



Contract Management –Service Review (CM2)

Under the Contract Management Framework, Planned Service Reviews of service providers and parent providers must take place. For service providers a service review must take place at least once during the contract term, ideally in the final year of the contract. Parent providers and contracts are subject to review every two years (where there is engagement from more than one commissioning care team) or once per contract term. In addition to Planned Reviews at pre-defined timescales, it may also on occasion be appropriate/necessary to conduct an Unplanned Review to address specific concerns or service deficiencies highlighted in relation to an individual service or parent provider.

Examples of situations where a Review may be required include:

- Receipt of complaint(s) or patterns/trends which suggest dissatisfaction with a service
- Where significant concerns are raised about a service by service users or their representatives, care managers, the media, the public etc
- Services where there are significant performance concerns, such as staff turnover, staff absence, the level of serious incidents
- Where Glasgow City Council is notified of serious concerns held by another interested party, such as the Care Inspectorate or other local authorities
- Breakdown of the service, which would potentially have significant budgetary impact or requirement for reconfiguration
- Where a review is requested internally or by the provider, due to lack of available resources and/or insufficient funding available, resulting in the service not being financially viable on existing funding arrangements
- Where the model of service no longer complies with Glasgow City Council's strategic or service objectives
- Where changes to legislation affect existing arrangements or the providers ability to provide a service
- Services where there are a large number of voids over a sustained period, which may suggest that the type of service no longer meets the needs of service users
- Services where the Provider is in breach of the terms and conditions of the contract, for instance non-compliance with the SWS Contract Management Framework
- Where changes in the service affects its overall cost, leading to concerns about the viability or cost of the service
- Where providers have not signed a letter of agreement and/or a contract for the service they are providing.

The list above is not exhaustive and other factors may be taken into consideration if deemed appropriate by the Lead Officer. All review activity must be discussed with and agreed by the relevant Principal Officer and/or Commissioning Manager before commencing.

The Lead Officer (Commissioning Manager or delegate) of the relevant care group is responsible for overseeing the review process, ensuring appropriate representation at any meetings (e.g. relevant provider reps, Finance reps, care managers etc). Where a service is shared between care groups or with a partner agency, the interested parties should agree from the outset who will take a lead role in the review and the extent of each party's involvement.

All reviews should be conducted using this review report form (CM2). At the conclusion of the Service Review, the review report should be shared with the provider's nominated representative(s) and the Commissioning Manager from the lead care group **within four weeks**.

Service Review Report (CM2)

Service Provider Details

Parent Provider	Turning Point Scotland
Parent Provider contact	[Redacted s38(1)(b)]
Designation	Head of Justice
Service Provider Name	218 Service
Service Address	218 Bath Street Glasgow G2 4HW 0141 331 6200 218@turningpointscotland.com
Service Manager	[Redacted s38(1)(b)]
Main client group	Justice Services
Review Type	<input checked="" type="checkbox"/> Planned <input type="checkbox"/> Unplanned
Review Scope	<input type="checkbox"/> Parent Provider <input checked="" type="checkbox"/> Service Provider
Detail of Scope/Reason for Review (Tick all that apply)	<input checked="" type="checkbox"/> Demand <input checked="" type="checkbox"/> Delivery of service <input type="checkbox"/> Comparative cost/quality <input checked="" type="checkbox"/> Financial viability <input checked="" type="checkbox"/> Provision of service <input checked="" type="checkbox"/> Contract compliance <input checked="" type="checkbox"/> Service user feedback <input checked="" type="checkbox"/> Care Inspectorate <input type="checkbox"/> External reports <input checked="" type="checkbox"/> Strategic relevance <input checked="" type="checkbox"/> End of contract term <input type="checkbox"/> Service review follow-up <input checked="" type="checkbox"/> Accreditation, registration, training
Date review commenced	23 rd January 2023
Date review concluded	

Service Review Team

GCC Lead Officer	[Redacted s38(1)(b)] [Redacted s38(1)(b)]
GCC Contract Manager(s)	[Redacted s38(1)(b)]

OFFICIAL – SENSITIVE: Operational

GCC Finance Officer	[Redacted s38(1)(b)] [Redacted s38(1)(b)]
Provider Representative(s)	[Redacted s38(1)(b)]
Other Representative (if any)	[Redacted s38(1)(b)]

Note: Under Social Work Services response to the Bribery Act 2010 all commissioning staff have a duty to exercise integrity and transparency at all times during contract management activity in order to prevent bribery. Any concerns in relation to potential instances of bribery must be reported immediately to your line manager. For further information on the Bribery Act email [SW_Contract Management](#).

[Redacted s30(b)]

Q3 - 1(a) Correspondence from Monica Lennon (MSP) – email – 29 June 2023

From: [Redacted s38(1)(b)]@glasgow.gov.uk
Sent: 29 June 2023 11:19
To: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@glasgow.gov.uk
Subject: RE: Correspondence from Monica Lennon MSP (OFFICIAL)

OFFICIAL

Hi [Redacted s38(1)(b)]
Please see attached response that should be sent out today in relation to the above enquiry.
Thanks,

[Redacted s38(1)(b)]
Service Manager - Centre Services
80 Norfolk Street
Glasgow
G5 9EJ
Norfolk St Switchboard: 0141 274 6000
Direct Line: [Redacted s38(1)(b)]
Mob: [Redacted s38(1)(b)]
Email: [Redacted s38(1)(b)]@sw.glasgow.gov.uk
www.glasgow.gov.uk
www.nhsggc.org.uk

From: [Redacted s38(1)(b)]@gov.scot
Sent: Tuesday, June 27, 2023 7:59 AM
To: [Redacted s38(1)(b)] @glasgow.gov.uk
Cc: [Redacted s38(1)(b)] @glasgow.gov.uk
Subject: RE: Correspondence from Monica Lennon MSP (OFFICIAL)

Hi [Redacted s38(1)(b)]

Thanks for flagging up – and yes, it would be helpful to see the response in due course, just so we're aware in case anything further comes up around this.

Cheers
[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | **Head of Community Interventions, Finance and Sponsorship Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)] @glasgow.gov.uk
Sent: Friday, June 23, 2023 5:47 PM
To: [Redacted s38(1)(b)]@gov.scot
Cc: [Redacted s38(1)(b)] @glasgow.gov.uk
Subject: FW: Correspondence from Monica Lennon MSP (OFFICIAL)

OFFICIAL

Hello [Redacted s38(1)(b)]
Can I draw your attention to the attached enquire we have received from Ms Lennon MSP. I will be on leave as of tonight and [Redacted s38(1)(b)] will draft a response in my absence. We would be happy to share the response letter if that would be helpful?
Many thanks

[Redacted s38(1)(b)]

Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)] @glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@parliament.scot **On Behalf Of** Lennon M (Monica), MSP
Sent: 22 June 2023 16:29
To: [Redacted s38(1)(b)] @glasgow.gov.uk
Cc: [Redacted s38(1)(b)] @glasgow.gov.uk
Subject: Correspondence from Monica Lennon MSP

Good afternoon,

I hope this email finds you well.

The attached letter from Monica Lennon MSP is with regards to Turning Point Scotland – 218 Service.

If you have any questions, please do not hesitate to let me know.

Thank you for your prompt attention to this matter.

Kind regards,
[Redacted s38(1)(b)]

[Redacted s38(1)(b)]
Office of Monica Lennon MSP
Member of the Scottish Parliament for Central Scotland
Tel: [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@Parliament.Scot

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Q3 - 1(b) - Correspondence from Monica Lennon (MSP) - attachment - 29 June 2023



Chief Officer
[Redacted s38(1)(b)]
[Redacted s38(1)(b)]

Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
www.glasgow.gov.uk
www.nhsggc.org.uk

Our ref:
Your ref:

Date: 26.06.2023

Monica Lennon MSP
Member of the Scottish Parliament for Central Scotland Region
Scottish Parliament
Holyrood Rd.
Edinburgh
EH99 1SP

Dear Ms Lennon MSP,

Re: Turning Point Scotland – 218 Service

Thank you for your enquiry in relation to the above service. As you may be aware Glasgow HSCP recently conducted a review of the 218 service. This review was done in collaboration with Turning Point Scotland who were also in agreement with the findings and overall recommendations of the review, one of which was to reduce the capacity of the service from 12 to 8 women.

One of the key aspects of the review was to consider the demand for a residential service for women involved in the Justice system. When reviewing the data in terms of referral rates and usage of the service over the past two years it became clear that there isn't the demand for a 12 bed unit, and that occupancy has consistently sat below 8 women at any time. Whilst some of this level of demand may be attributed to the impact of Covid it was also noted that the referral criteria had been more focussed on women involved with the Justice system. Previously there had been more flexibility to accept referrals from addictions services which is outwith the remit and focus of the service. Furthermore, despite a great deal of work being done to promote the service within Justice social work services this has had little impact on referral rates.

It is important to note that Glasgow HSCP Justice services have developed a number of community based services specifically for women over the past 10 years. This has included Tomorrow's Women Glasgow, which is a "one-stop shop" approach for women that includes social care, mental health and housing support. Women's teams have been developed within localities as well as unpaid work provision focussed on women's needs. The Drug Court has recently launched a women's only clinic in separate facilities and we now have a Women's problem-solving Court at Glasgow Sheriff Court that the HSCP supports via Justice services. All of the above developments ensure that women involved in the Justice system receive a trauma informed approach that focusses on their specific needs that is very much in line with the findings of the Angiolini report.

At present Glasgow Justice Social Work are renewing their commissioned services, which includes a residential service for women involved in the

OFFICIAL

Justice system. This tender process should be concluded by November 2023.

I trust that the above information is of use, however should you require anything else, please don't hesitate to contact me again.

Yours sincerely,

Q3 – 2(a) – Response to query about funding for 218 Service – email – 31 May 2023

From: [Redacted s38(1)(b)]@glasgow.gov.uk
Sent: Wednesday, May 31, 2023 8:02 PM
To: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@glasgow.gov.uk; [Redacted s38(1)(b)]@glasgow.gov.uk
Cc: [Redacted s38(1)(b)]@gov.scot >; [Redacted s38(1)(b)]@gov.scot >; [Redacted s38(1)(b)]@gov.scot >; [Redacted s38(1)(b)]@glasgow.gov.uk >; [Redacted s38(1)(b)]@glasgow.gov.uk >; [Redacted s38(1)(b)]@glasgow.gov.uk >; [Redacted s38(1)(b)]@gov.scot >; [Redacted s38(1)(b)]@glasgow.gov.uk >; [Redacted s38(1)(b)]@glasgow.gov.uk >
Subject: RE: Response to query about funding for 218 Service (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Hello [Redacted s38(1)(b)],
Thank you for your confirmation letter. We appreciate you coming back within the timescales. I note the revised budget of £800K, SG's intention to continue providing ringfenced funding of that amount to the end of the current parliamentary session (subject to the annual budget process and parliamentary approval of the budget) and the request for evidence to assist a longer term decision about the need for a women's justice-focused residential service in Glasgow.
We will ensure any savings realised in 2023-24 within the grant ringfenced for the 218 Service will be declared so that the final payment can be reduced accordingly.
Many thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
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G1 1LH
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Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot; >
Sent: 31 May 2023 12:47
To: [Redacted s38(1)(b)]@glasgow.gov.uk >; [Redacted s38(1)(b)]@glasgow.gov.uk >
Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@glasgow.gov.uk >; [Redacted s38(1)(b)]@glasgow.gov.uk >; [Redacted s38(1)(b)]@gov.scot;
Subject: Response to query about funding for 218 Service

[Redacted s38(1)(b)], [Redacted s38(1)(b)],

Further to recent discussions about the ringfenced funding currently provided for the 218 Service in Glasgow, and questions arising in relation to the planned re-tendering of the service, please find attached a letter from [Redacted s38(1)(b)].

