

[REDACTED]

From: [REDACTED]
Sent: 05 March 2020 08:50
To: [REDACTED]; Greig S (Stuart); [REDACTED]; [REDACTED]; Gillies H (Hugh); Irvine A (Alison); [REDACTED]; Murdoch L (Laura) (TRANS); [REDACTED]
Subject: BPF application process update
Attachments: BPF Application Form DRAFT.pdf; BPF Call for Proposals DRAFT.pdf

Good morning all,

For your information, the attached application documents for the Bus Partnership Fund have been sent for comment today to our stakeholders at COSLA, SCOTS, ATCO and CPT, before proceeding through formal COSLA and TS governance.

Thank you again for all of your feedback, which has helped us to get to this point.

All the best,

[REDACTED]

[REDACTED]
Bus Partnership Fund Project Manager
Tel: [REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 18 March 2020 10:21
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Bus Partnership Fund application process

Hi [REDACTED]

Conscious you were looking for views on the application form and call for proposals. Apologies I didn't manage to get these to you by Friday, we had a hectic week. Our Verity House office has now been closed for the time being and all of us are working from home until further notice and currently also in the midst of developing our response to Covid-10.

I am aware that ATCO and SCOTS have supplied comments and we would support those views. However given you are going to Settlement and Distribution Group we are comfortable with the papers going to the group in their current form to allow for a full discussion. Having spoken to our Finance colleagues, it would be good if the application form itself could be part of your report to SDG. One further general comment that we would make is that the approach you are looking to take is very clear, however it will require to be set out with a strong rationale in the paper otherwise SDG will likely question it. If there are other options for distribution of funding (such as the HEEPS/abs model) that could be considered, we would encourage you to include those in your paper. Our finance colleagues will also be in touch about submitting your paper, I think they are looking at having them all in by 24 March and not 27th as initially expected. As far as I'm aware the SDG meeting is still going ahead but will let you know if that changes...

I also wanted to check whether your timeline for launching the Fund is still confirmed or whether you foresee any changes happening due to COVID-19? I am just not sure how much buy-in we will get in the next few weeks (potentially months?) from LA colleagues given their diversion on to dealing with the virus. Keen to hear what your current thinking is.

Thank you,

[REDACTED]

[REDACTED]
Policy Officer
COSLA
CONVENTION OF SCOTTISH LOCAL AUTHORITIES
Tel: [REDACTED]
E: [REDACTED]

From: [REDACTED]
Sent: 05 March 2020 08:49
To: [REDACTED]
Cc: [REDACTED]
Subject: Bus Partnership Fund application process

Good morning all,

I attach the draft call for proposals and application form for the Bus Partnership Fund. These have already gone through a process of discussion with stakeholders and will be going through COSLA's governance process later this month and then on for sign-off by Transport Scotland's Investment Decision Making Board.

These two documents will be supplemented by other information to support bidders to the Fund. These will include a summary of best practice examples, a paper on BSIPs and a Q&A document, based on questions raised by stakeholders.

I would be most obliged if you would send me any comments by Friday 13 March.

Best wishes,

[REDACTED]

[REDACTED]
Bus Partnership Fund Project Manager
Tel: [REDACTED]

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Michael Matheson MSP
Cabinet Secretary for Transport, Infrastructure and
Connectivity
St Andrew's House
EDINBURGH
EH1 3DG

Date 26th August 2020

Dear Cabinet Secretary

FUTURE PARK AND RIDE INVESTMENT

Firstly, let me welcome the Government's allocation to Edinburgh and the region from the £1.2 Bus Priority Rapid Development Fund. This will help us take meaningful action now to encourage bus travel for residents across the region and support the bus companies, particularly Lothian Buses, in enhancing their services in difficult times.

I did also want to also highlight Park and Ride is recognised as an important measure within the Public Transport system. The experience of the recent challenging times has reaffirmed the significance of Park and Ride and has highlighted the key contribution that makes.

Aligned with national policy the City of Edinburgh Council has set an ambitious target to be net carbon zero by 2030. Public transport will have a very significant part in achieving this ambition, and the role of Park and Ride within this context is an extremely important one.

