

RECOVERY FUND APPLICATION FORM: RESIDENTIAL REHAB RAPID CAPACITY PROGRAMME	
LEAD APPLICANT ORGANISATION:	Phoenix Futures
LEAD CONTACT/PHONE/E-MAIL:	[redacted – s.38(1)b] [redacted – s.38(1)b]@phoenixfutures.org.uk [redacted – s.38(1)b]
PROJECT TITLE	PHOENIX FUTURES NATIONAL SPECIALIST FAMILY SERVICE
PROJECT REFERENCE <i>OFFICIALS TO COMPLETE:</i>	PHOENIX FUTURES FAMILY SERVICE
RECOMMENDATION <i>OFFICIALS TO COMPLETE:</i>	YES

SECTION 1: POLICY ASSESSMENT	
PROJECT DETAILS	
	<p><u>Project summary:</u></p> <p>Phoenix Futures have submitted an expression of interest to purchase and refurbish a building to Care Inspectorate compliance, in order to create and deliver a National Specialist Residential Family Service in Scotland.</p> <p>The proposal is based on a service model they successfully provide, based in Sheffield, that supports families across England and the aim is to build on this model. They will develop the service and model with stakeholders across Scotland to ensure it is specifically tailored for families across Scotland. The service will be able to act as Centre of Excellence for whole family interventions and would welcome social worker placements and commit to supporting national practice development and working with academic organisations to disseminate the learnings from the service.</p> <p>The proposal for funding has 3 elements:</p> <ul style="list-style-type: none"> • Building Purchase Costs • Refurbishment Costs • Ongoing Operational and Delivery costs <p><u>What is a National Specialist Residential Family Service?</u></p> <p>A National Specialist Residential Family Service will provide support for the whole family. Offering, a unique, family-focused programme of interventions which benefit each member of the family and the family unit as whole. Families will stay together at the service meaning parents remain the carers of their children at the same time as taking part in an evidence-based drug and/or alcohol treatment programme. The service will also offer detoxification for parents including pregnant women. Children live on-site with their parents (single parents or couples) and benefit from the support of specialist childcare staff. Their development is supported and assessed in onsite registered nursery and creche facilities.</p> <p>Families in their home communities often face a confusing range of support services especially if requiring access and support for multiple needs. Community drug treatment often lacks specialism in the delivery of core family interventions with social services needing</p>

support in delivering substance misuse treatment therefore a service of this kind will simplify the support system for families with complex needs by bringing the specialisms they need to them.

Who is it for?

- Single Parents (male/female) or couples along with their children (From birth to age 11)
- The service will be able to support families of up to 4 children; however most commonly families accessing our current service are of 1 or 2 children.
- Phoenix Futures estimate the service will be able to support 20 families at any one time meaning that between 60 and 80 families would be supported annually.
- The service will also welcome pregnant females supporting them through their pregnancy and into motherhood.

Key Features

The key features of a residential family service include:

***Key Features**

- Fully refurbished fit for purpose building with flatlets for each family
- Large social spaces including lounges, play areas and shared dining facilities per 5 families
- Large open garden spaces with playground for all ages
- Registered care home with the Care Inspectorate
- Registered Creche and Nursery facilities
- Work in collaboration with Children and Families Services to support families to remain together
- Delivery of the Therapeutic Community Model
- Partnership development; including local midwifery services, primary care, primary schools, community health & wellbeing services, recovery communities, housing etc
- On site specialists including GP support (general medical needs and detoxification as required) and a dedicated Clinical Mental Health Lead (Registered Mental Health Nurse) to support mental health needs and trauma approaches
- Fully trained expert multi-disciplinary staff team on site 24hours a day, 7 days per week
- Full administration to support external requirements including court/social work reporting as required
- Robust clinical assessment and recovery/care planning for the whole family
- Resettlement options/package and aftercare planning and support (including Harm Reduction and Naloxone supply)
- Drug and alcohol testing as part of the therapeutic programme
- A 'standby' and 'out of hours' management on-call system to ensure management support 24/7
- Medication management policy in place for the storage and administration of all medications
- CCTV monitoring: all entry/exits points and the external of the service building
- Family-specific psycho-social interventions programmes and Accredited Parenting programmes

<ul style="list-style-type: none"> A range of family-friendly activities <p><u>Location and other facilities</u></p> <p>The service will be a registered care home with the Care Inspectorate containing an on-site registered Creche and nursery facilities. This means all elements of the care and support provided will meet regulatory standards and will independently be inspected. Phoenix Futures have identified a potential suitable property. The suitable property identified based in Saltcoats, North Ayrshire on the coast. Phoenix state this would be an ideal setting for a family service. More details can be found in section 1.2.</p>						
Project Start Date (DD/MM/YYYY)	01/09/2021 (pending agreement received)					
Project End Date (DD/MM/YYYY)	31/03/2026					
Profile of cost	2021/22	2022/23	2023/24	2024/25	2025/26	TOTAL
Revenue costs	£159,301	£1,513,529	£1,482,450	£1,482,450	£1,482,450	£6,120,181
Capital costs	£2,618,243	£0	£0	£0	£0	£2,618,243
Total costs	£2,777,544.08	£1,513,529	£1,482,450	£1,482,450	£1,482,450	£8,738,424

Assessment Scores- OFFICIALS TO COMPLETE:	Summary of Scores
1. Alignment to SG Residential Rehabilitation priorities	4/5
2. Evidence base	4/5
3. Readiness to deliver in 2021/22	3.5/5
4. Local Authority support and partnership arrangements	3.5/5
5. Evidence of Governance	4/5
6. Legacy, monitoring and reporting on outcomes	4/5
Total:	23/30

Section 1.1: ALIGNMENT TO SG RESIDENTIAL REHAB PRIORITIES	Yes/No OFFICIALS TO COMPLETE:
1. Increase capacity of residential rehabilitation services	Y
2. Improve pathways for vulnerable groups and those with complex needs	Y
3. Embed aftercare as a core component of residential rehabilitation and ensure rehab is seen in the context of wider community services and support	Y
4. Overcome barriers to access (including medication barriers, Mental Health/ Dual Diagnosis, and attitudinal)	Y
5. Establish clear and sustainable funding pathways	Y

Please use this section to demonstrate how the project proposal aligns with national priorities for residential rehabilitation. These have been informed by the recommendations made by the Residential Rehabilitation Working Group in December 2020.

Phoenix Futures are committed to supporting Residential Rehabilitation developments and promoting equity of access for all individuals across Scotland who require and will benefit from residential treatment and/or detoxification programmes. They offer their knowledge, expertise and sector leadership by supporting the wider residential sector and Scottish Government evidenced through their involvement in the initial 2020 Scottish Government Residential Rehabilitation Working group and now the 2021 Scottish Government Residential Rehabilitation Development Working Group. They are continuing to support residential rehab developments and share their expertise in relation to the working groups recommendations agreed in early 2021.

