

From: [redacted -Section 38(1)(b)]
Sent: Wednesday, July 19, 2023 7:41 AM
To: [redacted -Section 38(1)(b)]@cosla.gov.uk>; Hannah Fitzgerald <Hannah.Fitzgerald@gov.scot>
Cc: [redacted -Section 38(1)(b)]@gov.scot>; [redacted -Section 38(1)(b)]@gov.scot>
Subject: RE: Breakfast commitment - contact

Hi Rebekah,

Please find attached a quick update on the breakfast work.

We have been looking at how best to map existing provision and plan what delivery of a future breakfast offer should look like to best meet the needs of children and families in Scotland. Some meetings have already taken place with local authorities to get a sense of the existing delivery models and potential challenges for delivering any future offer. Work has also begun on designing a schools survey which should help us gather more information about the current landscape of breakfast provision.

In 2022-23 we provided an initial £1 million to four local authorities (Clackmannanshire, Dundee, Glasgow and Inverclyde) to establish our first early adopting communities (EACs) with further funding being awarded in 23-24. These communities are South and East Alloa, Linlathen, Drumchapel and Carntyne, and Port Glasgow. Understanding childcare needs in these targeted communities allows us to learn more about what works at a local level, which will help us to understand the processes and approaches needed across other communities to deliver effective services nationally. Two of the local authorities (Dundee and Clackmannanshire) have already included the provision of breakfast clubs in their plans, with work underway to develop this further across the early adopting communities as they progress into the second phase of the project. We will be looking to use the learning from these projects to help inform our breakfast work.

Kind regards
Karen

[redacted -Section 38(1)(b)]
She/Her | School Age Childcare Division
Early Learning and Childcare Directorate | Scottish Government

I work Tuesday to Thursday (7:30 – 16:30)

From: [redacted -Section 38(1)(b)]@cosla.gov.uk
Sent: Monday, July 17, 2023 12:22 PM
To: Hannah Fitzgerald <Hannah.Fitzgerald@gov.scot>; [redacted -Section 38(1)(b)]@gov.scot
Subject: Re: Breakfast commitment - contact

Great, thanks Hannah.

I think when I spoke to Sophie (which was quite a long while ago now) she was undertaking some scoping/mapping of existing breakfast provision and was considering surveying LAs - I'm keen to understand if this was taken forward and any outputs from that, and current/future work that's planned.

I am anticipating our response to the Committee will be high level but just keen to get a sense of where things are for awareness. The deadline is a week on Friday so it's not super urgent.

Thanks
Rebekah

From: Hannah.Fitzgerald@gov.scot <Hannah.Fitzgerald@gov.scot>
Sent: Monday, July 17, 2023 12:13 PM
To: [redacted -Section 38(1)(b)]@cosla.gov.uk
Cc: [redacted -Section 38(1)(b)]@gov.scot
Subject: RE: Breakfast commitment - contact

Hi Rebekah,

Karen [redacted -Section 38(1)(b)] is the policy lead on breakfasts but she's off today, back from leave tomorrow though. Is there anything in particular you're looking for an update on in terms of the policy development?

Hannah

Hannah Fitzgerald (she/her) | Unit Head – Building the System and Programme Management | School Age Childcare (SACC) | Directorate of Children and Families | Scottish Government | [redacted -Section 38(1)(b)]

From: [redacted -Section 38(1)(b)]@cosla.gov.uk
Sent: Monday, July 17, 2023 11:21 AM
To: Hannah Fitzgerald <Hannah.Fitzgerald@gov.scot>
Subject: Re: Breakfast commitment - contact

Hi Hannah,

Hope you're well.

Wondering if you could help with my query below, I'm looking for the best person at SG to speak to around breakfast provision?

Best wishes
Rebekah

From: [redacted -Section 38(1)(b)]@cosla.gov.uk
Sent: Monday, July 17, 2023 11:17 AM
To: [redacted -Section 38(1)(b)]@gov.scot
Subject: Breakfast commitment - contact

Hi Laura,

I hope you're well.

