

Searches

Table of Search Activities, Keywords, Findings, and Comments

1. eRDM Searches (Corporate File System)

Keywords/Files Searched	Comments on Findings	eRDM Files Searched*	Comments on Findings
Safeguard	No records found	All Scottish Forestry Groups	No records found
Housing	No records found	All Scottish Forestry Groups	No records found
Migrant	No records found	All Scottish Forestry Groups	No records found
Refugees	No records found	All Scottish Forestry Groups	No records found
Asylum	No records found	All Scottish Forestry Groups	No records found
Immigration	No records found	All Scottish Forestry Groups	No records found

2. Searches Requested from Staff/Teams

Staff/Team	Date Asked	Feedback/Comments	Documents Found/Comments
Head of People (HR and L&SD)	30/10/2025	EqIA documents published on SF external web site. Learning available on Pathways.	Links shared with requester in FOI. Equality Mainstreaming Report 2023-2025 shared through FOI review
HR Business Partner	03/11/2025	2 emails and 1 email link to Saltire intranet	2 out of scope of date, 1 email is a duplicate
Future Working & Corporate Sustainability Manager	03/11/2025	1 email chain, part of chain in scope of the request	Part of email chain in scope of FOI request date is being released in FOI review
Education Programme Manager	30/10/2025	Only 1 document found, related to the FOI; a similar version previously released and not considered within scope by requester	This document is not being released because considered out of scope
Interim Chief Executive	05/11/2025	Mailbox searched using keywords ideological matters, migrants, asylum	0 emails found within scope

Access, Health and Recreation Policy Advisor	31/10/2025	No documents in scope	
Corporate Support Manager	04/11/2025	eRDM search using keywords above	No documents found
Senior Finance Manager	31/10/25	No data found	No data found

3. Keywords Used in Own/Team Inbox Searches

Keywords Searched	Location	Comments on Findings	Results
<u><i>Access, Health and Recreation Policy Advisor</i></u>			
Asylum Seekers	Outlook, Sdrive, OneDrive	No documents in scope	0
EDI	Outlook, Sdrive, OneDrive	No documents in scope	0
Immigration	Outlook, Sdrive, OneDrive	No documents in scope	0
Stonewall	Outlook, Sdrive, OneDrive	No documents in scope	0
<u><i>Education Programme Manager</i></u>			
Inbox: Sex, Gender, Equality Act, EDI Partnership, Safe Guarding	Inbox	Sex- 53 (none within scope), Gender- 159 (none within scope), Equality Act- 148 (none within scope), EDI Partnership- 109 (none within scope), Safe Guarding- 8 (none within scope)	0 within scope
Sex, Gender, Equality Act, Safe Guarding, EDI Partnership	Education drive	0 results shown	0
Sex	OneDrive	1 result, not within scope (document return for this FOI); similar version previously released and not within scope	1 (not in scope)
Gender	OneDrive	10 results; 1 within possible scope of FOI	This document is not being released because considered out of scope

Equality Act	OneDrive	5 results (none within scope of request)	0 within scope
Safe Guarding	OneDrive	1 result (none within scope of request)	0 within scope
EDI Partnership	OneDrive	22 results (none within scope of request)	0 within scope