The following outlines how their proposal of a National Specialist Family Service aligns with national priorities for residential rehabilitation.

1) Increase capacity of residential rehabilitation services

By implementing a National Specialist Family service, Phoenix will support the development of more residential rehabilitation capacity by supporting 20 families at any one time which equates to 60-80 families over a 12-month period or 240-320 families over the 5 years of the fund. This number is variable dependent on the length of stay. The exact numbers the service will support is dependent on family make up which could vary from 1 parent and 1 child up to 2 parents and 4 children.

Currently there is no residential service for substance use for families and as such this proposal creates capacity for this cohort who are currently not able to access this treatment option.

[SG officials' Note]: Benaiah (Teen Challenge) in Aberdeenshire was the only service highlighted in SG report which allowed women to stay with their children during the rehab programme.
<https://www.tcns.org.uk/benaiah/>

The Scottish Government have recognised the need to increase access and capacity in residential services. They also aspire to work towards European standards that are close to

11% of treatment populations having access to residential treatment. Currently Phoenix, believe Scotland sits at around 4%. Therefore, the introduction of this service will assist in meeting Scotland ambitions to increase required capacity.

2) Improve pathways for vulnerable groups and those with complex needs

For families who struggle to engage with support in the community there is a clear and defined need for a service that supports families to stay together in a safe residential setting, where parents can take part in the programme for drug and/or alcohol needs (including detoxification) and develop their parenting skills whilst their children benefit from child development support.

A National Specialist Residential Family Service can support a range of multiple needs by supporting the family as a whole. Where there is parental substance misuse, often these families need to engage in a complex array of services and professionals including social services, childcare, treatment services, housing, education and healthcare to name a few. None of those specialist agencies alone can offer the comprehensive coordinated support that families need and that can be offered in a residential setting.

Specific health needs and circumstances can make it more difficult to access and engage in treatment. Across the sector our service users are presenting with more complex needs, facing multiple barriers to accessing services and can come with a long history of non-engagement. Therefore, this service and approach will support in addressing a wide range of multiple and/or complex needs with clear and robust pathways including:

- physical and mental health problems
- homelessness, poly drug use
- offending behaviour
- education attainment and literacy issues
- communication needs
- unsupportive/negative relationships
- language barriers
- poor self-care and nutrition
- financial concerns
- trauma and ACEs support
- gender-based violence
- vulnerabilities to harm/exploitation

Phoenix commit to working with Social Work stakeholders during the implementation period to ensure the programme is designed to meet their needs, ensuring a fit for purpose model to be operational in Scotland in 2022.

In year one (2021/22) Phoenix intend to recruit an implementation manager whose core responsibilities will include:

- establishing relationships with all local authorities across Scotland
- to collaboratively develop a national pathway with opportunities for involvement from all local authorities and the different departments that will access it
- to collaboratively agree pathways with consultation with families and individuals with lived experience

- improve equity of access for families to ensure residential treatment is an option
- continue to develop relationships with specific organisations who currently support families affected by addiction, recovery communities and justice services who can support and refer in
- explore options with community justice partners to offer residential rehab as an alternative to custody
- develop robust pathways which support families to stay together, ensuring clear alignment with care proceedings

3) Embed aftercare as a core component of residential rehabilitation and ensure rehab is seen in the context of wider community services and support

Phoenix Futures recognises that without friends, housing, health, wellbeing, and self-worth, no amount of treatment will lead to successful recovery. Huge gains can be made in residential treatment that can be lost upon discharge and by using a recovery orientated system with individualised, tailored aftercare Phoenix enables individuals to be confident about these gains.

Phoenix understand that residential rehabilitation services need to be embedded in the local Recovery Orientated Systems of Care (ROSC). This is evidenced by their Scottish Residential Service in Glasgow, where they support the local ROSC and work in partnership with 75+ other organisations including statutory services and third sector to ensure appropriate responsive care and support can be offered to each individual accessing the Glasgow service.

The National Specialist Family service will offer all families a continuum of care approach to ensure their aftercare needs are addressed. Every service user and family will have an aftercare plan agreed collaboratively by them, their keyworker (Therapeutic worker) and the referrer which is built upon throughout their treatment. Their follow up support includes:

- Resettlement options/package and aftercare planning and support (including Harm Reduction, Leavers Pack and Naloxone supply)
- Supporting seamless transition to community substance use/recovery services/social services
- Signposting/referring to employment, training and education (ETE) organisations
- Support accessing suitable housing from early in their treatment journey
- Facilitating access to mutual aid and mentoring opportunities

In addition, a dedicated Sustaining Recovery (Aftercare) worker will support with the discharge planning processes and offer longer term support to each family on completion of residential treatment to maximise sustained recovery. Working across the National Specialist Service as well as the community to provide aftercare sessions; weekly for 3 months, monthly for up to 6 months and a 12-month follow-up. In addition, twice weekly drop-in sessions (in person/online) for all requiring additional support will be provided. All families will have access to the Phoenix Re:United Aftercare support programme; ensuring ongoing group support, social activities, engagement with lived experience communities and networks as well as employability initiatives further supporting sustained, long-term recovery. Where and if issues

arise and lapse or relapse occur, then rapid wrap around support will be put in place to re-engage them back into the treatment of their choice e.g. within their home locality and/or re-admittance to a residential service, with full liaison with all partners involved in the whole families care and support.

4) Overcome barriers to access (including medication barriers, Mental Health/ Dual Diagnosis, and attitudinal)

Medication barriers

- Phoenix do not foresee medication barriers as they have an on-site specialist GP and a clinical mental health lead (Senior RMN) who will assist with general medical needs as well as detoxification as required. This model has worked well across Phoenix's Residential models for many years.
- Phoenix Futures have the relevant medication management policies and procedures in place for the storage and administration of all medications. These have been reviewed as part of Care Inspectorate and Care Quality Commission (England) regulatory body inspections.
- Phoenix work with service users accessing a range of medically assisted treatment including the newest option, Buprenorphine.
- Their detox protocols are aligned with UK Clinical Guidance and approved by their specialist GP and clinical governance committee. These have also been reviewed as part of regulatory inspections.