If you have any questions about this, please get in touch.

Kind regards,

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] **Head of Community Interventions, Finance and Sponsorship Unit**
Scottish Government | Community Justice Division |[Redacted s38(1)(b)]

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OFFICIAL - SENSITIVE: Senior Management

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Q3 - 2(b) – Response to query about funding for 218 Service - attachment - 31 May 2023

Justice Directorate
Community Justice Division



[Redacted s38(1)(b)]

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and
Social Care Connect
Glasgow City Health and Social Care Partnership

[Redacted s38(1)(b)]
Director of Finance, Glasgow City Council

By email

31 May 2023

Dear [Redacted s38(1)(b)] and [Redacted s38(1)(b)],

I am writing in relation to recent correspondence and discussion about the 218 Service, which is supported primarily through a ringfenced Scottish Government (SG) grant to Glasgow City Council (GCC) as part of its overall funding for justice social work services. In 2023-24, the justice social work grant included £1,527,196 specifically allocated for use in funding the 218 Service.

Following a service review undertaken earlier this year, you indicated GCC's intention to issue a tender for a redesigned residential service for women involved in the justice system, replacing the 218 Service and taking into account the review's findings and recommendations. These recommendations included reducing the capacity of the service (reflecting estimated levels of demand), a change to more suitable premises, reducing staffing levels, and a model that involves women accessing more community resources whilst resident in the service. GCC's estimate is that such a redesigned service will cost around £800,000 per year, and it intends to put in place a 4-year contract.

As a result of the specific ringfenced grant mentioned above you sought confirmation from the SG that a redesigned service could still be funded from within that grant and asked whether any assurances could be provided with regard to the continuation of relevant funding in future years.

We consider that any decision to re-tender the service is entirely a matter for GCC but can confirm that we have no objection to the replacement service utilising the funding currently allocated to the 218 Service, on the basis that the service aims and approach appear to be broadly similar in seeking to provide an alternative to custody for women in the justice system.

In relation to future years, you will appreciate – as discussed with my colleagues previously – that there are significant difficulties in providing certainty beyond the current financial year. However, I can confirm that if Glasgow is successful in procuring a service for a reduced cost of around £800k, the Scottish Government's intention is to continue providing ringfenced funding of that amount to the end of the current parliamentary session (scheduled for May 2026). This is subject, as always, to the annual budget process and parliamentary approval of the budget.

If GCC's estimates are correct, a new contract will result in significantly lower costs for the service in future. For the avoidance of doubt, any savings realised in 2023-24 within the grant ringfenced for the 218 Service should be declared so that the final payment can be reduced accordingly, and the grant will be reduced in future years to reflect the new cost of the service.

Lastly, you have indicated that retendering this service with more robust contract and commissioning arrangements in place should result in both a more effective service being delivered, and enable the gathering of evidence to assist a longer term decision about the needs for a women's justice-focused residential service in Glasgow. We would be interested in any reflections on this in due course, given the relevance to wider work on alternatives to custody.

I hope this is helpful, and please get in touch if you have any questions.

Your sincerely,

[Redacted s38(1)(b)]
Deputy Director, Community Justice Division

Q3 - 3(a) – Emails about review of 218 Project – 31 May 2023

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: 31 May 2023 16:14
To: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Hi [Redacted s38(1)(b)]
[Redacted s38(1)(b)] – so I was going to send apologies and let [Redacted s38(1)(b)] represent SWS. I could meet tomorrow from 10am to 12pm – if that suits?
Thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
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<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot
Sent: 31 May 2023 14:45
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

Thanks [Redacted s38(1)(b)]. Sorry for the delay in getting that final response over to you earlier today, I hope that didn't cause too many difficulties.

We've got our regular SWS / SG catch up tomorrow afternoon – I wonder if we might be able to keep that to half an hour or so, then we could let the other attendees go (I think it's probably just [Redacted s38(1)(b)]) and catch up briefly about 218? I know diaries are always really tight so might be a better option than trying to find another time, but let me know what you think.

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | **Head of Community Interventions, Finance and Sponsorship Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: 26 May 2023 07:43
To: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Hi [Redacted s38(1)(b)],
Thanks for the update on [Redacted s38(1)(b)]. More than happy to catch up regarding the procurement / tendering process. I would agree there is the potential for this to be perceived as a spending cut, but I think we can confidently say the demand is not there for 12 beds and that we want the service to be more community facing in line a number of other services we deliver, including the

ethos behind the CCU's. I believe the reduction in budget is commensurate with the changes to service provision.

Many thanks

[Redacted s38(1)(b)]

Head of Service - Justice Services and Health and Social Care Connect

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Phone [Redacted s38(1)(b)]

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From: [Redacted s38(1)(b)]@gov.scot>

Sent: 25 May 2023 16:42

To: [Redacted s38(1)(b)]@glasgow.gov.uk>

Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

Hi [Redacted s38(1)(b)]

Just to note that I gave [Redacted s38(1)(b)] a heads up as mentioned, which was uneventful. She appreciated being made aware but, as I expected, had no concerns given this really just relates to Glasgow.

Also, if the procurement process is going ahead, it would be useful to have a chat ahead of that going live if at all possible – as we've discussed before, there's definitely potential for this to be portrayed as a cut in funding (which both Glasgow and the SG are likely to be asked about), and it would be useful to discuss that to avoid any potential misunderstandings.

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | **Head of Community Interventions, Finance and Sponsorship Unit**

Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>

Sent: 23 May 2023 15:26

To: [Redacted s38(1)(b)]@gov.scot>

Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Hi [Redacted s38(1)(b)],

Thank you for the update. I appreciate how busy you have all been with the change in administration. Once the position is known can you forward on the outcome to myself and head of finance [Redacted s38(1)(b)].

With regards to citing [Redacted s38(1)(b)] on this – more than happy with this – makes sense to update her given their interest in S27 and some of the sensitivities.

Many thanks

[Redacted s38(1)(b)]

Head of Service - Justice Services and Health and Social Care Connect

Glasgow City Health and Social Care Partnership

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32 Albion Street

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G1 1LH

Phone [Redacted s38(1)(b)]

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From: [Redacted s38(1)(b)]@gov.scot>

Sent: 23 May 2023 11:54

To: [Redacted s38(1)(b)]@glasgow.gov.uk>

Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

Hi [Redacted s38(1)(b)]

I meant to give you a quick update on this after the meeting yesterday but completely forgot. There's no decision yet, but it's with relevant ministers for a view at the moment and I'm reasonably hopeful that we'll be able to confirm the position before close on Thursday. If we're responding formally, should that be directed to you, or the director of finance, or both / someone else?

Also, given COSLA's interest in anything s27 funding related, I was planning to give [Redacted s38(1)(b)] a quick heads up this week about our consideration of this, at a high level. I don't think it'll provoke much interest, but there are clearly a lot of sensitivities around funding generally and I think it would be preferable to flag it up for awareness (particularly given the potential for media interest if TPS express concerns in due course, and the fact that it may result in savings being available to use elsewhere in future years).

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@gov.scot

Sent: 10 May 2023 11:35

To: [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@gov.scot>

Cc: [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>

Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

Thanks [Redacted s38(1)(b)] – will discuss internally asap and keep you posted.

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | **Head of Community Interventions, Finance and Sponsorship Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>

Sent: 09 May 2023 11:16

To: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>

Cc: [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>

Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

[Redacted s38(1)(b)] / [Redacted s38(1)(b)],

Following on from our meeting on the 05 May 2023, you asked that we clarify our position on the need for a justice specific women's residential service in Glasgow given the statement made in my email dated 21 April 2023, which I have highlighted in yellow below.

The review of the service found the current model of service and service delivery was not effective and recommended the service be redesigned to reflect the findings. The review of the current service struggled to identify impactful outcomes for women beyond their time in the project and raised

questions about the continued need for such a service in Glasgow, which is highlighted further in the email below.

As you know, we have been working on a new service spec for a women's residential service which sees the bed numbers reduced to 8, a change in premises, a change in programme delivery within the project and a model that sees women access more community resources whilst resident in the service. By retendering this new service spec, with tighter contract and commissioning arrangements in place, we would hope to see a more contemporary and relevant justice service being delivered. Retendering the service will also provide us with additional evidence to support whether this type of service is required and will assist us in making a decision about the longer term need for a women residential service in Glasgow.

We are therefore requesting that the Scottish Government continues to fund a women's residential service in Glasgow at a reduced cost of £806,250 per annum.

We also discussed the multiyear funding nature of the justice tender being issued in Glasgow and you clear stated that there was no guarantee that the funding would be recurring over a number of years as budgets are linked to parliamentary approval. You asked for assurances that this would be reflected in the contract being issued, which I have detailed below:

7.3. FUTURE FUNDING ARRANGEMENTS

7.3.1. If in any Financial Year the Scottish Ministers reduce the funding awarded to the Purchaser then the Purchaser shall have the right to enter into discussions with the Provider regarding the level of funding and/or the level of Services being provided under this Agreement with a view to reaching an agreement on the continued provision of the Services.

32 TERMINATION FOR BREACH BY EITHER PARTY

32.1 Either Party may at any time by notice in writing terminate this Agreement immediately if the other Party commits a material breach of the terms of this Agreement which is not capable of remedy, or if capable of remedy, is not remedied within thirty (30) Working Days after receipt of notice from the non-breaching Party requiring the breach to be remedied.

We also discussed our desire to include a future women's residential service in our multi-lot justice tender which is being issued in Summer 2023 and would greatly appreciate an indication from Scottish Government about whether they will support the retendering of this service before or by the 25th May 2023.

