements

During the present or any former tenancy has the tenant or any previous tenant carried out any improvement or replaced fixtures, fittings or furniture for which the tenant is (or the tenant was) not responsible under the terms of the tenancy? If yes, give details including the costs (actual or estimated) and the approximate date on which the work was carried out.

No Yes

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Part 8 Disrepair

Is there any disrepair or other defect to the house or to any fixtures, fittings or furniture due to a failure to comply with the terms of the present or any former tenancy? If yes, give details.

No Yes

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Part 9 What rent are you paying now?

£..... [per week*] [per month*] [per year*]

If you are responding to a rent increase proposed by your landlord please attach a copy of Notice AT2 which gave notice of the proposed new rent.

*delete as appropriate

Part 10. I apply to the Tribunal for a rent determination for the house at the address in part 1 above.

Signed (tenant or tenant's agent)

Date
(in the case of joint tenants all tenants should sign)

Part 11. In submitting your application you should attach copies of certain documents which will be required by the Tribunal to help it make a determination. You should attach the following:

- a. A copy of the existing tenancy agreement or written document setting out the terms of the tenancy.
- b. A copy of Notice AT2 if one has been served on you by your landlord (including any attachments to that form).
- c. If you provide furniture, a list of the furniture; and
- d. If the tenancy is a short assured tenancy a copy of Notice AT5 served on you by the landlord.

Any documents which you send with this application will be returned to you as soon as possible.

Tick each box to indicate that you have attached the relevant form.

Please send this application form to the Tribunal.