

## **ATTACHMENTS FROM EMAILS**

### **ATTACHMENT IN EMAIL 5**

## **Endometriosis Advisory Group Workshop – Delivery and Outputs - DRAFT**

### **Pre Work:**

- Send out paper before the workshop highlighting findings from recent lived experience surveys and the areas we'd like to focus on.
- Within the paper set out some of the key questions that will be asked to provide additional time for participants to think about responses and come to the workshop with ideas and examples to share.

### **Mural:**

- Create a mural board before the session to send out to participants and that can be used afterwards for a period of time.
- Have sections for notes on: consultation information/ comms between prim/sec/ter care, information post-surgery/follow up care plan and a Car Park area to put ideas which are on a wider scale that is board issue.

### **Key Questions**

- Clearly understand flow of information after laparoscopic surgery – particularly in secondary care.
  - What information is delivered and how?
  - What are the barriers to delivering information?
  - What are the care plans following surgery?
  - Is there any best practice, could this be replicated?
- What information is delivered at consultation primary, secondary and tertiary care.
  - At what stage is information presented?
  - What information is provided?
  - What are the gaps in resources?
  - How far is communication possible between primary/secondary/tertiary to provide support to each area when required?
  - What are the barriers?

Task	Time Given for Task	What is required for Delivery	Key Questions/ Messages
Introduction and run through of session and tools (dependent on time maybe intros)	10	Mural Board or whiteboard	<ul style="list-style-type: none"> <li>• Introduction to facilitator as external party to policy team and roles in delivering the workshop</li> <li>• Highlight the workshop is a space to identify what good looks like to them and if there could be improvements what that would look like for them. Comments won't be attributed to anyone, notes will be anonymised.</li> <li>• Provide an overview of the Quality Improvement methodology and show image of process. Explain that the focus of the session is on the understanding systems approach.</li> <li>• Answer any questions on QI methodology.</li> <li>• Overview of using the tools provided and how they will be used in the breakout rooms/session and how they can be used after the meeting.</li> </ul>
First breakout room session ( <i>will be dependent on numbers also</i> ) Group will be split into different breakout rooms to discuss – mix of primary/secondary/tertiary	15	Mural/Whiteboard to capture ideas	<p><b>Information presented to patients after laparoscopic surgery and follow up management.</b></p> <ul style="list-style-type: none"> <li>• What would you say currently works well for you?</li> <li>• What would make it better for you and your patient, in relation to; <ul style="list-style-type: none"> <li>○ How and what information is relayed after surgery?</li> <li>○ Any barriers to communication or accessing/signposting relevant information</li> <li>○ Follow up care plans</li> </ul> </li> </ul>
Feedback	5	Share Mural/whiteboards	<ul style="list-style-type: none"> <li>• Were there any processes that currently work well?</li> <li>• Were there any ideas to support improvements?</li> <li>• Were the processes/ information consistent across Health Boards?</li> </ul>

Second Breakout room session	15		<p><b>Information is delivered at consultation primary, secondary and tertiary care and communication between areas.</b></p> <ul style="list-style-type: none"> <li>• What would you say currently works well for you?</li> <li>• What would make it better for you and your patient, in relation to; <ul style="list-style-type: none"> <li>○ How and what information is relayed to patients?</li> <li>○ Any barriers to communication or gaps accessing/signposting relevant information</li> <li>○ Communication between departments and barriers to this</li> </ul> </li> </ul>
Feedback	5	Share Mural/whiteboards	<ul style="list-style-type: none"> <li>• Were there any processes that currently work well?</li> <li>• Were there any ideas to support improvements?</li> <li>• Were the processes/ information consistent across Health Boards?</li> </ul>
Round Up and Next steps	10		<ul style="list-style-type: none"> <li>• How would you like to be involved moving forward?</li> <li>• Are there any other areas that you would like to workshop?</li> </ul>