Many thanks

[Redacted s38(1)(b)]

Head of Service - Justice Services and Health and Social Care Connect

Glasgow City Health and Social Care Partnership

Commonwealth House

32 Albion Street

Glasgow

G1 1LH

Phone [Redacted s38(1)(b)]

Mobile [Redacted s38(1)(b)]

Email [Redacted s38(1)(b)]@glasgow.gov.uk

<http://www.glasgowcity.hscp.scot>

<http://www.glasgow.gov.uk>

<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>

Sent: 03 May 2023 12:08

To: [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@gov.scot>

Cc: [Redacted s38(1)(b)]@glasgow.gov.uk

Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

Hi [Redacted s38(1)(b)]

Do you have time for a quick chat about this before the end of the week? Given the likelihood of needing ministerial clearance for any new approach, I'm not sure we'll be able to give a definitive answer before 12 May, so it would be useful to discuss what our options might be.

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] **Head of Community Interventions, Finance and Sponsorship Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: 02 May 2023 19:14
To: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>
Cc: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Hello [Redacted s38(1)(b)] / [Redacted s38(1)(b)],
We have indicative figures for the new Women's Justice Residential Service in Glasgow. This is based on comparing two services which provide residential services and drug treatment:

[Redacted s30(b)]

I hope this enough to assist with making a decision on whether SG will continue to support such a service in Glasgow.

Many thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot <[Redacted s38(1)(b)]@gov.scot>
Sent: 21 April 2023 13:09
To: [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@gov.scot
Cc: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

Hi [Redacted s38(1)(b)], given the time pressure if you can ask your commission service to cost this provision on the basis of the proposed new service spec this would be helpful. This additional information will also help inform internal SG discussions and next steps.

Thanks

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: 21 April 2023 12:25
To: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>
Cc: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: Review of 218 Project (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

[Redacted s38(1)(b)]/ [Redacted s38(1)(b)] – apologies in advance for the timescales attached to this, I know you are both extremely busy at the moment,

We had a meeting on the 20-04-2023 with our commissioning colleagues about the justice tender which is due to be issued in May 2023. As previously discussed the decision has been taken by our exec business meeting that any provision of a women's residential justice service should form part of the justice tender to ensure robust governance going forward and to build in a mechanism, alongside our other justice services, to retender the provision every 4 years.

I have attached a brief overview of the service spec for the new tender, as requested. **[Redacted s30(b)]**

We have been unable to find a comparable service through contacting other Local Authorities therefore, the matter of cost of commissioning such a service has not been established. [Redacted s38(1)(b)], I know [Redacted s38(1)(b)] is off this week - but if you wish we can ask our commission service to cost up such a service on the basis of the proposed new service spec.

As always – happy to speak in person about this.
Thank you in advance.

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
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OFFICIAL - SENSITIVE: Senior Management

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Q3 – 3(l) - Service Specification - 218 Service - attachment - 21 April 2023

Service Specification – 218 Service

[Redacted s30(b)]

Q3 – 4(a) – 218 Review of Service - email - 27 January 2023

From: [Redacted s38(1)(b)]@glasgow.gov.uk>

Sent: Friday, January 27, 2023 8:59 AM

To: [Redacted s38(1)(b)]@gov.scot>

Subject: FW: 218 Review of Service (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Morning [Redacted s38(1)(b)] – ahead of our 9am – below is the most recent email trail and the review plan for 218. Appreciate you don't need this level of detail, but it provides a sense of discussion.

Many thanks

[Redacted s38(1)(b)]

Head of Service - Justice Services and Health and Social Care Connect

Glasgow City Health and Social Care Partnership

Commonwealth House

32 Albion Street

Glasgow

G1 1LH

Phone [Redacted s38(1)(b)]

Mobile [Redacted s38(1)(b)]

Email [Redacted s38(1)(b)]@glasgow.gov.uk

<http://www.glasgowcity.hscp.scot>

<http://www.glasgow.gov.uk>

<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@turningpointscotland.com>

Sent: 22 January 2023 15:28

To: [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@turningpointscotland.com>; [Redacted s38(1)(b)]@turningpointscotland.com>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>

Subject: RE: 218 Review of Service (OFFICIAL - SENSITIVE: Senior Management)

Thanks for this [Redacted s38(1)(b)]. [Redacted s38(1)(b)] had also stated that there was likely to be slippage in terms of the summer/autumn timetable for tendering of Justice services. Possibly moving to the end of the year with new providers in place by April of 2024? I think there was a number of variables around this, which we all acknowledged.

We as Turning Point Scotland, stated our commitment to the review of the 218 service, whilst recognising that any savings would have a direct correlation in terms of provision of service; reduction of staff would see a reduction in service users. We also appreciated that there was an emphasis on designing a service model that met the needs of: service users; Glasgow Justice as the purchaser and of course a model that Turning Point Scotland believed that they could safely deliver. We also acknowledged the aspiration for savings as of the 1st of April.

Kind Regards

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk]

Sent: 19 January 2023 15:12

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[Redacted s38(1)(b)] | Director of Operations

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Executive Team

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OFFICIAL - SENSITIVE: Senior Management

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Q3 – 4(b) – 218 draft Review Plan - attachment - 27 January 2023

Review Objectives	Timeline	Stakeholders/ Roles	Communication Plan	Review Outcome
<ul style="list-style-type: none"> • Develop future model/Specification • Identify future demand • Identify financial requirements • Identify positive outcomes • Identify future programme/ interventions 	<p>6 weeks</p> <p>23/01/23 – 03/02/23</p>	<p>[Redacted s38(1)(b)]– Review Lead [Redacted s38(1)(b)]– Resource Worker support [Redacted s38(1)(b)]– Operational Lead [Redacted s38(1)(b)]& [Redacted s38(1)(b)]– Finance Lead [Redacted s38(1)(b)]– TPS Lead [Redacted s38(1)(b)](TBC) – Addiction Lead Lived/Living Exp – Consultation TPS Staff – Consultation Operational staff - Consultation</p>	<p>Weekly updates from Review Team</p> <p>Mid-point meeting with HSCP & TPS Leads</p> <p>Develop Survey Monkey – time factor to be considered</p>	<p>Identify recommendations for current service</p> <p>Identify requirements and demand for future service model</p>

Review Activity/ Tasks	Week 1 (23/01/23)	Week 2 (30/01/23)	Week 3 (06/02/23)	Week 4 (13/02/23)	Week 5 (20/02/23)	Week 6 (27/02/23)
	<ul style="list-style-type: none"> • Provide ICPB • Data report compiled • Arrange dates for service visits • Prep Survey • Develop Communication Plan 	<ul style="list-style-type: none"> • TPS complete ICPB as is costs • Review Data Report • Commence Service Visits • Review Staffing & additional input • Meeting with 218 staff 	<ul style="list-style-type: none"> • Review completed ICPB • Develop Survey • Meet with Addiction Lead • Commence consultation 	<ul style="list-style-type: none"> • Joint ICPB discussion • Ongoing service visits • Staff consultation • Mid-point meeting 	<ul style="list-style-type: none"> • Draft review Report to be compiled • Final Service Visits 	<ul style="list-style-type: none"> • Agree review report and recommendations • Commence Development of New Model

		<ul style="list-style-type: none">• Develop consultation with lived/living experience				
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DRAFT

Q3 – 5(a) – 218 Review of Service - meeting 20 December 2022 - email - 10 January 2023

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 10 January 2023 12:18
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: 218 Review of Service - meeting 20-12-2022 (OFFICIAL - SENSITIVE: Senior Management)

Hi [Redacted s38(1)(b)]

Thanks for this, that's useful to see.

There's been a bit of a development on this from our side, as Turning Point Scotland got in touch last week to highlight the planned review and request a meeting with us to discuss. A call has been arranged for this afternoon, as we've been discussing various other issues with them recently (not linked to Glasgow), and given wider interest in services of this nature it was felt that we should at least offer them the opportunity to speak to us.

I'm only back from leave today and so am just catching up on all of this now, but I'm obviously conscious that while we do have an interest (given the specific SG funding for the 218 service), we wouldn't comment on specific local authority funding arrangements or reviews of services. So, my intention is to emphasise that point to them and suggest that they should really be speaking to Glasgow about the review and any concerns arising from that (which I assume will be happening anyway).

It might be useful for us to catch up about this at some point soon, but I wanted to give you a quick heads up for the moment, not least to avoid any impression that we're trying to get involved in local decision making about services.

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] **Head of Community Interventions, Finance, and Sponsorship Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: 23 December 2022 14:37
To: [Redacted s38(1)(b)]@gov.scot>
Subject: FW: 218 Review of Service - meeting 20-12-2022 (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Hi [Redacted s38(1)(b)] – please see below email regarding the 218 Project in Glasgow. We hope to have the review concluded by March 2023.
Many thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
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32 Albion Street
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<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]

Sent: 23 December 2022 14:35

To: TPS - [Redacted s38(1)(b)]@turningpointscotland.com>; [Redacted s38(1)(b)]@turningpointscotland.com[Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>

Subject: 218 Review of Service - meeting 20-12-2022 (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

All,

Can I just summarise our discussion on the 20th. Glasgow HSCP have advised that a desktop review will be carried out in relation to the 218 service which will commence on 01 February 2022. This review will last for 4 weeks and a report will be produced at the end of the four week period setting out recommendations. It was noted at the meeting that we don't want to pre-empt the review findings, but it is likely that the service will be retendered in 2023 to align the service with changes to contract and commissioning arrangements within Glasgow HSCP – namely, a move from block funding to cost and volume.

We also discussed the additional investment in the 218 service made by Justice Social Work in addition to the grant funding made by Scottish Government. We advised that due to budgetary pressures justice social work were no longer in a position to support this additional investment and would cease doing so on the 31 March 2022. The value of this subsidy is **£292K** and the budget for 2023-24 will be reduced by this amount.

We recognise the removal of £292K from the budget will have a significant impact on the service and we would like to renew our commitment to working with 218 in early January 2023 to consider what efficiencies could be made to the current service. It was noted at the meeting that the service has ran under capacity for sometime and we would be open to reducing the overall occupancy rate to reflect the reduction in budget.

Many thanks

[Redacted s38(1)(b)]

Head of Service - Justice Services and Health and Social Care Connect

[Glasgow City Health and Social Care Partnership](#)

[Commonwealth House](#)

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Q3 – 6(a) – Correspondence on 218 - for awareness - email - 6 September 2023

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Wednesday, September 6, 2023 8:47 PM
To: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: 218 - for awareness (OFFICIAL)

Hi [Redacted s38(1)(b)],
[Redacted s30(b)]. We have also pointed out that we are not prepared to discuss the service being tendered as there is a live tender and we are restricted to what we can discuss.
Thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
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<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 06 September 2023 14:59
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: 218 - for awareness (OFFICIAL)

Hi [Redacted s38(1)(b)]

Just a quick update as the first PQ below was taken in the chamber this afternoon by the Deputy First Minister, as part of finance portfolio questions, and was indeed about the 218 Service. The official report should be available in the next couple of days but I've noted the key points below from watching the session (and so any mistakes are my own).