Mental health barriers

- Phoenix are well versed in supporting the full range of psychological and social needs across areas of multiple disadvantage including mental health, trauma, homelessness, and offending. The model benefits from a clinical mental health lead (Registered Mental Health Nurse; RMN) to oversee and support with trauma informed care and dual diagnosis. Phoenix provide mental health and addiction treatment as one specialism.
- At Phoenix, they create a therapeutically effective environment for people who have experienced trauma. In line with trauma-informed principles they offer choice, high levels of collaboration, trust, empowerment, and safety.
- Phoenix understand the challenges that can be experienced in accessing mental health provision for those with substance use needs and have built relationships and understanding to ensure pathways are in place across their services. This ensures referrals and support from other services can be accessed at the right time from other mental health services, should further support be required.

Attitudinal barriers

- The Therapeutic Community model is an evidence-based substance misuse treatment model. This would underpin the delivery of the family service. This approach challenges attitudes to substance misuse and focuses on behaviour change rather than just simply the use of substances. It provides an open, inclusive, and non-judgemental environment that further serves to better equip people to navigate support in the future.
- Phoenix focus on reducing risk factors and improving protective factors such as replacing antisocial attitudes and values with positive values, attitudes or beliefs. This is done by having a structure within the service which fosters a safe, healthy family-type atmosphere that supports behaviour change.

- Staff in the residential offer positive role modelling to support services to work effectively and have a process for addressing developmental behaviours such as impulsivity and poor anger control (through 1-2-1 and group work - Phoenix Futures 'The Manual' offers a comprehensive group work programme to support personal development across various domains).
- Anti-social peer networks are challenged by encouraging positive support networks and taking responsibility for each other and the impact of behaviour on residents as a whole
- Phoenix is proactive across the organisation to address stigma through a variety of initiatives and strategy. It has partnerships to support with this for example Phoenix are part of ScotRail's Adopt A Station programme which supports in the development of ScotRails stations, supports the sustainability agenda but also provides positive visible recovery in the community.
- Phoenix strive to promote and support equality of access to treatment – having identified families as not having access to residential support this proposal supports that access to treatment should be available for everyone.

5) Establish clear and sustainable funding pathways

Due to the nature of this service being a National Specialist service, Phoenix are requesting that a block funding arrangement can be agreed for the five years. During this time Phoenix will work to share data, build the evidence base and support capacity building across the range of professionals working with families. The aim being to work towards identifying the sustainable funding pathway which may be national commissioning or through local authority funding i.e. ADP's/Children social care etc.

Phoenix see the service being able to act as a Centre of Excellence for whole family interventions, and therefore would welcome social worker placements and commit to supporting national practice development and working with academic organisations to disseminate the learnings from the services.

Section 1.1 Score- OFFICIALS TO COMPLETE:

4

Section 1.2: EVIDENCE BASE

Please use this section to highlight the evidence of need for intervention and the type of service model you are proposing as well as which location and community will be impacted. Please also highlight your organisation's track record for delivering services.

Evidence of the need for the Intervention

In Scotland it has been estimated that there are up to 60,000 children affected by parental drug use and up to 51,000 children affected by parental alcohol use. 95% of their service users across their residential services have children and/ or parental responsibilities with 20% describing that social services were involved in their child/children's care. 45 also stated that their children were looked after by the care system.

A recent publication "*why are drug-related deaths among women increasing in Scotland? A mixed methods analysis of possible explanations*" described the link between women having children removed

from their care and risk of drug related death was a reoccurring theme with professional stakeholders and women with lived experience. It was found that 464 children lost a parent/parental figure due to drug related death and 103 children were living with their parent at the time of death. It is known that residential treatment can prevent drug related deaths however it can sometimes also present a barrier to parents accessing treatment as they do not want to be without their children, a national specialist family service could begin to address this.

“The impact of motherhood on recovery” study conducted by Karen Biggs (Phoenix Futures) and details that mothers in treatment have the most treatment gains, specifically health gains, with an increased growth in areas of recovery capital. Motherhood can act as an incentive and disincentive to accessing treatment, so it is important for commissioners of recovery systems to find effective ways to reduce disincentives and increase the incentives of this group to access treatment.

Lankelly Chase’s Hard Edges Scotland report found:

- 5700 adults experience three core forms of severe and multiple disadvantage (homelessness, offending and substance dependency)
- 28,800 experience 2 out of these 3
- 156,700 experience 1 of these 3
- Higher rates of extreme disadvantage are found in urban areas compared to rural areas
- Glasgow, West Dunbartonshire, Clackmannanshire, Dundee, North Ayrshire and Aberdeen city show high prevalence of people experiencing “core” forms of severe and multiple disadvantage.
- Affluent, suburban towns and the Highlands and Islands have lower rates.

The National Specialist Residential Family Service will work with the most complex multiple disadvantages, a number of which have childcare responsibilities with a desire to address those in a residential setting and are finding that accessing multiplicity of community services is too difficult. The service offers a significant social return on investment (SROI). A detailed evaluation carried out by Dr Hugo Minney of the Social Return Company stated the Phoenix Futures “National Specialist Family Service” is cost effective in a direct and immediate way for the commissioning authorities. The direct return on investment (saved via reduction in demand for homeless programs and community drug rehabilitation services and placing children with their birth parents instead of in the care system) is greater than 5 times the investment within 5 years of the client being placed. The report details a saving of £5 for every £1 spent. The full range of savings to society when considering NHS and criminal justice costs is much greater and may be as high as £29 saved for every £1 invested.

The Promise ([Home - The Promise](#)) are responsible for driving the work of change demanded by the findings of the Independent Care Review. The Promise stipulated that “families must be given support together to nurture love and overcome the difficulties that get in the way”. The Intensive Family Support Section also states, “Scotland must do all it can to keep children with their families” and that “Scotland must have a collective acceptance that there will be some families who will require long term support that goes beyond what is current normative practice”. The explicit aims set out in The Promise for intensive family support are to:

- Keep families together and avoid children going into care
- Interrupt and address intergenerational cycles of trauma
- Sustain meaningful and loving relationships

In relation to Substance Use and Families, The Promise details ***“access to rehabilitation and support must be more readily available”***; with a focus on supporting parents to address needs and challenges.

There are currently no residential support services within Scotland which offers this support to families, and therefore by implementing a service of this kind Phoenix can ensure that:

- The need is addressed
- The findings by the Independent Care Review are implemented
- The required support is offered to parents and their children

Service model

Learning and sharing their expertise of delivering successful National Family Service models in England for over 25 years Phoenix offers Scotland a unique, family-focused programme of interventions which benefit each member of the family and the family unit as a whole. They have described that they will develop the model with stakeholders across Scotland, ensuring the concept to work specifically for families across Scotland.

