

Expense type	Merchant name	Description	Cost	Date
Food	Boots	Bts Chic Fajita Wr Tyr1 Ss&Cv 40g Evian Water 750ml Polo Mint 34g	£5.69	04/11/2022
Food and taxi	National Bank Of Egypt	Cash Withdrawal - for food, refreshments and taxis as all cash only.	1,000 EGP	05/11/2022
Food and taxi	National Bank Of Egypt	Cash Withdrawal - for food, refreshments and taxis as all cash only.	1,000 EGP	07/11/2022
Food	LA rose café restaurant	Lunch before flight	475 EGP	09/11/2022
Food	Soho House	Classic Nachos Sprite Canz	152.72 EGP	08/11/2022
Food	Sharm el sheikh international convention centre	2 x American Coffee 2 x Cappuccino	252.99 EGP	07/11/2022
Food	Costa Coffee	M&S Watermelon Fingers Cappuccino MED- Coconut Milk Fuze English Breakfast Tea	£8.85	04/11/2022
Taxi	Taxiblu	Taxi	20.00 EUR	04/11/2022
Food	Crowne Plaza Malpensa	Coperto Burratina Ravioli ricotta e spinaci Coco Cola Zero	33.00 EUR	04/11/2022
Taxi	Easytaxi	Taxi	15.00 EUR	05/11/2022
Food	Mandarin Bistro	Vege Spring Roll F. Noodle Veg Cappuccino Cocacola Z Canz Water Large	294.99 EGP	05/11/2022
Food	Safari Bar	2 x M Water Large	89.99 EGP	06/11/2022
Food	[receipt not found]	[receipt not found]	£3.05	06/11/2022
Parking	Edinburgh Airport	Long Stay	£31.99	04/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Costa Coffee + Crown Plaza Milan	Latte Med Cheddar & Tomato Toastie Coperto Raviolo ricotta e spinaci Acqua naturale	£25.77	04/11/2022
Food	Dufry	Santanna Supersp	2.20 EUR	05/11/2022
Food and taxi	National Bank of Egypt	Cash Withdrawal - ATM Withdrawal for food, refreshments and taxis as all cash only.	1,000 EGP	05/11/2022
Food and taxi	Arab African International Bank	Cash Withdrawal	£31.10	09/11/0222
Food	Sharm el sheikh international convention centre	2 x Soft drinks 2 x Mango 275 ml 4 x Turkey Sandwich 6 x Cappuccinos	1724.98 EGP	07/11/2022
Food	Sharm el sheikh international convention centre	2 x Sparkiling Water 2 x Roasted Vegetables Sandwich	644.00 EGP	07/11/2022
Food and taxi	Sultan Sharm FX	Bank Withdrawal - for food, refreshments and taxis as all cash only.	1,000 EGP	07/11/2022
Food	Soho House	French Fries Sprite Canz	122.69 EGP	08/11/2022
Food	La Rose Café + SSP		£25.87	09/11/2022
Food	Starbucks	5p Cup Cappuccino: Wholebeanespreso	£4.00	10/11/2022
Taxi	City Cabs	Taxi to Edinburgh Airport	£30	05/11/2022
Food	Costa Coffee	[illegible]	£6.65	05/11/2022
Food	Hausmann's Flughafen Gastronomie	no description of goods	5.00 EUR	05/11/2022
Food	Eataly	Lurisia CI 27.5 Uovo Morbido E Verdu	13.60 EUR	05/11/2022
Food	Eataly	Cappuccino	2.20 EUR	05/11/2022
Food			600 EGP	05/11/2022
Food and taxi	National Bank Of Egypt	Cash Withdrawal - for food, refreshments and taxi as all cash only	1,000 EGP	06/11/2022

Expense type	Merchant name	Description	Cost	Date
Taxi	[no receipt provided]	[no receipt provided]	200 EGP	06/11/2022
Food	[no receipt provided]	[no receipt provided]	250 EGP	06/11/2022
Taxi	[no receipt provided]	[no receipt provided]	450 EGP	07/11/2022
Taxi	[no receipt provided]	[no receipt provided]	400 EGP	07/11/2022
Food	[no receipt provided]	[no receipt provided]	270 EGP	08/11/2022
Food	[no receipt provided]	[no receipt provided]	18 USD	09/11/2022
Taxi	[no receipt provided]	[no receipt provided]	100 EGP	09/11/2022
Food	[no receipt provided]	[no receipt provided]	414 EGP	09/11/2022
Food	[no receipt provided]	[no receipt provided]	170 EGP	10/11/2022
Taxi	[no receipt provided]	[no receipt provided]	400 EGP	10/11/2022
Food	[no receipt provided]	[no receipt provided]	207 EGP	10/11/2022
Food	[no receipt provided]	[no receipt provided]	152.78 EGP	11/11/2022
Taxi	[no receipt provided]	[no receipt provided]	300 EGP	11/11/2022
Taxi	[no receipt provided]	[no receipt provided]	400 EGP	13/11/2022
Food	[no receipt provided]	[no receipt provided]	152.78 EGP	14/11/2022
Food	[no receipt provided]	[no receipt provided]	750 EGP	14/11/2022
Food	[no receipt provided]	[no receipt provided]	210.16 EGP	15/11/2022
Taxi	[no receipt provided]	[no receipt provided]	600 EGP	16/11/2022
Food	[receipt not found]	[receipt not found]	£23.70	16/11/2022
Taxi	[receipt not found]	[receipt not found]	£34.75	16/11/2022
Food	Luton Airport Starbucks	Sausage roll Cup Buxton Cap 750ml Flat White	£10.30	05/11/2022
Food	Bufala	Acqua Ferrallelle Panino	£8.35	05/11/2022
Food	Parrotel Hotel	N/A	£22.24	05/11/2022
Food	Parrotel Hotel	N/A	£22.24	07/11/2022
Food	[Illegible]	Double Lacy Burger	£12.79	08/11/2022
Taxi	CAE	Cash Withdrawal - for pre-booked taxi from hotel to airport	£31.10	09/11/2022
Food	Burger King	Whopper Large	£6.58	09/11/2022
Tram	Edinburgh Trams	Haymarket to Airport return	£9.00	05/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Mastro Pizza		£11.16	05/11/2022
Food	Mychef		£15.00	06/11/2022
Food	Parrotel Hotel	Buffet	£23.00	06/11/2022
Food	COP27 Blue Zone	1 Quiches Other	£9.80	07/11/2022
