

## Index of Enclosures – 202200290547

In their most recent manifesto the SNP pledged to establish a ‘National Digital Academy’ which would “enable people to study for Highers at any time, any place, any age.”

Please release all material held by the Scottish Government regarding the establishment of the National Digital Academy.

Enclosure No	Description	Date	Explanation of redactions	Exemption
1	Email and 2 attachments - PfG 2021-22 policy development commission	18 <sup>th</sup> June 2021 15:11	Personal information  Information not in scope	38(1)(b)  -
2	Email and 1 attachment - Digital skills shortage	21 <sup>st</sup> September 2021 8:15	Personal information  Information not in scope	38(1)(b)  -
3	Email - National Digital Academy	29 <sup>th</sup> September 2021 16:20	Personal information  Information not in scope	38(1)(b)  -
4	Email and 1 attachment - Debate on attainment/exams - Briefing Pack	18th January 2022 14:56	Personal information  Information not in scope	38(1)(b)  -
5	Email - Directorate risk register	24 <sup>th</sup> March 2022 12:09	Personal information  Information not in scope	38(1)(b)  -

### Enclosure 1

**From:** [redacted]

**Sent:** 18 June 2021 15:11

**To:** Director of Learning <DirectorofLearning@gov.scot>

**Cc:** [redacted] Drought A (Andrew) <Andrew.Drought@gov.scot>; Anson S (Sam)

<Sam.Anon@gov.scot>; [redacted] Pentland MK (Malcolm) <Malcolm.Pentland@gov.scot>;

[redacted] **Subject:** RE: PfG 2021-22 policy development commission - deadline Friday 18 June

Hi Graeme

With thanks to copyees, please find attached completed templates [attachment 1] in relation to the 5 manifesto commitments which are curriculum unit leads. I've assumed these are what's needed to answer the PfG commission, but I suspect this could evolve a bit as the process goes along.

In particular, the National Digital Academy we know very little about and it's unlikely that there will be much policy development on this over the summer - I'd hope that

any PfG commitment will be along the lines of ‘start exploring’ rather than definitive at this stage, there are just too many uncertainties. It would be for delivery later in the Parliament.

[redacted]

[redacted] Curriculum, Qualifications and Gaelic Division  
Scottish Government

[redacted] Pronouns: she/her

*My working hours are 8.30 to 6, Monday to Thursday. I do not normally work on Fridays.*

[redacted] – information not in scope

### Useful links

- [redacted] – information not in scope
- Learning Directorate Policy overview – manifesto commitments [attachment 2]  
PfG 2021-22 - Learning Directorate Policy Overview - Manifesto (A33512679)

[redacted] – information not in scope

### Attachment 1

#### PfG 2021-22: Policy Development Commission

##### ***Please note:***

- ***This template has been prepopulated with an example return, to provide further guidance for completion. This text should be deleted and replaced.***
- ***Once you have completed the template and it has been cleared by your Director/Deputy Director and by your Portfolio Finance Business Partner (FBP), you should send it back to your Portfolio Coordinator, who will return the final Word version to the central PfG team.***

Ministerial Portfolio:	Education	DG:	Education and Justice
Directorate:	Learning	Unit/Branch:	Curriculum
Lead Official:	[redacted]	SCS clearance:	Malcolm Pentland
Portfolio FBP clearance:	[redacted]	Portfolio Coordinator:	[Name]
Date of completion:	17/6/2021	ID:	[PfG team to complete]

### **SECTION 1: PROPOSAL SUMMARY**

As a reminder, **proposals should focus on commitments the Government was elected on first and foremost**, alongside continuing government priorities, particularly related to COVID response and recovery. As this stage, it is not expected that PfG will see any new policies or funding commitments which have not already featured in the recent manifesto, or are continuing government commitments.