The ECYP Committee have been in touch with us around breakfast provision, and I'm keen to understand where things currently are with the work to scope/ develop the national offer. I contacted Sophie Finlayson but hadn't realised she moved posts, she suggested you'd be able to

point me towards the best person to touch base with in SG on this now. Appreciate if you could let me know and I'll follow up with them.

Best wishes,
Rebekah

[redacted -Section 38(1)(b)]

Policy Officer - Children and Young People

COSLA
CONVENTION OF SCOTTISH LOCAL AUTHORITIES

Verity House
19 Haymarket Yards [redacted -Section 38(1)(b)]

Edinburgh EH12 5BH [redacted -Section 38(1)(b)]@cosla.gov.uk



[COSLA Plan](#) 2022-27 - *Our vision and priorities for Local Government and Communities across Scotland.*

Our Business Address is : COSLA, Verity House, 19 Haymarket Yards, Edinburgh, EH12 5BH. t: +441314749200 w: <http://www.cosla.gov.uk>

From: [redacted -Section 38(1)(b)]@cosla.gov.uk
Sent: Monday, July 17, 2023 11:11 AM
To: [redacted -Section 38(1)(b)]@gov.scot
Subject: Re: Breakfast commitment

Thanks Sophie, I'll get in touch with Laura.

Best,
Rebekah

From: [redacted -Section 38(1)(b)]@gov.scot
Sent: Monday, July 17, 2023 10:45 AM
To: [redacted -Section 38(1)(b)]@cosla.gov.uk
Subject: RE: Breakfast commitment

Morning Rebekah,

I left my post in School Age Childcare/ Breakfast Provision in October 2022 so I'm afraid I'm not able to help with your enquiry below. If contacts haven't changed, [redacted -Section 38(1)(b)]@gov.scot should be able to point you towards the person who supports this work now.

Best,

Sophie

[redacted -Section 38(1)(b)]
[redacted -Section 38(1)(b)] | Digital Learning Unit | Learning Directorate | Scottish Government
|
My usual working pattern is 7:30 am – 3:45 pm.

From: [redacted -Section 38(1)(b)]@cosla.gov.uk
Sent: Monday, July 17, 2023 10:31 AM
To: [redacted -Section 38(1)(b)]@gov.scot>
Subject: Breakfast commitment

Hi Sophie,

I hope you're doing well.

The Education, Children and Young People Committee have been in touch with us seeking info around free breakfast provision, and I wanted to touch base as I'm keen to understand where things are with the work to develop a national offer. I think when we met last year, you were undertaking some scoping of existing provision and were considering surveying LAs - would be really helpful to understand if this was taken forward, and generally where things currently are with the work to scope/ develop the breakfast offer?

I am anticipating our response to the Committee will be high level but keen to get a sense of where things are.

Thanks for your help in advance.

Best wishes,
Rebekah

[redacted -Section 38(1)(b)]Policy Officer - Children and Young People

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From: [redacted -Section 38(1)(b)]

Sent: Thursday, May 25, 2023 4:05 PM

To: [redacted -Section 38(1)(b)]@fife.gov.uk>; [redacted -Section 38(1)(b)]@east-ayrshire.gov.uk>; [redacted -Section 38(1)(b)]@angus.gov.uk>; [redacted -Section 38(1)(b)]@edinburgh.gov.uk>; [redacted -Section 38(1)(b)]@falkirk.gov.uk>; [redacted -Section 38(1)(b)]@cne-siar.gov.uk>; [redacted -Section 38(1)(b)]@cosla.gov.uk>; [redacted -Section 38(1)(b)]@aberdeenshire.gov.uk>; [redacted -Section 38(1)(b)]@Clacks.gov.uk>; [redacted -Section 38(1)(b)]@cosla.gov.uk>; [redacted -Section 38(1)(b)]@scottishfuturestrust.org.uk>; [redacted -Section 38(1)(b)]@scottishfuturestrust.org.uk>

Cc: [redacted -Section 38(1)(b)]@gov.scot>

Subject: Free School Meals Expansion- Revised Template and Guidance documents

Colleagues

Please accept my apologies for the delay in circulating the revised template and guidance document following the last meeting of the operational group.