Taxi	N/A	Blue zone to Soho Square	£5.36	07/11/2022
Food	COP27 blue zone / Soho House	Burger and desert	15.25	08/11/2022
Taxi	N/A	Soho Square to Hotel	£8.93	08/11/2022
Food	Parrotel Hotel	Buffet	£23.00	09/11/2022
Food			£7.39	10/11/2022
Incidentals	QNB Alahli	Incidentals	£3.57	10/11/2022
Food	Parrotel Hotel	1 Wok / 1 50% discount	£5.45	11/11/2022
Food			£2.67	11/11/2022
Food	Parrotel Hotel		£16.43	12/11/2022
Incidentals	Besho market Naamaa	Incidentals	£4.65	12/11/2022
Taxi	N/A	Parrotel to Four Seasons for dinner	£25	12/11/2022
Food	Soho Square British Pub	Burger	£8.21	13/11/2022
Food	Tirana Co- Savoy Soho Square	Dinner	£16.07	13/11/2022
Food	COP27 blue zone	1 double decker double cheeseburger 1 seasoned fries	£11.57	14/11/2022
Food	Cop27 blue zone	1 Pizza, 1 50% dicount	£3.18	15/11/2022
Taxi	N/A	Blue zone – four seasons hotel return journey	£10.71	15/11/2022
Food	COP27 Blue Zone	1 set menu	£16.28	16/11/2022
Taxi	N/A	Soho Square to Parrotel	£8.93	16/11/2022
Food			£10.70	17/11/2022
Incidentals	COP27 conference		£4.29	17/11/2022
Laundry	Parrotel Hotel	Laundry	£21.33	
Food			£23.00	18/11/2022
Taxi	N/A	Airport to Novotel	£20.10	24/11/2022
Food	Mastro Pizza		£7.73	24/11/2022
Food	Milan Airport		£6.87	25/11/2022
Tram	Edinburgh Trams	Airport to Haymarket	£6.50	26/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Novotel Milano Malpensa Cadano al Campo	Card receipt – not itemised.	2.00 EUR	04/11/2022
Food	Papa Francesco	Coperto, Sprite, Pizza	23.00 EUR	04/11/2022
Food	Pret a manger Edinburgh Airport	[no receipt provided]	£5.70	04/11/2022
Food	Parrotel Hotel	Card receipt – not itemised.	600.00 EGP	05/11/2022
Food	Briciole Imbarchi Aeroporto Malpensa	Acqua Panna, Ananas, Bagel	14.20 EUR	05/11/2022
Food	Parrotel Hotel	Card receipt – not itemised. (for standard set lunch).	500.00 EGP	06/11/2022
Food	Parrotel Hotel	Card receipt – not itemised.	600.00 EGP	06/11/2022
Food	Sharm el Sheikh international convention centre	Card receipt – not itemised.	172.48 EGP	07/11/2022
Food	Sharm el Sheikh international convention centre	Card receipt – not itemised.	57.49 EGP	08/11/2022
Food	Sharm el Sheikh international convention centre	Sandwich, pastry, water, soft drink, service charge, vat	436.98 EGP	08/11/2022
Food	Sharm el Sheikh international convention centre	Single burger, service charge, vat	345.01 EGP	08/11/2022
Food	Sharm el Sheikh international convention centre	Water, pastries, service charge, vat	172.49 EGP	09/11/2022
Food	Tirana Co. Savoy	Card receipt – not itemised.	200.00 EGP	09/11/2022
Food	Sharm el Sheikh international convention centre	Sandwich, service charge, vat	153.92 EGP	10/11/2022
Food	Fayrouz Resort	Card receipt – not itemised.	270.00 EGP	10/11/2022
Food	Sharm el Sheikh international convention centre	Pastries, service charge, vat	65.00 EGP	11/11/2022
Food	Sharm el Sheikh international convention centre	Ice cream, service charge, vat	153.00 EGP	11/11/2022
Food	[No receipt]	[No receipt]	460.00 EGP	12/11/2022
Food	Tirana Co. Savoy	Card receipt – not itemised	240.00 EGP	13/11/2022
Food	Sharm el Sheikh international convention centre	Ice cream, service charge, vat	76.40 EGP	14/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Sharm el Sheikh international convention centre	Card receipt – not itemised	285.00 EGP	14/11/2022
Food	Sharm el Sheikh international convention centre	Sandwich, service charge, vat	190.98 EGP	15/11/2022
Food	Seirra Hotel Akuna Matata	Nachos, Fajita, service charge, vat	265.00 EGP	15/11/2022
Food	Sharm el Sheikh international convention centre	Sandwich, crisps, service charge, vat	165.51 EGP	16/11/2022
Food	Sharm el Sheikh international convention centre	Set menu buffet, service charge, vat	460.00 EGP	16/11/2022
Food	Sharm el Sheikh international convention centre	Pastries, service charge, vat	77.00 EGP	17/11/2022
Food	[No receipt]	[No receipt]	360.00 EGP	17/11/2022
Food	Fish Mart	Card receipt – not itemised	600.00 EGP	18/11/2022
Food	Parrotel Hotel	Coke can, burger	525.00 EGP	19/11/2022
Food	Parrotel Hotel	Coke can, burger	525.00 EGP	19/11/2022
Food	Food Court A Sharm El Sheikh Airport	Pizza, drink, vat	383.40 EGP	19/11/2022
Sharm Airport	Logistics Services Sharm	Card receipt – not itemised	30.00 USD	19/11/2022
Food	Soho coffee Bristol airport	[No receipt]	£8.40	20/11/2022
Laundry	Parrotel Hotel	Card receipt – not itemised	395.00 EGP	19/11/2022
Train	National Rail	Advance Single Adult Standard Class to Edinburgh	£8.20	04/11/2022
Tram	Edinburgh Trams	Adult Airport Single	£6.50	04/11/2022
Tram	Edinburgh Trams	Adult Airport Single	£6.50	20/11/2022
Taxi	Central Taxis	[No receipt] - Edinburgh to finish	£10.00	20/11/2022
Airport parking	Aberdeen airport	receipt - 5 to 11 November	£89.99	05/11/2022
Food		ATM cash withdrawal for meals - from bank statement as receipts spoiled	£111.19	
Food	Easy jet	water	£4.00	11/11/2022