Policy title	National Digital Academy
Tweet your policy (280 characters or less!)	Establish a National Digital Academy, as an expansion of the digital learning offer drawing from the experience of online education during the pandemic, forming part of a new Community Learning and Development strategy, allowing learners to access the full higher curriculum regardless of school or location.
Is this a new policy, or continuation of existing policy?	New policy
Will this policy be delivered in 21/22?	No
Expected timescales for delivery	September 2026
Summary of expected outcomes	Wider access to highers education for non-school based learners; greater highers subject choice for in school learners.

## **SECTION 2: PROPOSAL DETAILS**

### **What is the issue this policy seeks to address?**

*(Focussed on the key challenges and priorities facing Scotland)*

Embedding the learning from the pandemic, supporting retraining/qualifications for adult learners, more flexible and broad access to highers curriculum for school age learners

### **Why is it an issue which needs addressed?**

*(Focussed on the impacts it has on people/communities/economy)*

The pandemic has illustrated for us the opportunity which exists to deliver learning online, and there is the sense of an increased interest in re-training options where people have had their careers impacted by the pandemic. On the schools side, remote learning has been shown to work and can work very effectively for certain learners and subjects. Being able to access a broader range of learning in a broader way will help young people control their qualification choices in a more direct way.

### **How will this policy address the issue?**

*(Focussed on what it will deliver and the outcomes it will have)*

This policy will create the facility to study highers in a non-school and non-college environment.

### **How will you measure progress/success?**

*(Focussed on the measures you will use)*

We will develop success measures as we engage with stakeholders to flesh out the policy design.

## **SECTION 3: FINANCIAL COSTS**

**Please note:** all completed templates **must** be cleared by your Portfolio Finance Business Partner. A complete list of portfolio FBPs is provided in the accompanying guidance notes.

Does this policy come with a specific spending commitment/requirement (regardless of how that will be met)?	Yes
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If there is a spending requirement/commitment, please provide the total expected resource and/or capital costs across this Parliament:

FY	2021-22		2022-23		2023-24		2024-25		2025-26	
Funding type	Resource	Capital	Resource	Capital	Resource	Capital	Resource	Capital	Resource	Capital
£m	0.4m		£5m		10m		20m		5.2m	

The estimate for initial discovery and implementation phases is £3.4m, however the policy development is at such an early stage that this is highly speculative. The scheme would have ongoing running costs, tentatively estimated at £37m over 5 years. These figures have been combined to give a potential profile as set out above – this will definitely need to be reviewed.

Please set out below your existing available budget for this commitment.

*For resource: budgets will only be available for FY 2021-22, through the most recent Scottish Budget.*

*For capital: funding beyond 2021-22 will be where this has been provided through the Capital Spending Review.*

FY	2021-22		2022-23		2023-24		2024-25		2025-26	
Funding type	Resource	Capital	Resource	Capital	Resource	Capital	Resource	Capital	Resource	Capital
£m										

#### **SECTION 4: LEGISLATIVE REQUIREMENTS**

Does this proposal require primary or secondary legislation?	Choose an item.
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<b>If primary or secondary legislation is required, when do you expect this to be introduced?</b>
It is not clear whether legislation would be needed at this stage, it depends on the policy design.

Please confirm if this timetable has been cleared with the Parliament and Legislation Unit (PLU).	Choose an item.
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#### **SECTION 5: ADDITIONAL CONSIDERATIONS**

Is there the possibility of either positive or negative political, media, or stakeholder reaction, or sensitivities related to this	Choose an item.
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<b>policy?</b> If so, please detail below what those are likely to be, and who they are likely to come from?	
Not clear at this stage – no policy development has taken place. Expect positive, though likely nervousness from schools and qualifications stakeholders	








<b>Is this already in the public domain as a <u>Scottish Government</u> commitment (i.e. already announced by SG, excluding any political party manifesto commitments)? Please provide details below.</b>	Choose an item.
No – this will be the first time the policy will be announced by SG, although related policies for remote learning delivery vehicles have been discussed among stakeholders	





<b>Does this proposal link to any wider Scottish Government strategy or commitment?</b> E.g. Tackling Child Poverty Delivery Plan, Climate Change Plan, Infrastructure Investment Plan – please specify below.	Choose an item.