The programme brings together three main elements responsive to the individual needs of each family:

- Therapeutic interventions
- Parenting
- Childcare

Therapeutic Interventions

Parents and Pregnant females will benefit from the **Therapeutic Community approach**; an evidence-based substance misuse treatment model. It is designed to encourage the development of life and social skills through engagement in daily work and activity routines. Drug and/or alcohol needs will be met by the responsive programme which embraces cognitive behavioural therapy methods alongside a structured group intervention programme, one-to-ones (including Recovery planning; Outcome Star and Family Star), role play therapy, life story work, peer support and complementary therapies.

Parenting

The parenting element is underpinned by accredited parenting programmes which can enhance the skills parents use in managing their child's development. Observation and reporting on parenting also takes place to support family's development and support Children and Families panels / proceedings.

Childcare

The National Specialist Family Service will provide comprehensive care focused on assessing child development and wellbeing, as well as making observations around parenting. Their residents will benefit from direct access to a highly experienced Childcare team who will utilise bespoke specialist techniques developed through their unique experience, alongside accredited assessment and monitoring tools. Currently the Phoenix Sheffield service supports the Early Years Foundation School National Curriculum, has been awarded Healthy Early Years Status at the Gold Standard and the nursery is Ofsted registered and rated Outstanding. Phoenix commit to working collaboratively with Education Scotland to ensure full compliance to educational quality indicators/framework across a fully operational nursery and creche. The Scotland based service will work within the GIRFEC National



Practice Model Framework and the Wellbeing indicators (SHANARRI), and United Nations Convention on the Rights of the Child (UNCRC). As well as working in collaboration with a range of services such as parents, social workers, wider families, speech and language therapists, midwifery, GP, and a range of other responsive specialists to ensure the whole family's needs are met.

Location

Since **January 2021** an in-depth property search has been undertaken of all vacant care home properties across the Central belt and Eastern region. The only suitable property of interest at this time is a property based in Saltcoats, North Ayrshire. This was formally Seabank Care Home accommodating up to 61 elderly residents in single occupancy rooms. The property offers the space to allow for 20 families to be supported at any one time; with ample room to deliver a psychologically informed environment with communal social and dining spaces as well as registered creche and nursery facilities. The property also benefits from additional land (1.3 acres) to offer ample outdoor play areas and gardens, and if required in the future opportunity to expand the service. Being located in Saltcoats also offers a seaside setting for family/service days out to the beach and surrounding areas- and is 35 minutes from Glasgow, with good transport links.



Community impact

Phoenix Futures are committed to maximising community benefits in the areas in which they work. This means their approach bears this in mind from their model development to their policies and procedures and also in their quality assurance processes. This means they already record and measure their impact on communities. They use the EFQM (European Foundation for Quality Management) Excellence Model which creates a framework that allows them to assess this. They achieved 5 Stars Accreditation which is the highest available. They ensure that the tools and techniques within each standard are applied on a day-to-day basis and regularly assessed creating an environment of continuous improvement. They will monitor their impact across the life of the grant reviewing their targets to ensure they continue to enhance community benefits. They will endeavour to provide both qualitative and quantitative data on all elements within this proposal.

Phoenix recognises the social, economical and environmental community benefits their services can make.

The following provides an overview of their community benefits. This has been developed primarily in line with Community Benefits Procedures. It is not exhaustive and upon award they would work to review this proposal and make any additions. This will then be reviewed at agreed intervals throughout the life of the grant to ensure they continuously maximise community benefits

a) Targeted Recruitment and Training

As part of their model they have developed an employment pathway where those with lived experience have the opportunity to become a mentor. A comprehensive training programme is offered to ensure individuals are well trained and can provide quality mentoring support. Their Mentoring models have twice been awarded 'Social Care Project of the Year' by the Scottish Mentoring Network. Further to this they will offer volunteer opportunities giving the opportunity for people to take the first steps into the work place or just give back to their community. They have also costed for a number of sessional worker hours each week. This again provides an opportunity for individuals to take their first steps into employment. Roles also have opportunities for individuals to learn the role and achieve the relevant qualification e.g. SVQ whilst 'on the job'. They have a comprehensive training and development programme called Future Learn which is available for all their staff, trainees and volunteers.

b) Supply Chain Initiatives

Their policy encourages the use of charitable organisations for example hiring charity premises for events. They always seek to do this where possible. Further to this in other areas they deliver in services within small businesses for example in Fife they have a number of 'Recovery Cafes' set up in local coffee shops/church premises. Further to this if they need to source goods for example refreshments for a recovery celebration they would purchase these from local cafes/catering services. This helps support small and or local businesses too.

c) Social Enterprise

They are supportive of social enterprises and where possible they support existing social enterprises. This could be purchasing their goods, getting their service users involved, offering them promotion opportunities and sharing premise space if available. They can also develop and provide volunteers to support delivery.

d) Community Consultation

Phoenix has a robust approach to opening new services in new locations. This includes thorough planning and detailed mobilisation plans. Part of this includes conducting a community impact assessment and updating accordingly. This tool allows us to assess the impact the service will have and has over time looking at key stakeholder groups such as neighbours and businesses. Phoenix would be happy to share this accordingly.

Phoenix ensure that service users, their family, carers and loved ones are all offered opportunities to feedback and contribute to service delivery. This is led by their Service User Involvement Strategy. Further to this they ensure that other stakeholders also have opportunity to feedback and contribute to service development. To do this they get to know their communities, neighbours, businesses and services. They also invite them to open days or other events. This way they know they can approach them. Their Recovery Through Nature programme directly contributes to local conservation plans and also in projects that make natural spaces more accessible and enjoyable to the community. Often these projects are informed by community consultations.

e) Educational Support

They always endeavour to develop prevention strategies in the areas they work and this includes delivering workshops and/or assemblies in schools. They are happy to deliver these in North Ayrshire. They have a number of workshops already developed that have received positive feedback from teachers and young people. These have been delivered in schools, colleges and pupil referral units from age 11 to 19. They deliver workshops in schools in Glasgow and Lanarkshire and are invited back each year.

f) Public Arts Projects

Recovery through Arts is one of their initiatives that in Scotland has really developed. For example, they work with the 'Together Project' to deliver drama, singing and dance workshops that support the development of their service users confidence and self-esteem. This has led to performances across Scotland and England including to The Scottish Government in 2019.