Food	Café Nero	Breakfast in airport	£5.05	11/11/2022
Food	Luton Airport	Breakfast – Travel to COP	£3.25	09/11/2022
Food	M&S Food	Travel to COP	£6.58	09/11/2022
Food	M&S Food	Lunch – Travel to COP	£3.35	09/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Parrotel Hotel	Dinner – Travel to COP	£21.62	09/11/2022
Food	COP27	Lunch @ COP	£5.57	10/11/2022
Food	COP27	Food @ COP	£3.97	11/11/2022
Food	Fish Mart	Dinner	£9.70	11/11/2022
Food	COP27	Lunch @ COP	£7.90	12/11/2022
Food	Sharm el Sheikh airport	Travel dinner	£8.70	12/11/2022
Visa	Visa 2 Egypt	Egypt visa	£25.00 -	
Business cards	Ryman	Printing of business cards and flyers for COP events	£72.50	08/11/2022
Taxi	Capital Cars	Taxi to Edinburgh Airport	£27.00	09/11/2022
Food		Breakfast at Luton Airport	£7.70	09/11/2022
Foreign Travel Other Expenses		FOREX withdrawal 800EGP @19.90/£ +£4.99 service fee	£45.18	09/11/2022
Food	Marks and Spencer	Sandwich lunch at Luton Airport	£8.30	09/11/2022
Flight		Luton airport trolley	£2.00	09/11/2022
Food		hotel dinner	600 EGP	09/11/2022
Ad-Hoc	Local store	Camera SD card	787 EGP	11/11/2022
Food	COP27 green zone		£2.11	11/11/2022
Food	COP27 green zone		£8.71	11/11/2022
Food	Fish Mart	dinner	275 EGP	11/11/2022
Taxi	17 egree pone	ATM withdrawal for taxis	500 EGP	12/11/2022
Taxi		ATM transaction fee	£2.99	12/11/2022
Food	COP27 green zone		£7.26	12/11/2022
Food	COP27 green zone		£1.03	12/11/2022
Food	airport	dinner at airport	7.80 USD	12/11/2022
Food	airport	Transaction fee at airport	1.00 USD	12/11/2022
Flight	Bristol Airport	Trolley at Bristol airport	£2.00	13/11/2022
Bus	Lothian Buses	Edinburgh airport to Haymarket	£4.50	13/11/2022
Food	Mastropizza	Funghi pizza	6.00 EUR	05/11/2022
Taxi	Cardano al campo	Importo	30.00 EUR	06/11/2022
Food	Mychef rist	Spremuta arance 3.70 Croissant farc nocc 2.10	5.80 EUR	06/11/2022
Food	Mychef rist	Bagel salmone	7.50 EUR	06/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Parrotel Hotel	buffet	600 EGP	06/11/2022
Food	1015 Hisham khaled	Sub total 180.12 12% service 21.61 14% VAT 28.24	229.97 EGP	06/11/2022
Food	Soho Square	fajitas	165 EGP	09/11/2022
Food	Parrotel Hotel	buffet	600 EGP	10/11/2022
Food	1011 Ahmed Mansour	2 Wok 50% discount	305.58 EGP	11/11/2022
Cash withdrawal transaction fee	nationwide	Non-sterling transaction fee	£3.23	11/11/2022
Food	Parrotel Hotel	buffet	500 EGP	14/11/2022
Food	Parrotel Hotel	buffet	500 EGP	15/11/2022
Food		1 pad see ew veg 78.32 1 red sea sunset 39.16 12% service, 14.10 14% VAT 18.42	150 EGP	16/11/2022
Taxi			150 EGP	16/11/2022
Food	1051 Mazen Hossam el din	Mixed cheese quiche	153 EGP	16/11/2022
Taxi			200 EGP	16/11/2022
Taxi			200 EGP	16/11/2022
Food	Global Conference -COP27 conference		8.00 USD	17/11/2022
Food	pomodoro	half the cost of a pizza and pasta dish shared between two colleagues	£13.00	17/11/2022
Food	Global Conference -COP27 conference	Amount	20.00 USD	18/11/2022
Food	Geidea fish mart	equal contribution to a team dinner of a fish buffet	600 EGP	18/11/2022
Laundry	Parrotel Hotel		191 EGP	19/11/2022
Food	Mastropizza	parmigiana	8.00 EUR	24/11/2022
Food	Mychef rist	Cappuccino 2.20 Spremuta arance 3.70 Croissant crema pas 2.10	8.00 EUR	25/11/2022



Expense type	Merchant name	Description	Cost	Date
Food	Pret a manger Edinburgh airport (shop 490)	Easy greens	£4.99	05/11/2022
Food	Mastropizza, Cardana el Campo	Parmigiana	8.00 EUR	05/11/2022
Food	Mastropizza, Cardana el Campo	tiramisu	4.50 EUR	05/11/2022
Food	Caffe Milano, Aeroporto Malpensa	Croissant, yogurt con frutta	7.00 EUR	06/11/2022
Food	Caffe Milano, Aeroporto Malpensa	Baiocchi/cereal yog/veggy good	11.00 EUR	06/11/2022
Food	Parrotel Hotel	dinner	600 EGP	06/11/2022
Food	Blue Zone (Sharm el Sheikh international convention centre)	lunch	172.48 EGP	09/11/2022
Food	Tirana Co Savoy, Soho square	dinner	195 EGP	09/11/2022
Food	Parrotel Hotel	lunch	600 EGP	10/11/2022
Food	Fayrouz resort Naama Bay	Pizza vegetarian	167 EGP	10/11/2022
Food	Abo Ali		211.68 EGP	13/11/2022
Food	Blue Zone (Sharm el Sheikh international convention centre)		264.99 EGP	14/11/2022
Food	Sierra, Soho Square	dinner	70 EGP	15/11/2022
Food	Blue Zone Blue Zone (Sharm el Sheikh international convention centre)	Juice	203.73 EGP	15/11/2022
Transport	Taxi	Parrotel to blue zone	200 EGP	16/11/2022
Food	Naama Bay,	dinner	300 EGP	17/11/2022
Food	Blue Zone restaurant	lunch	20 USD	18/11/2022
Food	Fish Mart	dinner	600 EGP	18/11/2022
Laundry	Parrotel Hotel	Laundry	87 EGP	19/11/2022
Food	Mastropizza, Cardana el Campo	trevisana	9.00 EUR	24/11/2022
Food	Caffe Milano, Aeroporto Malpensa	Ciocolata, pasticciotto, Macedonia mista	11.30 EUR	25/11/2022
Transfer	Acquisto servizio taxi	Airport transfer Milan hotel to airport	30 EUR	25/11/2022

Expense type	Merchant name	Description	Cost	Date
Tram	Edinburgh tram	Adult airport single	£6.50	25/11/2022
Food	Mastro Pizza	Dinner Pizza Milan	£14.85	05/11/2022