## **SECTION 6: EQUALITY AND IMPACTS OVERVIEW**

### **a) National Performance Framework**

Which of the [National Outcomes](#) from the National Performance Framework will this policy progress? Please indicate which National Outcomes this policy will progress (either primary or secondary), the evidence behind this and how the impact on National Outcomes will be measured/evaluated.

<b>National Outcome</b>	<b>Primary outcome</b>	<b>Secondary outcome</b>	<b>Evidence for this and how the impact will be measured/evaluated?</b>
 Economy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contributes to retraining and reskilling
 International	<input type="checkbox"/>	<input type="checkbox"/>	
 Poverty	<input type="checkbox"/>	<input type="checkbox"/>	
 Communities	<input type="checkbox"/>	<input type="checkbox"/>	
 Children	<input type="checkbox"/>	<input type="checkbox"/>	
 Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Widens access to education especially for those who are no longer in school
	<input type="checkbox"/>	<input type="checkbox"/>	

Fair Work & Business			
 Health	<input type="checkbox"/>	<input type="checkbox"/>	
 Environment	<input type="checkbox"/>	<input type="checkbox"/>	
 Culture	<input type="checkbox"/>	<input type="checkbox"/>	
 Human Rights	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Will this proposal result in a trade-off between different outcomes (i.e. positively impacting some outcomes, while negatively impacting others)? Please provide details below.</b>	Choose an item.

**b) Impact Assessments**

As part of the policy making process, we have a legal duty to carry out a number of [impact assessments](#).

Have the necessary impact assessment been carried – or will be carried out – for your proposal?	No	This policy is not yet developed adequately – impact assessments will be carried out when more is known.
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**c) Differential Impacts by Protected Characteristic (Equality Group) or Socio-Economic disadvantage**

In the rows below briefly describe any differences in relevant outcomes depending on the protected characteristic or socio-economic disadvantage (poverty).

	<b>Analysis on how impacts may differ depending on the protected category or socio-economic disadvantage and any mitigating actions.</b>
<b>Age: Older People, Children, Young People</b>	Will impact positively on adults who have not previously been able to access higher outside a school or college setting; impacts positively on school age children by widening subject choice
<b>Sex</b>	No impact
<b>Sexual Orientation</b>	No impact
<b>Gender Reassignment</b>	No impact
<b>Race</b>	No impact

<b>Disability</b>	Should positively impact those who find it difficult to travel for education or whose needs mean a flexible approach to learning is better.
<b>Religion and Belief</b>	No impact
<b>Socio-economic disadvantage</b>	<p>Those who grew up in economic disadvantage are less likely to have gained all the qualifications they may have wanted in a school setting; this policy should allow them to access higher education more effectively and cheaply in later life.</p> <p>Because this policy will be delivered through an online platform, only those with good internet connections and devices will be able to benefit. However, other SG policies are aimed at closing this digital divide. Providing learning online, once the problem of connection and device is solved, is usually cheaper and more flexible than learning in any kind of classroom setting and hence may benefit people in economic disadvantage.</p>

**i. Impacts on human rights**

<b>Compliance with domestic and international obligations</b>	This does not engage any of the ECHR rights.
<b>Potential impacts and how you are responding</b>	

*Please note: All completed templates **must** be cleared by your Director/Deputy Director and by your Portfolio FBP. Any templates submitted without this will be returned.*

*Once you have completed the template and it has been cleared by your Director/Deputy Director and by your Portfolio FBP, you should send it back to your **Portfolio Coordinator** who will return the final Word version to the central PFG team.*

Attachment 2

**PfG 2021-22 - Learning Directorate Policy Overview – Manifesto**

**RESTRICTED HANDLING**

**Template 2 - POLICY AREA OVERVIEW**

- [redacted] – information not in scope

<b>Policy Area</b>	Political party
<b>OECD Review of CFE</b>	SNP

**1. Please provide an overview of the manifesto’s contents on this policy area.**

Summarise the headline commitments and implications – in bullet point form if appropriate. Previous manifesto commitment templates can be found in the manifesto analysis 2021 erdm folder.

