

[Redacted]

RE: Production of statutory guidance for Health and Care (Staffing) (Scotland) Act 2019

[Redacted] [Redacted] [Redacted]  
CC : [Redacted]

**Sent:** Tue 24/05/2022 10:18

Hi [Redacted]

Thank you for the nominations. It is envisaged that the work would be carried out online at least to begin with, with all those on the working group being able to review and comment on the particular chapters using a sharepoint portal. This should make the process more flexible and allow more stakeholders to contribute. Given the number of stakeholders and 14 chapters of guidance, it is anticipated that the process will go into the first part of next year.

Let me know if you have any other queries.

Regards

[Redacted]

[Redacted] Safe Staffing Legislation and Tools Policy Officer | Chief Nursing Officer's Directorate | The Scottish Government | 2ER | St Andrew's House | Regent Road | Edinburgh EH1 3DG [Redacted]

**From:** [Redacted]

**Sent:** 19 May 2022 14:34

**To:** [Redacted] [Redacted] [Redacted] [Redacted]

**Cc:** [Redacted] [Redacted]

**Subject:** RE: Production of statutory guidance for Health and Care (Staffing) (Scotland) Act 2019

Good afternoon [Redacted]

Thank you for your email.

We have completed your Guidance Request table below to reflect [Redacted] interest in Chapters 1,4,5 and 6.

With identified stakeholders from each Board looking at specific chapters, please could you kindly clarify where the work would be done and the timescales/intensity of work/frequency of meetings to enable the NHS Board to foresee who may be able to take part in these meetings moving forward.

Many Thanks  
[Redacted]

**From:** [Redacted]  
**Sent:** 10 May 2022 13:27  
**To:** [Redacted] [Redacted] [Redacted]  
**Subject:** Production of statutory guidance for Health and Care (Staffing) (Scotland) Act 2019

Good afternoon

As you are aware, implementation of the Health and Care (Staffing) (Scotland) Act 2019 was paused at the start of the COVID-19 pandemic. Prior to this date we had started working with stakeholders to produce the statutory guidance that will accompany the Act.

We are now looking at reforming the working groups associated with the various chapters of the guidance in order to restart production. If NHS Borders would like to participate on the working groups of any of the chapters, please could you indicate the representatives using the table below. If you are not the contact for this piece of work, I would be grateful if you could forward me the relevant contact details.

If you have any queries, please do not hesitate to contact me.

Best regards

[Redacted] Safe Staffing Legislation and Tools Policy Officer | Chief Nursing Officer's Directorate | The Scottish Government | 2ER | St Andrew's House | Regent Road | Edinburgh EH1 3DG [Redacted]

### Guidance chapters

		Relevant sections of the Act	Representative name	Representative email
Chapter 1	Reporting (Health)	2, 12IM	[Redacted]	[Redacted]
Chapter 2	Reporting (Care)	3, 9		
Chapter 3	Agency Reporting	12IB		
Chapter 4	Common Staffing Method	12IJ, 12IK, 12IL	[Redacted]	[Redacted]
Chapter 5	Escalation and Real Time Staffing Assessment	12IC, 12ID, 12IE	[Redacted]	[Redacted]

Chapter 6	Adequate Time Given to Clinical Leaders	12IH	[Redacted]	[Redacted]
Chapter 7	Provision of Professional Advice	12IF		
Chapter 8	Duty to Ensure Appropriate Staffing and Guiding Principles (Health)	1, 2, 12A		
Chapter 9	Training and Staff Consultation (Health)	12IC, 12ID, 12II, 12IL		
Chapter 10	Care Service Providers	1, 3, 7, 8		
Chapter 11	Role of HIS	12IP, 12IQ, 12IR, 12IS, 12IT, 12IU		
Chapter 12	Role of Care Inspectorate	12(82A, 82C, 82D, 82E)		
Chapter 13	Commissioning in Healthcare	2		
Chapter 14	Commissioning in the Care Sector	3		

\*\*\*\*\*

This e-mail (and any files or other attachments transmitted with it) is intended solely for the attention of the addressee(s). Unauthorised use, disclosure, storage, copying or distribution of any part of this e-mail is not permitted. If you are not the intended recipient please destroy the email, remove any copies from your system and inform the sender immediately by return.

Communications with the Scottish Government may be monitored or recorded in order to secure the effective operation of the system and for other lawful purposes. The views or opinions contained within this e-mail may not necessarily reflect those of the Scottish Government.

\*\*\*\*\*

-----  
 -----  
 This email is intended for the named recipient only. If you have received it by mistake, please (i) contact the sender by email reply; (ii) delete the email from your system; . and (iii) do not copy the email or disclose its contents to anyone.

-----

-----