Taxi	Taxi Blu	Taxi from Malpensa Airport to hotel for 5 pax	£43.69	05/11/2022
Food	Michef	Lunch Milan Malpensa Airport	£4.90	06/11/2022
Food	Parrotel Hotel	Dinner Buffet at Parrotel	£21.72	06/11/2022
Food	Conference Centre	Lunch at Conference Centre	£8.33	07/11/2022
Food	Soho House	Dinner Soho Square	£6.68	09/11/2022
Taxi	Taxi	Taxi from Conference Centre to Soho Square x4	£7.13	09/11/2022
Food	Parrotel Hotel	Lunch at Parrotel	£21.72	10/11/2022
Food	Fayrouz Resort	Dinner at Naama Bay	£7.40	10/11/2022
Food	Tirana	Dinner - Chicken Burger & coke Soho Sq	£14.28	13/11/2022
Food	Conference Centre	Lunch Buffet at Conference Centre	£17.01	14/11/2022
Taxi	Taxi	Taxi for 4 from conference centre	£6.92	14/11/2022
Food	Conference Centre	Lunch at Conference Centre	£5.31	15/11/2022
Food	Akuna Matata	3.84 Dinner Akuna Matata Pasta and Juice	£3.81	15/11/2022
Taxi	Taxi	Taxi for 4 from conference centre	£6.95	15/11/2022
Food	Conference Centre	Lunch at Conference Centre	£5.27	16/11/2022
Food	Conference Centre	Lunch at Conference Centre	£5.24	17/11/2022
Food	Pomodoro	Dinner at Conference Centre	£9.31	17/11/2022
Food	Conference Centre	Lunch at Conference Centre	£5.25	18/11/2022
Food	Fish Market	Dinner at fish market + 0.62 trans fee	£21.62	18/11/2022
Taxi	Taxi	Taxi for 4 people	£5.15	19/11/2022
Laundry	Parrotel Hotel	Laundry for 2 weeks	£12.67	19/11/2022
Food	Aiport Food Court	Lunch Sharm Airport	£6.80	27/11/2022
Food	Preconto Sala	Dinner Milan	£35.22	27/11/2022
Train	Trainline	Train Malpensa - Bergamo	£16.31	27/11/2022
Food	Easyjet	Coke - Easyjet	£2.61	27/11/2022
Food	Autogrill - Milan Airport	Lunch Milan	£4.90	28/11/2022
Taxi	Taxi	Taxi hotel Bergamo - Airport	£17.18	28/11/2022
Taxi	City Cabs	Taxi Edinburgh Airport - Home	£25.75	28/11/2022
Tram	Edinburgh Trams	Return	£9	04/11/2022
Taxi	Germo	Malpensa Airport to Hotel	20.00 EUR	04/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Pret	Pain aux raisins & latte	£5.04	04/11/2022
Food	Easyjet	Meal deal (Pizza, Orangina & pringles)	9.95 EUR	04/11/2022
Food	Auripa Sas Di Bonomo Paolo	Scaloppa Milanese	30 EUR	04/11/2022
Food	Novotel	Breakfast	15 EUR	05/11/2022
Taxi	Galaxy Service	Hotel to Malpensa Airport	30 EUR	05/11/2022
Food	Briciole Imbarchi	Panini Iconico Bibita Bott Clipper Pringles	11.50 EUR 4.85 EUR	05/11/2022
Food	Hotel	Mastercard receipt only – expense was for set dinner on arrival	600 EGP	05/11/2022
Food	COP Venue – invoice not named	Coffee	70 EGP	06/11/2022
Food	Tirana Co	Food details not recorded on receipt	510.78 EGP	06/11/2022
Food	COP Venue – invoice not named	Cappucino	68.99 EGP	07/11/2022
Food	COP Venue – invoice not named	Ice Cream	3 USD	07/11/2022
Food	Soho House	Classic Burger	145 EGP	08/11/2022
Food	COP Venue – invoice not named	Food details not recorded on receipt	126.49 EGP	09/11/2022
Food	Fayrouz Resort	Group meal, Pizzas: 4 x vegetarian, 3 x margarita, 4 x Quattro Fo.	150 EGP	10/11/2022
Food	COP Venue – invoice not named	1 x Wok	152.78 EGP	11/11/2022
Food	Invoice missing	Invoice Missing	100 EGP	11/11/2022
Taxi	Invoice not given by taxi driver	Hotel to Sharm Airport (Free bus return)	300 EGP	11/11/2022
Food	COP Venue – invoice not named	Pain au Chocolate	110 EGP	12/11/2022
Food	In Egyptian	Coffee	60 EGP	12/11/2022
Food	Invoice not given	Snack	90 EGP	13/11/2022
Food	Tirana Co	Burger & Chips	180 EGP	13/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	COP Venue – invoice not named	Items not names (coffee & snack)	71 EGP	14/11/2022
Food	COP Venue – invoice not named	4 Scope	6.64 USD	14/11/2022
Food	COP Venue – invoice not named	1 Chicken burger	191 EGP	14/11/2022
Food	COP Venue – invoice not named	1 Chipsy	20 EGP	15/11/2022
Food	Akuna Matata	Fettucine Porto	165 EGP	15/11/2022
Food	COP Venue – invoice not named	Danish Fruits	77 EGP	16/11/2022
Food	COP Venue – invoice not named	1 Pain au chocolate, 1 mango 275ml	4 USD	17/11/2022
Food	COP Venue – invoice not named	1 Roast Beef	305 EGP	17/11/2022
Food	Camel Pomodoro	Group Meal – receipt doesn't show items (alcohol bought separately)	360 EGP	17/11/2022
Food	Supermarket Sharm-five stars	Receipt doesn't show items (crisps & chocolate)	65 EGP	18/11/2022
Food	Fish Mart	Group meal (600EGP each; 1 250 EGP). Food included: 1 spaghetti, 3 chef salad, 3 botatos, 3 fishermans rice, 3 large water, 16 lemon & mint juice, mixed sea food for group	600 EGP	18/11/2022
Laundry	Hotel	Laundry x 2	551 EGP	19/11/2022
Food	Hotel	1 x burger sandwich	450 EGP	19/11/2022
Food	Easyjet	Smoked Bac, Pringles (past of meal deal)	£6.75	19/11/2022
Taxi	Hotel invoice	Hotel to Sharm Airport	25 USD	19/11/2022
Food	Pret	Classic Fruit Salad, Muffin Berry, Latte, carrier bag	£9.35	20/11/2022
Food	Mastropizza	Pizza Water	9 EUR	05/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Caffe Milano (airport)	Croissant Paninno Unconvention Spremuta Arance	13.7 EUR	06/11/2022