- [redacted] – information not in scope
- Establish a National Digital Academy, as an expansion of the digital learning offer drawing from the experience of online education during the pandemic, forming part of a new Community Learning and Development strategy, allowing learners to access the full higher curriculum regardless of school or location. (estimated cost of £40M over 5 years, costs not including adult learner access).
- [redacted] – information not in scope

**2. How do these commitments vary from the previous administration’s policy approach?**

[redacted] – information not in scope

The National Digital Academy commitment to enable people to study for Highers at any time, any place, any age is a significant expansion on a current discovery project within Education Scotland limited to school age learners.

[redacted] – information not in scope

**3. Which policy and/or delivery issues would you expect to raise with your portfolio Minister?**

This should include, amongst other things, implications related to finances, workforce or legislation. Please also include **any links and interactions with cross-cutting commitments** made in other policy areas e.g. climate, poverty, jobs and equality and human rights.

- [redacted] – information not in scope
- We would want to seek more clarity on the shape and purpose of a National Digital School focused on Highers, to understand Ministers’ priority outcomes around facilitating lifelong learning and/or more flexible access to Highers for younger people, and how they see this integrating into the wider landscape of learning options.
- [redacted] – information not in scope

**4. Are there any critical delivery issues or other matters that you would want to flag early on to the incoming FM or DFM?**

- [redacted] – information not in scope



- Expansion of National Digital Academy concept to adult learners will be a significant increase in scope and likely cost.
- [redacted] – information not in scope

[redacted] – information not in scope

[redacted] – information not in scope

[redacted] – information not in scope

	Name
<b>Lead policy contact</b>	Graeme Logan (Director of Learning)
<b>Manifesto coordinator</b>	[redacted]

## **Enclosure 2**

**From:** [redacted] **Sent:** 21 September 2021 08:15

**To:** [redacted] **Cc:** [redacted] **Subject:** RE: \*Briefing contribution request\* - digital skills shortage - COB Friday 17th Sept

Some core lines below, and copying in Unit Head [redacted] just to double check these are OK.

### **As we develop our plans for a National Digital Academy. we intend to build on learners' and teachers' experiences during the pandemic**

- Work on developing a National Digital Academy is at an early stage
- Its development will build on learning from the pandemic, including the National eLearning Offer which built on the GLOW and eSgoil programmes
- Over the coming year we will engage with young people in particular to understand fully how remote learning has worked for them over the pandemic and how it can support their on-going learning.
- A number of colleges already offer SCQF level 6 courses and qualifications (including Highers) remotely.
- Work will take place this year to understand how these already support the provision of courses outside traditional education settings.

[redacted] Curriculum, Parental Engagement and Pupil Participation

Mobile: [redacted]

**From:** [redacted]

**Sent:** 21 September 2021 08:01

**To:** [redacted]**Cc:** [redacted] **Subject:** RE: \*Briefing contribution request\* - digital skills shortage - COB Friday 17th Sept

Copying in [redacted] who may know about this from the STEM side of things.

[redacted]

**From:** [redacted]**Sent:** 20 September 2021 10:46

**To:** [redacted]**Subject:** FW: \*Briefing contribution request\* - digital skills shortage - COB Friday 17th Sept

Good morning both,

Passing on the requests below in case either of you can help before [redacted] returns tomorrow.

