

FOI 202400433536 Documents identified

Bank – FMQ – Annual Report and Accounts 2024 – August 2024 – for September 2024

[NOT IN SCOPE]

MINISTERIAL ADVISORY GROUP

Plans are underway to establish the Ministerial Advisory Group

- A number of individuals have agreed to join the Ministerial Advisory Group and its first meeting will take place shortly. Parliament will be informed of the full membership in due course.
- The Ministerial Advisory Group will look at and advise Ministers on the Bank's activities against the published 'objects, conduct and performance' as set out in the Act.
- The Group will not alter the Bank's existing governance procedures or operational independence.

[NOT IN SCOPE]

Scottish National Investment Bank – FMQ – Ministerial Advisory Group and governance – for 1 Feb 2024

SCOTTISH NATIONAL INVESTMENT BANK — FMQ FOR 1 FEBRUARY 2024

28 Jan 2024 – Herald “*Ministers accused of scandalous failure at £2 billion state Bank*”. Article criticises the absence of the Advisory Group.

- [Redacted]

25 Jan 2024 – Written PQ from Monica Lennon MSP following NZET Committee appearance by Mr Gray – asking for further details of the Advisory Group. Response due early February.

23 Jan 2024 – Mr Gray was asked about the progress of the creation of the Advisory Group at the Net Zero, Energy and Transport Committee

13 Sept 2023 – Written PQ from Douglas Lumsden MSP following media interest in the creation of the Ministerial Advisory Group on the Bank.

The Scottish National Investment Bank Act 2020 outlines that;

“The Scottish Ministers must establish and maintain an advisory group to provide them with advice on the Bank’s objects, conduct and performance.

The advisory group is to—

- *be provided with sufficient resources by the Scottish Ministers to carry out its functions under this section,*
- *include at least 1 member appointed to represent the interests of trade unions.”*

MINISTERIAL ADVISORY GROUP

Now that the Bank has published its second full year annual report and accounts, plans are underway to establish the Ministerial Advisory Group.

- It is entirely reasonable to wait until the Bank is fully operational and has a track record on which Ministers can be advised before we establish an Advisory Group.
- Now that the Bank has published its second full year annual report and accounts and is beginning to develop a portfolio of investments, plans are underway to establish the Group.

[NOT IN SCOPE]

Submission – Bank Ministerial Advisory Group membership – FINAL – 25 June 2024

From: [Redacted - S.38(1)(b)]
Access to Capital team – Investment and Financial Services - DITI
June 2024

Deputy First Minister and Cabinet Secretary for Economy and Gaelic
Scottish National Investment Bank – Ministerial Advisory Group (MAG)

Priority and Purpose

1. **Routine**
2. The Scottish National Investment Bank Act 2020 (the Act) requires the Scottish Government to establish and support a group to advise Ministers on the conduct, performance and objects of the Bank.
3. Further to previous advice to Ministers in February 2024 (attached), this submission outlines proposed membership of the group and draft terms of reference. [Redacted – S29(1)(a)].

Recommendation

4. Recommends that you: [Redacted – S29(1)(a)]

Context and Issues

5. In February of this year officials provided advice to the Cabinet Secretary for Wellbeing Economy, Fair Work and Energy on scope and considerations for the establishment of this Ministerial Advisory Group (MAG).
6. The Act requires Scottish Ministers to “*establish and maintain an advisory group to provide them with advice on the Bank’s objects, conduct and performance.*”
The Act states that the advisory group is to:
 - (a) be provided with sufficient resources by the Scottish Ministers to carry out its functions under this section,
 - (b) include at least 1 member appointed to represent the interests of trade unions.

[Redacted – S29(1)(a)]

7. There has been some Parliamentary interest, notably from Douglas Lumsden MSP, and media interest in the establishment of the MAG.

[Redacted – S29(1)(a)]

1.1 Options Considered and Advice

8. Membership: [Redacted – S29(1)(a)]

9. Timing: [Redacted – S29(1)(a)]

Assessment of Options

[Redacted – S29(1)(a)]

Verity House Agreement Implications

[Redacted – S29(1)(a)]

New Deal for Business

[Redacted – S29(1)(a)]

Financial and Legal Considerations

[Redacted – S29(1)(a)]

Sensitivities

[Redacted – S29(1)(a)]

10. Until an announcement is made publicly about this group, we expect continued Parliamentary and media interest.

Quality Assurance

11. This Submission has been approved by Andy Hogg, Deputy Director, DITI.

Conclusions and next Steps

[Redacted – S29(1)(a)]

[Redacted - S.38(1)(b)]

DITI – Investment and Financial Services

Cabinet Secretaries and Ministers Copy List	For Action	For Information Portfolio interest	For Information Constituency interest	For Information General awareness
Cabinet Secretary for Finance and Local Government		Yes		
Minister for Employment and Investment		Yes		

Officials Copy List
DG Economy Emily Mackintosh Davie Hutchison Richard Rollison Andrew Hogg [Redacted - S.38(1)(b)]

DRAFT TERMS OF REFERENCE

ANNEX A

Scottish National Investment Bank

Ministerial Advisory Group - Terms of Reference

[Redacted – s.29(1)(a)]

PROPOSED MEMBER BIOGRAPHIES

ANNEX B

[Redacted – S29(1)(a)]

[Redacted - S.38(1)(b)]

RECENT PARLIAMENTARY QUESTIONS

ANNEX C

[Redacted – S25(1)]

Submission – Bank Ministerial Advisory Group – Cab Sec WEFEW – Feb 2024

From: [Redacted - S.38(1)(b)]

Access to Capital team – Investment and Financial Services - DITI

2 February 2024

Cabinet Secretary Wellbeing Economy, Fair Work and Energy

2. Scottish National Investment Bank (the Bank) Advisory Group

2.1 Priority and Purpose

12. **Routine**

13. The Scottish National Investment Bank Act 2020 (the Act) requires the Scottish Government to establish and support an advisory group to advise Ministers on the conduct, performance and objects of the Bank.