Food	Parrotel Hotel	Food Receipt (buffet)	600 EGP	06/11/2022
Food	COP27 Venue	Quiches	277 EGP	07/11/2022
Food	SOHO Square	Vegetarian burger Cocacola	154.99 EGP	08/11/2022
Food	Parrotel Hotel	Food Receipt (buffet)	600 EGP	09/11/2022
Food	Namma Bay	Pizza	207 EGP	10/11/2022
Food	COP27 Venue	Wok	152.28 EGP	11/11/2022
Food	Abu Ali	tapas	75 EGP	11/11/2022
Taxi	No Receipt was provided	taxi from Park Regency to hotel	250 EGP	13/11/2022
Food	COP27 Venue	Sushi	356.5 EGP	14/11/2022
Food	COP27 Venue	Veggie burger Fries	164.99 EGP	14/11/2022
Food	COP27 Venue	Sushi	178.24 EGP	15/11/2022
Food	COP27 Venue	Set Menu	20 USD	16/11/2022
Taxi	No Receipt was provided	COP27 venue to evening Reception	300 EGP	16/11/2022
Taxi	Taxi and Limousine co	Evening Reception to hotel	500 EGP	16/11/2022
Food	COP27 Venue	Wok	152.78 EGP	17/11/2022
Food	Old town	No Receipt	300 EGP	17/11/2022
Food	Old Market	Group Receipt	20 USD	18/11/2022
Food	Parrotel Hotel	Pasta cola	375 EGP	19/11/2022
Food	Airport	Sandwich Crisps water	191.7 EGP	19/11/2022
Taxi	No Receipt was provided	Hotel to airport	150 EGP	19/11/2022
Food	Costa Coffee Edinburgh Airport	Cortado, Cinnamon Brioche	£5.20	04/11/2022
Food	Auripa SAS DI Bonomo Paolo & C.	Risotto Tartufo, Cafe	25 EUR	04/11/2022
Food	Novotel Milano Malpensa Airport	Breakfast	15 EUR	05/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	SEA SERVICES – Airport Malpensa	Insalata Greca, Cafe	13.4 EUR	05/11/2022
Food	Parrotel Hotel	n/a	600 EGP	05/11/2022
Food	COP27 Conference Centre	Water, Roasted Vegetable Sandwich, American Coffee	379.49 EGP	06/11/2022
Food	Tirana co. Savoy	n/a		06/11/2022
Food	COP27 Conference Centre	Brown Croissant, Mango Juice, Water	218.5 EGP	08/11/2022
Food	Soho House	Arabiata	90.07 EGP	08/11/2022
Food	COP27 Conference Centre	Pain au Chocolate, Orange Juice	161 EGP	09/11/2022
Food	Tirana CO. Savoy	n/a	220 EGP	09/11/2022
Food	COP27 Conference Centre	Croissant, Mango Juice	83.96 EGP	10/11/2022
Food	COP27 Conference Centre	n/a	3.65 USD	10/11/2022
Food	n/a	n/a	100 EGP	11/11/2022
Laundry	Parrotel Hotel	Laundry	222 EGP	14/11/2022
Food	Sierra Hotel	n/a	250 EGP	15/11/2022
Food	COP27 Conference Centre	Salad, Croissant	203.72 EGP	16/11/2022
Food	COP27 Conference Centre	Salad, Croissant	203.72 EGP	17/11/2022
Food	Camel Pomodoro	n/a	360 EGP	17/11/2022
Food	Fish Mart	n/a	600 EGP	18/11/2022
Food	Parrotel Hotel	n/a	475 EGP	19/11/2022
Food	Sharm el Sheikh Airport	Ciabatta, water	149.10 EGP	19/11/2022
Bus	City Link	Adult Single to airport	£13.90	03/11/2022
Taxi	Taxiblu	Taxi to airport hotel (Milan)	23.50 EUR	04/11/2022
Food	Auripa sas di bonomo Paolo & C	Pizza mare, lemonsoda, acqua, caffe	35 EUR	04/11/2022
Food	Briciole Imbarchi	Panino Italica, di cui IVA	7.50 EUR	05/11/2022
Food	Parrotel Hotel	n/a	600 EGP	05/11/2022
Food	Savoy	Coffee	455.01 EGP	06/11/2022
Food	Soho Square	Mango juice, gyroschick,	250.63 EGP	06/11/2022
Food	Soho Square	Burger, cocacola	285 EGP	08/11/2022
Food	COP venue	Coffee, soft drink	114.99 EGP	09/11/2022
Food	Savoy	Food	245 EGP	09/11/2022
Medical supplies	Dr Abdelkhalek Ahmed	n/a	435 EGP	10/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	Fayrouz Resort	Pizza	207 EGP	10/11/2022
Food	COP venue	Coffee	90 EGP	11/11/2022
Food	Camel Dive bar	mango juice, potato chips	297 EGP	12/11/2022
Food	Savoy	food	365 EGP	13/11/2022
Food	COP venue	Pain au chocolate	76.39 EGP	14/11/2022
Food	COP venue	Salad	152.78 EGP	14/11/2022
Food	Camel pomodoro	Pizza	700 EGP	17/11/2022
Food	Abu Ali	N/A	379 EGP	18/11/2022
Food	Parrotel Hotel	Burger	575 EGP	19/11/2022
Food	SSP Egypt	Pizza, Mango juice	489 EGP	19/11/2022
Food		Dinner	12.64	12/11/2022
Food		Dinner	7.24	14/11/2022
Food		Lunch, dinner	22	15/11/2022
Food		Dinner	15.8	16/11/2022
Taxi	3am gbp 17errtransport nsport availableergeir	Taxi to airport	17.2	17/11/2022
Food	Ferah Restoran Isletmeciligi	Yaprak Sarma 49.00 TL Coban Salata 98.00 TL Portakal Suyu 12oz 117.00 TL	264.00 TL	12/11/2022
Food	Ferah Restoran Isletmeciligi	Turk Kahvesi 69.00 TL Fistikli Kuru Baklava 59 TL	128 TL	12/11/2022
Food	[not noted on receipt]	Single Burger	190 EGP	14/11/2022
Food	[not noted on receipt]	item illegible on receipt	20.00 EGP	14/11/2022
Food	[not noted on receipt]	Open Food	459.65 EGP	15/11/2022
Food	Hotel Restaurant	Open Food	459.65 EGP	16/11/2022
Taxi	Taxi	Taxi	500 EGP	17/11/2022
Food	Auripa sas di Bonomo Paolo &C	Dinner	£22.50	04/11/2022
Food	SEA SERVICES s.r.l Brociole Imbarchi Aeporto Malpensa	Lunch	£4.90	05/11/2022
Food	COP27 Conference Centre	Lunch	£13.29	08/11/2022
Food	COP27 Conference Centre	Dinner	£23.30	08/11/2022
Food	COP27 Conference Centre	Dinner	£14.92	09/11/2022

Expense type	Merchant name	Description	Cost	Date
Food	COP27 Conference Centre	Lunch	£9.53	10/11/2022
Food	COP27 Conference Centre	Lunch	£5.51	11/11/2022
Food	Soho Square Sharm	Dinner	£5.00	13/11/2022