Many thanks,

[redacted] Enterprise and Innovation Division | Scottish Government  
3rd Floor | 5 Atlantic Quay | Glasgow | G2 8LU  
E: [redacted]



**From**[redacted]**Sent:** 20 September 2021 10:44

**To:** [redacted]**Cc:** [redacted]**Subject:** FW: \*Briefing contribution request\* - digital skills shortage - COB Friday 17th Sept

Good morning [redacted]

Is the National Digital Academy something your team are working on? I'm going off a MiCase you had on this back topic in June, but please do pass on to the relevant person if it's not your area of work!

On a separate note, I have a colleague in SDS who is also looking to chat with someone in SG about the National Digital Academy. Would you know who I can point her in the direction of?

Many thanks,

[redacted] Enterprise and Innovation Division | Scottish Government  
3rd Floor | 5 Atlantic Quay | Glasgow | G2 8LU  
E: [redacted]



**From:** [redacted]**Sent:** 17 September 2021 15:41  
**To:** [redacted]**Cc:** [redacted]**Subject:** RE: \*Briefing contribution request\* - digital skills shortage - COB Friday 17th Sept

Hi [redacted]

Many thanks for sending over your contribution – that is greatly appreciated!

Separately, we're briefing our Director and DD for a meeting they have next week with Colleges Scotland. Colleges Scotland have asked for the following to be added to the agenda for that meeting:

- *SNP announcement on National Digital Academy*

Would this sit with your area? If so, would it be possible to provide light briefing on this by **noon on Tuesday 21<sup>st</sup> September** in the following eRDM link – you'll see where the contribution is required at Annex G:

ALS Director meeting with Colleges Scotland - 23 September 2021 (A34640706) [attachment 1]

Your help with this would be greatly appreciated, and if this doesn't sit with you I'd be very grateful if you could forward on to the relevant person.

Thanks again for your help.

Regards  
[redacted]

[redacted] – information not in scope

Attachment 1

<b>What</b>	Second of 6-weekly meetings between ALS Director and Colleges Scotland (CS).
<b>When</b>	Thursday 23 September, 10.20-11.20
<b>Where</b>	Microsoft Teams: <a href="#">Click here to join the meeting</a>
<b>Who</b>	Shona Struthers- Chief Executive, CS Andy Witty – Director of Sector Policy, CS
<b>Agenda</b>	1. [redacted] – information not in scope 2. SNP announcement on National Digital Academy 3. [redacted] – information not in scope
<b>Briefing contents</b>	[redacted] – information not in scope Annex G - SNP announcement on National Digital Academy [redacted] – information not in scope

[redacted] – information not in scope

## ANNEX G

### SNP ANNOUNCEMENT ON NATIONAL DIGITAL ACADEMY

#### BACKGROUND

- The SNP 2021 Manifesto set out the following commitment:
  - *We will establish a National Digital Academy which will allow learners to access the full higher curriculum, regardless of age, school or location. This new approach would end the postcode lottery of subject choice, and enable people to study for their Highers whilst also being in work, or fulfilling caring commitments.*
- The Programme for Government confirmed that “scoping work” will be carried out in the coming year to support the Academy’s design.
- SG’s Curriculum Unit are currently in the process of establishing policy leads for this work to be taken forward.

#### LINES TO TAKE

##### **As we develop our plans for a National Digital Academy. we intend to build on learners’ and teachers’ experiences during the pandemic**

- Work on developing a National Digital Academy is at an early stage
- Its development will build on learning from the pandemic, including the National eLearning Offer which built on the GLOW and eSgoil programmes
- Over the coming year we will engage with young people in particular to understand fully how remote learning has worked for them over the pandemic and how it can support their on-going learning.
- A number of colleges already offer SCQF level 6 courses and qualifications (including Highers) remotely.
- Work will take place this year to understand how these already support the provision of courses outside traditional education settings.