14. This submission outlines: statutory requirements, recent commentary on this matter, options for establishing a group, and a recommendation on how to proceed.

2.2 Recommendation

15. Recommends that you: [Redacted – S29(1)(a)]

2.3 Context and Issues

16. The Act requires Scottish Ministers to “*establish and maintain an advisory group to provide them with advice on the Bank’s objects, conduct and performance.*”

17. The conditions around the formation of this group are that it must:

- be provided with “sufficient resources” by the Scottish Ministers to carry out its functions under this section [Redacted – S29(1)(a)].
- include “at least 1 member appointed to represent the interests of trade unions”.

[Redacted – S29(1)(a)]

18. There has been some recent Parliamentary and media interest on this subject, including:

- You were asked about this by Colin Smyth MSP at the Economy & Fair Work Committee on 31 January 2024.
- You were asked about this by Ms Lennon MSP at the Net Zero, Energy & Transport Committee on 30 January 2024
- Article in The Herald (28 January 2024) by Tom Gordon outlining the lack of group formation.
- 1 PQ from Ms Lennon MSP (dated 31 January 2024)
- 3 PQ’s posed from Mr Lumsden MSP during Summer Recess

- 1 in chamber question to Mr Arthur (by Mr Lumsden MSP on 22 June 2023) during Parliamentary question before Summer recess – responded to by letter from Mr Arthur.
- 1 media article published by Disruption Banking (June 2023) questioning rationale why no Advisory group has been established as of yet.

[Redacted – S29(1)(a)]

2.4 Options Considered and Advice

19. Remit of the group:

[Redacted – S29(1)(a)]

20. Membership & appointment process:

[Redacted – S29(1)(a)]

21. Timing:

[Redacted – S29(1)(a)]

2.5 Assessment of Options

[Redacted – S29(1)(a)].

22. If you agree, we also propose the following **principles** to guide thinking about the formation of the group:

[Redacted – S29(1)(a)]

If the Cabinet Secretary agrees to the considerations and principles outlined in this advice, officials will [Redacted – S29(1)(a)]

2.6 Bute House Agreement Implications

[Redacted – S29(1)(a)]

2.7 Verity House Agreement Implications

[Redacted – S29(1)(a)]

2.8 Financial and Legal Considerations

[Redacted – S29(1)(a)]

2.9 Sensitivities

[Redacted – S29(1)(a)]

2.10 Quality Assurance

23. This Submission has been approved by Andy Hogg, DD Investment & Financial Services.

2.11 Conclusions and next Steps

24. A decision is required to confirm that ministers are content with the considerations around remit, membership, timing, and the guiding principles for setting up a Ministerial Advisory Group (MAG).

25. Once the overarching approach is agreed, proposed membership and terms of reference for the group will be submitted for approval.

[Redacted - S.38(1)(b)]

DIT – Investment and Financial Services
Teams

Cabinet Secretaries and Ministers Copy List	For Action	For Information Portfolio interest	For Information Constituency interest	For Information General awareness
Cabinet Secretary WEFWE	Yes			

Officials Copy List
DG Economy Callum McCaig Leanne Dobson Richard Rollison Andrew Hogg [Redacted - S.38(1)(b)]

Bank – Ministerial Advisory Group – Sep 2024

Scottish National Investment Bank - Ministerial Advisory Group

Background

- The Scottish National Investment Bank Act 2020 (the Act) requires the Scottish Government to establish and support an advisory group to advise Ministers on the conduct, performance and objects of the Bank.
- The concept of a statutory advisory group is unique in the Scottish public body landscape.
- It is not intended to provide any feedback or advice directly to the Bank and will not alter the Bank's existing governance procedures or operational independence.
- The requirement to include a Ministerial Advisory Group in the legislation for the Bank was added at stage 2 of the Bill process.
- It is a stipulation that one member will represent the interests of trade unions.

Remit of the Group:

- The Group will look at and advise Ministers on the Bank's activities against the published "*Bank's objects, conduct and performance*" as set out in the Act and is intended to add value to SG's Shareholder role.
- [Redacted – S29(1)(a)]

Membership and meetings

- [Redacted – S29(1)(a)]
- Although not formal regulated public appointments a Ministerial letter of confirmation setting out expectations and roles and responsibilities of members will be issued by Ministers.
- [Redacted – S29(1)(a)]
- Reasonable travel expenses, within SG policy will be provided to facilitate members attending in person meetings.

Note of DGE meeting with Candida Morley – SNIB – 3 September 2024

Note of meeting between Gregor Irwin (DG Economy) and Candida Morley (Senior Independent Director – SNIB) – 3 Sep 2024

Participants

Gregor Irwin, DG Economy, SG

Candida Morley, SNIB

Richard Rollison, Director ITI, SG

[NOT IN SCOPE]

GI provided an update on SG's work to establish the Ministerial Advisory Group and both GI and CM agreed that it was critical that the Group's scope was clear [Redacted - S.30(b)(ii)].

[NOT IN SCOPE]

Richard Rollison
5 Sep 2024

FOI 202400433536 Emails identified

From: Richard Rollison Richard.Rollison@gov.scot
Sent: Sunday, September 15, 2024 3:17 PM
To: Nathan [Redacted - S.38(1)(b)]
Cc: [Redacted - S.38(1)(b)]
Subject: RE: Scottish National Investment Bank - Ministerial Advisory Group

Dear Nathan,

Thanks for your time on our call, it was great to catch up again.

We are delighted that you have accepted our invitation to join the Ministerial Advisory Group for the Scottish National Investment Bank. Your experience will be invaluable for this Group to provide well-rounded, independent advice to Ministers.