Food	COP27 Conference Centre	Lunch	£5.86	14/11/2022
Food	COP27 Conference Centre	Dinner	£11.47	14/11/2022
Food	COP27 Conference Centre	Lunch	£16.99	16/11/2022
Food	COP27 Conference Centre	Dinner	£23.48	17/11/2022
Food	COP27 Conference Centre	Dinner	£21.65	19/11/2022
Laundry	Parrotel Hotel	Laundry and cleaning of work clothes	£15	19/11/2022
Tram	Edinburgh Transport	Tram ticket to Edinburgh Airport	£6.50	04/11/2022
Tram	Edinburgh Transport	Tram ticket from Airport	£6.50	20/11/2022
Taxi	Uber	Taxi – Morning of 4 November	£22.83	04/11/2022
Bus	Edinburgh Transport	Bus to airport - 4 November	£4.50	04/11/2022
Food	COP27 Conference Centre	Lunch at Airport	£6.65	04/11/2022
Food	COP27 Confererence	Dinner in Milan	£28.00	04/11/2022
Food	Milan Airport	Lunch in Milan Airport	£9.23	05/11/2022
Food	Milan Airport	Water in Milan Airport	£2.11	05/11/2022
Food	COP27 Conference	Dinner in Milan Hotel	£23.23	05/11/2022
Food	COP27 Conference	Dinner	£4.02	05/11/2022
Food	COP27 Conference	Dinner	£21.62	09/11/2022
Food	COP27 Conference	Dinner	£12.00	06/11/2022
Food	COP27 Conference	Dinner	£7.01	10/11/2022
Taxi	Taxi	Taxi Travel	£8.50	08/11/2022
Taxi	Taxi	Taxi Travel	£8.50	14/11/2022
Taxi	Taxi	Taxi Travel	£8.50	14/11/2022
Taxi	Taxi	Taxi Travel	£8.50	13/11/2022
Taxi	Taxi	Taxi Travel	£6.80	15/11/2022
Taxi	Taxi	Taxi Travel	£8.50	15/11/2022
Taxi	Taxi	Taxi Travel	£13.60	19/11/2022
Laundry	Parrotel Hotel	Laundry	£18.30	19/11/2022
Food	Sharm Airport	Lunch	£13.48	24/11/2022
Food	Milan Airport	Lunch at Milan Airport	£7.00	25/11/2022
Food	COP27 Conference	Dinner in Milan	£5.22	24/11/2022



Expense type	Merchant name	Description	Cost	Date
Food	COP27 Conference	Lunch	£5.51	11/11/2022
Food	COP27 Conference	Dinner	£3.40	11/11/2022
Food	COP27 Conference	Lunch	£17.64	14/11/2022
Food	COP27 Conference	Dinner	£7.76	14/11/2022
Food	COP27 Conference	Dinner	£2.10	15/11/2022
Food	COP27 Conference	Lunch	£3.05	15/11/2022
Food	COP27 Conference	Lunch	£17.00	16/11/2022
Food	COP27 Conference	Lunch	£5.32	17/11/2022
Food	COP27 Conference	Dinner	£12.54	17/11/2022
Food	Sharm Airport	Dinner in Sharm Airport	£8.50	18/11/2022
Train	Corporate Travel Management	Glasgow Central or Glasgow Queen Street to London Terminals [staff name redacted]	£112.50	04/11/2022
Train	Corporate Travel Management	London Thameslink to Luton Airport Parkway [staff name redacted]	£16.50	04/11/2022
Flight	Corporate Travel Management - Easyjet	London Luton to Naples [staff name redacted]	£93.48	05/11/2022
Flight	Corporate Travel Management - Easyjet	Naples to Sharm El Shiekh [staff name redacted]	£150.41	05/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm El Shiekh to London [staff name redacted]	£131.84	09/11/2022
Train	Corporate Travel Management - carrier not on invoice	Luton airport parkway to London St Pancras [staff name redacted]	£16.75	10/11/2022
Train	Corporate Travel Management - carrier not on invoice	London Euston to Glasgow Central or Glasgow Queen Street [staff name redacted]	£80.00	10/11/2022
Flight	Corporate Travel Management - Logan air	Ticket receipt - Aberdeen-Manchester return for Deputy Director for International Climate Change Division	£155.00	05/11/2022
Flight	Corporate Travel Management - Easyjet	Manchester to Sharm-el-Shiek return for Deputy Director for International Climate Change Division	£315.37	05/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£86.48	04/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-Shiek [staff name redacted]	£180.12	05/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-Shiek to Bristol [staff name redacted]	£122.23	19/11/2022

Expense type	Merchant name	Description	Cost	Date
Flight	Corporate Travel Management - Easyjet	Bristol to Edinburgh [staff name redacted]	£108.48	20/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£88.98	05/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-Shiek [staff name redacted]	£221.78	06/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-Shiek to Bristol [staff name redacted]	£117.62	19/11/2022
Flight	Corporate Travel Management - Easyjet	Bristol to Edinburgh [staff name redacted]	£111.48	20/11/2022
Flight	Corporate Travel Management - Easyjet	Manchester to Sharm-el-Shiek [staff name redacted]	£102.84	05/11/2022
Flight	Corporate Travel Management - Easyjet	Bristol to Edinburgh [staff name redacted]	£111.48	20/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£90.48	04/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-Shiek [staff name redacted]	£215.44	05/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-shiek to Milan [staff name redacted]	£113.18	24/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Edinburgh [staff name redacted]	£81.03	25/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£90.48	04/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-Shiek [staff name redacted]	£215.44	05/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-Shiek to Bristol [staff name redacted]	£124.04	19/11/2022