The only supplementary question was from Monica Lennon, who noted that a union (I didn't hear the name) had today called for a review of the budget cut to the 218 Service, which could result in it being closed. She asked the DFM to agree to a review of the funding.

In response, the DFM noted that the budget for community justice services has not been cut; that under the model for community justice most funding is allocated according to local needs with local authorities being responsible for the management / commissioning / re-tendering of relevant services; and that as a result, any questions may be better directed to Glasgow City Council.

Again, I'd stress that this is just my quick note of what was said, but I thought it would be of interest.

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] **Head of Community Interventions, Finance and Sponsorship Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Thursday, August 31, 2023 8:39 PM
To: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: 218 - for awareness (OFFICIAL)

OFFICIAL

Hi [Redacted s38(1)(b)],
Thank you for highlighting this – we have had no enquiries at our end to date.
Thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
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G1 1LH
Phone [Redacted s38(1)(b)]
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<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 31 August 2023 16:53
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: 218 - for awareness

Hi [Redacted s38(1)(b)]

I just wanted to let you know that we've received some questions about the 218 service, from a couple of sources.

Firstly, TPS have written to us asking about the reduced value in the re-tendering exercise, to which we'll likely respond simply that the commissioning, management, and any re-tendering of services is a matter for the relevant local authority and that if they have specific concerns, those would have to be raised with Glasgow City Council.

Secondly, we've received a couple of parliamentary questions as below – the first may or may not be related to 218 (if it is, the wording is a little bit odd given that the service isn't specifically aimed at substance abuse though that's obviously common amongst service users), but the second definitely is. We can let you know when answers have been issued and published, but worth being aware in advance as it's not unlikely that this will prompt further interest.

[Redacted s38(1)(b)]

Written question and answer: S6O-02468 | Scottish Parliament Website
To ask the Scottish Government how much it has allocated from its 2023-24 Budget to community justice services for the purpose of supporting women with a history of offending and substance abuse.

Written question and answer: S6W-20917 | Scottish Parliament Website
To ask the Scottish Government what assessment has been made of the impact of the reported funding reduction of between £550,000 and £650,000 to the women's justice service, and specifically the reported reduction of capacity from 12 to eight beds in the Turning Point Scotland 218 service.

[Redacted s38(1)(b)] | **Head of Community Interventions, Finance and Sponsorship Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

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- 2.OFFICIAL - this is information relating to the business of the council and is considered not to be particularly sensitive
- 3.NOT OFFICIAL – this is not information about the business of the council.

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Q3 - 7 (a) - Meeting between SG and Head of Glasgow HSCP - Personal Notes - 27 January 2023

2023 01 27 - [Redacted s38(1)(b)] re 218

27 January 2023

08:58

General			
Update on 218 Review	[Redacted s30(b)]		<p>[Redacted s38(1)(b)]</p> <ul style="list-style-type: none">• Review shouldn't be a surprise• Have been working with TPS from before pandemic• Is running under occupancy• [Redacted s30(b)]. <p>• TPS concerns about loss of funding from April 2023.</p> <ul style="list-style-type: none">• [Redacted s30(b)].• 218 sat outside regular Glasgow arrangements for tendering etc. <p>[Redacted s30(b)]</p> <ul style="list-style-type: none">• [Redacted s38(1)(b)]: agree with point about VfM, governance etc., and 218 will be able to apply as well.• [Redacted s30(b)] [Redacted s38(1)(b)]: [Redacted s30(b)] [Redacted s38(1)(b)]: [Redacted s30(b)]

			<ul style="list-style-type: none"> • [Redacted s38(1)(b)] - review report probably available March. • [Redacted s38(1)(b)] [Redacted s30(b)] • [Redacted s38(1)(b)]: [Redacted s30(b)] <p>[Redacted s38(1)(b)]: [Redacted s30(b)] [Redacted s38(1)(b)]: [Redacted s30(b)]</p>
[Redacted s30(b)]	L[Redacted s30(b)]		
[Redacted s30(b)]	• [Redacted s30(b)]		

Q3 - 8(a) - Meeting between SG and Head of Glasgow HSCP - Personal Notes - 13 April 2023

<p>General</p>	<p>[Redacted s38(1)(b)] [Redacted s38(1)(b)]</p> <p>[Redacted s38(1)(b)] [Redacted s38(1)(b)] <<218 Review Report (OFFICIAL - SENSITIVE_Operational).msg>></p> <p>Previous discussion:</p> <p>2023 01 27 - [Redacted s38(1)(b)] re 218</p>	
<p>Discussion</p>	<p>GA comments on review doc:</p> <p>[Redacted s30(b)]</p> <ul style="list-style-type: none"> • Good CI scores. <p>Qs</p> <ul style="list-style-type: none"> • What are planned next steps? • Will need to consider interaction with ring fenced funding provided by SG. <p>[Redacted s30(b)]</p>	<p>[Redacted s38(1)(b)]</p> <ul style="list-style-type: none"> • [Redacted s38(1)(b)] was part of review. <p>[Redacted s30(b)]</p> <ul style="list-style-type: none"> • Glasgow has been tendering for all justice services for year, except for this. • Would like to bring that in if funding is continuing. • Would be multi-year contract. • [Redacted s30(b)] • Working up service spec at the moment, based on review findings.

		<p>[Redacted s38(1)(b)]</p> <ul style="list-style-type: none">• TPS views on capacity and suggested reduction?• [Redacted s38(1)(b)] - couldn't really dispute numbers.• [Redacted s38(1)(b)] - also more capacity more broadly through other services. E.g. <p>[Redacted s30(b)] [Redacted s38(1)(b)]</p> <ul style="list-style-type: none">• Any referrals from outwith Glasgow? <p>[Redacted s38(1)(b)]</p> <ul style="list-style-type: none">• Yes, have accepted some from neighbouring authorities in recent years to ensure use of the service. <p>[Redacted s38(1)(b)] [Redacted s30(b)] [Redacted s38(1)(b)] [Redacted s30(b)] [Redacted s38(1)(b)]</p> <ul style="list-style-type: none">• Tricky position, SG interest is just in legacy funding arrangement for 218. <p>[Redacted s30(b)]</p>
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			<p>[Redacted s38(1)(b)]</p> <ul style="list-style-type: none">• Assumption is that this would be cheaper. <p>[Redacted s30(b)]</p>
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Q3 – 9(a) - Meeting between SG and Head of Glasgow HSCP - Personal Notes - 5 May 2023

2023 05 05 - Glasgow re 218 service

05 May 2023

10:15

General	<p>Last meeting:</p> <p>2023 04 13 - 218 meeting with Glasgow [Redacted s38(1)(b)]</p> <p>[Redacted s30(b)]</p> <ul style="list-style-type: none">• Glasgow indicated that they'd be looking to put out to tender within next couple of months <p>Follow up from [Redacted s38(1)(b)]:</p> <p>[Redacted s38(1)(b)]/ [Redacted s38(1)(b)] – apologies in advance for the timescales attached to this, I know you are both extremely busy at the moment,</p> <p>We had a meeting on the 20-04-2023 with our commissioning colleagues about the justice tender which is due to be issued in May 2023.</p> <p>. [Redacted s30(b)]</p> <p>As always – happy to speak in person about this.</p>	
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	<p>Thank you in advance.</p> <p>Hello [Redacted s38(1)(b)] / [Redacted s38(1)(b)],</p> <p>We have indicative figures for the new Women’s Justice Residential Service in Glasgow. This is based on comparing two services which provide residential services and drug treatment:</p> <p>[Redacted s30(b)]</p> <p>[Redacted s38(1)(b)] [Redacted s30(b)] [Redacted s38(1)(b)] [Redacted s30(b)]</p>	
Discussion	<ul style="list-style-type: none"> • Current funding for 218 is £1,527,196 p/a. • Glasgow is proposing to put service out to tender for 4(?) year contract, • Glasgow estimates that new cost will be around 800k p/a. <p><u>Questions for Glasgow</u></p>	<p>[Redacted s38(1)(b)]</p> <ul style="list-style-type: none"> • [Redacted s30(b)] • Presumably would be looking for assurance for multi-year arrangement (yes - for 4 years). • What sort of problem would that create? <p>[Redacted s38(1)(b)] [Redacted s30(b)] [Redacted s38(1)(b)] [Redacted s30(b)]</p> <p>[Redacted s38(1)(b)]</p> <ul style="list-style-type: none"> • [Redacted s30(b)] • [Redacted s38(1)(b)]: [Redacted s30(b)]

	<ul style="list-style-type: none"> • How much of a problem is delay? • How long is contract for and when would it start? Need to confirm if going to explore multi-year commitment. • [Redacted s30(b)] 	<ul style="list-style-type: none"> • [Redacted s38(1)(b)]: [Redacted s30(b)] [Redacted s38(1)(b)] [Redacted s30(b)] [Redacted s38(1)(b)] <ul style="list-style-type: none"> • [Redacted s30(b)] • Need something in writing on <ul style="list-style-type: none"> ◦ confidence or otherwise in continuing need ◦ [Redacted s30(b)] ◦ Difference to stabilisation services ◦ [Redacted s30(b)] [Redacted s38(1)(b)] - need to be clear on any budget adjustment / startup costs for 2023-24. • [Redacted s30(b)] - [Redacted s38(1)(b))] • When would contract start? - Early November 2023 start (so end November 2027) - so would need a way out of contract ([Redacted s38(1)(b)] - that would be ok).
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		<ul style="list-style-type: none">• If for alcohol / drug stabilisation, why focus on justice? - [Redacted s38(1)(b)] on approach being slightly different to stabilisation. Will have solid justice focus and intensity of support and longer term placement.
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**Q3 – 10(a) – Meeting between SG and Head of Glasgow HSCP - Personal Notes
- 1 June 2023**

2023 06 01 - Glasgow [Redacted s38(1)(b)] re 218 handling

01 June 2023

07:50

<p>General</p>	<p>Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting</p>	
<p>Discussion</p>	<p>Sorry for delay - multiple ministers etc.</p> <p>[Redacted s30(b)]</p> <p>Qs</p> <ul style="list-style-type: none"> • When is tender being issued? <p>[Redacted s30(b)]</p> <ul style="list-style-type: none"> • If asked, likely that we will mostly defer to GCC - i.e. note that decisions about local commissioning are a matter for local authorities, and that the overall budget for community justice services across Scotland is not decreasing, and any questions should be directed at Glasgow. 	<p>[Redacted s30(b)]</p> <p>Continuing to work on service spec, including with TPS - have accepted recommendations of review and started to reduce already.</p> <p>[Redacted s30(b)] Date for tender issuing TBC, still with legal. Likely to be issued in mid-June.</p> <p>Glasgow response would be carried out a review, re-tendering based on its recommendations. Including linking in with community.</p> <p>[Redacted s30(b)]</p>

	<ul style="list-style-type: none">• Same approach if TPS approach us directly.• [Redacted s30(b)] ([Redacted s38(1)(b)], [Redacted s38(1)(b)], [Redacted s38(1)(b)] [Redacted s30(b)] <p>[Redacted s30(b)]</p>	
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Q3 – 11(a) - Email exchange on tender – November-December 2023

From: [Redacted s38(1)(b)]@gov.scot>
Sent: Thursday, December 7, 2023 1:49 PM
To [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

Ok – I can do 10 next Thursday, will put something in the diary (and others might join if around).

