

From: [redacted – s38(1)(b)]@gov.scot>

Sent: 07 September 2021 18:32

To: [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; Brown JG (Jonathan) (Parliamentary Counsel) <Jonathan.Brown3@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; [redacted – s38(1)(b)]@gov.scot>; Macgregor S (Steven) <Steven.Macgregor@gov.scot>; [redacted – s38(1)(b)]@gov.scot>

Subject: Fireworks & Pyrotechnics Bill Regular Catch Up - 8 Sept 2021

Dear All,

In advance of tomorrow's meeting, please find a suggested agenda below. I have also attached links to the trackers and an email which contains the erdm folders that have been set up. I suggest we have an update from policy, SGLD and PCO where we can raise any issues/questions. Happy to amend or add to that.

Agenda

1. Policy: an update on progress, policy instructions
2. SGLD: update
3. PCO: update

Best wishes,

[redacted – s38(1)(b)]

Overarching Bill Timetable - <https://erdm.scotland.gov.uk:8443/documents/A33096152/details>

[redacted - out of scope]

[redacted - out of scope]

[redacted – s38(1)(b)] | Building Safer Communities | Safer Communities Division
Scottish Government | 1 West | St Andrew's House | Edinburgh | EH1 3DG

Tel: [redacted – s38(1)(b)] | **Mob:** [redacted – s38(1)(b)] | **Email:** [redacted – s38(1)(b)]

Themes	Tasks	Description	Start date	Projected End date	Duration	Assumptions made	Date completed
Project start-up	1	Potential need for Bill identified					
	2	First meeting with Legislation Team to discuss prospective Bill					
	3	redacted s30c					
Assessment of Bill Proposal	4	Initial Bill Management Meeting	6 Aug 2021	6 Aug 2021	11 hour		6 Aug 2021
Legislative Programme	5	Cabinet agrees slot for Bill in legislative programme					
GDPR	6	Bill Team's ongoing consideration of need to consult IPO					
1st phase consultation	7	Bill Team drafts consultation paper	March 2021	June 2021		Consultation document finalised and signed off, ready for ministerial approval (secured by 27 May) and CSCL approval	15 June 2021
	8	Bill Team considers Impact Assessment requirements - BRIA, EQIA, SEA, PIA etc.	April 2021	June 2021		Ongoing IA work, finalising EQIA and BRIA, working up other required IAs	
	9	Bill Team contacts Finance Team	May 2021				
	10	Cabinet/CSCL approves consultation document for publication	14.06.21	17.06.21	4 days		17 June 2021
	11	Publication of consultation document and 8 week consultation period	20.06.21	15.08.21	8 weeks	Ministerial agreement to run consultation run shorter (8 week) period	15 Aug 2021
	12	Consultation responses analysed	03.08.21	22.09.21	8 weeks	Procure independent contractor appointed to analyse results by 23 July, contract started 03.08.21; analysis starts while consultation live	
	13	Consultation report published	22.09.21	06.10.21	2 weeks	Ministerial clearance to publish	
Instructing and drafting Bill	14	Policy Team policy instructions (draft)	24.05.21	12.07.21	7 weeks	Draft policy instructions early June; ongoing changes to reflect consultation responses with any final changes by end Aug to coincide with consultation closing	7 July 2021
	15	redacted s36	redacted s36	redacted s36	redacted s36		
	16	redacted s30c	redacted s30c	redacted s30c	redacted s30c		
	17	Policy Team policy instructions (post-consultation)	26.07.21	23.08.21	2 weeks	Ongoing changes will be required to coincide with analysis of consultation responses being received from contractor in early Sept	
	18	redacted s30c	redacted s30c	redacted s30c	redacted s30c		
	19	redacted s30c	redacted s30c	redacted s30c	redacted s30c		
	20	redacted s36	redacted s36	redacted s36	redacted s36		
2nd phase consultation (if required)	19	Bill Team drafts second consultation paper on draft Bill or more refined policy proposals					
	20	Bill Team considers need for further Impact Assessment work					
	21	Cabinet/CSCL approves second consultation					
	22	Publication of consultation document					
	23	Consultation responses analysed					
	24	Consultation report published					
Cabinet policy clearance					Up to 8 weeks if Cabinet. Up to 5 days if CSCL.	* Candidate for CSCL Clearance given previous route [5 working days clearance]	
	21	Cabinet/CSCL approves final policy of Bill		16/11/2021	CSCL		
Completing Bill and accompanying documentation	22	Bill Team drafts accompanying documents	01.06.21	05.01.22			
	23	Finance Team clear Financial Memo	01.08.21	05.01.22			
	24	Bill Team drafts Delegated Powers Memo	01.08.21	05.01.22			
	25	Bill Team finalises Impact Assessments	31.08.21	05.01.22			
Bill Management Meetings	26	Officials' Bill Management Meeting	18/10/2021	18/10/2021	11 day		
	27	Ministerial Bill Management Meeting	01/11/2021	16/11/2021	11 day		
Ministerial sign-off	28	Cabinet Secretary for Finance clears Financial Memorandum		08/11/21			
	29	Bill and accompanying docs cleared with lead Minister					
	30	Bill pack signed off by First Minister					
	31	Impact Assessments cleared with lead Minister					
	32	Delegated Powers Memo cleared with lead Minister					
Preparation for introduction	33	Draft Bill and accompanying docs submitted to Presiding Officer for 3-week period	15/11/2021	11/01/2022	3 weeks	* 3 weeks from 15 Nov is 7 Dec + 1 Day for St A's Holiday	
	34	Draft Delegated Powers Memo submitted to DPLRC clerks	22/11/21	11/01/2022	1 week		
	35	redacted s36	redacted s36	redacted s36	redacted s36		
	36	Agreement to introduce received from Minister for Parly Business		28/01/2022	1 week		
Introduction	37	Bill with accompanying documents introduced to Parliament	01/02/22	01/02/22	1 day		
	38	Delegated Powers Memo submitted to DPLRC clerks					
	39	Publish Impact Assessments	02/02/2022	02/02/22	1 day	* Gold Standard of publication same day as Bill met	
	40	View on 'protected subject matter' sent to Presiding Officer					
	41	Media briefing			1 day		