This represents the next stage of the Bank's operations.

Once we have confirmed the other members, the Deputy First Minister will formally write to you asking you to confirm your acceptance.

Following that, the Shareholder Team will be in touch to organise a kick-off meeting to allow us, as a Group, to discuss the secretarial support, governance procedures and workplan. Is [Redacted - S.38(1)(b)] the best email for us to use going forward?

It will be important for the Deputy First Minister to make Parliament aware of the membership of the Advisory Group before any public statements are made and I would be grateful if you could ensure your membership of the Group remains confidential until that is done.

It would be great to organise a meeting in [Redacted - S.38(1)(b)] if diaries align, I'll be in touch separately on that.

We look forward to working with you.

Richard

[Redacted - S.38(1)(b)] | **Executive Assistant | Directorate for International Trade & Investment | Scottish Government**
5th Floor, 5 Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU | [Redacted - S.38(1)(b)]

From: Nathan [Redacted - S.38(1)(b)]
Sent: Wednesday, September 11, 2024 6:44 PM
To: Richard Rollison <Richard.Rollison@gov.scot>
Subject: Re: Scottish National Investment Bank - Ministerial Advisory Group

Thanks Richard, I'd be delighted to explore further. I continue to believe that an institution like SNIB has the potential to have a transformative role in economic development.

[Redacted – S.30(b)(ii)]

I am pretty tied up this week, would it be possible to chat next week?

All the best

Nathan

On Wed, 11 Sept 2024, 17:32 , <Richard.Rollison@gov.scot> wrote:
Thanks. Think we had the wrong address. This is what I sent

Dear Nathan

[Redacted - S.38(1)(b)]

I wanted to see if you would be interested in joining a Ministerial Advisory Group on the Bank.

The Act which established the Scottish National Investment Bank requires Scottish Ministers to establish an advisory group which will provide them with advice on the Bank's objects, conduct and performance.

[Redacted – S29(1)(a)]

The role is not a formal public appointment and will not be remunerated, however reasonable expenses will be paid to enable attendance at in person meetings. Members will be expected to declare any conflicts of interest.

Should you agree to be part of this Advisory Group, my team and I would be happy to meet with you to share further information and answer any questions you may have. We would follow this up with a formal invite from the Minister.

kind regards

Richard Rollison

Director of International Trade and Investment

Scottish Government

I sometimes e mail and reply outwith normal office hours - that doesn't mean you need to as well

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From: [Redacted - S.38(1)(b)] **On Behalf Of** Deputy First Minister and Cabinet Secretary for Economy & Gaelic
Sent: Wednesday, September 11, 2024 11:07 AM
To: [Redacted - S.38(1)(b)]; Deputy First Minister and Cabinet Secretary for Economy & Gaelic <DFMCSEG@gov.scot>
Cc: DG Economy <DGEconomy@gov.scot>; Richard Rollison <Richard.Rollison@gov.scot>; Spads Admin <Spads_Admin@gov.scot>; Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]; Communications Deputy First Minister, Economy and Gaelic <DFMEG@gov.scot>; [Redacted - S.38(1)(b)]; Emily Mackintosh <Emily.Mackintosh@gov.scot>
Subject: RE: Scottish National Investment Bank (SNIB) - proposed membership of Ministerial Advisory Group - progress update

This email is for the official record and confirms a Ministerial Decision. This email must be placed in the official record (eRDM) by your team [in line with SG records management policy](#).

Morning [Redacted - S.38(1)(b)],

DFM is content with your approach.

Many thanks,

[Redacted - S.38(1)(b)] (she/her)

Deputy Private Secretary to the Deputy First Minister and Cabinet Secretary for Economy and Gaelic – Kate Forbes MSP

The Scottish Government | St Andrew's House | Regent Road | Edinburgh | EH1 3DG

E: DFMCSEF@gov.scot

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From: [Redacted - S.38(1)(b)]

Sent: Tuesday, September 10, 2024 3:41 PM

To: Deputy First Minister and Cabinet Secretary for Economy & Gaelic <DFMCSEG@gov.scot>

Cc: DG Economy <DGEconomy@gov.scot>; Richard Rollison <Richard.Rollison@gov.scot>; Spads Admin <Spads_Admin@gov.scot>; Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]; Communications Deputy First Minister, Economy and Gaelic <DFMEG@gov.scot>; [Redacted - S.38(1)(b)]

Subject: RE: Scottish National Investment Bank (SNIB) - proposed membership of Ministerial Advisory Group - progress update

DFM PO,

Apologies for the double email on this one.

We're keen to [Redacted – S29(1)(a)] and wondered if DFM was content with our approach?

Many thanks,

[Redacted - S.38(1)(b)]

Senior Policy Officer

Scottish National Investment Bank Shareholder Team

Directorate for International Trade and Investment

From: [Redacted - S.38(1)(b)]

Sent: Friday, August 30, 2024 9:34 AM

To: Deputy First Minister and Cabinet Secretary for Economy & Gaelic
<DFMCSEG@gov.scot>

Cc: DG Economy <DGEconomy@gov.scot>; Richard Rollison
<Richard.Rollison@gov.scot>; Spads Admin <Spads_Admin@gov.scot>; Andrew Hogg
<Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]; Communications Deputy
First Minister, Economy and Gaelic <DFMEG@gov.scot>; [Redacted - S.38(1)(b)]

Subject: Scottish National Investment Bank (SNIB) - proposed membership of
Ministerial Advisory Group - progress update

PS / DFM

Please find below a brief update on our progress towards establishing a Ministerial Advisory Group on the Scottish National Investment Bank.

