

FORM AT3 (L): FOR USE ONLY BY A LANDLORD

ASSURED TENANCIES

AT3 (L)

HOUSING (SCOTLAND) ACT 1988

Application by a landlord to the First-tier Tribunal for Scotland Housing and Property Chamber (the Tribunal) for a determination of the terms of a statutory assured tenancy and, if appropriate, rent for that tenancy under section 17(3) of the Housing (Scotland) Act 1988.

IMPORTANT: INFORMATION FOR LANDLORD(S)

This form should be used by a landlord who wishes to refer to the Tribunal a Notice AT1(T) served on the landlord by his or her tenant to propose a change in the terms of a tenancy agreement for the house at the address in part 1. You should read this application form carefully. Complete the form as fully as you can. Insert 'NOT KNOWN' where the information is not available. Where boxes are shown tick only one. It would be helpful if you type your answers or use BLOCK LETTERS in BLACK INK and send 2 copies of the form, to the Tribunal.

This form must be received by the Tribunal within 3 months of the date on which your tenant served on you Notice AT1(T).

Part 1. Address of House being let.

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Part 2. Name, address and telephone number of landlord.

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Name, address and telephone number of landlord's agent (if any).

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Part 3. Name and telephone number of tenant(s).

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Name, address and telephone number of tenant's agent (if any).

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Part 4. Details of House.

Say what kind of house it is, such as a detached or terraced house or flat or part of a house. (If a flat give location in stair e.g. 1F1.)

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Give number and type of rooms (eg bedroom, living room).

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Is there any accommodation or facilities shared with another tenant? If yes, give details. No Yes

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Is there any accommodation or facilities shared between tenant and landlord? If yes, give details No Yes

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Does the tenancy include a garage, garden, yard or any other separate building or land? If yes, give details. No Yes

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Part 5. Services

Are services provided under the tenancy (such as cleaning, heating or hot water supply)? If yes, give details. No Yes

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What charge is made for these services at present?

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Part 6. Furniture

Is furniture provided under the tenancy? If yes, please attach a list of the furniture provided. If you do not have one prepare one and attach it to this form.

No Yes

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Part 7. Improvements

During the present or any former tenancy has the tenant or any previous tenant carried out any improvement or replaced fixtures, fittings or furniture for which the tenant is (or the tenant was) not responsible under the terms of the tenancy? If yes, give details including the costs (actual or estimated) and the approximate date on which the work was carried out.

No Yes

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Part 8. Disrepair

Is there any disrepair or other defect to the house or to any fixtures, fittings or furniture due to a failure to comply with the terms of the present or any former tenancy? If yes, give details.

No Yes

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Part 9. I apply for the proposed terms of the statutory assured tenancy [and the proposed adjustment to the rent]* to be determined by the Tribunal.

Signed
[landlord(s)] [landlord's agent]*

In the case of joint landlords all landlords should sign.

..... (date)

* delete as appropriate

Part 10. In submitting your application you should attach copies of certain documents which will be required by the Tribunal to help it make a determination. You should attach the following:-

- a. A copy of the existing tenancy agreement or written document setting out the terms of the tenancy.
- b. A copy of Notice AT1(T) served on you by your tenant (including any attachments to that form).
- c. If you provide furniture, a list of the furniture.
- d. If the tenancy is a short assured tenancy a copy of Notice AT5 which you served on the tenant.

Any documents which you send with this application will be returned to you as soon as possible.

Tick each box to indicate that you have attached the relevant form.

Please send this application form to the Tribunal.