Through our continuing work with key partners, such as our neighbouring Local Authorities and Transport Scotland, the enhancement of Park and Ride serving Edinburgh is a central component of our future plan. Therefore, I would be most grateful if you could confirm that the Scottish Government will look to make available additional funds to aid investment in new park and ride sites and existing sites- such as Hermiston and Ingliston. This would be hugely helpful in the City building a more sustainable transport system and again, helping bus companies quickly and efficiently service larger numbers of passengers in and beyond the Capital.

Yours sincerely



Adam McVey

Leader of the City of Edinburgh Council

[REDACTED]

From: Murdoch L (Laura) (TS)
Sent: 24 August 2020 16:05
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Bus Partnership Fund - SDG

Hi [REDACTED]

We definitely need a group that's not the Steering Group (too senior/high level) coming together to drive the delivery of this.

This is not just about getting agreement on the documentation and the look and feel of the application form etc but driving forward the different strands of the project (e.g. getting BSIPs established and functional; finding and show casing best practice relevant to Scotland; comms/narrative; developing the support package for LAs; building local political buy in etc) and brainstorming how to make sure this scheme is as impactful as possible (i.e. what else could we/ should we be doing)? So a lot for a Project Board to be doing/ driving forward in my view (with a project plan sitting behind that), particularly if we are aiming for a November launch (which feels very soon).

And however we explain how this fits in with STPR2 (I'm still not clear in my own mind) we need to ensure Alison is sighted and content. This comes up time and again as a question and we need to nail down an agreed answer.

Many thanks

Laura

From: [REDACTED]
Sent: 24 August 2020 14:42
To: Murdoch L (Laura) (TRANS)
Cc: [REDACTED]
Subject: RE: Bus Partnership Fund - SDG

Hi Laura,

I did originally include all of the application documents but [REDACTED] advice was that they would not want that detail. I reckon the fact COSLA is on the Steering Group and has seen all the processes already should be sufficient.

I still feel that it would be better to have just one governance group as the Project Board previously didn't add a lot. Would you be up for considering an expanded Steering Group? If not, I'll go ahead and re-circulate the processes etc. but they already signed these off so expect this will be straightforward. I'll ask [REDACTED] to set up a Project Board after Steering Group, if you do want to keep the two.

I've just spoken to [REDACTED] about comms and he is willing to come and speak to Steering Group about our thoughts on this. Are you happy with that?

All the best,

[REDACTED]

[REDACTED]

Programme Manager
Bus, Accessibility & Active Travel Directorate
Tel: [REDACTED]

From: Murdoch L (Laura) (TRANS) <Laura.Murdoch@transport.gov.scot>
Sent: 24 August 2020 14:29
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Bus Partnership Fund - SDG

Thanks [REDACTED] – a couple of thoughts as per the ERDM document. We're not really giving them much detail in terms of what the application process will look like in practice and how applications will be assessed which is fine if we think we don't need that level of info to get it through this Group?

Would be good to get the Project Board (the one [REDACTED] chairs) up and running again quickly to really pick over and stress test the draft products such as application form, assessment criteria etc again; as well as tie down the narrative on how this will relate to STPR2.

Laura

From: [REDACTED]
Sent: 20 August 2020 07:25
To: Murdoch L (Laura) (TRANS) <Laura.Murdoch@transport.gov.scot>
Subject: RE: Bus Partnership Fund - SDG

Hi Laura,

Of course, here it is: Click on the link to open 'SDG Paper Bus Partnership Fund' - <https://erdm.scotland.gov.uk:8443/documents/A29552590/details>

[REDACTED]

[REDACTED]

Programme Manager
Bus, Accessibility & Active Travel Directorate
Tel: [REDACTED]

From: Murdoch L (Laura) (TRANS) <Laura.Murdoch@transport.gov.scot>
Sent: 19 August 2020 17:20
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Bus Partnership Fund - SDG

[REDACTED]

Grateful for sight of the proposed paper for SDG please.

Many thanks

Laura

From: [REDACTED]
Sent: 19 August 2020 15:47
To: Murdoch L (Laura) (TRANS) <Laura.Murdoch@transport.gov.scot>
Cc: [REDACTED]
Subject: Bus Partnership Fund - SDG

Hi Laura,

The Bus Partnership Fund paper for SDG was agreed internally and was about to go to SDG the week after lockdown. There are no substantive changes, other than dates and a paragraph about the pause, and [REDACTED] is happy with the content.