Following the advice that was provided to DFM in June (attached) we have

[Redacted – S29(1)(a)]

Many thanks,

[Redacted - S.38(1)(b)]

Senior Policy Officer

Scottish National Investment Bank Shareholder Team

Directorate for International Trade and Investment

From: [Redacted - S.38(1)(b)] **On Behalf Of** Richard Rollison

Sent: Wednesday, August 28, 2024 4:08 PM

To: Rozanne [Redacted - S.38(1)(b)]

Cc: [Redacted - S.38(1)(b)]

Subject: RE: Scottish National Investment Bank - Ministerial Advisory Group

Dear Roz

We are delighted that you have accepted our invitation to join the Scottish National Investment Bank Advisory Group. Your experience will be invaluable for this Group to provide well-rounded, independent advice to Ministers.

This represents the next stage of the Bank's operations.

Once we have confirmed the other members, the Deputy First Minister will formally write to you asking you to confirm your acceptance.

Following that, the Shareholder Team will be in touch to organise a kick-off meeting to allow us, as a Group, to discuss the secretarial support, governance procedures and a workplan.

It will be important for the Deputy First Minister to make Parliament aware of the membership of the Advisory Group' before any public statements are made and I would be grateful if you could ensure your membership of the Group remains confidential until that is done.

We look forward to working with you.

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

I sometimes respond to e-mails outwith normal working hours – that works for me but I understand that it might not work for you.

From: [Redacted - S.38(1)(b)]

Sent: Wednesday, August 21, 2024 2:47 PM

To: Richard Rollison <Richard.Rollison@gov.scot>; [Redacted - S.38(1)(b)]

Subject: RE: Scottish National Investment Bank - Ministerial Advisory Group

Dear Richard,

Thank you for the below invitation for Roz to join the Ministerial Advisory Group for the Scottish National Investment Bank, just to confirm that Roz would be happy to be part of this group.

Best Wishes,
[Redacted - S.38(1)(b)] on behalf of
Roz Foyer
General Secretary
STUC

[Redacted - S.38(1)(b)]

Secretary to the General Secretary/Executive Assistant

Tel: [Redacted - S.38(1)(b)]

<http://www.stuc.org.uk/>

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From: [Redacted - S.38(1)(b)] **On Behalf Of** Richard.Rollison@gov.scot
Sent: Wednesday, August 21, 2024 11:31 AM
To: Rozanne [Redacted - S.38(1)(b)]
Cc: [Redacted - S.38(1)(b)]
Subject: Scottish National Investment Bank - Ministerial Advisory Group

Some people who received this message don't often get email from richard.rollison@gov.scot. [Learn why this is important](#)

Dear Roz

I am writing to you with regard to the establishment of the Ministerial Advisory Group for the Scottish National Investment Bank which, as you know, is required by the Scottish National Investment Bank Act 2020 and is intended to provide Scottish Ministers with advice on the Bank's objects, conduct and performance.

[Redacted – S29(1)(a)]

The role is not a formal public appointment and will not be remunerated, however reasonable expenses will be paid to enable attendance at in person meetings. Members will be expected to declare any conflicts of interest.

Should you agree to be part of this Advisory Group formal Ministerial confirmation will follow.

We would be more than happy to discuss this further with you and answer any questions you may have.

kind regards

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

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From: [Redacted - S.38(1)(b)] **On Behalf Of** Richard Rollison
Sent: Wednesday, August 28, 2024 4:10 PM
To: Irene [Redacted - S.38(1)(b)]
Cc: [Redacted - S.38(1)(b)]
Subject: RE: Scottish National Investment Bank - Ministerial Advisory Group

Dear Irene

We are delighted that you have accepted our invitation to join the Scottish National Investment Bank Advisory Group. Your experience will be invaluable for this Group to provide well-rounded, independent advice to Ministers.

This represents the next stage of the Bank's operations.

Once we have confirmed the other members, the Deputy First Minister will formally write to you asking you to confirm your acceptance.

Following that, the Shareholder Team will be in touch to organise a kick-off meeting to allow us, as a Group, to discuss the secretarial support, governance procedures and a workplan.

It will be important for the Deputy First Minister to make Parliament aware of the membership of the Advisory Group' before any public statements are made and I would be grateful if you could ensure your membership of the Group remains confidential until that is done.

We look forward to working with you.

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

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From: Irene [Redacted - S.38(1)(b)]

Sent: Friday, August 23, 2024 8:57 AM

To: Richard Rollison <Richard.Rollison@gov.scot>

Cc: [Redacted - S.38(1)(b)]

Subject: Re: Scottish National Investment Bank - Ministerial Advisory Group

Dear Richard, many thanks for your email and I will be delighted and honoured to serve on the Advisory Group.

I very much look forward to taking part in this important forum and receiving further details.

My very best,

Irene

Irene Graham OBE
CEO ScaleUp Institute
[Redacted - S.38(1)(b)]

Sent from my iPhone

On 21 Aug 2024, at 11:21, Richard.Rollison@gov.scot wrote:

Dear Irene

I am contacting you with regard to a Ministerial Advisory Group currently being established by the Scottish Government.

The group relates to the work of the Scottish National Investment Bank, the Act which established the Bank requires that Scottish Ministers establish an advisory group which will provide them with advice on the Bank's objects, conduct and performance. This is separate to the governance structures the Bank has in place.

[Redacted – S29(1)(a)]

The role is not a formal public appointment and will not be remunerated, however reasonable expenses will be paid to enable attendance at in person meetings. Members will be expected to declare any conflicts of interest.

Should you agree to be part of this Advisory Group formal Ministerial confirmation will follow.

We would be happy to discuss this further with you and answer any questions you may have.