Other Recovery through Arts projects have included Photography exhibitions, Drama Therapy, art groups and Dance movement Therapy. They will work with partners across the locality to identify suitable arts projects.

g) Local Events

Phoenix will bring a range of Recovery Culture initiatives to North Ayrshire. This is part of stigma reduction activities that offers and attends events that bring together peer mentors, service users, family/carers, professionals and the wider community. These events have included events at Strathclyde Country Park, Phoenix Football Cup, Recovery Walk, Photography Exhibition at the International Society of Addiction Medicine (ISAM) Conference in Dundee, Pride, Recovery Film Festival, Glasgow European Championships and The Big Lunch- Picnic in the Park. They will embed ourselves in the local community, promote visible recovery and positive recovery stories as well as challenge stigma. This will help develop a recovery friendly community and enable service users to feel part of their community.

h) National Partnerships

Through their partnership with Scotrail they offer visible support to train stations and the environment. Creating carbon capture, wildlife friendly gardens and increasing visible recovery in stations, through their Recovery through Nature programme. They currently 'adopt' Glasgow Queen's Street, Anniesland, Dunfermline and Cumbernauld train stations. They will work with Scotrail to adopt a station near to the new family service. They also undertake community activities locally for example litter picking initiatives providing

i) Environmental Sustainability

Phoenix launched their Environmental Strategy in 2020 and reached their goal of becoming Carbon Neutral in the same year. Carbon neutrality refers to achieving net-zero carbon dioxide emissions by balancing carbon dioxide emissions with removal or eliminating carbon dioxide emissions altogether. For Phoenix, as a charity that means they've undertaken activities that offset their carbon emissions such as tree planting and conservation activities. They have also reviewed how they source their energy, how they use water and changed their behaviours in relation to travel in particular. Their next goal is to become a carbon offset organisation.

There's been a whole range of activity to get them to this point and they've settled on 4 areas of focus that will guide them in the future which are also in line with the Climate Change (Emissions Reduction Targets) (Scotland) Act 2019¹. They are:

1. Supporting People to Connect to the Environment
2. Reducing Carbon Emissions
3. Increasing Carbon Capture and Storage
4. Educating and Championing Environmental Sustainability

Phoenix have a range of carbon capture initiatives that stemmed from their Phoenix Forest - a huge environmental project to inspire and celebrate recovery. The Phoenix Forest was invented by people in recovery committed to planting a tree to celebrate the recovery journey of every person who had completed treatment in one of Phoenix's services. Since then they have planted 11,504 trees in 2 sites in partnership with the Woodland Trust and their site in Glenlude, Scotland in partnership with the John Muir Trust.

Here are some other carbon capture examples in Scotland by Phoenix with their partners. Taken from Phoenix Futures Environmental Strategy:

The Cambo Estate:

We have collaborated since 2017 to plant, prune, clear and help upkeep the pathways around the estate.

Silverburn Park:

Since 2017 we have planted, pruned, cleared and supported the general upkeep of the park.

Forestry and Land Scotland:

Taking place over several sites around the Cardenden area. Since 2017 we have pruned, cleared and supported the upkeep of land and pathways.

ScotRail (Adopt a Station):

This partnership was established in 2019 with the objective of enhancing the aesthetics of rail stations through creating wildlife rich havens within their surrounding areas. This is delivered through both our Glasgow and Fife based RtN projects.

¹ [Climate change - gov.scot \(www.gov.scot\)](https://www.gov.scot)

Phoenix Futures track record

Phoenix Futures has been delivering recovery services across the UK for over 50 years and for nearly 30 years in Scotland. They are dedicated to helping individuals, families and communities recover from drug and alcohol problems. They are experts in recovery, delivering around 50 services in the UK across community, prisons, residential and housing settings and frequently work in partnership with recovery organisations across Scotland, the UK and Europe.

Their services are recovery-focused and underpinned by the belief that everyone has the potential to rebuild their life. Their purpose as a charity, together with their values and beliefs, are the guiding principles of the organisation.

Purpose:

Phoenix Futures is dedicated to helping individuals, families, and communities recover from drug and alcohol problems.

Values and Beliefs:

- We believe in being the best
- We are passionate about recovery
- We value our history and use it to inform our future

The breadth of their work spans across all areas of substance use support from harm reduction through to structured support, residential treatment and maintaining abstinence.

This means they are well versed in supporting the full range of psychological and social needs across areas of multiple disadvantage including mental health, trauma, homelessness and offending.

Their services are created and developed with people with lived experience from across diverse communities.

They use their role in the drug treatment sector positively and ensure they provide opportunities for those that use their services for their voices to have influence through consultations, reports and sitting on various sector working groups. They believe it is important for people to be involved in decisions that affect their lives.

At Phoenix Futures, they have a broad range of family support expertise in all settings including:

- Support to families of prisoners
- Family support embedded within their community, housing and residential settings
- Residential support to the whole family at their National Specialist Residential Family Service located in England which is a successful model they currently provide and on which they are basing their proposal for the Scottish National Residential Family Service.

Phoenix Futures service user feedback from their National Specialist Family Service in Sheffield:

"I'm so thankful to all staff and peers for helping me find me again. Without Phoenix I don't know where I would be."

Community Member, National Specialist Family Service

"...You not only gave us the opportunity to keep our children, but you gave our children the chance to see their parents grow and remain a family..."

Community Member, National Specialist Family Service

Taking an average over the last 3 years Phoenix Residential Services residents self-reported that they had improved their:

- Physical health by 52%
- Psychological health by 78%
- Quality of Life by 91%

By implementing a National Family service, Phoenix can **support and empower families to stay together and overcome multiple challenges** such as drug use, mental health and trauma, and also support a reduction in Drug related Deaths. Working in collaboration with parents, children, the Hearing System, social workers, and a multitude of other partners to support the Whole Family.

Phoenix commit to working with Social Work stakeholders during the implementation period to ensure the programme is designed to meet their needs, ensuring a fit for purpose model to be operational in Scotland in 2022.

Links to more information

Phoenix Futures website can be accessed here www.phoenixfutures.org.uk

Phoenix Futures current National Specialist Service in England:

- Website: [National Specialist Family Service | Phoenix Futures \(phoenix-futures.org.uk\)](http://NationalSpecialistFamilyService|PhoenixFutures.phoenix-futures.org.uk)
- Guide: [29342d6dbb85a510902ff3e0e00a7809.pdf \(phoenix-futures.org.uk\)](http://29342d6dbb85a510902ff3e0e00a7809.pdf.phoenix-futures.org.uk)

Creating Positive Life Opportunities information – Why invest in Residential Services and Pathways? [b13152babf08e7feb26e3c27e2703874.pdf \(phoenix-futures.org.uk\)](http://b13152babf08e7feb26e3c27e2703874.pdf.phoenix-futures.org.uk)

Section 1.2 Score- OFFICIALS TO COMPLETE:

4

Section 1.3: READINESS TO DELIVER IN 2021/22

Please provide clear evidence that the project is ready to commence with practical delivery in 2021-22 (making full use of any offer of grant by end of financial year 2021-22). Please provide details of the key stages of the project delivery and include the date that each stage is due to be completed.

The Phoenix National Specialist Family Service is ready to commence with practical delivery in 2021-22. The first year of funding is to purchase a building, refurb it and employ an implementation manager.

