

Annex D: Worksheet Design Authority Pathway

Test and Protect Schools Pathway Validation Questions

Question Ref	Pathway	Category	Phase	Question Title	Question Description	Stakeholder	Create Date	Due Date	Status	Update	Data Impact?
OUT OF SCOPE											
Q.077	Schools	Policy	Identification	Scope of 'schools'	Are secondary schools / 6th form colleges/ nurseries/ boarding schools/ Additional support needs schools in scope?	Frank Strang		TBD	Answered and Closed	[Frank Strang 05/08/20] All in scope	
Q.078	Schools	Policy	All	Non-student facing staff	Will non-student facing staff be within scope?	Frank Strang		TBD	Answered and Closed	[Schools Surveillance Workshop 04/08/20] All school staff will be in scope	
OUT OF SCOPE											
Q.080	Schools	Policy	Testing	Outbreak management	Is outbreak management within scope?	Frank Strang		TBD	Answered and Closed		
Q.081	Schools	Operations	Isolate and Support	Containment in instances of sharing for boarding school students	What is the protocol for boarders who share a room in terms of isolation if one is symptomatic?	Frank Strang		TBD	Answered and Closed	[Schools Surveillance Workshop 04/08/20] Yes [Guidance on preparing for the start of a new school term in August 2020, Annex C - 10/08/2020] If a risk assessment has deemed the boarders residence suitable for isolation as a 'discrete family unit' sharers would be separated into individual rooms	
Q.083	Schools	Policy	Isolate and Support	Support for parents/guardians throughout isolation	Is there policy in place to support parents/guardians with job security who need to stay home to care for a child with COVID?	Frank Strang		TBD	In Progress	Amy to contact Isolation Policy Team	N
Q.084	Schools	Policy	Identification	Winter caveat for identification	Will guidance be amended to reflect the expected emergence of winter flu's and bugs?	Frank Strang		TBD	Answered and Closed	[Schools Workshop 13/08/20] Yes but we don't know how yet. Add to horizon scanning	
Q.085	Schools	Operations	Identification	Under 12s online test application	Children under the age of 12 are able to apply for a test online but cannot administer it themselves, what safeguarding measures are being put in place to mitigate the risk?	[Redacted]		TBD	Answered and Closed	Instructions on website and on leaflet	
Q.086	Schools	Operations	Identification	Parental/Guardian consent for online test application	Will the online test application be updated to require parental consent for children?	[Redacted]		TBD	Answered and Closed	A person under 16 can consent where a doctor deems them capable of consenting	
Q.087	Schools	Policy	Isolate and Support	Outbreak protocol for boarding schools	If there's an outbreak at a boarding school are students sent home or are they required to isolate at school?	[Redacted]		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020, Annex C - 10/08/2020] For schools that can provide assurance that the school meets public health guidelines for accommodation, initial isolation at school is suggested for the child to benefit from the usual support systems. In other cases, they can isolate in their family home.	

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Q.088	Schools	Policy	Isolate and Support	Support systems offered by teachers	Is the assumption that asymptomatic teachers will work online from home using online learning tools in the event of an outbreak or close contact?	[Redacted]		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/09/2020] Yes	
Q.089	Schools	Policy	Identification	Threshold determination for outbreaks	What is the criteria/threshold to declare an 'outbreak' at a school?	[Redacted]		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/09/2020] - 2 or more cases in 14 days, or increased in background absence due to potential/confirmed cases (non-exhaustive list)	
Q.090	Schools	Policy	Isolate and Support	Provision of equipment for distance learning	In circumstances that force children into distance learning, will local authorities be supporting schools to provide students who are working from home with access to computer/internet connection either through funding or provision of direct resources if the families do not have the means to do so themselves?	[Redacted]		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/09/2020] Yes. As part of continuation of schools, LA and govt addressing digital exclusion with further funds in place to support	
Q.091	Schools	Operations	Testing	Protocol for returning to face-to-face learning with a negative COVID result	Does a negative COVID test enable a child to instantly return to school for face-to-face learning? In the event of an outbreak, does this mean they are eligible to temporarily join a nearby school?	[Redacted]		TBD	Answered and Closed	[[Redacted] 10/09/20] if you test negative and you are in close contact/ quarantine isolation, you remain in isolation - no early release.	
Q.092	Schools	Policy	Isolate and Support	Requirements of online learning	Is the provision of online learning in both incident management and outbreak management mandatory for schools?	[Redacted]		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/09/2020] Yes. Also refer to 'guidance for children unable to attend school due to ill health'	