Flight	Corporate Travel Management - Easyjet	Bristol to Edinburgh [staff name redacted]	£111.48	20/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£90.48	04/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-shiek [staff name redacted]	£183.18	05/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-shiek to Bristol [staff name redacted]	£115.62	19/11/2022

Expense type	Merchant name	Description	Cost	Date
Flight	Corporate Travel Management - Easyjet	Bristol to Edinburgh [staff name redacted]	£108.48	20/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£87.48	04/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-shiek [staff name redacted]	£180.12	05/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-shiek to Bristol [staff name redacted]	£115.62	19/11/2022
Flight	Corporate Travel Management - Easyjet	Bristol to Edinburgh [staff name redacted]	£108.48	20/11/2022
Flight	Corporate Travel Management - carrier not on invoice	[flight route and staff name redacted]	£472.23	05/11/2022
Flight	Corporate Travel Management - carrier not on invoice	[flight route and staff name redacted]	£1,081.13	09/11/2022
Flight	Corporate Travel Management - carrier not on invoice	[flight route redacted] for Nicola Sturgeon	£472.23	05/11/2022
Flight	Corporate Travel Management - carrier not on invoice	[flight route redacted] for Nicola Sturgeon	£1,081.13	09/11/2022
Train	Corporate Travel Management - carrier not on invoice	Edinburgh to London Kings Cross for Mairi McAllan	£79.00	13/11/2022
Train	Corporate Travel Management - carrier not on invoice	London St Pancras to Luton airport parkway for Mairi McAllan	£4.90	14/11/2022
Flight	Corporate Travel Management - carrier not on invoice	London Luton to Sharm-el-Shiek for Mairi McAllan	£454.88	14/11/2022
Flight	Corporate Travel Management - carrier not on invoice	Sharm-el-Shiek to London Luton for Mairi McAllan	£109.73	19/11/2022
Flight	Corporate Travel Management - carrier not on invoice	London Heathrow to Edinburgh [staff name redacted]	£141.07	16/11/2022
Flight	Corporate Travel Management - carrier not on invoice	Edinburgh to Milan [staff name redacted]	£101.48	04/11/2022
Flight	Corporate Travel Management - carrier not on invoice	Milan to Sharm-el-Shiek [staff name redacted]	£224.17	05/11/2022
Flight	Corporate Travel Management - carrier not on invoice	London Luton to Edinburgh [staff name redacted]	£76.98	10/11/2022
Flight	Corporate Travel Management - carrier not on invoice	Edinburgh to Milan [staff name redacted]	£101.48	04/11/2022

Expense type	Merchant name	Description	Cost	Date
Flight	Corporate Travel Management - carrier not on invoice	Milan to Sharm-el-Shiek [staff name redacted]	£224.17	05/11/2022
Flight	Corporate Travel Management - carrier not on invoice	Sharm-el-Shiek to London Luton [staff name redacted]	£141.01	09/11/2022
Flight	Corporate Travel Management - carrier not on invoice	London Luton to Edinburgh [staff name redacted]	£76.98	10/11/2022
Train	Corporate Travel Management - carrier not on invoice	Edinburgh to London Kings Cross [staff name redacted]	£79.00	13/11/2022
Train	Corporate Travel Management - carrier not on invoice	London St Pancras to Luton airport parkway [staff name redacted]	£4.90	14/11/2022
Flight	Corporate Travel Management - carrier not on invoice	London Luton to Sharm-el-Shiek [staff name redacted]	£454.88	14/11/2022
Flight	Corporate Travel Management - carrier not on invoice	Sharm-el-Shiek London Luton [staff name redacted]	£109.73	19/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£88.98	05/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-Shiek [staff name redacted]	£224.96	06/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-shiek to Milan [staff name redacted]	£113.18	24/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Edinburgh [staff name redacted]	£81.03	25/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£92.98	05/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-shiek to Milan [staff name redacted]	£113.18	24/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£92.98	05/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-Shiek [staff name redacted]	£224.96	06/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-shiek to Milan [staff name redacted]	£207.46	24/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Edinburgh [staff name redacted]	£76.95	25/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to London Luton [staff name redacted]	£71.98	09/11/2022

Expense type	Merchant name	Description	Cost	Date
Flight	Corporate Travel Management - Easyjet	London Luton to Sharm-el-Shiek [staff name redacted]	£202.13	09/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-Shiek to Bristol [staff name redacted]	£160.64	12/11/2022