Identifying a suitable property - work undertaken so far:

Since January 2021 an in-depth property search has been undertaken of all vacant care home properties across the Central belt and Eastern region. The only suitable property of interest at this time is a property based in Saltcoats, North Ayrshire as described in the project summary section.

In May 2021 Phoenix instructed their surveyors to undertake a survey on the property. This ensured that when they are ready to make an offer on the property, they can secure it for the right price and it also give a realistic evaluation of the refurbishment costs, which have been added to the finance section.

Whilst they have identified this property as a potential they would be willing to work with relevant stakeholders/Scottish Government to find alternatives if required.

Future work:

Upon bid approval (due August 2021) a detailed Mobilisation Plan will be written for all work required, which will be shared with the Scottish Government. This plan will be reviewed regularly. As soon as funding is agreed Phoenix are in a position to quickly progress with purchasing the property and will begin tendering for appropriate contractors to undertake the refurbishment work. They would also complete a community impact assessment as part of this process.

Overview:

- They will recruit a dedicated Implementation Manager to oversee the development of the service, as well as pathway design and partnership development.
- Submit building warrant for internal changes to allow for flatlets and tender for contractors for the refurbishment
- Undergo a recruitment process for all specialist roles – all to start on 1st April 2022
- Conduct a Community Impact Assessment and conduct a community consultation / liaison – ‘Good Neighbour’ strategy
- They will commence and oversee refurbishment work at the property and obtain service user consultation of property decoration
- They will conduct a family service policy review and update and ensure all new staff undergo full learning and development prior to the service opening.
- They will provide review updates at 3 months, 6 months 12 months then annually)

Key project Milestones	Date Expected
Property purchase	Sept 2021
Recruitment for Implementation manager	Sept 2021
Submit building warrant for internal changes	Oct 2021
Tender for contractors for refurbishment	Oct 2021
Commence Care Inspectorate Registration	Nov 2021

Start recruitment process for all specialist roles	Dec 2021
Community assessment impact & community consultation	Dec 2021
Commence refurbishment work with SU consultation	Jan 2021
Policy and review update	Feb 2021
Refurbishment Completion	Mar 2021
Property Health Safety Assessments and Implementation	Mar 2021
Staff learning and development	April 2021
Service opens	May 2022
Section 1.3 Score- OFFICIALS TO COMPLETE:	

Section 1.4: LOCAL AUTHORITY SUPPORT AND PARTNERSHIP WORKING

The expectation is that applicants will have involved local Alcohol and Drug Partnerships in planning and developing the project proposal. Please provide evidence of ADP support as well as any other partners. Details should include their roles in the project, funding contributions and how they will continue to be engaged throughout the delivery of the project and thereafter.

As the proposal is to implement a National Specialist Family service, Phoenix Futures Scotland commit to working with all Alcohol and Drug Partnership Areas across Scotland as well as local Children and Families Social Work services, and The Scottish Government. This is throughout the robust implementation process as well as ongoing development and review of the delivery of the service over the 5years.

At the recent Scottish Government ADP engagement event on Residential Rehabilitation (28th June 2021) a focus group considered the factors required to support families in Scotland to access residential rehabilitation services. The focus group held membership from lived experience organisations, service providers and various ADP's including Fife, Angus, Aberdeen, Midlothian & East Lothian, and the Borders. The focus group discussed the current blockages in Scotland for parents with babies and young children and found that there were not currently any suitable facilities for families to remain together whilst undertaking residential rehab programmes. A number of the key areas highlighted that residential rehabilitation services are required which:

- Offer a whole family approach, which can be responsive to each family's needs
- Address that many mothers may not want to leave their baby/young children to enter a rehab programme and therefore there should be more treatment options for them
- Offer additional responsive support prior to completing a rehab programme on Aftercare planning with ongoing robust post-rehab care
- Offer support with addressing multiple needs as part of a rehab stay including mental health and trauma

In May 2021 Phoenix Futures held a consultation event with women who regularly take part in a national Women's support group, participants where from across 6 ADP areas. The group discussed overcoming barriers to treatment for women and families. All participants spoke openly regarding the need for a family service which focused on women being able to enter treatment with their children,

and access a range of support services within one stay. They discussed how a family service could help families remain together in a supportive environment, and work collaboratively with care services. The group were asked about the location of a service of this type and they were open to a seaside location. Many participants discussing the importance of accessing family-friendly activities, and reflecting back on 'happy times' they had experienced with their own families and children on coastal visits.

Due to the commercial sensitivity of the bid they have chosen to discuss the proposal with a select number of individuals, including:

- CEO of Community Justice Scotland, as the service will also be able to support with developments with the Community and Criminal Justice systems.
- HM Chief Inspector of Prisons for Scotland, to explore the needs of women in the justice system and offer potential alternatives to custody
- CEO of Scottish Recovery Consortium, consulted to support the development of this model
- CEO of Scottish Families Affected by Alcohol and Drugs
- Fife ADP, as lead referrer to their existing Adult Residential service, they discussed the need to offer choice to whole families
- North Lanarkshire ADP
- CEO of Partners in Advocacy & Chair of the Criminal Justice Voluntary Sector Forum
- Scottish Recovery & Residential Providers Group
- The Phoenix Futures Scotland Board of Trustees are also deeply committed to expanding residential treatment options and specifically support for whole families.

Section 1.4 Score- OFFICIALS TO COMPLETE:

3.5

Section 1.5: EVIDENCE OF QUALITY GOVERNANCE

Please use this section to provide evidence of the quality governance of your service and organisation. This relates to the structure and related processes to assure delivery of high-quality, safe and effective services. SG will be conducting a separate process for due diligence to ensure we are satisfied as to the good standing - financial and otherwise - of the grant recipient and any delivery partners.

Within Phoenix they recognise that the key to delivering quality, safe and effective services is having a strong underpinning clinical governance framework.

Their clinical governance framework provides a set of standards aligned with key standards including Care Inspectorate, CQC, Health and Safety Executive and NICE guidelines, which apply to all services. The framework is reviewed and agreed by the Clinical Governance Committee, a subcommittee of their Board, comprising of five Board members, four with clinical backgrounds including a Consultant Psychiatrist. The Committee holds responsibility for ensuring clinical governance standards are implemented and audited, driving forward continual improvement.