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | **Head of Community Interventions and Strategy Unit**
Scottish Government | Community Justice Division |[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Thursday, December 7, 2023 12:39 PM
To: [Redacted s38(1)(b)]@gov.scot>
Cc: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

OFFICIAL - SENSITIVE: Commercial

Hello [Redacted s38(1)(b)],
It is not urgent – could you do next week? Anytime between 13th 2pm – 4pm or 14th 10am to 11.30am? I have copied in our commissioning officer who is keen to join the discussion.
Thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot
Sent: 06 December 2023 14:56
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

Sure – I'm not around this afternoon but could arrange something for tomorrow if not critically urgent?

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Wednesday, December 6, 2023 2:48 PM
To: [Redacted s38(1)(b)]@gov.scot>
Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot>
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

OFFICIAL - SENSITIVE: Commercial

Hi [Redacted s38(1)(b)]
It might be useful to catch up over Team to discuss the closure of 218?
Many thanks

[Redacted s38(1)(b)]
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Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 30 November 2023 16:27
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

Hi [Redacted s38(1)(b)]

Yes, apologies for the delay on that. As you say, despite there being the possibility of savings following the re-tendering exercise, there was never any change to the formal grant letter issued at the start of the year - so that still stands and Glasgow can continue to fund the 218 Service as before. It's worth noting though that if the service closes in February 2024 as anticipated, there would be an expectation that any resulting underspend for the ring-fenced element is identified in due course.

Hope that helps.

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | **Head of Community Interventions and Strategy Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Thursday, November 30, 2023 1:00 PM
To: [Redacted s38(1)(b)]@gov.scot>
Cc: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

OFFICIAL - SENSITIVE: Commercial

Hello [Redacted s38(1)(b)]

Is there any update on the funding? I am assuming it will be OK to continue paying at current rate until February 2024 given the budget has already been allocated for 2023-24?
Thanks

[Redacted s38(1)(b)]
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<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 30 November 2023 09:39
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

That great, thanks [Redacted s38(1)(b)] – much appreciated.

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Thursday, November 23, 2023 12:13 PM
To: [Redacted s38(1)(b)]@gov.scot>
Cc: [Redacted s38(1)(b)]@gov.scot>
Subject: FW: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

OFFICIAL - SENSITIVE: Commercial

Hi [Redacted s38(1)(b)],

We will work closely Turning Point Scotland to support women currently in the 218 service to move on from the service. Currently there are 6 women in the service – some due to move on imminently. Women generally stay in 218 for between 12 to 16 weeks, which will mean current residents will be moving on naturally mid-February / March 2024.

As previously alluded to a number of services have grown up around 218 over the past 15 years and the support services for women involved in the justice system have evolved greatly. Some examples of these services are below:

- Tomorrow's Women Glasgow (TWG) is a community based service for women involved in the Justice System. We have a multi-disciplinary team of social care and health staff who work with women on a 1-to-1 and / or groupwork basis to address a range of identified needs that the women themselves have identified as underpinning their involvement in the justice system. The service is very much trauma informed in its approach and

recognises that the vast majority of women we work with have been affected by multiple and complex traumas and abuse. As a result much of the focus of the work is on safety and stabilisation. Women are offered a mental health assessment via the 2 mental health nurses within the service. This can then lead to psycho-social work being completed with women, either on a 1-to-1 basis or via the self-esteem groups that we run. We also offer a range of additional groupwork activity such as cooking, arts & crafts, personal safety and theatre / songwriting. In reach supports are provided by a range of key partners including Sandyford sexual health clinic, Quarriers family support and local advocacy services. Tomorrow's Women Glasgow currently works with around 95 women.

- The Glasgow Drug Court operates a women's only clinic one day per week to ensure that women have a safe, single-sex space that is available for testing and health support to be provided whilst they are subject to drug court orders (either SDS or DTTO). The clinic operates out of the TWG centre which also encourages women to engage with the wider range of supports available through this project, including sexual health clinics and other groupwork and 1-to-1 support.
- Glasgow Sheriff Court implemented a Women's Problem Solving court in January 2023. The Court now operates 2 days per month and focusses on women within the Glasgow city boundary who have additional needs that could be addressed through the imposition of a structured deferred sentence. Regular reviews at Court ensure that women are encouraged to engage with the supports being offered, which includes a referral to TWG. An allocated SDS worker also supports the women with any additional needs that have been identified, such as housing, finances etc. Since January 84 women have appeared at the Women's Court with approximately 47 made subject to an SDS.
- We currently purchase 59 residential placements for men and women in addiction services which range from 3 week crisis stay to a 24 week stay. We have 30 move-on spaces where people learn tenancy sustainment skills. There are 3 recovery hubs one in each of the Glasgow Sectors who have independent Women's community services and each sector also host female only recovery communities.
- We have 60 Tenancy Sustainment placements specific to those open to Justice Social and a host of community support services. Glasgow Working Group on Women Offending host a meeting bi-monthly to bring together statutory and third sector partners to improve/learn/share information on the support available for women involved in Justice.
- The Liliac Centre is based in Glasgow and practice has evolved greatly in supporting all the women currently serving sentences in this establishment.
- Glasgow Women's Aid/Hemat Gryffe and Glasgow East Women's Aid can provide up to 64 safe places for women and SAY Women who support

women 16-25 years have 9 spaces in a purpose let block of flats. 218 is
offend used for women as a place of safety.

I hope this is of assistance.
Many thanks

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<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 21 November 2023 16:11
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE:
Commercial)

Hi [Redacted s38(1)(b)]

Ms Constance has expressed an interest in this and is keen to know a bit more – I suspect mostly around what actually happened (which you've set out below), and what steps Glasgow may be taking to ensure that existing service users and/or future individuals with similar needs are adequately supported following the closure of the service. I don't suppose you'd be able to provide a brief para or two on that (and any other relevant developments) which we could use to update her? We touched on some of those issues in previous conversations, including in relation to the availability of other relevant services in Glasgow, but I obviously don't want to risk misrepresenting your position on any of this.

Let me know what you think – happy to discuss if useful.

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | **Head of Community Interventions and Strategy Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Thursday, November 16, 2023 5:39 PM
To: [Redacted s38(1)(b)]@gov.scot>
Subject: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

OFFICIAL - SENSITIVE: Commercial

Hello [Redacted s38(1)(b)],

I am writing to update you on the outcome of our recent justice social work tender in Glasgow. As you know we included the 218 service in this tender and tender for a Womens Residential Service for 8 women with changes to the original service specification. We did not receive any bids for this LOT of the tender. The current provider Turning Point Scotland did not bid as they felt they could not deliver the service in the same premises at the new tender value.

We met with [Redacted s38(1)(b)] of Turning Point Scotland on the 09 November 2023 and 15 November 2023 to discuss the implications for the current 218 Service. He advised us that the decision was made at a Turning Point Scotland board meeting on the 14 November 2023 that they would be closing the service mid February 2024.

Can I confirm if SG are content with us continuing to pay Turning Point for the delivery of service until mid February 2024, at the current budget rate? I am mindful that we had previously advised SG that a revised budget for the newly tendered women's service was due to commence on the 22 December 2023.

I would be happy to meet to discuss this further.

Many thanks

[Redacted s38(1)(b)]

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<http://www.glasgowcity.hscp.scot>

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Q3 – 12(a) – Email exchange on tender – November 2023

From: [Redacted s38(1)(b)]@gov.scot>
Sent: Thursday, November 16, 2023 5:56 PM
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

Hi [Redacted s38(1)(b)]

Thanks for this update – just to acknowledge receipt and that we'll get back to you as soon as possible on the funding question you raise below. If we need any further information or a meeting would be useful, I'll get in touch.

Thanks
[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | **Head of Community Interventions and Strategy Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Thursday, November 16, 2023 5:39 PM
To: [Redacted s38(1)(b)]@gov.scot>
Subject: Women's Residential Service Glasgow - 218 Project (OFFICIAL - SENSITIVE: Commercial)

OFFICIAL - SENSITIVE: Commercial

Hello [Redacted s38(1)(b)],
I am writing to update you on the outcome of our recent justice social work tender in Glasgow. As you know we included the 218 service in this tender and tender for a Womens Residential Service for 8 women with changes to the original service specification. We did not receive any bids for this LOT of the tender. The current provider Turning Point Scotland did not bid as they felt they could not deliver the service in the same premises at the new tender value.
We met with [Redacted s38(1)(b)] of Turning Point Scotland on the 09 November 2023 and 15 November 2023 to discuss the implications for the current 218 Service. He advised us that the decision was made at a Turning Point Scotland board meeting on the 14 November 2023 that they would be closing the service mid February 2024.
Can I confirm if SG are content with us continuing to pay Turning Point for the delivery of service until mid February 2024, at the current budget rate? I am mindful that we had previously advised SG that a revised budget for the newly tendered women's service was due to commence on the 22 December 2023.
I would be happy to meet to discuss this further.
Many thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
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Q3 – 13(a) – Email on discussion – 19 December 2023

From: [Redacted s38(1)(b)]@gov.scot>

Sent: Tuesday, December 19, 2023 10:21 PM

To: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>

Cc: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>

Subject: 218 - request for views from Glasgow

[Redacted s38(1)(b)], [Redacted s38(1)(b)]

I spoke to [Redacted s38(1)(b)] last Thursday, she'd asked for a quick chat in relation to the imminent closure of the 218 service.

[Redacted s30(b)]

Happy to discuss.

[Redacted s38(1)(b)]

Q3 – 14(a) – Email on discussion – 3 November 2023

From: [Redacted s38(1)(b)]@gov.scot>
Sent: Friday, November 3, 2023 2:59 PM
To: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>
Subject: FW: Additional material for pre budget scrutiny.

