

**Official-Sensitive**

From: Donna MacKinnon  
DEXA, Europe Division  
11 September 2023

Cabinet Secretary for Constitution, External Affairs and Culture

**EUROPE DIVISION: BUDGET FORECAST 2023-24**

[Redacted]

European Hubs

7. The budgets for the SG’s European office budgets falls under the level 4 budget line. For information, they have been allocated the following (full allocation) budget in 2023-4:
- Berlin £455,000
  - Paris £515,000
  - Copenhagen £530,000
  - Dublin £422,000

[Redacted]

**Donna MacKinnon**  
DEXA, Europe Division

<b>Cabinet Secretaries and Ministers Copy List</b>	<b>For Action</b>	<b>For Information Portfolio interest</b>	<b>For Information Constituency interest</b>	<b>For Information General awareness</b>
Cabinet Secretary for Constitution, External Affairs and Culture	X			
Minister for Culture, Europe and International Development		X		

<b>Officials Copy List</b>
DG Strategy & External Affairs Scott Wightman Deputy Director Europe Division [Redacted] [Redacted] [Redacted] [Redacted] [Redacted] [Redacted] Ewan Crawford

**BRIEFING FOR CABINET SECRETARY FOR CONSTITUTION, EXTERNAL AFFAIRS AND  
CULTURE**

**SCOTTISH AFFAIRS COMMITTEE– ORAL EVIDENCE**

[Redacted – out of scope]

## ANNEX B- THE SCOTTISH GOVERNMENT'S INTERNATIONAL NETWORK

[Redacted – out of scope]

### Spending on the network

- In 2022-23 our network of international offices will account for around 0.02% of the Scottish Government's overall spending plans.
- This is an investment which has delivered outsized benefits, connecting to the global Scottish diaspora, boosting trade and investment, and sharing Scotland's distinctive voice on the global stage.

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Total cost of the international network of offices for 2022-23 is £8.466m

Total Budget for External Affairs for 2022-23 is £32.9m

Level 4 budget for 2022-23 - [Scottish Budget 2022-23 - gov.scot \(www.gov.scot\)](http://www.gov.scot)

	2016 -17 £000	2017- 18 £000	2018-19 £000	2019- 20 £000	2020- 21 £000	2021- 22 £000	2022- 23 £000	2023- 24 £000
Beijing, China	395	395	395	553	554	550	567	482
Washington DC, United States	700	700	700	807	811	805	794	782
Ottawa, Canada			500	575	575	570	634	600
Paris, France			500	545	558	556	659	673
Dublin, Ireland			350	541	572	596	593	547
Berlin, Germany			300	549	549	555	572	591
Brussels, Belgium		1,139	1,639	2,079	2,088	2,310	2,467	2,441
London, England			1,650	1,995	2,041	2,197	2,180	2,157
Copenhagen, Denmark							598	693

## **Notes**

In 2019-20 the Scottish Government moved to a Total Operating Cost model of accounting, this means from that year on each budget includes a contribution to Corporate Running Costs that is set each year.

The Canada and France Offices became operational in the course of 2018-19. Prior to this, the United States budget (which was called the North America Budget at that time) included the costs for a post based in Toronto.

Prior to 2018-19 the budgets for London, Dublin and Berlin (while these offices were being established) were not identified separately. They were funded from within a larger budget line and were not accounted for separately.

2017-18 was the first year in which the Brussels Office had a separate budget line, it was previously funded from within a larger budget and was not accounted for separately.

2016-17 was the first year in which the United States and China Offices had separate budget lines. Prior to this they were funded from within budgets that contained other elements and were not accounted for separately.

The Copenhagen office became operational during 2022.

[Redacted – out of scope]

# Scottish Government: International Offices

<b>International Office</b>	<b>Scottish Government Civil Servants (including Interns and fixed term contracts) /Salary scale</b>	<b>Designation of officers</b>	<b>Country based staff</b>	<b>Designation of officers</b>
<b>Beijing</b>	1 x A-C Band	Head of Scottish Government International Office	3	Deputy Head of Scottish Government International Office  Head of Events  Head of Engagements and Media
<b>Washington DC</b>	2 x A-C Band	Head of Scottish Government International Office;  Deputy Head of Scottish Government International Office	2	Project and Events Manager  Engagements Officer
<b>Ottawa</b>	2 x A-C Band	Head of Scottish Government International Office;	1	Scottish Affairs Officer for Canada

		Deputy Head of Scottish Government International Office		
<b>Paris</b>	2 x A-C Band	Head of Scottish Government International Office;  Deputy Head of Scottish Government International Office	1	Engagements Lead and Office Manager
<b>Dublin</b>	2 x A-C Band	Head of Scottish Government International Office;  Deputy Head of Scottish Government International Office	1	Events, Culture and Business manager
<b>Berlin</b>	2 x A-C Band	Head of Scottish Government International Office;  Deputy Head of Scottish Government International Office	1	Events and Office Manager
<b>Brussels</b>	11 - 1 Director; 1 Deputy Director; 6 C Band; 3 B Band	Head of Scotland House, Brussels  Deputy Head of Scotland House, Brussels  Head of Justice and Home Affairs  Head of Marine and Energy	6	Policy and Events Support Officer  Corporate Services Officer  PA to Director and Deputy Director  Events and Policy intern  Parliament and Bilateral Policy Officer  Visits and Events Manager

		<p>Head of Research and Innovation, EU Programmes and Funding, Digital HE, Erasmus</p> <p>Head of Trade, Financial Services and Tax</p> <p>Head of EU Engagements, Institutions and Events</p> <p>Policy Manager: Agriculture and Climate</p> <p>Policy Officer: EU Trade and Economic Development</p> <p>Policy and Engagements Officer: EU Engagements and Culture</p>		
<b>London</b>	<p>14 – 1 Deputy Director, 2 x C Band, 7 x B Band, 4 x A Band</p>	<p>Head of Scotland House, London</p> <p>Head of Economic Diplomacy and Engagement</p> <p>Deputy Head of Economic Diplomacy and Engagement</p> <p>Policy Officer</p>		

		<p>Head of UK, EU and International London Team</p> <p>Senior Policy Delivery Manager - UK, EU and International Team</p> <p>Business Manager</p> <p>Scotland House Manager</p> <p>Membership and Events Team Leader, London</p> <p>Membership Manager</p> <p>Front of House Manager</p> <p>Deputy Head of Visits and Events</p> <p>Business Support Assistant</p> <p>Front of House Assistant</p>		
<b>Copenhagen</b>	2 x A-C Band	<p>Head of Scottish Government International Office:</p> <p>Deputy Head of Scottish Government International Office</p>	1	Office and Events Manager