Their approach is quality assured through both their regulators (i.e. Care Inspectorate and CQC) and their accreditation of various quality marks including:

Legislative Regulators

External Non Regulatory Checks

Care Quality Commission (1-101660529)	European Foundation for Quality Management (5 Stars)
Care Inspectorate Scotland (CS2003016224)	Contractors Health and Safety (CHAS)
Information Commissioner (Z5753869)	Regular Data Protection Review
Homes and Communities Agency (H3795)	Top 100 Best Not for Profit Companies to work for
Companies House (1626869)	NHS Data Security Protection Toolkit
Charity Commission (284880)	Cyber Essentials Plus
Office of Scottish Charity Regulator (SC039008)	

In Scotland the Care Inspectorate's most recent visit to Phoenix Adult Residential service rated them as Very Good to Excellent on the areas inspected.

Quality is ensured through:

- Announced and unannounced audits covering safety, service user experience, and environment.
- Live observations
- Service user/staff file audits
- Compliance with regulators
- Incident review and lessons learnt processes
- Pharmacy inspections and Mock Care Inspectorate inspections
- Delivering according to best practice guidance and evidence-based approaches
- Reviewing delivery in light of emerging evidence
- An organisational quality management framework underpinned by the EFQM excellence model.
- Implementation of their Service User Involvement strategy

Phoenix use a range of methods to monitor the effectiveness of their services including:

- The Outcome Star tool which demonstrates progress across a range of life domains
- Analysing data from their case management system, such as numbers in treatment and positive completions
- Engaging in research e.g. with Kings College/Sheffield Hallam/Stirling University/Liverpool John Moores

Service User Involvement

Phoenix ensure service users are involved in their own treatment, their service and the organisation in a way that is genuinely meaningful, for example through:

- Satisfaction surveys
- Compliments and Complaints procedures
- Various feedback mechanisms e.g. Suggestion boxes, email, feedback forms

- Involvement in service audits and Staff recruitment
- Mystery shopping exercises
- Service User forums

Section 1.5 Score - OFFICIALS TO COMPLETE:

3.5

Section 1.6: LEGACY, MONITORING AND REPORTING ON OUTCOMES

Please use this section to clarify any relevant discussions, timescales and agreements in place relating to securing and bridging with other funding opportunities to contribute to long-term viability of the project on order to deliver the outcomes anticipated by the project.

Phoenix proposal for a National Specialist Family Service is something that doesn't currently exist in Scotland meaning that Mums and or Dads do not have access to residential substance misuse treatment (a recognised treatment option by the UK Clinical Guidelines) that they can access as a whole family with their children.

Whilst there is evidence for the need and recommendations for a service of such type it currently is not funded anywhere. As such Phoenix see the opportunity through the National Drugs Mission Fund to develop a service and centre of excellence that will show the need, impact and long term outcomes such a service can deliver. It is envisaged that throughout the funding period this service will prove its need and social return on investment in order for it to be a funded option through local authorities e.g. ADP's/Childrens social care etc.

As a charity Phoenix Futures are able to apply for grant funding and have had success in doing so across the UK including through Big Lottery, Children in Need and Comic Relief. In addition, they have experience in developing Corporate Partnerships for example Phoenix are just about to enter their fifth year of a corporate partnership with Jo Malone London.

Both grants and corporate partners can be options to support ongoing delivery of the service however, most grant and corporate funding is to fund innovation and most often the added value initiatives. They often do not wish to fund what they perceive as services that should be funded by the state. As grant funding becomes more and more competitive less amounts are becoming available and more being given to smaller charities.

The PDI fund (a relationship programme) administered through Corra Foundation aims to work alongside policy makers, local partners and projects to ensure collectively they can make a positive difference to children and young people affected by alcohol and or other drugs. They have expressed an interest in supporting the child elements of the residential service so they would be considered as a funding source for future years. Phoenix have also had a discussion with them specifically about this service.

In addition, this proposal is aligned to recommendations from the Care Review. As such, provides opportunity to evidence the outcomes of these recommendations which in turn may provide opportunity for Phoenix to be invited to other funding streams such as The Promise.

Phoenix make informed decisions about service delivery and performance based on factual information about what is actually being achieved and is needed, using various methods to monitor and evaluate the outcomes.

Phoenix will collect a range of data including:

- Referrals information
- Demographics on who is accessing the service
- Qualitative and Quantitative information
- Service User Feedback including wider family/loved ones
- Referrer and other stakeholder feedback

All data is recorded on their case management system (ILLY) which facilitates keeping comprehensive case files and managing referrals in and out of the service. This also allows for keyworkers to easily compare an individual's progress against their last review, and also provides the residential management teams an overview of all outcome data.

Outcome tools such as the Outcomes Star make it possible to assess the extent to which a service user has made positive change during their treatment. This widely used therapeutic tool focuses on individual goals and strengths whilst providing an accessible visual measure of progress across a range of holistic domains. It addresses each of the areas of recovery capital including drug and alcohol use, physical and psychological health, finance/debt, housing, offending behaviour and meaningful use of time. In addition, working with the whole family they will use the appropriate Family Outcome Star to support and monitor progress as a whole family unit.

Phoenix have confirmed they will work with Scottish Government and the grant manager to ensure that the key performance indicators are agreed, and performance is closely monitored and evaluated. They will report on outputs and outcomes to allow for the evaluation of effectiveness of the delivery and also comply with any reporting requirements. They will also support the development of monitoring and evaluation processes currently being worked upon by The Scottish Government Residential Rehabilitation Development Working Group and Public Health Scotland, to support the delivery of DAISy across Residential Rehab services. Phoenix currently have patients record systems in place that can be tailored to meet the requirements of DAISy and the new national monitoring and evaluation processes.

Phoenix have research partnerships in place and are open to exploring new research opportunities within this service to further monitor and evaluate the project.

Treatment outcomes vary across different Residential Services and are highly sensitive to the severity of need within the treatment population, treatment preparation and the duration of treatment. The Outcomes Phoenix have outlined in their proposal include:

- Positive attitudes, values or beliefs
- Conflict resolution skills and problem-solving skills

- Good mental, physical, spiritual and emotional health
- Success at school
- Good parenting skills
- Strong family ties/ families kept together
- Strong social supports and community engagement
- Positive adult role models, coaches and mentors
- Good peer group/ friends
- Reduction in the risk of exposure to crime/ involvement in crime
- Increased social, living and employability skills
- Stable housing
- Reduction in drug and/or alcohol use
- Increased self-care
- Reduce numbers of children having to be “looked after” in the care system
- Improving outcomes for children and their well-being
- Increase support to child protection proceedings.