[redacted] – information not in scope

#### **Enclosure 3**

**From:** [redacted]

**Sent:** 29 September 2021 16:20

**To:** [redacted]**Cc:** Education Reform <[EducationReform@gov.scot](mailto:EducationReform@gov.scot)>[redacted]

**Subject:** RE: National Digital Academy

Hi [redacted],

Copying in my manager and Curriculum Unit Head [redacted]for info and in case [redacted]has anything to add, or correct in terms of my summary below.

It’s fair to say that there is very limited detail at this point. Work on developing a National Digital Academy is at an early stage, including in relation to identifying appropriate lead and co-ordination responsibilities within the directorate. In the

interim, [redacted] has been engaging with colleagues in Education Scotland to do some initial thinking.

In the meantime, the key points to be aware of are:

- The development of the Digital Academy - an SNP Manifesto commitment and a commitment within the Programme for Government - will build on learning from the pandemic, in particular the [National eLearning Offer](#) which in turn built on the [GLOW](#) and [eSgoil](#) national programmes and the [West partnership's online school](#).
- The context for this evolving work is clearly the experience during the Covid pandemic which has very much expanded and revealed the potential for remote and online learning.
- Over the coming year, ongoing discovery work will continue, during which the government will seek to expand our engagement with young people in particular to understand more about how remote learning has worked for them over the pandemic and how it can support their ongoing learning. As the scope develops we will seek to engage further potential user groups in due course. As Ken will be aware, a number of colleges already offer Highers and other qualifications remotely. As the detail of the National Digital Academy develop, we anticipate that analysis will take place to understand how these already support the provision of Highers outside traditional education settings.

If Professor Muir is looking to set up a discussion - not simply on the Digital Academy but on the slightly broader question of strategic issues and opportunities for remote, digital, e-learning etc.. - then I'd suggest an initial contact to Ollie Bray, Strategic Director at Education Scotland. Education Scotland are one of the key national partners in the National e-Learning Offer. I suspect that further discussions may then be possible in terms of those involved in the operation and use of Glow (at the Education Scotland side and also the SG policy side - i.e. [redacted]), those involved in e-Sgoil, the West Partnership online school, as well as other initiatives which might be relevant in this space?

Contact details for Ollie below. Hope this helps as a starting point. I'm sure [redacted] would appreciate being kept in the loop on any further steps.

[redacted]

-----  
**Ollie Bray | Strategic Director, Education Scotland**  
[Ollie.Bray@educationscotland.gov.scot](mailto:Ollie.Bray@educationscotland.gov.scot)

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Tel / Fòn: 0131 244 4317  
Website / Làraich-lìn: [www.educationscotland.gov.uk](http://www.educationscotland.gov.uk)

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**[redacted]Curriculum Development, Parental and Learner Engagement**

Curriculum Unit / Directorate for Learning

Mobile: [redacted]

**From:** [redacted]

**Sent:** 29 September 2021 15:34

**To:** [redacted]**Cc:** Education Reform <[EducationReform@gov.scot](mailto:EducationReform@gov.scot)>

**Subject:** National Digital Academy

Hello [redacted],

Ken Muir has asked for details on SG's National Digital Academy, and I wondered if this was appropriate and what you would recommend for him.

Also, if there is someone with whom he could speak to on this I am sure he might find this helpful (again, if appropriate).

Best wishes | [Dùrachdan](#)

[redacted].....

[redacted]Secretariat to Professor Ken Muir  
Independent Advisor – Education Reform



[educationreform@gov.scot](mailto:educationreform@gov.scot)



[Schools: Education reform - gov.scot \(www.gov.scot\)](http://www.gov.scot)



[redacted]

.....  
*Further to SG guidelines, I am currently working from home*

**Enclosure 4**

**From:** [redacted]

**Sent:** 18 January 2022 14:56

**To:** [redacted]Bray O (Ollie) <[Ollie.Bray@educationscotland.gov.scot](mailto:Ollie.Bray@educationscotland.gov.scot)>; Anson S (Sam) <[Sam.Anon@gov.scot](mailto:Sam.Anon@gov.scot)>; [redacted]**Cc:** Taylor A (Alison) <[Alison.Taylor@gov.scot](mailto:Alison.Taylor@gov.scot)>;

[redacted]**Subject:** FOR REVIEW: Debate on attainment/exams - Briefing Pack - ACTION REQUIRED BY 4PM TODAY

**Importance:** High

Good afternoon All

Please note the attached briefing pack [attachment 1] to support the Cab Sec debate on Attainment / Exams tomorrow 19/01.