Kind regards

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

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From: [Redacted - S.38(1)(b)] **On Behalf Of** Richard Rollison
Sent: Wednesday, August 28, 2024 4:21 PM
To: [Redacted - S.38(1)(b)]
Subject: RE: Scottish National Investment Bank - Ministerial Advisory Group

Dear Maggie

We are delighted that you have accepted our invitation to join the Scottish National Investment Bank Advisory Group. Your experience will be invaluable for this Group to provide well-rounded, independent advice to Ministers.

As you mention, this represents the next stage of the Bank's operations.

Once we have confirmed the other members, the Deputy First Minister will formally write to you asking you to confirm your acceptance.

Following that, the Shareholder Team will be in touch to organise a kick-off meeting to allow us, as a Group, to discuss the secretarial support, governance procedures and a workplan.

If you wish to speak with me ahead of this, I'd be happy to organise a call.

Thank you for sharing the details of your other interests. [Redacted – S.30(b)(ii)].

It will be important for the Deputy First Minister to make Parliament aware of the membership of the Advisory Group' before any public statements are made and I would be grateful if you could ensure your membership of the group remains confidential until that is done.

We look forward to working with you.

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

I sometimes respond to e-mails outwith normal working hours – that works for me but I understand that it might not work for you.

From: [Redacted - S.38(1)(b)]
Sent: Thursday, August 22, 2024 10:53 AM
To: Richard Rollison <Richard.Rollison@gov.scot>
Cc: [Redacted - S.38(1)(b)]
Subject: RE: Scottish National Investment Bank - Ministerial Advisory Group
Importance: High

Dear Richard

Many thanks for this invitation to join the ministerial group which I am delighted to accept. Having been part of some of the discussions when the Bank was set up and some of the later engagement with [Redacted - S.38(1)(b)], it will be great to be involved in the next stage of the journey.

It would be good to speak with you at some point to learn more. I'm in both Edinburgh and Glasgow fairly frequently and equally happy to do a Teams call if that suits you better. I am sure your diary will be much busier than mine so I will wait to hear what would work for you. [Redacted - S.38(1)(b)]

So you are aware, my other interests are

[Redacted – S.30(b)(ii)]

Thank you again for the invitation. I am very much looking forward to working with you.

Best

Maggie

From: [Redacted - S.38(1)(b)] **On Behalf Of** Richard.Rollison@gov.scot
Sent: Wednesday, August 21, 2024 11:26 AM
To: [Redacted - S.38(1)(b)]
Subject: Scottish National Investment Bank - Ministerial Advisory Group

Dear Maggie

I am contacting you with regard to a Ministerial Advisory Group currently being established by the Scottish Government.

The group relates to the work of the Scottish National Investment Bank, the Act which established the Bank requires that Scottish Ministers establish an advisory group which will provide them with advice on the Bank's objects, conduct and performance. This is separate to the governance structures the Bank has in place.

[Redacted – S29(1)(a)]

The role is not a formal public appointment and will not be remunerated, however reasonable expenses will be paid to enable attendance at in person meetings. Members will be expected to declare any conflicts of interest.

Should you agree to be part of this Advisory Group formal Ministerial confirmation will follow.

We would be happy to discuss this further with you and answer any questions you may have.

kind regards

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

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From: [Redacted - S.38(1)(b)] **On Behalf Of** Richard Rollison
Sent: Wednesday, August 28, 2024 4:16 PM
To: [Redacted - S.38(1)(b)]
Subject: RE: Scottish National Investment Bank - Ministerial Advisory Group

Dear John

We are delighted that you have accepted our invitation to join the Scottish National Investment Bank Advisory Group. Your experience will be invaluable for this Group to provide well-rounded, independent advice to Ministers.

This represents the next stage of the Bank's operations.

Once we have confirmed the other members, the Deputy First Minister will formally write to you asking you to confirm your acceptance.

Following that, the Shareholder Team will be in touch to organise a kick-off meeting to allow us, as a Group, to discuss the secretarial support, governance procedures and a workplan.

It will be important for the Deputy First Minister to make Parliament aware of the membership of the Advisory Group' before any public statements are made and I would be grateful if you could ensure your membership of the Group remains confidential until that is done.

We look forward to working with you.

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

I sometimes respond to e-mails outwith normal working hours – that works for me but I understand that it might not work for you.

From: [Redacted - S.38(1)(b)] **On Behalf Of** Richard Rollison
Sent: Wednesday, August 21, 2024 11:24 AM
To: [Redacted - S.38(1)(b)]
Subject: Scottish National Investment Bank - Ministerial Advisory Group

Dear John

I am contacting you with regard to a Ministerial Advisory Group currently being established by the Scottish Government. I was passed your contact details by [Redacted - S.38(1)(b)] who I have been working closely with in his capacity as [Redacted - S.38(1)(b)].

This advisory group relates to the work of the Scottish National Investment Bank. The Act which established the Bank requires that Scottish Ministers establish an advisory group which will provide them with advice on the Bank's objects, conduct and performance. This is separate to the governance structures the Bank has in place.

[Redacted – S29(1)(a)]

The role is not a formal public appointment and will not be remunerated, however reasonable expenses will be paid to enable attendance at in person meetings. Members will be expected to declare any conflicts of interest.

Should you agree to be part of this Advisory Group formal Ministerial confirmation will follow.

We are happy to discuss this further with you and answer any questions you may have.

kind regards

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

I sometimes respond to e-mails outwith normal working hours – that works for me but I understand that it might not work for you.

From: Richard Rollison <Richard.Rollison@gov.scot>

Sent: Friday, August 23, 2024 7:54 AM

To: [Redacted - S.38(1)(b)] >

Cc: [Redacted - S.38(1)(b)]

Subject: Scottish National Investment Bank - Ministerial Advisory Group - [Redacted - S.38(1)(b)]

Dear [Redacted - S.38(1)(b)]

Thank you for prompt reply and considering the invite to join the Ministerial Advisory Group on the Scottish National Investment Bank.