I have attached a list of comments that were raised by email and at the operational group meeting in April, and the response to each of those comments. There is one outstanding comment (number 20) to be addressed and we will follow up on this shortly. If there are any comments which were made but are not included in the spreadsheet, please let me know and I will ensure these are addressed.

The changes in the guidance document have been left in track for ease of reference.

I would be grateful for any further comments on the attached guidance document and template by COP Monday 5 June if possible please.

Many thanks,
Rachel

[redacted -Section 38(1)(b)]

Free School Meals Expansion Policy Manager | Support and Wellbeing Unit | Learning Directorate | Scottish Government | T: [redacted -Section 38(1)(b)]

Comment

number	Relates to	Feedback	Raised through	Response
1	[out of scope]	[out of scope]	[out of scope]	[out of scope]
2	[out of scope]	[out of scope]	[out of scope]	[out of scope]
3	[out of scope]	[out of scope]	[out of scope]	[out of scope]
4	[out of scope]	[out of scope]	[out of scope]	[out of scope]
5	[out of scope]	[out of scope]	[out of scope]	[out of scope]
6	[out of scope]	[out of scope]	[out of scope]	[out of scope]
7	[out of scope]	[out of scope]	[out of scope]	[out of scope]
8	[out of scope]	[out of scope]	[out of scope]	[out of scope]
9	[out of scope]	[out of scope]	[out of scope]	[out of scope]
10	[out of scope]	[out of scope]	[out of scope]	[out of scope]
11	[out of scope]	[out of scope]	[out of scope]	[out of scope]
12	[out of scope]	[out of scope]	[out of scope]	[out of scope]
13	[out of scope]	[out of scope]	[out of scope]	[out of scope]
14	[out of scope]	[out of scope]	[out of scope]	[out of scope]
15	Breakfast Provision	Some clear guidance is required as to what (if any) breakfast provision may be required either through this programme or may be linked to the “Best Start” programme otherwise resources could be wasted if a holistic overview is not taken. There is a limit to how much schools infrastructure can be altered and expanded. The ambitions of extending childcare to 1- and 2-year-olds could also impact on this	ADES RN	Colleagues who lead on breakfast provision have provided the following update: We have been looking at how best to map existing breakfast provision and plan what delivery of a future breakfast offer should look like to best meet the needs of children and families in Scotland. Some meetings have already taken place with local authorities to get a sense of the existing delivery models and potential challenges for delivering any future offer. Work has also begun on designing a schools survey which should help us gather more information about the current landscape of breakfast provision.
16	[out of scope]	[out of scope]	[out of scope]	[out of scope]
17	[out of scope]	[out of scope]	[out of scope]	[out of scope]

18	[out of scope]	[out of scope]	[out of scope]	[out of scope]
19	[out of scope]	[out of scope]	[out of scope]	[out of scope]
20	[out of scope]	[out of scope]	[out of scope]	[out of scope]
21	[out of scope]	[out of scope]	[out of scope]	[out of scope]
22	[out of scope]	[out of scope]	[out of scope]	[out of scope]
23	[out of scope]	[out of scope]	[out of scope]	[out of scope]
24	Breakfast Provision	It would be helpful to get a better sense of the timetable around breakfast provision.	Ops Group meeting	Colleagues who lead on breakfast provision have provided the following update: We have been looking at how best to map existing breakfast provision and plan what delivery of a future breakfast offer should look like to best meet the needs of children and families in Scotland. Some meetings have already taken place with local authorities to get a sense of the existing delivery models and potential challenges for delivering any future offer. Work has also begun on designing a schools survey which should help us gather more information about the current landscape of breakfast provision.
25	[out of scope]	[out of scope]	[out of scope]	[out of scope]