[redacted] – information not in scope

I would be grateful if you could check your respective lines and provide any amendments **by 4pm this afternoon**. If this is not your policy area, please forward as appropriate copying me in for sight.

Thanks

[redacted]

[redacted] **Scottish Attainment Challenge Policy Unit | Scottish Government | Area 2C North, Victoria Quay | Edinburgh | EH6 6QQ | [redacted]**

## **THE SCOTTISH ATTAINMENT CHALLENGE**

*Tackling educational inequity*



### Attachment 1

<b>What</b>	Conservative Party Business : Education
<b>When</b>	19 January 2022 –
<b>Official support</b>	Graeme Logan – Director - Learning Mobile number – [redacted]
<b>Briefing contents</b>	[redacted]

[redacted] – information not in scope

#### **Q Why is there no budget provision to support digital academy?**

**A** There is significant policy work on the future shape of the National Digital Academy to be undertaken during 2022-23, for which dedicated funding is not required. This will continue to understand and explore what works based on the learning from ways in which the GLOW platform and the National eLearning Offer were used during the pandemic, and result in definitive delivery proposals to be considered during future budget rounds.

[redacted] – information not in scope

### **Enclosure 6**

**From:** [redacted]

**Sent:** 24 March 2022 12:09

**To:** [redacted] **Subject:** RE: FOR REVIEW: Directorate risk register - updates by 22 March

Hi [redacted],.

I've gone into the eRDM file and I've had a stab at completing all of the boxes. I was on a slight "wing and a prayer" in terms of the scoring (not having completed any risk scoring in this register before) but I've had my best attempt at reasonably accurate scoring.

See what you think in terms of the content! If OK with you/Laura, can we just have the Academy risk at present? [redacted] – information not in scope

[redacted]

[redacted], **Curriculum Development, Parental and Learner Engagement**

Curriculum Unit / Directorate for Learning

Mobile: [redacted]

**From:** [redacted]

**Sent:** 24 March 2022 10:21

**To:** [redacted]**Subject:** RE: FOR REVIEW: Directorate risk register - updates by 22 March

Hi both, the deadline for entries to the Directorate risk register was yesterday; I've added a placeholder for the National Digital Academy but really need your input on some of the specifics. Would you be able to add in today? Appreciate you will be busy with [redacted] off; the meeting to go through the risks is next Tuesday morning so would be really helpful if it could be completed by then.

[redacted] – information not in scope [redacted] | Education Reform Directorate | Scottish Government |

*Please note: my working hours are Tuesday – Friday. I am currently working from home but am contactable via email or Microsoft Teams.*

**From:** [redacted]**Sent:** 22 March 2022 12:05

**To:** [redacted]

**Subject:** RE: FOR REVIEW: Directorate risk register - updates by 22 March

Many thanks [redacted]; looks good to me. Appreciate you are probably pushed with [redacted] being away but if you and/or [redacted] could have a crack at the wider elements on the risk register i.e. scoring, controls in place etc that would be really helpful and I'm happy to review and try and polish if required! If you could have a go today, that would be great.