I see no reason not to go ahead with COSLA governance before the Steering Group, so it doesn't hold things up, but just wanted to check you are okay with that. [REDACTED] and I will also have a chat with COSLA in advance of the Steering Group, to make sure they are happy.

All the best,

[REDACTED]

[REDACTED]
Programme Manager
Bus, Accessibility & Active Travel Directorate
Tel: [REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 17 August 2021 10:05
To: [REDACTED]
Subject: FW: Bus Partnership Fund - SDG paper
Attachments: SDG Paper Bus Partnership Fund.pdf

From: [REDACTED]
Sent: 25 August 2020 11:44
To: [REDACTED]
Subject: FW: Bus Partnership Fund - SDG paper

[REDACTED]

I can confirm that there is an SDG on 9 September so the papers should issue on 2 September. I have read the paper and I am content for it to go forward to COSLA for their views.

[REDACTED]
Team Leader – Revenue and Capital
Local Government Finance
The Scottish Government
[REDACTED]

From: [REDACTED]
Sent: 24 August 2020 16:41
To: [REDACTED]
Subject: Bus Partnership Fund - SDG paper

Hi [REDACTED],

Way back before C-19, you agreed the Bus Partnership Fund paper to go to SDG. We are now getting ready to launch in November and I have tweaked the paper a bit, given the new timescales, and Laura has agreed it can go forward.

I understand there's an SDG on 9th September and would appreciate your taking a quick look, to confirm you are happy with this, before I send to COSLA.

Many thanks,

[REDACTED]

[REDACTED]
Programme Manager
Bus, Accessibility & Active Travel Directorate
[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 27 August 2020 12:15
To: [REDACTED]
Subject: FW: TTP - Councillor McVey - Letter re future park and ride investment - 26.08.20
Attachments: Councillor McVey - Letter to Michael Matheson MSP re future park and ride investment 26.08.20.docx

Hi [REDACTED]

For info – positive letter and could provide ammo for including P&R in the BPF criteria 😊

[REDACTED]
Programme Manager
Bus, Accessibility & Active Travel Directorate
Tel: [REDACTED]

From: [REDACTED]
Sent: 27 August 2020 12:04
To: [REDACTED]
Cc: [REDACTED]
Subject: TTP - Councillor McVey - Letter re future park and ride investment - 26.08.20

[REDACTED]

To give you the heads up before it comes through MACCS. Appreciate that [REDACTED] had said that it sits with her but given BSIP is likely to cover P&R guess it will sit somewhere between the two of you.

[REDACTED] can hopefully offer a couple of lines on West Edinburgh funding (which includes P&R at Kilpunt – West Lothian but part of the same story) as well.

Thanks.

Regards,

[REDACTED]
Head of Development and Regional Transport Planning, Transport Scotland
[REDACTED]

From: [REDACTED]
Sent: 26 August 2020 19:43
To: [REDACTED]
[REDACTED]
[REDACTED]
Subject: FW: Councillor McVey - Letter re future park and ride investment - 26.08.20

[REDACTED] – please find attached a letter that our Council Leader has sent to Mr Matheson re Park + Rides. I only became aware upon issue but there's nothing of particular difficulty here.

I thought that you would, however, welcome the heads up before it arrives via the Ministerial Correspondence System.

All the best

[Redacted]

[Redacted] ; Programme Manager (PMO) Edinburgh and South East Scotland City Region Deal/Edinburgh 2050
City Vision | Strategy & Communications Division ; [Redacted]

From: [Redacted]
Sent: 26 August 2020 16:43
To: CabSecTIC@gov.scot
Subject: Councillor McVey - Letter re future park and ride investment - 26.08.20

Good afternoon,

Please find the attached letter from [Redacted] on future park and ride investment.

Kind regards

[Redacted]

[Redacted]

Councillor for Leith Ward
Elected Members Officer
City of Edinburgh Council,
City Chambers,
High Street,
Edinburgh, EH1 1YJ
Tel: [Redacted]
Email: [Redacted]



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