Flight	Corporate Travel Management - Easyjet	Bristol to Edinburgh [staff name redacted]	£129.98	13/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to London Luton [staff name redacted]	£90.98	09/11/2022
Flight	Corporate Travel Management - Easyjet	London Luton to Sharm-el-Shiek [staff name redacted]	£212.63	09/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-Shiek to Bristol [staff name redacted]	£160.64	12/11/2022
Flight	Corporate Travel Management - Easyjet	Bristol to Edinburgh [staff name redacted]	£129.98	13/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£93.48	04/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-Shiek [staff name redacted]	£252.36	05/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-Shiek to Bristol [staff name redacted]	£123.94	19/11/2022
Flight	Corporate Travel Management - carrier not on invoice	Edinburgh to Sharm El Shiek for Director for Energy and Climate Change	£733.45	12/11/2022
Flight	Corporate Travel Management - carrier not on invoice	Sharm El Shiek to London Heathrow for Director for Energy and Climate Change	£391.40	17/11/2022
Flight	Corporate Travel Management - carrier not on invoice	London Heathrow to Edinbugh for Director for Energy and Climate Change	£244.57	17/11/2022
Flight	Corporate Travel Management - Easyjet	Edinburgh to Milan [staff name redacted]	£92.98	05/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Sharm-el-Shiek [staff name redacted]	£226.57	06/11/2022
Flight	Corporate Travel Management - Easyjet	Sharm-el-Shiek to Milan [staff name redacted]	£230.28	27/11/2022
Flight	Corporate Travel Management - Easyjet	Milan to Edinburgh [staff name redacted]	£73.05	28/11/2022

Expense type	Merchant name	Description	Cost	Date
Hotel	Corporate Travel Management	25 x accommodation at Parrotel Hotel 06/11/22 - 20/11/22 \$150 per night Admin fees \$1,837.50	£44,665.48	31/07/2022
Hotel	Corporate Travel Management	conference attendance at Parrotel Hotel	£5,356.64	03/11/2022
Hotel	Corporate Travel Management	Room at Hub By Premier Inn London Kings for Mairi McAllan	£93.00	13/11/2022
Hotel	Corporate Travel Management	Room at Holiday Inn Exp Luton for Mairi McAllan	£72.15	18/11/2022
Hotel	Corporate Travel Management	Double Room at Ibis Luton Airport [staff name redacted]	£74.00	04/11/2022
Hotel	Corporate Travel Management	Double Room at Ibis Luton Airport [staff name redacted]	£74.00	09/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£71.34	04/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	19/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£71.34	04/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	19/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	19/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£66.99	05/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	19/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	19/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£71.34	04/11/2022

Expense type	Merchant name	Description	Cost	Date
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£71.34	04/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	19/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	12/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	12/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£71.34	04/11/2022
Hotel	Corporate Travel Management	Room at Hampton by Hilton Bristol [staff name redacted]	£80.00	19/11/2022
Hotel	Corporate Travel Management	Room at Holiday Inn Luton [staff name redacted]	£78.48	09/11/2022
Hotel	Corporate Travel Management	Room at Holiday Inn Luton [staff name redacted]	£78.48	09/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£63.51	05/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£66.99	24/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£63.51	05/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£66.99	24/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£63.51	05/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£66.99	24/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£60.03	05/11/2022
Hotel	Corporate Travel Management	Room at Milan Bergamo hotel [staff name redacted]	£155.00	27/11/2022

Expense type	Merchant name	Description	Cost	Date
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£63.51	04/11/2022
Hotel	Corporate Travel Management	Room at Milan Malpensa hotel [staff name redacted]	£71.34	24/11/2022
Hotel	Corporate Travel Management	Room at Holiday Inn Express Luton [staff name redacted]	£72.15	18/11/2022
Mobile Phones	Vodafone	Mobile phones x 17	£765	28/10/2022
Sim Cards	Vodafone	Sim Cards x 17	£170	28/10/2022
Office space and pavilion	ICLEI - Local Governments for Sustainability	COP27 office space rental - 24,750 EUR COP27 pavilion space rental - 61,875 EUR	£75,705	22/09/2022