Section 1.6 Score- OFFICIALS TO COMPLETE:

4

Follow up calls

Questions:

All essential documents/ sections included?	Document	Yes/ No
	Project Budget/ Finance Section	Yes
	Partnership Agreement	N/A
	Annual Accounts (If Charity)	Yes
	ADP/IA Signoff letter	National Service
	Bank Details	Yes

SECTION 2: FINANCIAL BREAKDOWN

Finance Summary	2021/22	2022/23	2023/24	2024/25	2025/26	Total
Total Project Expenditure	£2,777,544.08	£1,513,529.46	£1,482,450.10	£1,482,450.10	£1,482,450.10	£8,738,423.86
RRRCP Grant Requested	£2,777,544.08	£1,513,529.46	£1,482,450.10	£1,482,450.10	£1,482,450.10	£8,738,423.86

- 2.1. All organisations submitting an application to the Residential Rehab Rapid Capacity Programme must satisfy themselves that they are compliant with relevant equalities and environmental legislation, including the requirement for Strategic Environmental Assessments (SEA) under the Environmental Assessment (Scotland) Act 2005.
- 2.2. Equally where appropriate confirm that an Environmental Impact Assessment on the project has been completed and accommodated.
- 2.3. Further information on equalities legislation can be obtained from the Equalities and Human Rights Commission www.equalityhumanrights.com and guidance on relevant environmental legislation from the Scottish Government: <https://beta.gov.scot/publications/strategic-environmental-assessment-guidance/> .
- 2.4. We may require proof from you that you have considered your obligations as required under legislation.

3. Compliance with Environmental legislation

- 3.1. The project must comply with Environmental legislation that applies in Scotland.

4. Compliance on Procurement

- 4.1. Procurement practices should align with Scottish Procurement Policy Notes (SPPNs). SPPNs provide advice to public sector organisations and other relevant bodies on procurement policy.

5. Compliance with information requirements

- 5.1. **Freedom of Information:** The Freedom of Information (Scotland) Act 2002 introduced important rights for all to access information held by Scottish public authorities - anyone asking for information will be entitled to receive it unless the information requested falls within an exempt category. and even where information falls within an exempt category, there may be a public interest in the information being disclosed.
- 5.2. **Data Protection:** The form contains information that is personal data for the purposes of UKGDPR² and in respect of which the Scottish Government is obliged to supply the following information. The data controller is the Scottish Government.. The information you provide will be used for the following purposes:
 - a. Processing your application. Your application will be made available to the Residential Rehab Rapid Capacity Programme Investment Panel as part of the appraisal process.
 - b. Where you have identified additional funding sources within your application, the application may be shared with those funders as part of the assessment and appraisal process.
 - c. If your application is successful, we may publish this application in hard copy or on the internet.
 - d. Data may be used for statistical and Scottish Government performance reporting and evaluation.

² The General Data Protection Regulation (EU) 2016/679 as it forms part of the law of England and Wales, Scotland and Northern Ireland by virtue of section 3 of the European Union (Withdrawal) Act 2018 and as amended by the Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2019 (UK GDPR).

- 5.3. The application form will be stored securely and retained in order to ensure compliance with grant conditions that apply to projects that are successful in receiving funding.
- 5.4. Apart from a) to d) above, the information you provide will not be disclosed to any other organisation for any purpose other than detecting or preventing fraud. For the purpose of the detecting and preventing fraud, data may be disclosed to (i) subcontractors or sub-contractors employed by the Scottish Government for this purpose (ii) Audit Scotland and (iii) law enforcement agencies.
- 5.5. Your Rights:
- a. You have the right to request information about how your personal data is processed and to request a copy of that personal data. You also have the right to object to processing of personal data, ask for use of data to be restricted, and request to have your data deleted.
 - b. You have the right to request that any inaccuracies in your personal data are rectified without delay and you can edit your contact details at any time. This should be done in the first instance by contacting the organisation providing you with support.
 - c. Information about a limited company or another legal entity, which might have a legal personality separate to its owners or directors, does not constitute personal data and does not fall within the scope of the UK GDPR. Similarly, information about a public authority is not personal data. Further information on The Scottish Government and its processing of personal data can be found here. <https://beta.gov.scot/about/contact-information/personal-data/>.

6. Compliance with legal responsibilities

- 6.1. If you provide information which you know or suspect is untrue or misleading you may be committing an offence which could lead to prosecution.

7. Planning status and compliance with legislation

- 7.1. If planning permission has been obtained, details on the type of planning permission (full, outline, conditional, unconditional), should be provided showing the date of approval. If there are any outstanding planning procedures/appeals or if there are likely to be any further planning appeals, these should be clearly explained below, stating the likely timescale for the resolution indicated. Please confirm that requirements relating Section 75 have been met. If your project involves works that requires road consent or historic building consent you should clarify this here.

8. Compliance with Subsidy Control

- 8.1. Applications are required to have prior consideration of subsidy control rules. Further information on subsidy control is here:

<https://www.gov.scot/publications/scottish-public-finance-manual/subsidy-control/subsidy-control/>

9. Specific Conditions of Grant

- 9.1. If there are any specific conditions of grant for your approved project, these will be notified to you as part of the formal grant offer. When returning your signed offer of grant acceptance, you are committing to all conditions contained therein.

SECTION 4: ACKNOWLEDGEMENT AND AGREEMENT ON TERMS & CONDITIONS

By signing this application you are confirming that you are an authorised signatory for your organisation and are able to commit the organisation to the terms and conditions in applying to the Residential Rehab Rapid Capacity Programme. You are also confirming that the statement below is accurate.

As far as I know and believe, all of the information in this application form is true, accurate and complete. I am authorised to allow this project to go ahead.

I confirm :

That this organisation will undertake regular monitoring of the project to ensure that it conforms to the application and the regulations and that adequate management and financial safeguards are in operation.

I acknowledge that this project will be subject to regular monitoring and undertake to keep adequate records for this purpose.

I also acknowledge that Scottish Government may carry out on the spot checks at any time on the records of the project applicant, its partners or other parties involved in this project.

I am aware that any grant paid by the Scottish Government will require to be repaid if after investigation the Scottish Government decide that the project has not been carried out in accordance with the grant offer.

I agree to acknowledge the support from the Residential Rehab Rapid Capacity Programme in any relevant publicity around my project which has been supported.

I can confirm that organisations named at section 4 within this application have read, understood and will comply with all the legal requirements set out and are content for the Scottish Government to:

- publish details of the financial support they are giving to this project;
- give any details they have about our project from this application or from future assessments to other agencies, including other grant-making bodies; and
- use any of these details in news releases, publications and other publicity materials.
- If this application is successful, the information within can be published in hard copy and on the internet.

The Scottish Government can do these things without asking us again for our agreement. These details will not be used for commercial purposes.

Terms and Conditions: Acknowledged and Agreed

Authorised Signatory Details

Name :

Designation :

Contact Address :

<input type="text"/>		
<input type="text"/>		
<input type="text"/>	Post Code	<input type="text"/>

Telephone:

Mobile :

Email:

Signature:

Date :