[Redacted s38(1)(b)], [Redacted s38(1)(b)]

Further to my email below, I spoke to [Redacted s38(1)(b)] briefly about this earlier. She may be in touch after further discussions with TPS, as if the service isn't extended then Glasgow will obviously have to discuss with us whether or not the ringfenced grant for 218 continues in 2024-25. [Redacted s38(1)(b)] [Redacted s30(b)], and obviously are considering mitigating action to ensure that any affected by a potential closure is supported. I told her I'm on leave next week and to contact one / both of you if she needs to discuss, though I suspect I'll be back before this moves on significantly.

[Redacted s38(1)(b)]

Q3 – 15(a) – Emails on discussion – November-December 2023

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Tuesday, December 5, 2023 1:36 PM
To: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: 218 Service - check today (OFFICIAL)

OFFICIAL

Hi [Redacted s38(1)(b)]
Yes happy with this – thank you

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 05 December 2023 12:07
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: 218 Service - check today (OFFICIAL)

Hi [Redacted s38(1)(b)]

Sorry, we have had another ask in relation to the 218 service to provide a statement to the CPG on Women, Families and Justice.

Similar to the below, we are keen to highlight the work Glasgow is doing and that alternative services are in place. Very grateful for a check on the below **asap today please?**

Scottish Government officials are, however, in contact with Glasgow City Council, and understand that it is working closely with Turning Point Scotland to support those currently using the service as they depart.

It has also provided reassurances that a number of other relevant services and approaches are available to support individuals with similar needs following the closure of the service. This includes services such as residential placements in addiction services, the trauma-informed Tomorrow's Women Glasgow service and the use of women's only Drug Courts and Problem Solving Courts, and the Liliac Centre Community Custody Unit.

Do let me know if any questions.

Many thanks

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@gov.scot>
Sent: Tuesday, December 5, 2023 9:02 AM
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: Re: 218 Service - Parliamentary question (OFFICIAL)

No problem at all. Thanks for confirming

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Tuesday, December 5, 2023 8:51:06 AM
To: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: 218 Service - Parliamentary question (OFFICIAL)

OFFICIAL

Hi [Redacted s38(1)(b)]
So sorry for the delay – yes happy with the below – thank you

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhs.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 04 December 2023 16:59
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: 218 Service - Parliamentary question

Hi [Redacted s38(1)(b)]

Very grateful if you could get back to me on the below by tomorrow afternoon if possible?

Let me know if any issues.

Many thanks

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]
Sent: Thursday, November 30, 2023 12:21 PM
To: [Redacted s38(1)(b)]@glasgow.gov.uk
Subject: 218 Service - Parliamentary question

Hi [Redacted s38(1)(b)]

Writing to flag that we have received a Parliamentary question on the closure of the 218 service.

We intend on including a reference to some of what Glasgow are doing in our reply. Very grateful if you are able to confirm whether you are content with us including the below and if it is accurate?

'We are, however, in contact with Glasgow City Council, and understand that it is working with Turning Point Scotland to support those currently using the service as they depart, and to ensure that relevant services are available following its closure.'

Apologies for another request on this issue!

Do let me know if any questions.

Thanks

[Redacted s38(1)(b)]

[Redacted s38(1)(b)]

Team Leader | [Community Interventions](#) | [Community Justice Division](#) | [Scottish Government](#)

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Q3 – 16(a) – Emails on committee letter – September 2023

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Thursday, September 28, 2023 5:23 PM
To: [Redacted s38(1)(b)]@gov.scot>
Cc: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>
Subject: Re: TPS 218 Service - Health, Social Care and Sport Committee

Hi [Redacted s38(1)(b)]
Note the below response - this is accurate and represents the current arrangements.
Many thanks
[Redacted s38(1)(b)]

[Redacted s38(1)(b)]
Head of Service (Justice Services)
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@gov.scot>
Sent: Thursday, September 28, 2023 4:15:55 PM
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>
Subject: TPS 218 Service - Health, Social Care and Sport Committee

Hi [Redacted s38(1)(b)]

Writing to flag that we have been asked to provide further information about funding for the 218 service from the Health, Social Care and Sport Committee.

We are currently working on the response, but welcome any quick views you may have on the below (today if possible).

As part of Glasgow City Council's (GCC) overall grant funding from the Scottish Government to support the provision of justice social work services, approximately £1.5m per year is provided for a specific commissioned service, the 218 Service. This funding has been provided to GCC at that level since 2017, and was previously provided to the now-disestablished Glasgow Community Justice Authority. While funding is provided for that particular purpose, however, the oversight and management of the service is a matter for GCC, in line with the overall model for community justice.

Community justice funding is primarily based on a local model, with the Scottish Government providing funding to local authorities which then provide or commission services according to local needs. Even where aspects of that funding are targeted at more specific needs, the commissioning and management of those services - including any re-tendering exercises - is a matter for the relevant local authority.

In 2023-24, the Scottish Government is investing around £134m in community justice services across Scotland, and has not asked local authorities to reduce any specific funding within that. The Scottish Government does not monitor any additional sources of funding

received by the 218 Service, which would be a matter for Turning Point Scotland and/or GCC.

Apologies for the v short notice.

Thanks

[Redacted s38(1)(b)]

[Redacted s38(1)(b)]

Team Leader | Community Interventions | Community Justice Division | Scottish Government

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Q3 – 17(a) – Emails on correspondence – May-September 2023

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Tuesday, September 19, 2023 11:55 AM
To: [Redacted s38(1)(b)]gov.scot>
Subject: RE: Response to query about funding for 218 Service (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Noted thank you [Redacted s38(1)(b)]

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 19 September 2023 11:47
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: Response to query about funding for 218 Service (OFFICIAL - SENSITIVE: Senior Management)

Hi [Redacted s38(1)(b)]

Just to flag, we have had some further correspondence on this issue from Pauline McNeill MSP, and again intend to provide your email address as a local contact in case she wishes to discuss further.

Do let me know if any issues with this.

Thanks

[Redacted s38(1)(b)]

[Redacted s38(1)(b)]
Team Leader | Community Interventions | Community Justice Division | Scottish Government

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Monday, June 12, 2023 2:54 PM
To: [Redacted s38(1)(b)]@gov.scot>
Subject: RE: Response to query about funding for 218 Service (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Hi [Redacted s38(1)(b)],

Yes no problem – happy to be contacted.
Many thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 12 June 2023 14:12
To: [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: Response to query about funding for 218 Service (OFFICIAL - SENSITIVE: Senior Management)

Hi [Redacted s38(1)(b)]

Just to flag that we have received some correspondence on this issue from Monica Lennon MSP, and the Cabinet Secretary is keen to direct her to a local contact if she wishes to discuss this further.

Do you mind if we provide your email address in the response as a contact?

Many thanks

[Redacted s38(1)(b)]
[Redacted s38(1)(b)]
Team Leader | Community Interventions | Community Justice Division | Scottish Government

From: [Redacted s38(1)(b)]@glasgow.gov.uk>
Sent: Wednesday, May 31, 2023 8:02 PM
To: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@gov.scot>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>
Subject: RE: Response to query about funding for 218 Service (OFFICIAL - SENSITIVE: Senior Management)

OFFICIAL - SENSITIVE: Senior Management

Hello [Redacted s38(1)(b)],
Thank you for your confirmation letter. We appreciate you coming back within the timescales. I note the revised budget of £800K, SG's intention to continue providing ringfenced funding of that amount to the end of the current parliamentary session (subject to the annual budget process and parliamentary approval of the budget) and the request for

evidence to assist a longer term decision about the need for a women's justice-focused residential service in Glasgow.

We will ensure any savings realised in 2023-24 within the grant ringfenced for the 218 Service will be declared so that the final payment can be reduced accordingly.

Many thanks

[Redacted s38(1)(b)]
Head of Service - Justice Services and Health and Social Care Connect
Glasgow City Health and Social Care Partnership
Commonwealth House
32 Albion Street
Glasgow
G1 1LH
Phone [Redacted s38(1)(b)]
Mobile [Redacted s38(1)(b)]
Email [Redacted s38(1)(b)]@glasgow.gov.uk
<http://www.glasgowcity.hscp.scot>
<http://www.glasgow.gov.uk>
<http://www.nhsggc.org.uk>

From: [Redacted s38(1)(b)]@gov.scot>
Sent: 31 May 2023 12:47
To: [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>
Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@glasgow.gov.uk>; [Redacted s38(1)(b)]@gov.scot
Subject: Response to query about funding for 218 Service

[Redacted s38(1)(b)] [Redacted s38(1)(b)]
Further to recent discussions about the ringfenced funding currently provided for the 218 Service in Glasgow, and questions arising in relation to the planned re-tendering of the service, please find attached a letter from [Redacted s38(1)(b)].

If you have any questions about this, please get in touch.

Kind regards,

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] **Head of Community Interventions, Finance and Sponsorship Unit**
Scottish Government | Community Justice Division | [Redacted s38(1)(b)]

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Q3 – 19(a) – Personal notes

2023 12 14 – [Redacted s38(1)(b)] [Redacted s38(1)(b)]

[Personal note of meeting for own use – not shared]

General		
Discussion		[Redacted s30(b)]

2023 11 03 – [Redacted s38(1)(b)]

[Personal note of meeting for own use – not shared]

General		218 Tender Various lots Women residential lot - no one bid Went to committee yesterday and can share paper [Redacted s30(b)] Meeting again on Thursday about position. Looks like probably working on exit strategy, including mitigation for women already in service. Considering possible deeper dive on needs, use etc. Committee paper in public
---------	--	--



T: [redacted]
E: [redacted]@gov.scot

Director of Finance
Glasgow City Council

28 February 2023

ANNEX C

JUSTICE SOCIAL WORK SERVICES Conditions of Grant for 2023-24

On behalf of Scottish Ministers, I hereby offer a grant not exceeding the sum of **£19,629,059** STERLING, payable for eligible expenditure within the financial year 2023-24, for the delivery of Justice Social Work services, for the purpose laid out in Part 1 of Schedule 1, on the terms and conditions set out below.

1. Definitions and Interpretation

1.1 In these Conditions, the words and expressions set out in **Schedule 4** shall have the meanings ascribed to them in that Schedule.

1.2 In these Conditions unless the context otherwise requires, words denoting the singular shall include the plural and vice versa and words denoting any gender shall include all genders.

1.3 The headings in these Conditions are for convenience only and shall not be read as forming part of the Conditions or taken into account in their interpretation.

1.4 Except as otherwise provided in these Conditions, any reference to a clause, paragraph, sub-paragraph or schedule shall be a reference to a clause, paragraph, subparagraph or schedule of these Conditions. The schedules are intended to be contractual in nature. They form part of the Agreement and should be construed accordingly.

1.5 This Agreement shall not be varied except by an instrument in writing signed by both parties.

2. Purposes of the Grant

2.1 The Grant is made to enable the Grantee to provide funding for the delivery and commissioning of Justice Social Work services. The allocation of the grant has been determined by using the new JSW funding formula and the grant is provided under sections 27A and 27B of the Social Work (Scotland) Act 1968 as amended and includes specific funding agreed by the Cabinet Secretary for Justice.