[Redacted - S.30(b)(ii)]

I would be grateful if you could confirm whether, having considered the above, you are unable to accept the invite to join the Group. [Redacted - S.30(b)(ii)].

Thank you for taking the time to consider this.

Kind regards

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

I sometimes respond to e-mails outwith normal working hours – that works for me but I understand that it might not work for you.

From: [Redacted - S.38(1)(b)]
Sent: Wednesday, August 21, 2024 4:02 PM
To: Richard Rollison <Richard.Rollison@gov.scot>
Subject: Re: Scottish National Investment Bank - Ministerial Advisory Group

Dear Richard,

Thank you for your email and kind invitation.

I believe this work is extremely important and am delighted to have been considered for this position. I am, however, unable to accept this [Redacted - S.30(b)(ii)],

I look forward to hearing from you in due course, and am open to discussion.

Very best wishes,

[Redacted - S.38(1)(b)]

On 21 Aug 2024, at 03:18, Richard.Rollison@gov.scot wrote:

Dear [Redacted - S.38(1)(b)]

I am contacting you with regard to a Ministerial Advisory Group currently being established by the Scottish Government.

The group relates to the work of the Scottish National Investment Bank, the Act which established the Bank requires that Scottish Ministers establish an advisory group which will provide them with advice on the Bank's objects, conduct and performance. This is separate to the governance structures the Bank has in place.

[Redacted – S29(1)(a)]

The role is not a formal public appointment and will not be remunerated, however reasonable expenses will be paid to enable attendance at in person meetings. Members will be expected to declare any conflicts of interest.

Should you agree to be part of this advisory group formal Ministerial confirmation will follow.

We would be happy to discuss this further with you and answer any questions you may have.

kind regards

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

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From: [Redacted - S.38(1)(b)] **On Behalf Of** Deputy First Minister and Cabinet Secretary for Economy & Gaelic
Sent: Wednesday, June 26, 2024 5:11 PM
To: [Redacted - S.38(1)(b)]; Deputy First Minister and Cabinet Secretary for Economy & Gaelic <DFMCSEG@gov.scot>
Cc: DG Economy <DGEconomy@gov.scot>; Richard Rollison <Richard.Rollison@gov.scot>; Emily Mackintosh <Emily.Mackintosh@gov.scot>; David Hutchison <David.Hutchison@gov.scot>; Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]; Communications Deputy First Minister, Economy and Gaelic <DFMEG@gov.scot>
Subject: RE: Submission - Scottish National Investment Bank - proposed membership of Ministerial Advisory Group

This email is for the official record and confirms a Ministerial Decision. This email must be placed in the official record (eRDM) by your team [in line with SG records management policy](#).

Hi [Redacted - S.38(1)(b)],

DFM is content with the recommendations in the submission on membership of the Scottish National Investment Bank Ministerial Advisory Group.

Many thanks,

[Redacted - S.38(1)(b)] (he/him)

Deputy Private Secretary to the Deputy First Minister and Cabinet Secretary for Economy and Gaelic – Kate Forbes MSP

Leas-rùnaire Prìobhaideach dhan Leas-Phrìomh Mhinistear is do Rùnaire a'

Chaibineit airson na h-Eaconamaidh is Gàidhlig – Ceit Fhoirbeis BPA

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E: DFMCSEG@gov.scot

[Redacted - S.38(1)(b)]



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From: [Redacted - S.38(1)(b)]

Sent: Tuesday, June 25, 2024 2:59 PM

To: Deputy First Minister and Cabinet Secretary for Economy & Gaelic

<DFMCSEG@gov.scot>

Cc: DG Economy <DGEEconomy@gov.scot>; Richard Rollison

<Richard.Rollison@gov.scot>; Emily Mackintosh <Emily.Mackintosh@gov.scot>;

David Hutchison <David.Hutchison@gov.scot>; Andrew Hogg

<Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]; Communications Deputy First Minister, Economy and Gaelic <DFMEG@gov.scot>

Subject: Submission - Scottish National Investment Bank - proposed membership of Ministerial Advisory Group

PS/Deputy First Minister and Cabinet Secretary for Economy and Gaelic

Please find attached routine submission regarding the proposed membership of the Scottish National Investment Bank Ministerial Advisory Group.

Also attached is previous advice on the Ministerial Advisory Group which was sent in February and is referenced in this submission.

Many thanks
[Redacted - S.38(1)(b)]

Senior Policy Officer
Scottish National Investment Bank Shareholding Team
Directorate for International Trade and Investment
Scottish Government

I work part time hours Monday to Friday so may not be able to respond to emails immediately

From: Richard Rollison <Richard.Rollison@gov.scot>
Sent: Monday, September 16, 2024 8:30 AM
To: Emma [Redacted - S.38(1)(b)]
Cc: [Redacted - S.38(1)(b)]
Subject: RE: Scottish National Investment Bank – Ministerial Advisory Group (Emma) _ meeting 24 or 25 September

Hi Emma

Thanks for getting back to me.

It would be good to discuss – [Redacted – S29(1)(a)].

I attach a one-pager that provides a little bit more info but probably best to discuss. I'm keen to do that quite soon as we want to get the Group up and running.

[Redacted - S.38(1)(b)]

Regards

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

I sometimes respond to e-mails outwith normal working hours – that works for me but I understand that it might not work for you.

From: Emma [Redacted - S.38(1)(b)] k
Sent: Friday, September 13, 2024 5:27 PM
To: Richard Rollison <Richard.Rollison@gov.scot>
Subject: RE: Scottish National Investment Bank – Ministerial Advisory Group

Hi Richard

Nice to hear from you.

I'd like to hear a bit more about it.

[Redacted - S.30(b)(ii)].

