

# **Annual Delivery Plan Template**

**Template: ADP1** 

NHS Board: <please insert>

## 2023/24 Annual Delivery Plan Section A: Recovery Drivers

#### Primary & Community Care

1 Improve access to primary and community care to enable earlier intervention and more care to be delivered in the community

No.	Board Action
1.1	
1.2	
1.3	
1.4	
1.5	
1.6	
1.7	
1.8	

### 2

#### Urgent & Unscheduled Care

Provide the Right Care, in the Right Place, at the right time through early consultation, advice and access to alternative pathways, protecting inpatient capacity for those in greatest need.

No	Board Action
2.1	
2.2	
2.3	
2.4	
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2.6	
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2.8	

#### **3** Mental Health Improve the delivery of mental health support and services.

No.	Board Action
3.1	
3.2	
3.3	
3.4	

#### 4 Planned Care Recovering and improving the delivery of planned care

We are not asking you to duplicate your planned care response again within this return. For reporting purposes, we will be incorporating the planned care response into the wider ADP to enable single quarterly returns.

No.	Board Action
4.1	
4.2	
4.3	
4.4	

#### 5 Cancer Care Delivering the National Cancer Action Plan (Spring 2023-2026)

No	Board Action
5.1	
5.2	
5.3	
5.4	
5.5	

#### **Health Inequalities**

6 Enhance planning and delivery of the approach to tackling health inequalities, with a specific focus in 2023/24 on those in prison, those in custody and those who use drugs.

No.	Board Action
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6.2	
6.3	
6.4	
6.5	
6.6	

#### **Innovation Adoption**

7

Fast track the national adoption of proven innovations which could have a transformative impact on efficiency and patient outcomes.

No.	Board action
7.1	
7.2	

8	Workforce Implementation of the Workforce Strategy.
No.	Board Action
8.1	

### Digital

9

Optimise use of digital & data technologies in the design and delivery of health and care services for improved patient access

#### THIS SECTION SHOULD BE COMPLETED IN CONJUNCTION WITH YOUR DIGITAL LEAD

No.	Board Action
9.1	
9.2	
9.3	
9.4	
9.5	

#### 10 Climate Climate Emergency & Environment

No.	Board Action
10.1	
10.2	
10.3	
10.4	
10.5	
10.6	
10.7	

## **Section B: Finance and Sustainability**

Identify any risks and issues to delivery of the ADP, with reference to the need for financial balance and associated improvements through, for example, Sustainability and Value Programme.

## **Section C: Workforce**

Please include an update on the implementation of Board workforce plans.

## **Section D: Value Based Health and Care**

Please outline work underway with your local Realistic Medicine Clinical Lead to deliver local RM Plans.

## **Section E: Integration**

Please demonstrate how the ADP has been developed with partner Integration Authorities.

## **Section F: Improvement Programmes**

Please summarise improvement programmes that are underway, along with the expected impact and benefits of this activity.



## **Annual Delivery Plan Template**

## **Template: ADP 2**

## February 2023

NHS Board: <please insert>

Recovery Driver Please select from the drop down list :	SG ADP Action Reference Please select from the drop down list:	NHS Board Deliverable Reference Please create your own reference code for this deliverable

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Deliverable Summary	Q1 Milestones
Please include a brief summary of the deliverable, briefly outlining the intended action and what this will achieve in 23/24.	Please outline what you intend to have achieved by Q1


Annual I	Delivery Plan 23-24
Q2 Milestones	Q3 Milestones
Please outline what you intend to have achieved by Q2	Please outline what you intend to have achieved by Q3

















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Q4 Milestones	Risks and Issues - Category
Please outline what you intend to have achieved by Q4	Please indicate the types of risk(s) and/or issue(s) impacting on delivery of milestones. Please choose all that are relevent from the list .

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Risks and Issues - Description	Controls	Q1 RAG Status
Please provide a short summary of risk(s) and/or issue(s) with a focus on	Please sumarise the key controls in place to	
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	likelihood of a risk from occuring.	
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<i>risk(s) and/or issue(s)</i> with a focus on	<i>manage the risk(s) and/or</i> issue(s), to	
cause and impact i.e. what is the specific	reduce the impact, or to reduce the	
area at risk and how will it impact on	likelihood of a risk from occuring.	
objectives/milestones.		