PART 2 - THE PARLIAMENTARY PROCESS

Financial Resolution	42	Financial Resolution lodged (if required)		TBC		FR is required	
Stage 1	43	Bureau referral to lead committee	08/02/2022		1 week	* First Bureau Meeting after intro	
	44	Lead committee call for evidence			2 months	* Justice meet on Tuesday	
	45	Officials' evidence to lead committee					
	46	Finance committee consideration of Bill					
	47	Delegated Powers and Law Reform Committee consideration of Bill					
	48	Lead Minister evidence to lead committee					
	49	Stage 1 Report					
	50	Stage 1 Debate		03/05/2022			
	50	Stage 1 Deadline		06/05/2022			
Stage 2	51	Stage 2		W/c 30/05/22		2 June is day after 18 sitting days from 6 May Leaves at least 18 sitting days between S1 and S2	
Revised accompanying documentation	52	Revised or supp DPM submitted to parly Legislation Team					
	53	Revised or supp Ex Notes submitted to parly Legislation Team					
	54	Revised or supp FM submitted to parly Legislation Team					
Crown Consent	55	Secure Crown Consent					
Stage 3	56	Stage 3		W/c 27/06/22		* Target Stage 3 completed by Summer recess. * Leaves at least 15 sittings days between S2 and S3 (24 June is day after 15 sitting days from 2 June)	
	57	Finalise Explanatory Notes					
Royal Assent	58	Royal Assent		July 2022	5.5 weeks		
Commencement	59	Earliest commencement of Bill		September	2 months		

PART 3 - Regulations

	60	Commencement of Regulation 3 (Restricting days fireworks can be set off)		30.09.22			
	61	Commencement of Regulation 4 (Proxy purchase offence to prevent adults buying fireworks for under 18s)		30.09.22			
	62	Commencement of Regulations 1 and 2 (1. Mandatory conditions of purchase and 2. Introduction of no firework zones		early 2023			

[one tab of spreadsheet out of scope]