

[Redacted]

RE: Production of statutory guidance for Health and Care (Staffing) (Scotland) Act 2019

[Redacted] [Redacted] [Redacted] [Redacted]

**Sent:** Mon 06/06/2022 08:49

Hi [Redacted]

Thank you. We are just finalising the timetable this week. We are intending that working groups will collaborate online, at least to begin with, through a dedicated sharepoint site. This should allow more flexibility for participants and they will be able to review and comment on the relevant chapters. I'll be back in touch once the working groups are fully formed.

Regards

[Redacted]

[Redacted] Safe Staffing Legislation and Tools Policy Officer | Chief Nursing Officer's Directorate | The Scottish Government | 2ER | St Andrew's House | Regent Road | Edinburgh EH1 3DG [Redacted]

**From:** [Redacted] **Sent:** 01 June 2022 16:52

**To:** [Redacted] [Redacted] [Redacted] [Redacted]

**Subject:** Re: Production of statutory guidance for Health and Care (Staffing) (Scotland) Act 2019

Apologies [Redacted] that didn't reach you yesterday.

Table is completed below with names and contact details.

Is there any information on level of commitment and timescales or will that be determined by the individual groups?

**Kind regards,**

[Redacted]

[Redacted]

Senior Nurse

Workforce Planning & Development  
Health and Care (Staffing) (Scotland) Act Lead

NHS Grampian

[Redacted]

Mobile: [Redacted]

**NOTE**

**New Email** - [Redacted]

**TEAMS** - [Redacted]

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[Redacted]

**Sent:** 09 May 2022 12:02

**To:** [Redacted] [Redacted] [Redacted]

**Subject:** RE: Production of statutory guidance for Health and Care (Staffing) (Scotland) Act 2019

Hi [Redacted]

If you could aim for the end of this month that would be great.

Regards

[Redacted]

[Redacted] | Safe Staffing Legislation and Tools Policy Officer | Chief Nursing Officer's Directorate | The Scottish Government | 2ER | St Andrew's House | Regent Road | Edinburgh EH1 3DG [Redacted]

**From:** [Redacted]

**Sent:** 09 May 2022 11:57

**To:** [Redacted] [Redacted] [Redacted]

**Subject:** Re: Production of statutory guidance for Health and Care (Staffing) (Scotland) Act 2019

Many thanks [Redacted]

Is there a timescale for our nominations?

**Kind regards,**

[Redacted]

[Redacted]

Senior Nurse

Workforce Planning & Development  
Health and Care (Staffing) (Scotland) Act Lead  
NHS Grampian

[Redacted]

Mobile: [Redacted]

**NOTE**

**New Email** - [Redacted]

**TEAMS** - [Redacted]

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**From:** [Redacted]

**Sent:** 09 May 2022 11:53

**To:** [Redacted]

**Subject:** Production of statutory guidance for Health and Care (Staffing) (Scotland) Act 2019

Good morning

As you are aware, implementation of the Health and Care (Staffing) (Scotland) Act 2019 was paused at the start of the COVID-19 pandemic. Prior to this date we had started working with stakeholders to produce the statutory guidance that will accompany the Act.

We are now looking at reforming the working groups associated with the various chapters of the guidance in order to restart production. If NHS Grampian would like to participate on the working groups of any of the chapters, please could you indicate the representatives using the table below. If you are not the contact for this piece of work, I would be grateful if you could forward me the relevant contact details.

If you have any queries, please do not hesitate to contact me.

Best regards

[Redacted] Safe Staffing Legislation and Tools Policy Officer | Chief Nursing Officer's Directorate | The Scottish Government | 2ER | St Andrew's House | Regent Road | Edinburgh EH1 3DG [Redacted]

**Guidance chapters**

		Relevant sections of the Act	Representative name
Chapter 1	Reporting (Health)	2, 12IM	[Redacted]

Chapter 2	Reporting (Care)	3, 9	
Chapter 3	Agency Reporting	12IB	[Redacted]
Chapter 4	Common Staffing Method	12IJ, 12IK, 12IL	[Redacted]
Chapter 5	Escalation and Real Time Staffing Assessment	12IC, 12ID, 12IE	[Redacted]
Chapter 6	Adequate Time Given to Clinical Leaders	12IH	[Redacted]
Chapter 7	Provision of Professional Advice	12IF	[Redacted]
Chapter 8	Duty to Ensure Appropriate Staffing and Guiding Principles (Health)	1, 2, 12A	[Redacted]
Chapter 9	Training and Staff Consultation (Health)	12IC, 12ID, 12II, 12IL	[Redacted]
Chapter 10	Care Service Providers	1, 3, 7, 8	[Redacted]
Chapter 11	Role of HIS	12IP, 12IQ, 12IR, 12IS, 12IT, 12IU	[Redacted]
Chapter 12	Role of Care Inspectorate	12(82A, 82C ,82D, 82E)	
Chapter 13	Commissioning in Healthcare	2	[Redacted]
Chapter 14	Commissioning in the Care Sector	3	

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