Emma

From: [Redacted - S.38(1)(b)] **On Behalf Of** Richard.Rollison@gov.scot

Sent: Wednesday, September 11, 2024 3:17 PM

To: Emma [Redacted - S.38(1)(b)]

Subject: Scottish National Investment Bank – Ministerial Advisory Group

CAUTION: This email originated outside the University. Check before clicking links or attachments.

Dear Emma

I am contacting you regarding a Ministerial Advisory Group currently being established by the Scottish Government.

The Group relates to the work of the Scottish National Investment Bank. The Act which established the Bank requires that Scottish Ministers establish an advisory group which will provide them with advice on the Bank's objects, conduct and performance. This is separate to the governance structures the Bank has in place.

[Redacted – S29(1)(a)]

The role is not a formal public appointment and will not be remunerated, however reasonable expenses will be paid to enable attendance at in person meetings. Members will be expected to declare any conflicts of interest.

Should you agree to be part of this Advisory Group formal Ministerial confirmation will follow.

We would be happy to discuss this further with you and answer any questions you may have.

Kind regards

Richard

Richard Rollison
Director
Directorate for International Trade and Investment
Scottish Government

[Redacted - S.38(1)(b)]

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From: [Redacted - S.38(1)(b)]
Sent: Thursday, September 12, 2024 11:51 AM
To: Richard Rollison <Richard.Rollison@gov.scot>
Cc: [Redacted - S.38(1)(b)]
Subject: RE: Scottish National Investment Bank - Ministerial Advisory Group

Hi Richard,

Yes I'd be happy to join that meeting.

Please see attached for some of our current thinking on a proposed workplan – with the caveat this would be finalised with the members. Happy to discuss this with you in more detail or receive your comments / views on this to the document directly.

We've listed these in order of priority.

[Redacted - S.30(b)(ii)]

In terms of how we see these workplan items actually being considered by the Group, [Redacted - S.29(1)(a)].

This is what we've discussed so far. I'm happy to have a short meeting to run through this in more detail, hear your views and provide clarity where needed.

Many thanks,

[Redacted - S.38(1)(b)]
Senior Policy Officer
Scottish National Investment Bank Shareholder Team
Directorate for International Trade and Investment

From: [Redacted - S.38(1)(b)]
Sent: Wednesday, September 11, 2024 1:16 PM
To: Richard Rollison <Richard.Rollison@gov.scot>
Cc: Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)];

Subject: RE: Scottish National Investment Bank (SNIB) - proposed membership of Ministerial Advisory Group - progress update

[Redacted - S.30(b)(ii)]

Just for confirmation, the first full invitation email went to Nathan on 21 Aug and then the follow up went on 28 Aug (attached).

And noted on the significance of 11 October.

Thanks,

[Redacted - S.38(1)(b)]

Senior Policy Officer
Scottish National Investment Bank Shareholder Team
Directorate for International Trade and Investment

From: Richard Rollison <Richard.Rollison@gov.scot>
Sent: Wednesday, September 11, 2024 1:01 PM
To: [Redacted - S.38(1)(b)]
Cc: Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]

Subject: RE: Scottish National Investment Bank (SNIB) - proposed membership of Ministerial Advisory Group - progress update

[Redacted - S.30(b)(ii)]

From: [Redacted - S.38(1)(b)]
Sent: Wednesday, September 11, 2024 11:55 AM
To: Richard Rollison <Richard.Rollison@gov.scot>
Cc: Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]
Subject: RE: Scottish National Investment Bank (SNIB) - proposed membership of Ministerial Advisory Group - progress update

Hi Richard,

Following on from DFM's approval of [Redacted - S.29(1)(a)] I've drafted some email text to [Redacted - S.29(1)(a)] [Redacted - S.38(1)(b)].

Let me know if there is anything additional you'd like to see added, or I'm happy to discuss a different tact.

Following that I can liaise with [Redacted - S.38(1)(b)] to get these sent out.

Thanks,

[Redacted – S29(1)(a)]

[Redacted - S.38(1)(b)]

Senior Policy Officer
Scottish National Investment Bank Shareholder Team

Directorate for International Trade and Investment

From: [Redacted - S.38(1)(b)]
Sent: Wednesday, August 28, 2024 3:07 PM
To: Richard Rollison <Richard.Rollison@gov.scot>; Andrew Hogg <Andrew.Hogg@gov.scot>
Cc: [Redacted - S.38(1)(b)]
Subject: RE: ministerial advisory group

Hi all,

[@Richard Rollison](#) yes I can add wording around confidentiality and follow up with Nathan. I'll work with [Redacted - S.38] to get those sent out.

[Redacted – S.29(1)(a)]

[Redacted - S.30(b)(ii)]

From [Redacted - S.38(1)(b)] note in the chain below [Redacted - S.38(1)(b)] does have lots of very relevant experience, however, our view is [Redacted - S.30(b)(ii)]. If you would like us to proceed with [Redacted – S29(1)(a)] we would be happy to work with [Redacted - S.38(1)(b)] on this.

In terms of [Redacted – S29(1)(a)]:

[Redacted - S.30(b)(ii)]

Happy to hear views – if a short call to go through this would be easier then I'm happy to organise that for 15 mins or so?

Many thanks,

[Redacted - S.38(1)(b)]
Senior Policy Officer
Scottish National Investment Bank Shareholder Team
Directorate for International Trade and Investment

From: [Redacted - S.38(1)(b)]
Sent: Wednesday, August 28, 2024 11:31 AM
To: Richard Rollison <Richard.Rollison@gov.scot>; Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]
Cc: [Redacted - S.38(1)(b)]
Subject: RE: ministerial advisory group

Of course – [Redacted - S.38(1)(b)] could you send me a little bit of background about the ministerial advisory group and what the ask is? I've not been terribly close to this work.