[redacted] – information not in scope

Many thanks

[redacted]

[redacted] | Education Reform Directorate | Scottish Government |

*Please note: my working hours are Tuesday – Friday. I am currently working from home but am contactable via email or Microsoft Teams.*



**From:** [redacted]  
**Sent:** 21 March 2022 16:36  
**To:** [redacted]>  
**Subject:** FW: FOR REVIEW: Directorate risk register - updates by 22 March

[redacted], some proposed text for the opening box, [redacted] aware you are closer than me, so just putting in a starter for ten for when you are in tomorrow – happy to discuss more. Suggest share with Liza when we are happy?

## **National Digital Academy**

**IF** Work is not progressed Scoping and Designing the National Digital Academy commitment.

**THEN** We will not be able to secure resource as required and take advantage of the opportunity presented by the wider reform agenda and Covid recovery.

**RESULTING IN** Failure to meet commitment within the parliamentary term.

[redacted]STEM and Languages - Curriculum, Qualifications and Gaelic Division  
Scottish Government

*Mon-Thu 0830-1745*

**From:** [redacted]  
**Sent:** 21 March 2022 09:53  
**To:** Murdoch L (Laura) (Educ) <[Laura.Murdoch2@gov.scot](mailto:Laura.Murdoch2@gov.scot)>; [redacted]**Cc:** [redacted]  
**Subject:** RE: FOR REVIEW: Directorate risk register - updates by 22 March

Sorry continued below.

[redacted]STEM and Languages - Curriculum, Qualifications and Gaelic Division  
Scottish Government

*Mon-Thu 0830-1745*

[redacted] – information not in scope

**From:** Murdoch L (Laura) (Educ) <[Laura.Murdoch2@gov.scot](mailto:Laura.Murdoch2@gov.scot)>  
**Sent:** 21 March 2022 09:17  
**To:** [redacted]  
**Cc:** [redacted]**Subject:** RE: FOR REVIEW: Directorate risk register - updates by 22 March

Thanks all. I think their inclusion would be helpful. [redacted] – information not in scope

Cheers

Laura

**From:** [redacted]**Sent:** 18 March 2022 16:47  
**To:** Murdoch L (Laura) (Educ) <[Laura.Murdoch2@gov.scot](mailto:Laura.Murdoch2@gov.scot)>  
**Cc:** [redacted]**Subject:** FW: FOR REVIEW: Directorate risk register - updates by 22 March

Hi Laura

In [redacted] absence, [redacted] and I had a chat about any risks on their side that should be reflected in the Directorate risk register. I thought worth flagging these to you just now and if you want them included [redacted] and [redacted] can work up some text in the first instance.

The two areas we thought possibilities were:  
- National Digital Academy  
[redacted – out of scope]

From speaking to [redacted] and [redacted], it sounds like it could be argued either way (inclusion or not) – subject to your thoughts, we can add something in if you think worthwhile. In case helpful to be aware, the risk register is reviewed formally on a quarterly basis.

Many thanks  
[redacted]  
[redacted] | Education Reform Directorate | Scottish Government |

*Please note: my working hours are Tuesday – Friday. I am currently working from home but am contactable via email or Microsoft Teams.*

**From:** [redacted]**Sent:** 17 March 2022 10:57  
**To:** [redacted]**Cc:** Murdoch L (Laura) (Educ) <[Laura.Murdoch2@gov.scot](mailto:Laura.Murdoch2@gov.scot)>; [redacted] **Subject:**  
FOR REVIEW: Directorate risk register - updates by 22 March

Hi all

The Directorate Risk Management Group is meeting shortly, which I sit on for the Division, and I'd therefore be grateful if you could review the risk register and either amend, remove or add subject to your current risks that you think should have Director sight.

[redacted] – copying you in since [redacted] is off sick. There are no current risks at present relevant to your areas on the risk register but I did wonder whether the National Digital Academy would be one. However you will know better – happy to have a chat in [redacted] absence to help with this.

[redacted] – information not in scope  
Updates by 22 March please.

Many thanks  
[redacted]  
RISK REGISTER - New risk register Master - LIVE DOC (A36273978)

[redacted][redacted] Education Reform Directorate | Scottish Government |

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