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Q.107	Schools	Policy	Testing	Process behind initiating an outbreak investigation	To instigate an outbreak investigation, will LHB be notified of positive tests in a specific setting (i.e. school), through a huddle template? (similar to care homes) Or will no such procedure be in place? - Outbreak management (All schools)	Frank Strang		TBD	Answered and Escalated to Issue	[Frank Strang 13/08/20] No huddle template in place but "If there is any suspicion that there may be a cluster of cases in your school, the most important thing you can do is to contact your local NHS Board Health Protection Team (HPT) promptly." This is by telephone	Y
Q.108	Schools	Policy	Testing	Process behind initiating an outbreak investigation	Besides a positive test result in a specific setting (i.e. boarding school), what other triggers would enable an 'outbreak'? - Outbreak management (All schools)	Frank Strang		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/08/2020] Though pending review by local HPT, additional triggers are: increased background rate of absence due to suspected COVID, or increased rate of respiratory	
Q.109	Schools	Policy	Testing	Risk assessment of potential outbreak	When the LHB is notified of an outbreak, what criteria will be used to decide next steps? I.e. isolate or test all or a specific cohort of students and staff - Outbreak management (All schools)	Frank Strang		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/08/2020] - Following a risk assessment conducted by assigned HPT team/LHB, school to work with local HPT/LHE/IMT on next steps. HPT to make recommendations to incident management team on testing and isolation requirements. Possibility of school closures to be discussed between school, local HPT and LA.	
Q.110	Schools	Policy	Testing	Management of an outbreak	What guidance is provided to the school principal when they are informed of an outbreak by the LHB? - Outbreak management (All schools)	Frank Strang		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/08/2020] - The HPT will make recommendations to the incident management team on self-isolation and on testing of children and staff and the arrangements for doing this. Any discussion of possible school closures should take place between schools, local authorities and local HPTs.	
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Q.112	Schools	Policy	Testing	Process behind test results for all schools in an outbreak	Are staff members/parents or guardians of students expected to inform the School principal of their/their child's result? Outbreak management (All schools)	Frank Strang		TBD	Answered and Escalated to Issue	It is the responsibility of students and staff to notify the school of a positive case or if they are symptomatic. There is no data capture of schools when applying for a test.	Y