[Redacted - S.38(1)(b)]

From: Richard Rollison <Richard.Rollison@gov.scot>
Sent: Wednesday, August 28, 2024 11:30 AM
To: Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]
Cc: [Redacted - S.38(1)(b)]
Subject: RE: ministerial advisory group

[Redacted - S.30(b)(ii)]

From: Andrew Hogg <Andrew.Hogg@gov.scot>
Sent: Wednesday, August 28, 2024 11:21 AM
To: [Redacted - S.38(1)(b)]; Richard Rollison <Richard.Rollison@gov.scot>; [Redacted - S.38(1)(b)]
Cc: [Redacted - S.38(1)(b)]
Subject: RE: ministerial advisory group

Agree with [Redacted - S.38(1)(b)] re [Redacted - S.38(1)(b)] suitability etc. [Redacted - S.30(b)(ii)].

[Redacted - S.38(1)(b)] – can you please have a think if the updated membership would give [Redacted – S29(1)(a)] [Redacted - S.30(b)(ii)].

From: [Redacted - S.38(1)(b)]
Sent: Wednesday, August 28, 2024 11:13 AM
To: Richard Rollison <Richard.Rollison@gov.scot>; [Redacted - S.38(1)(b)]
Cc: [Redacted - S.38(1)(b)]; Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]
Subject: RE: ministerial advisory group

Hi Richard – [Redacted - S.38(1)(b)] [Redacted - S.30(b)(ii)].

Let me know if you need any additional information – her e-mail address is [Redacted - S.38(1)(b)] if you want to reach out.

Thanks,
[Redacted - S.38(1)(b)]

From: Richard Rollison <Richard.Rollison@gov.scot>
Sent: 04 July 2024 10:13
To: [Redacted - S.38(1)(b)]
Cc: Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]
Subject: RE: Submission - Scottish National Investment Bank - proposed membership of Ministerial Advisory Group

OK thanks – good to move this along if we can given the Parl scrutiny and the commitment made by DFM

From: [Redacted - S.38(1)(b)]
Sent: Thursday, July 4, 2024 10:03 AM
To: Richard Rollison <Richard.Rollison@gov.scot>
Cc: Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]

Subject: RE: Submission - Scottish National Investment Bank - proposed membership of Ministerial Advisory Group

Hi Richard

We've been focussing on the Strategic Guidance letter.

I'll track down the information needed and pick up with [Redacted - S.38(1)(b)].

Thanks

[Redacted - S.38(1)(b)]

Impact and Governance

Scottish National Investment Bank Shareholder Team

I work part time hours Monday to Friday so may not be able to respond to emails immediately.

From: Richard Rollison <Richard.Rollison@gov.scot>

Sent: 04 July 2024 08:32

To: [Redacted - S.38(1)(b)]

Cc: Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]

Subject: RE: Submission - Scottish National Investment Bank - proposed membership of Ministerial Advisory Group

[Redacted - S.38(1)(b)]

Not sure where you're at in following up on this?

Can you draft invite letters to each of the proposed members but not send them until we have been able to e-mail or call in advance so the letter doesn't land cold.

[Redacted – S.29(1)(a)]

Thanks

[Redacted – S.29(1)(a)]

From: [Redacted - S.38(1)(b)] **On Behalf Of** Deputy First Minister and Cabinet Secretary for Economy & Gaelic

Sent: Wednesday, June 26, 2024 5:11 PM

To: [Redacted - S.38(1)(b)]; Deputy First Minister and Cabinet Secretary for Economy & Gaelic <DFMCSEG@gov.scot>

Cc: DG Economy <DGEconomy@gov.scot>; Richard Rollison <Richard.Rollison@gov.scot>; Emily Mackintosh <Emily.Mackintosh@gov.scot>;

David Hutchison <David.Hutchison@gov.scot>; Andrew Hogg

<Andrew.Hogg@gov.scot>; [Redacted - S.38(1)(b)]; Communications Deputy First Minister, Economy and Gaelic <DFMEG@gov.scot>

Subject: RE: Submission - Scottish National Investment Bank - proposed membership of Ministerial Advisory Group

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Hi [Redacted - S.38(1)(b)],

DFM is content with the recommendations in the submission on membership of the Scottish National Investment Bank Ministerial Advisory Group.

Many thanks,

[Redacted - S.38(1)(b)]

Deputy Private Secretary to the Deputy First Minister and Cabinet Secretary for Economy and Gaelic – Kate Forbes MSP

Leas-rùnaire Prìobhaideach dhan Leas-Phrìomh Mhinistear is do Rùnaire a'

Chaibineit airson na h-Eaconamaidh is Gàidhlig – Ceit Fhoirbeis BPA

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E: DFMCSEG@gov.scot

[Redacted - S.38(1)(b)]



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From: [Redacted - S.38(1)(b)]

Sent: Tuesday, June 25, 2024 2:59 PM

To: Deputy First Minister and Cabinet Secretary for Economy & Gaelic

<DFMCSEG@gov.scot>

Cc: DG Economy <DGEconomy@gov.scot>; Richard Rollison

<Richard.Rollison@gov.scot>; Andrew Hogg <Andrew.Hogg@gov.scot>; [Redacted-

S.38(1)(b)]; Communications Deputy First Minister, Economy and Gaelic

<DFMEG@gov.scot>

Subject: Submission - Scottish National Investment Bank - proposed membership of Ministerial Advisory Group

PS/Deputy First Minister and Cabinet Secretary for Economy and Gaelic

Please find attached routine submission regarding the proposed membership of the Scottish National Investment Bank Ministerial Advisory Group.

Also attached is previous advice on the Ministerial Advisory Group which was sent in February and is referenced in this submission.

Many thanks

[Redacted - S.38(1)(b)]

Senior Policy Officer
Scottish National Investment Bank Shareholding Team
Directorate for International Trade and Investment
Scottish Government

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