2.2 The Grant shall only be used for the purposes of delivering and commissioning Justice Social Work services and for no other purpose whatsoever, i.e., this is a ring-fenced grant.

2.3 No part of the Grant shall be used to fund any activity or material which is party political in intention, use, or presentation or appears to be designed to affect support for a political party.

2.4 The main objective of the Grant for 2023-24 and the eligible costs for which this grant can be claimed are those set out in Schedule 1 Part 1 of this letter. The eligible costs exclude reclaimable Value Added Tax.

3. Payment of Grant

3.1 The Grant shall be paid by the Scottish Ministers to the Grantee in accordance with the terms of **Schedule 1** attached.

3.2 The Grantee shall, following the end of financial year 2023-24 in respect of which a Grant payment has been paid submit to the Scottish Ministers a statement of compliance with the Conditions of the Grant using the form of words provided in **Schedule 3**. The statement shall be signed by the Grantee's Director of Finance.

3.3 In the event that the amount of the Grant paid by the Scottish Ministers to the Grantee at any point in time is found to exceed the amount of the expenses reasonably and properly incurred or required by the Grantee in connection with the delivery of Justice Social Work services the Grantee shall repay to the Scottish Ministers the amount of such excess within 14 days of receiving a written demand for it from or on behalf of the Scottish Ministers. In the event that the Grantee fails to pay such amount within the 14-day period, the Scottish Ministers shall be entitled to deduct the amount due, from other payments made to the Grantee by Scottish Ministers under Section 27A (1) of the Social Work (Scotland) Act 1968.

3.4 The Scottish Ministers shall not be bound to pay to the Grantee and the Grantee shall have no claim against the Scottish Ministers in respect of, any instalment of the Grant which has not been claimed by the Grantee by the 31 March of the applicable financial year as set out in Schedule 1, unless otherwise agreed in writing by the Scottish Ministers.

4. Inspection and Information

4.1 The Grantee shall keep the Scottish Ministers fully informed of the progress of the delivery of Justice Social Work services and the use of grant funding in the form of quarterly updates. Details shall include actual expenditure to date compared with profiled expenditure and any change to estimated expenditure for the financial year and/or the project as a whole, the reasons for any such change and progress in achieving objectives/outcomes.

4.2 Revisions to any targets / milestones against which progress in achieving objectives / outcomes are monitored shall be subject to the written agreement of the Scottish Ministers.

4.3 The Grantee shall, on completion of the Project, submit a report to the Scottish Ministers summarising the outcomes and performance of the Project. Such a report shall include such

statistical and other information relating to the impact of the Project as shall be required by the Scottish Ministers.

4.4 The Grantee shall also provide any other information that the Scottish Ministers may reasonably require to satisfy themselves that the delivery of Justice Social Work services is consistent with the Agreement. The Grantee shall provide the Scottish Ministers with prompt access to any information they reasonably require to ensure compliance with these Conditions.

4.5 The Grantee shall keep and maintain adequate and proper records and books of account recording all receipts and expenditure of monies paid to it by the Scottish Ministers by way of the Grant. These should be kept for the specified retention period after the expenditure occurs. The Grantee shall afford the Scottish Ministers, their representatives, the Auditor General for Scotland, his/her representatives and such other persons as the Scottish Ministers may reasonably specify from time to time, such access to those records and books of account as may be required by them at any reasonable time in response to a written request for such access from the person seeking it. The Grantee shall provide such reasonable assistance and explanation as the person carrying out the inspection may from time to time require. The current retention period is 6 years.

4.6 In the event of the Grantee becoming aware of or suspecting any irregular or fraudulent activity that may have any impact on the delivery of Justice Social Work Services or on the use of the Grant, or any part of it, the Grantee shall immediately notify the Scottish Ministers of such activity and provide such other information as the Scottish Ministers may reasonably require in relation to the impact on the Project and the use of the Grant.

4.7 The grantee shall immediately inform the Scottish Ministers of any change in its constitution for example, but not limited to, a change in status from one type of body corporate to another.

5. Confidentiality and Data Protection

5.1 The Grantee will respect the confidentiality of any commercially sensitive information that they have access to as a result of the Project.

5.2 Notwithstanding the above, the Grantee may disclose any information as required by law or judicial order. All information submitted to the Scottish Ministers may need to be disclosed and/or published by the Scottish Ministers. Without prejudice to the foregoing generality, the Scottish Ministers may disclose information in compliance with the Freedom of Information (Scotland) Act 2002, any other law, or, as a consequence of judicial order, or order by any court or tribunal with the authority to order disclosure. Further, the Scottish Ministers may also disclose all information submitted to them to the Scottish or United Kingdom Parliament or any other department, office or agency of His Majesty's Government in Scotland, in right of the Scottish Administration or the United Kingdom, and their servants or agents. When disclosing such information to either the Scottish Parliament or the United Kingdom Parliament it is recognised and agreed by both parties that the Scottish Ministers shall if they see fit disclose such information but are unable to impose any restriction upon the information that it provides to Members of the Scottish Parliament, or Members of the United Kingdom Parliament; such disclosure shall not be treated as a breach of this agreement

5.3 The Grantee shall ensure that all requirements of the Data Protection Laws are fulfilled in relation to the Project.

5.4 To comply with section 31(3) of the Public Services Reform (Scotland) Act 2010, the Scottish Ministers publish an annual statement of all payments over £25,000. In addition, in line with openness and transparency, the Scottish Government publishes a monthly report of all

payments over £25,000. The Grantee should note that where a payment is made in excess of £25,000 there will be disclosure (in the form of the name of the payee, the date of the payment, the subject matter and the amount of grant) in the both the monthly report and the annual Public Services Reform (Scotland) Act 2010 statement.

6. Disposal of Assets

The Grantee shall not, without prior written consent of the Scottish Ministers, dispose or permit disposal of any asset funded, in part or in whole, with Grant funds within 5 years of the asset being acquired. During that period the Scottish Ministers shall be entitled to the proceeds of the disposal – or the relevant proportion of the proceeds based on the percentage of grant funding used in connection with the acquisition or improvement of the asset against the whole proceeds. The Scottish Ministers shall also be entitled to the relevant proportion of any proceeds resulting from any provision included as a condition of sale. Recovery by the Scottish Ministers shall not be required where the value of the asset is less than £1000.

7. Publicity

The grantee where reasonably practicable acknowledges in all publicity material relating to the Project the contribution of the Scottish Ministers to its costs. The Scottish Ministers may require to approve the form of such acknowledgement prior to its first publication.

8. Intellectual Property Rights

8.1 All Intellectual Property Rights are hereby assigned to and shall vest in the Crown or its assignees.

8.2 The Grantee shall ensure that nothing contained in any materials produced or submitted to the Scottish Ministers by the Grantee or anyone acting on its behalf nor the reproduction of such materials, shall constitute an infringement of any third-party copyright or intellectual property right and shall indemnify the Scottish Ministers against all actions, proceedings, claims and demands made by reason of any such infringement.

9. Default and Recovery etc. of Grant

9.1 The Scottish Ministers may re-assess, vary, make a deduction from, withhold, or require immediate repayment of the Grant or any part of it in the event that:

9.1.1 The Grantee commits a Default.

9.1.2 The Scottish Ministers consider that any change or departure from the purposes for which the Grant was awarded warrants an alteration in the amount of the Grant.

9.1.3 The Grantee or the local authority funded by the Grantee, fails to carry out its statutory duties in the delivery of Justice Social Work services.

9.1.4 In the Scottish Ministers' opinion, the progress on the delivery of Justice Social Work services is not satisfactory; or

9.1.5 In the Scottish Ministers' opinion, the future of the delivery of Justice Social Work services is in jeopardy.

9.2 If, in the Scottish Ministers' opinion, the Grant or any part of it is state aid and they consider that they are required to recover such sum in order to ensure compliance with their legal obligations Scottish Ministers may require immediate repayment of the Grant or

any part of it together with interest at such rate and on such basis as may be determined from time to time in accordance with law.

9.3 In the event that the Grantee becomes bound to pay any sum to the Scottish Ministers in terms of clause 9.1, the Grantee shall pay the Scottish Ministers the appropriate sum within 14 days of a written demand for it being given by or on behalf of the Scottish Ministers to the Grantee. In the event that the Grantee fails to pay the sum within the 14-day period, the Scottish Ministers shall be entitled to interest on the sum at the rate of 2 per cent per annum above the Bank of England base lending rate prevailing at the time of the written demand, from the date of the written demand until payment in full of both the sum and interest.

9.4 Notwithstanding the provisions of this clause 9, in the event that the Grantee is in breach of any of the Conditions, the Scottish Ministers may, provided that the breach is capable of a remedy, postpone the exercise of their rights to recover any sum from the Grantee in terms of clause 9 for such period as they see fit, and may give written notice to the Grantee requiring it to remedy the breach within such period as may be specified in the notice. In the event of the Grantee failing to remedy the breach within the period specified, the Grantee shall be bound to pay the sum to the Scottish Ministers in accordance with the foregoing provisions.

9.6 Any failure, omission or delay by the Scottish Ministers in exercising any right or remedy to which they are entitled by virtue of clauses 9.1 to 9.2 shall not be construed as a waiver of such right or remedy.

10. Assignment

The Grantee shall not be entitled to assign, sub-contract or otherwise transfer its rights or obligations under the Agreement without the prior written consent of the Scottish Ministers.

11. Termination

The Agreement may be terminated by the Scottish Ministers giving not less than 3 months' notice in writing from the date of the notice being sent.

12. Corrupt Gifts and Payments of Commission

The Grantee shall ensure that its employees shall not breach the terms of the Bribery Act 2010 in relation to this or any other grant. The Grantee shall ensure that adequate controls are in place to prevent bribery.

13. Continuation of Conditions

13.1 These Conditions, except for Condition 6, shall continue to apply for a period of 5 years after the end of the financial year in which the final instalment of the Grant was paid.

13.2 Condition 6 shall continue to apply until the end of the period referred to in that Condition.

14. Compliance with the Law

The Grantee shall ensure that in relation to the funding of Justice Social Work services, they and anyone acting on their behalf shall comply with the relevant law, for the time being in force in Scotland.

15. Governing Law

This contract is governed by the Law of Scotland and the parties hereby prorogate to the exclusive jurisdiction of the Scottish Courts.

If you wish to accept the offer of this Grant on the whole terms and conditions as set out in the letter and annexed Schedules, you should sign and date both copies of the Grant Acceptance below and return one copy of the offer of Grant and Schedules to [redacted]@gov.scot . You should retain the second copy of the offer of Grant and Schedules for your own records.

