



Contract For the Provision of
Social Care Systems and Approaches
Landscape Technology Review

Technical Response Template

Instructions

Bidders Guidance

Tenderers should complete the questions within this Technical Response Template in the spaces provided below each question. These will expand to accommodate your full response. However, Tenderers should aim to keep their answers as concise as possible. Tenderers are instructed to provide an answer for each question failure to do so may lead to the bid being deemed non-compliant.

Once complete Tenderers are requested to upload this document to Public Contracts Scotland.

Please ensure you have answered all of the questions in the document before uploading your response. Please note that there is a 30 MB file limit on attachment questions within PCS.

The Information and Instruction to Tenderers document provides further information about the scoring and weighting of each section and the questions contained within.

Responses should provide a complete answer to each question without cross-referencing to other areas in the response template.

Only the information provided in the tender submission will be evaluated.

Tenderers must also provide details of any services which will be carried out by Sub-Contractors or Consortia members in delivering the core requirements and clearly articulate how this will be delivered in practice.

Tenderers should be aware that information provided in response to the questions contained within this document will be classified as Service Provider Sensitive Information and will only be used by the evaluation panel to score the response.

The information will be treated as confidential, and all evaluators will be required to complete and sign a confidentiality/non-disclosure and conflict of interest declaration prior to being given access to the tenderers responses.

Question 1 - Proposed approach and plan to deliver this requirement (65%)

Please provide a detailed delivery plan and describe your approach to delivering this requirement. This should include the minimum of the following:

- Identify the key staff responsible for each section of the work and the approach to data gathering and validation.
- Indicate how the approach will work sensitively and collaboratively with social care service providers and the Scottish Government team.
- A detailed plan that will list all deliverable milestones, including final report iterations and progress reviews with Contract Manager.

Response:

Question 2 – Experience of delivery of similar data gathering and analysis reports and working with public and third sector organisations (35%)

Please provide evidence of your experience of large scale data gathering and the production of a similar report in a public sector context. Tenderers may wish to reference case studies to support their response.

Response:

Question 3 – Mandatory Participation Requirements (0%)

Referring the Mandatory Exclusion Grounds listed at Regulation 58 of the Public Contracts (Scotland) Regulations 2015, and to the Terms and Conditions set-out at Schedule 8 of this ITT, please confirm that you are meet all requirements and that there is no lawful reason for your exclusion from this tender exercise.

YES/NO*

*ANSWERING 'NO' TO THIS QUESTION MAY RESULT IN A TENDERER'S EXCLUSION FROM THIS TENDER EXERCISE

Response:

Question 4 – Real Living Wage (0%)

Please state whether or not you pay employees, and, if relevant, all contractors the [Real Living Wage Scotland](#). Responses to this question will not be evaluated.

Response: