

Service Level Agreement

2.1.1. Part V Disclosure and PVG Scheme Membership Applications

2.1.1.1. DS will undertake its obligations in accordance with all Part V and PVG Scheme Membership Applications and undertakes to make searches on the prescribed central records for this purpose, plus have responsibility for accurate identification of applicant and attributing correctly to an applicant. The DS SPOC will generate an enquiry for any particular application when a 'trigger', as per paragraph 2.1.2, is found relating to the applicant.

2.1.2. Agreed Trigger Criteria for Part V EDC and PVG Scheme Applications

The agreed set of CHS triggers which will cause the DS SPOC to generate an enquiry for the above purposes to the PS SPOC are:

- pending case;
- intelligence marker;
- refused/revoked firearms/explosives licence;
- Procurator Fiscal case disposals - as detailed in Appendix D.

NB The last bullet point above should read Appendix B not D. Appendix B can be found below.

NOT PROTECTIVELY MARKED

SERVICE LEVEL AGREEMENT BETWEEN POLICE SCOTLAND AND DISCLOSURE SCOTLAND

Appendix B: Procurator Fiscal Case Disposals – Agreed Triggers

The following Procurator Fiscal Case Disposals use Agreed Triggers for the purposes of paragraph 2.1.2 of the SLA.

Code	Description
PFFP	PROCURATORS FISCAL FIXED PENALTY
PFFP1	PROCURATORS FISCAL FIXED PENALTY LEVEL 1
PFFP2	PROCURATORS FISCAL FIXED PENALTY LEVEL 2
PFFP3	PROCURATORS FISCAL FIXED PENALTY LEVEL 3
PFFP4	PROCURATORS FISCAL FIXED PENALTY LEVEL 4
COFP	PROCURATOR FISCAL FIXED PENALTY
COFF	PROCURATOR FISCAL FINE
COMP	PROCURATOR FISCAL COMPENSATION
COMB	PROCURATOR FISCAL COMBINED FINE/COMPENSATION