

Hi [REDACTED], [REDACTED], [REDACTED]

Following up on our exchange yesterday, please find below joining instructions for Monday.

Thanks
[REDACTED]

Arrival

Please arrive at our reception (via security gate) for 9.00am. Once being given a visitors badge, you will be escorted to the marquee.

Parking

Our main carpark is out of use so attendees should follow the road down to our new carpark which is located behind the main facility (circled in green below).

New Car Park (156 spaces)



COVID-19 testing

All visitors must conduct a COVID-19 self-test within 24 hours prior to visiting our site. The Scottish Government's visits team will sign a declaration to this effect, which states that all results were negative and all listed attendees are asymptomatic.

Face masks are available at reception and should be worn whilst moving throughout the site.

Agenda - timings and locations

The snapshot agenda below gives an overview of the activities the FM, Minister McKee and Neil Francis will engage in, as has been discussed with the FM visits team. As explained, due to limited space, COVID and other restrictions, we must limit attendance in each of the sessions.

0900	Report to reception and escorted to marquee
0920	Ivan McKee arrives. Neil Francis collected and both escorted to boardroom. Other attendees remain in marquee.
0935-0950	FM, Minister McKee, Neil Francis and Hannah Bardell participate in roundtable with staff members to hear about their roles and experiences. Staff participating: <ul style="list-style-type: none"> • [REDACTED] • [REDACTED] • [REDACTED] • [REDACTED]
0950-1015	FM, Minister McKee and Neil Francis escorted to new facility to meet operators
1015-1020	FM, Minister McKee and Neil Francis return to marquee
1020-1030	FM addresses staff
1030-1045	Guests remain in marquee while FM and Valneva's CEO speak to media
1045	FM departs
1045-1100	Staged photos including Minister McKee and Neil Francis
1100	Guests depart