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Progress in Q2	Risks and Issues - Category
Please outline what you have achieved in Q2	Please indicate the types of risk(s) and/or issue(s) impacting on delivery of milestones. Please choose all that are relevent from the list.
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Risks and Issues - Description	Controls	Q3 RAG Status
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risk(s) and/or issue(s) with a focus on	<i>manage the risk(s) and/or</i> issue(s), to	
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area at risk and how will it impact on	likelihood of a risk from occuring.	
objectives/milestones.		
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Risks and Issues - Description	Controls	Q4 RAG Status
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	manage the risk(s) and/or issue(s), to	
	reduce the impact, or to reduce the	
	likelihood of a risk from occuring.	
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Risks and Issues - Description	Controls
P	
Please provide a short summary of	Please sumarise the key controls in place to
risk(s) and/or issue(s) with a focus on	manage the risk(s) and/or issue(s), to
cause and impact i.e. what is the specific	reduce the impact, or to reduce the
area at risk and how will it impact on	likelihood of a risk from occuring.
objectives/milestones.	
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## Service Sustainability Template

**Template: ADP3** 

February 2023

## SERVICE SUSTAINABILITY

Recognising the widespread sustainability and resilience of specific services within individual Health Boards, we need to develop a more systematic approach to assessing which specialties / services - or aspects of those services - would benefit from a regional or national approach, in the short, medium and longer term. We are therefore asking Boards to complete this template to indicate service areas which have a delivery risk around sustainability, resilience, affordability, access or efficiency – and where a regional or national perspective on some aspects of service could help mitigate these risks.

Completion of this template will broadly inform the agenda of the proposed SLWG on national and regional planning, which will take forward refinements and agreement on the most appropriate next steps.

The principles set out in the **National Clinical Strategy** have been used to frame this template, <u>which should be used as a reference document when considering responses.</u> <u>https://www.gov.scot/publications/national-clinical-strategy-scotland/</u>

Guidance sessions to support completion of this template, are planned in March / April 2023 and will be guided by discussions at the National Directors of Planning group.

PLEASE NOTE THIS EXERCISE IS TO CAPTURE A **HIGH-LEVEL INDICATION** OF CURRENT ISSUES ACROSS SCOTLAND AND NOT INTENDED TO BE A DETAILED REVIEW. Principles to apply in determining how a service **could** be stratified at different levels, is presented below:

	what unves activity	in each category be	low?
	Policy / Strategy	Planning / Coordination	Operational Delivery
National	Policy imperatives drive model National Strategy required? Require national standardisation Reflective of interdependencies with other policy areas	Sustainability & resilience risks Scarce clinical skills Improving clinical outcomes Collaborative approach adds value Cost reduction	Outernary Clinical Services   Complex clinical services   Low volumes of patients   Scarce clinical skills   High cost   Once for Scotland   Single approach   System wide approaches add value   Clinical and non-clinical
Regional / inter-regiona	Strategies need aligned to deliver policy	Sustainability & resilience risks Scarce clinical skills Improving clinical outcomes Collaborative approach adds value Local / regional nuance Cost reduction	Subsidiarity & proportionality Regional approach System wide approaches add valu Clinical and non-clinical Equitable access an issue
		Cost reduction	

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Service Area	Local	Regional	National	Comment
			Nationally standardised	Additional comment / clarification e.g. it may not be the whole specialty that
		Regional coordination of	pathways and strategic	would benefit from a regional/national approach, simply an indication of how
Example service	Mostly local delivery	lists in X, Y pathways	vision	it could be supported differently to mitigate current risks.
ED				
Acute Medicine				
Gastro				
Respiratory				
Cardiology				
Cancer				
Dermatology				
Care of the Elderly				
Neurology				
Paediatric medicine				
ENT				
Urology				
Ophthalmology				
Orthopaedics				
Vascular				
Gen Surgery				
& sub-specialties				
Radiology				
IR				
Pathology				
Microbiology				
Primary Care				
Primary Care OOH				
Mental Health				
CAMHS				
Other				