Q.113	Schools	Policy	Identification	Process behind requesting a test for all schools in an outbreak	Will there be an alternative route into testing for a school outbreak - i.e. a fast track route which enables individuals to get tested faster through the conventional routes (i.e. earlier appointments/priority) Outbreak management (All schools)	Frank Strang		TBD	Answered and Closed	[Schools Workshop 13/08/20] Case by case basis - Outbreak Management Team may set up an MTU if the scale is large enough
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Q.117	Schools	Operations	Identification	Accessibility requirements for additional support needs school	In a additional support needs school, when the principal informs individuals (who are not fully capable) of next steps re. isolation/testing requirement following an outbreak, will they communicate this to the parent/guardian/care provider before the student? - outbreak management (additional support needs school)	Frank Strang		TBD	Answered and Closed	[Frank Strang 13/08/20] This will depend on capacity of the student. This will be communicated to the parent/guardian/care provider if student is not fully capable
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Q.119	Schools	Operations	Testing	Symptomatic child at school	When a child/student experiences symptoms in an educational setting, who will move them to an isolated setting? Is PPE training provide to these staff members? (All schools)	Frank Strang		TBD	Answered and Closed	[Gloves, aprons and a fluid-resistant surgical mask should be worn by staff if a child or young person becomes unwell with symptoms of COVID-19 and needs direct personal care. - 10/08/20 - Covid 19 August 2020 return document - ongoing]
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Q.121	Schools	Operations	Identification	Symptomatic child at boarding school	In a boarding school setting, if the parent/guardian refuses to collect the symptomatic student, what process is initiated? Will the individual reside in the boarding school and proceed to isolate/conduct a test?	Frank Strang		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/08/2020] Should be assessed on a case-by-case basis, some may prefer to isolate at the boarding school to continue receiving their support provision, whilst some may
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Q.125	Schools	Operations	Identification	Accessibility requirements for additional support needs school	Will the support of the additional support needs school stop at the point at which the parent/guardian/care provider collects the symptomatic student from school?	Frank Strang		TBD	Answered and Closed	They will continue to access Local Authority support where required
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Q.128	Schools	Operations	Identification	Process behind initiating an outbreak	When the index cases are contact traced, do they flag their school/college so this can trigger an outbreak automatically? (all schools, outbreak management)	Frank Strang		TBD	Answered and Closed	[Schools Workshop 13/08/20] Yes they are asked where they have been in infectious period and the add a flag against that specific setting. If there are two or more flags in 14 days, they notify the LHB
Q.176	Schools	Operations	Isolate and Support	Work from home (WFH) requirements for staff	Will it be mandatory for teachers to have WFH facilities in case of an outbreak/school closure?	Frank Strang		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/09/2020] it's mandatory for teachers
Q.177	Schools	Operations	Isolate and Support	Overseas students procedures in an outbreak	What is the protocol for overseas students at boarding schools who cannot return home in an outbreak/ boarding residences are not sufficient isolation sites?	Frank Strang		TBD	Answered and Closed	[Frank Strang 13/08/20] This is in the remit of the boarding school to find an appropriate isolation location. They will not receive support from Local Authorities
Q.180	Schools	Policy	Isolate and Support	Provision of online resources for distance learning	Will schools be mandated to provide equipment to students in need (e.g. computer/internet) to facilitate online learning in the event of school closure?	Frank Strang		TBD	Answered and Closed	[Guidance on preparing for the start of a new school term in August 2020 - 10/09/2020] Yes. LA and schools to continue to support 'educational continuity' outside the school environment, supported by govt £30m investment in digital devices and connectivity solutions to combat digital
Q.180	Schools	Operations	Isolate and Support	Alternative distance learning provisions	Will there be alternative provision for additional support needs school/early years students for distance learning in the event of school closure? (e.g. tangible materials rather than online content)	Frank Strang		TBD	Answered and Closed	[Frank Strang 13/08/20] All schools submitted and approved a blended learning plan. On a case by case basis
Q.181	Schools	Policy	Isolate and Support	Remit of schools for provision during isolation	Is it within schools remit (inc boarding schools) to support students in finding safe isolation and/or referral to a relevant organisation to provide accommodation support for isolation? - For both staff and students)	Frank Strang		TBD	Answered and Closed	[Frank Strang 13/08/20] This is in the remit of the boarding school to find an appropriate isolation location. They will not receive support from Local Authorities

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Q.347	Schools	Operations	Testing	Parent/guardian testing process	If a child is symptomatic, does the parent/guardian act as a close contact and get tested by default? Has this been formalised as a process and have any comms been produced to inform what the parent should do? For e.g. when a parent/guardian is required to collect their symptomatic child from school, there is a considerable risk for them to become infected	Frank Strang		TBD	Not Started		N
Q.348	Schools	Operations	Identification	Testing process	What is the SLA for a risk assessment to be conducted and appropriate measures communicated by the Incident Management Team once an outbreak is identified?	Frank Strang		TBD	Not Started		N
Q.243	Schools	Operations	Testing	Criteria for approval of legitimate 14-day isolation requirement	Is proof required if a student informs a school that they are symptomatic and are unable to attend school or online learning? Is proof required if a student informs the schools that they have been identified as a close contact so are required to isolate for 14 days?	Frank Strang		TBD	Not Started		N