Yours sincerely

[redacted]

[redacted]

Community Justice Division

28 February 2023

GRANT ACCEPTANCE

On behalf of the Grantee, as the Local Authority Director of Finance I accept the foregoing offer of Grant by the Scottish Ministers dated 28th February 2023 on the whole terms and conditions as set out in the letter and annexed Schedules. I confirm that I hold the relevant signing authority.

Signed: [redacted]

[Authorised Signatory]

Print Name: [redacted]

Position in Organisation of Person Signing: Executive Director of Finance

Address and telephone number:

Glasgow City Council
City Chambers
Glasgow
G2 1DU

[redacted]

Date: 03 / 07 / 2023

SCHEDULE 1

PART 1: GRANT FUNDING FOR JUSTICE SOCIAL WORK SERVICES – 2023/24

Purpose of the Grant

The grant funding is for the delivery of Justice Social Work (JSW) services for the financial year 2023-24.

The allocation of this grant has been determined by using the new JSW funding formula and the grant is provided under sections 27A and 27B of the Social Work (Scotland) Act 1968 as amended.

This funding is being provided by the Scottish Government to your Local Authority in order to allow it to discharge its statutory duties and to work towards prevention and reducing further offending in line with your Community Justice Outcome and Improvement Plans (CJOIPs) as a statutory partner. Accountability for the obligations that the Community Justice (Scotland) Act 2016 places on the various Community Justice Statutory Partners will remain with their respective organisation.

The makeup of this grant funding is in **two parts**.

Part one

This funding is derived from JSW workloads, Rurality and the Social and Economic Cost of Crime statistics. Each Local Authority (LA) has flexibility, working in partnership with other statutory partners and the third sector to direct this funding to meet Community Justice local priorities, but have regards to the key delivery of statutory services. LAs in partnership are free to allocate funds as they see fit across their LA in accordance with their Community Justice Outcome and Improvement Plans (CJOIPs), in the way they see as most appropriate to fulfil their statutory obligations and prevent and reduce further offending.

Part two

This element of funding makes up the total allocation. It is intended to help support effective interventions and improvements in the priority areas highlighted, including funding for key programmes and services agreed by Ministers and support for the implementation of the extended presumption against short sentences. Specific funding allocated for Women's Services is in addition to the other elements of funding which support interventions for both men and women in contact with justice social work services. This is derived from the formula and also includes funding for key programmes and services agreed by Ministers. Flexibility to direct this funding working in partnership still exists for these areas, however the funding identified under **Annex B** in the letter dated the 19 December 2022, which refers to the main JSW grant should be utilised under the relevant headings. Any underspends should be declared, as this is not service specific delivery funding which falls under flexible resources identified under **Annex A**. This funding is additional to the workload component in Part 1 of the grant.

Additional funding is also being made available to help build further capacity around bail supervision, and to help support and improve the use of and delivery of alternative non-custodial interventions such as structured deferred sentences and diversion from prosecution.

Where a Justice Social Work grant is paid by the Scottish Government, in accordance with Section 27A of the Social Work (Scotland) Act 1968, an LA has no discretion to forward it to a service provider other than a local authority, unless it provides the services following transfer of the functions under the relevant sections of the Management of Offenders etc. (Scotland) Act 2005. It is however for LAs to determine the proportion of funding to be allocated in accordance with the priorities identified within the CJOIPs.

PART 2: PAYMENT OF GRANT

The total Grant of **£19,629,059** shall be payable by the Scottish Ministers to the Grantee in twelve monthly instalments of **£1,635,755**

Grant payment - The funding will be paid within 10 working days, following the month end. Unlike previous arrangements with Community Justice Authorities, there will be no retention factor.

On a **quarterly** basis for budget monitoring purposes, payments will be released following receipt and examination of Schedule 2 which will confirm spend to date and forecast expenditure to year end.

The Grantee shall advise Scottish Ministers via **Schedule 2** of any change to the profile or to the overall costs for the delivery of Justice Social Work Services, **as set out in Schedule 1**. This includes any potential underspend for specific targeted funding which forms an element of the overall grant. Each claim shall be submitted together with such explanatory or supplementary material as the Scottish Ministers may from time to time require whether before or after submission of the claim.

Schedule 2 timetable

Quarterly monitoring of Grant expenditure	Schedule 2 returns due date	Payment due date
QTR. 1 Period ending 30 th June 2023	Monday 18 th July 2023	Monthly payments for period end will be issued following receipt and examination of Schedule 2 returns from each Local Authority.
QTR. 2 Period ending 30 th September 2023	Monday 17 th October 2023	
QTR. 3 Period ending 31 st December 2023	Monday 16 th January 2024	
QTR. 4 Period ending 31 st March 2024	Monday 17 th April 2024	

On receipt of each claim (and any required documentation and information), the Scottish Ministers shall determine the amount of expenditure which they consider the Grantee has reasonably and shall reasonably and properly incurred in the delivery of Justice Social Work services having regard to that claim. The determination shall be based on the information provided by the Grantee in accordance with this Schedule. The Scottish Ministers shall use their best endeavours (but shall be under no obligation or duty) to pay the amount determined to the Grantee within 2 weeks of receiving a claim and any required documentation and information relevant to the claim. Each claim shall be for an amount equal to the actual reasonable and proper costs and expenses forecast by the Grantee.

Schedule 3 will confirm actual expenditure at financial year end and compliance with Grant Conditions. This form should be submitted to Community Justice Division by **17th April 2024**. Payment for period ending 31st March 2024 will be released following receipt and examination of both Schedules 2 and 3.

The Scottish Ministers shall not be bound to pay any instalment of the Grant which has not been claimed by the Grantee by 17th April 2024 of the applicable financial year, unless otherwise agreed in writing by the Scottish Ministers.

At the end of financial year 2023/24, any underspend must be returned to the Scottish Government.

Schedule 2 – Application of the Section 27 monthly grant payment, for the delivery and commissioning of Justice Social Work services, at the end of each quarter.

Date Submitted to Scottish Government ____/____/____

1 Applicant Details				
Local Authority _____	Address _____			
Postcode _____	Telephone Number _____			
2 Costs for which Section 27 Grant is being claimed				
Latest forecast of total expenditure of grant for: 2023-24 £ _____ Actual Spend to date: £ _____				
Please provide the total costs claimed and state amount(s) of this funding that relates to third sector commissioned services or overhead costs. The total claimed below should match the Schedule 1 of the offer of grant.				
Total Section 27 Grant	¹ Total for this claim £	Third Sector total expenditure £	Overhead total expenditure £	
Please provide a brief description of the costs, any third sector commissioning work or overhead costs incurred				
¹ . Monthly Instalments x3 (One Quarter)				
3 Specific Targeted Funding – Part Two				
Please provide a breakdown of the costs claimed and state amount(s). This should match the schedule attached to your offer of grant.				
Area of funding i.e., MAPPA	Total expenditure £	Total of claim to date £	Attributed to Third Sector costs £	Attributed to overhead costs £

Please provide a brief description of the costs, attributed to third sector commissioned services and/or any overhead costs drawn from this funding:

4 Bank Details: - Name & Address - Must Complete

Name: _____ Sort Code: _____ Account Number: _____
Address: _____ Postcode: _____

5 Declaration

I hereby state that this claim for payment complies with all conditions stated in the Grant offer for the project, and that the information given above is true and complete.

Signature: _____ Print Name: _____ Designation: _____ Date: _____
____/____/____

6 SCOTTISH GOVERNMENT USE ONLY -- APPROVAL

Date Received: ____/____/____ SG Cost Centre: __[redacted] Entity Code: 600 Programme Code: JLC

Amount of grant to be paid £ _____ SEAS account code: [redacted]

Authorised by _____ Print Name _____ Date ____/____/____

SCHEDULE 3

STATEMENT OF COMPLIANCE WITH CONDITIONS OF GRANT

This is to confirm that the grant claimed by **(a)** in relation to the delivery of Justice Social Work services during the financial year ended 31 March 2024 was properly due and was used for its intended purpose(s) in accordance with the terms and conditions of the Grant. This statement is supported by the records of **(a)**.

Signed:
Name in block capitals:
Position:
Date: / /

Statement of Compliance should be submitted to Scottish Government no later than 17th April 2024.



SCHEDULE 4

DEFINITIONS

“**Agreement**” means the agreement constituted by the Scottish Ministers’ invitation to apply for a grant, the Grantee’s submission document at Part 1 of Schedule 1, these Conditions and the Grantee’s acceptance of these Conditions.

“**Conditions**” means these grant conditions.

“**Data Protection Laws**” means any law, statute, subordinate legislation, regulation, order, mandatory guidance or code of practice, judgment of a relevant court of law, or directives or requirements of any regulatory body which relates to the protection of individuals with regard to the processing of Personal Data to which a Party is subject including the Data Protection Act 2018 and any statutory modification or re-enactment thereof and the UK GDPR.

“**Default**” means:

(a) Any breach of the obligations of either party under this Agreement (including, but not limited to,

any breach of any undertaking or warranty given under or in terms of this Agreement).

(b) Any failure to perform or the negligent performance of any obligation under this Agreement.

(c) Any breach of any legislation; or

(d) Any negligence or negligent or fraudulent mis-statement or misappropriation of Grant, or any other default,

In all cases by either party, its employees, agents or representatives.

“**Financial Year**” means a period from 1 April in one year until 31 March in the next.

“**Grant**” means the grant offered by the Scottish Ministers to the Grantee as specified in the offer of grant, as varied from time to time in accordance with these Conditions.

“**Grantee**” means the person, organisation or body to which the Grant will be payable as specified in these Conditions. Where two or more persons, organisations or bodies are the Grantee, references to the “Grantee” are to those persons, organisations or bodies collectively and their obligations under the Agreement are undertaken jointly and severally.

“**Intellectual Property Rights**” means all rights of ownership, including all copyrights and other intellectual property rights in books, leaflets and other printed and published materials in whatever form produced as part of the Project by or on behalf of the Grantee including all reports and any such published materials stored in or made available by means of an information technology system and the computer software relating thereto and all patents, trademarks, registered designs and other rights in the nature of intellectual property;

“**Project**” means the purpose for which the Grant has been awarded as described in the Offer of Grant.

“**Payment**” means each of the payments specified in Schedule 1 hereto.

“**Subsidy Control**” means the United Kingdom’s international commitments on subsidy control arising from, amongst others, the EU-UK Trade and Cooperation Agreement, World Trade

Organisation Membership and commitments arising from international treaties and agreements to which the United Kingdom is a party.

“UK GDPR” means the retained EU law version of the General Data Protection Regulation ((EU) 2016/679) as it forms part of the law of England and Wales, Scotland and Northern Ireland by virtue of section 3 of the European Union (Withdrawal) Act 2018 and as amended by Schedule 1 to the Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2019 (SI 2019/419).

