

RENT (SCOTLAND) ACT 1984
APPLICATION FOR REGISTRATION OF A RENT

Use this form when applying for the registration of a rent (UNSUPPORTED BY A CERTIFICATE OF FAIR RENT) where the dwellinghouse is at present let on a regulated tenancy or on a secure tenancy from a registered housing association.

All sections MUST be completed. Insert 'NOT KNOWN' where the information requested is not available. Where boxes are shown, please tick. Please send the form to the Rent Registration Office for the area in which the dwellinghouse is situated.

1. Address of dwellinghouse:

2. a. Name, address and telephone number of landlord. And of agent (if any)

b. If landlord is a registered housing association

Please tick

3. Name and telephone number of tenant: And of agent (if any)(include address):

RENT

4. Please state the rent which you want registered as a fair rent £.....per week/month/quarter/year Include the amount of rent to be charged for any services or furniture provided by the landlord.

PREVIOUS REGISTRATION

5. Has a rent already been registered for the dwellinghouse?

YES

NO

If YES

a. please state: the registration number

the effective date of registration

.....
.....

(These details are shown on the Notification of Registration sent to the landlord and tenant at the time of the last registration).

b. Have there been any substantial changes (including any improvements or alterations) in the condition of the dwellinghouse since the previous registration?

YES

NO

If YES, please give details

c. If this application is being made within 2 years and 9 months of the date of the previous registration, and it is not a joint application, please state why you are applying again:

DETAILS OF DWELLINGHOUSE

6 a. State what kind of dwellinghouse it is, such as a detached or terraced house, a flat, or room(s). (If a flat, give location in block eg 1 up right; if room(s) give location or room number).

b. Give number and types of rooms (such as kitchen, livingroom):

c. Is any accommodation/facility (such as bathroom or kitchen) shared with others?

YES NO
If YES, please give details

d. Does the tenancy include a garage, garden, yard or any other separate building or land?

YES NO
If YES, please give details

SERVICES

7 a. Does the landlord provide any services such as cleaning, heating or hot water supply?

YES NO
If YES, please give details or attach a separate list if necessary

b. If YES, what do you think is a fair charge for services, to be included in the rent?

£.....per week/month/
Quarter/year

FURNITURE

8. a Does the landlord provide any furniture?

YES NO

If YES, please attach a copy of the inventory of furniture or, if you do not have a copy, please make up your own list and attach it.

b. If YES, what do you think is a fair charge for furniture, to be included in the rent?

£.....per week/month/
Quarter/year

BUSINESS USE

9. a. Is any part of the dwellinghouse used for conducting any type of business such as a shop, office, surgery etc?

YES NO

If YES, please give details:

b. If YES, please state what you consider to be a fair rent for the parts of the dwellinghouse used for business purposes:

£.....per week/month/
quarter/year

DETAILS OF TENANCY

10. a. Do you have a copy of the tenancy agreement? YES NO

(The Rent Officer may wish to see it later)

b. When did the tenancy begin?

c. What is the present rent? £.....

d. How often is rent payable? Weekly Monthly Quarterly Yearly

e. Under the terms of the tenancy, what repairs are the landlord's responsibility?
.....

f. Under the terms of the tenancy, what repairs are the tenant's responsibility?
.....

g. Is the tenancy a short tenancy? YES NO

IMPROVEMENTS AND DISREPAIR

11. a. Has the tenant improved or replaced anything (including furniture if it is provided) which he is not required to do under the tenancy agreement? YES NO
If YES, please give details:

b. Has the tenant caused any disrepair or other defect to the dwellinghouse (or furniture if it is provided) because he has not complied with the tenancy agreement? YES NO
If YES, please give details:

I/WE APPLY FOR REGISTRATION OF A RENT

(Signature of Landlord/Agent)

(Signature of Tenant/Agent)

Date _____

Date _____

Where there are joint landlords or joint tenants they should each sign unless one acts as an agent for the rest. In such a case he should state that he is acting as agent. In the case of a landlord and tenant applying together, both must sign.

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1 FURNITURE PROVIDED BY LANDLORD

Please list items of furniture or enclose inventory

2 SERVICES

<u>Paid by Landlord</u>		<u>Paid by Tenant</u>
_____	Lighting	_____
_____	Heating	_____
_____	Cooking	_____
_____	Hot Water	_____
_____	Cleaning	_____
_____	Window Cleaning	_____
_____	Telephone	_____
_____	Others	_____

Signed _____

Date _____