

REQUEST UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 (FOISA)
Annexes

Please find below copies of the information you requested which relate to correspondence received from NHS Tayside and details of meetings attended by the Scottish Government and NHS Tayside.

Annex 1

Copy of Agenda from NHS Tayside Transformation Programme Update meeting on 5 March 2018

NHS Tayside Transformation Programme update meeting

11:30-12:00, Thursday 5 March 2018

St Andrew's House, Edinburgh

Agenda

1. PAPLS follow-up actions including the remit for the external review commissioned by NHS Tayside
 2. Plan for 2018/19
 - Prescribing
 - Vacancy management
 - Update on [Redacted] short term deliverables
 1. Date of next meeting: Friday 13 April at 09:30 by video-conference
 2. AOB
-

Annex 2

SG/Tayside review meeting – 5 March 2018 tracker – All Actions

Action number	Meeting Date	Action	Status
1	22/02/2018	[Redacted, Tayside Rep], to share elective figures with [Redacted, SG Rep],	Completed
2	22/02/2018	[Redacted, Tayside Rep] to share action tracker in advance of the next meeting.	
3	22/02/2018	[Redacted, Tayside Rep] to insert 'Scottish Government' into the Governance model.	Completed
4	22/02/2018	[Redacted, Tayside Rep] to send [Redacted, SG Rep] the GANTT chart showing key milestones for the transformation programme and financial turnaround plans.	Completed
5	16/03/2018	[Redacted, Tayside Rep] to write to the Public Audit and Post-legislative Scrutiny Committee explaining the Board's financial position in advance of the committee session.	Closed
6	16/03/2018	[Redacted, Tayside Rep] to send [Redacted, SG Rep] a plan for Quarter 1.	
7	16/03/2018	[Redacted, Tayside Rep] and [Redacted, SG Rep] are to come to an agreement on how they manage deferred expenditure.	Being progressed – Board update on 26/3
8	16/03/2018	[Redacted, SG Rep] and [Redacted, Tayside Rep] to discuss potential members to sit on the External Clinical Assurance Group.	Ongoing
9	16/03/2018	[Redacted, Tayside Rep] will share early thoughts on alternative site models with the Scottish Government as they develop.	The earliest this is expected, is end-June.
10	16/03/2018	[Redacted, Tayside Rep] and [Redacted, SG Rep] to initiate discussions about the planned Tayside Elective Centre with [Redacted] who chairs the Programme Board.	
11	16/03/2018	[Redacted, SG Rep] will keep Scottish Government mental health policy colleagues informed of progress.	
12	23/03/2018	SG/NHS Tayside to share briefing for PAPLS Committee appearance.	Completed

Annex 3

SG/Tayside review meeting – 5 March 2018 tracker – Outstanding Actions

Action number	Meeting Date	Action	Status
2	22/02/2018	[Redacted, Tayside Rep] to share action tracker in advance of the next meeting.	
6	16/03/2018	[Redacted, Tayside Rep] to send [Redacted, SG Rep] a plan for Quarter 1.	
7	16/03/2018	[Redacted, Tayside Rep] and [Redacted, SG Rep] are to come to an agreement on how they manage deferred expenditure.	Being progressed – Board update on 26/3
8	16/03/2018	[Redacted, Tayside Rep] and [Redacted, SG Rep] to discuss potential members to sit on the External Clinical Assurance Group.	Ongoing
9	16/03/2018	[Redacted, Tayside Rep] will share early thoughts on alternative site models with the Scottish Government as they develop.	The earliest this is expected, is end-June.
10	16/03/2018	[Redacted, SG Rep] and [Redacted, Tayside Rep] to initiate discussions about the planned Tayside Elective Centre with [Redacted] who chairs the Programme Board.	
11	16/03/2018	[Redacted, SG Rep] will keep Scottish Government mental health policy colleagues informed of progress.	
12	23/03/2018	SG/NHS Tayside to share briefing for PAPLS Committee appearance.	Completed

Annex 4

Email and Attachment from NHS Tayside with Draft Governance Statement, 20 June 2018

From: [Redacted, NHS Tayside]

Sent: 20 June 2018 17:47

To: [Redacted, Scottish Government]

Cc: [Redacted, NHS Tayside]

Subject: Emailing - 2017-18 Annual Accounts - Significant Issues - agency - NDPB.pdf

Dear [Redacted, SG]

As requested in [Redacted, SG] letter in March and requested by [Redacted], please find attached our draft Governance Statement and the report including our draft Letter of Issues of Wider Significance.

Please note both are still draft at this stage.

Kind regards

[Redacted, NHS Tayside]

Head of Finance

NHS TAYSIDE DRAFT GOVERNANCE STATEMENT

[Redacted]

External Reviews

[Redacted]

Mental Health

NHS Tayside are in the process of establishing an independent enquiry into NHS Tayside mental health services. Arrangements are progressing. There is further progress to be made to set up participation groups and establish the terms of reference of the enquiry. The next step is to ensure that the Terms of Reference of the inquiry are shaped and agreed by families and the public and the Health and Social Care Alliance Scotland, a national intermediary organisation, will be leading this first stage. It is our intention that there is an interim report provided to Tayside NHS Board by the end of September 2018.

Annex 5

Email and Press Release from NHS Tayside, 30 May 2018

Hi team [Scottish Government],

I'm sending this to you partly so you're sighted on it but also if you have any comments that we need to feed back to Tayside before they issue?

Cheers,

[Redacted, SG]

From: [Redacted, NHS Tayside]

Sent: 29 May 2018 18:33

To: [Redacted, SG]

Subject: mental health inquiry media release

Evening,

Attached is a release we're planning to issue tomorrow around noon as an update on progress in setting up the independent mental health inquiry.

We have sign off this end and have OK from the ALLIANCE and Uni of Dundee as they both get a mention so just checking it's not at odds with anything your end?

Chair is speaking to Cab Sec tonight I believe. A separate update letter to our MSPs from the Chair will be issued about the same time as the release goes but has largely the same content.

Ta

[Redacted]

Head of Corporate Communications

NHS Tayside Communications Department

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[Redacted]

[Redacted]

Media Information

Press Release

WEDNESDAY, 30 MAY, 2018

FOR IMMEDIATE RELEASE.

Tayside Mental Health Services Independent Inquiry - Progress Update

The establishment of an independent inquiry into NHS Tayside mental health services is advancing with discussions to finalise arrangements progressing well.

Since NHS Tayside Chairman John Brown and Chief Executive Malcolm Wright announced that they were to commission an independent inquiry, work has been ongoing to secure key roles within the inquiry and establish how the inquiry will be set up.

Key areas of progress include

- Three potential independent chairs have been identified and expressed a willingness to take up the role.
- The potential chair of the inquiry will be invited to meet with families and key stakeholders before a final decision is made on who will lead the independent review.
- The independent chair will be supported by high level professional advice from a leading psychiatrist.
- The Health and Social Care Alliance Scotland (The ALLIANCE) – a national intermediary organisation which aims to ensure people are at the centre and their voices sit at the heart of the delivery and improvement of support and services – will lead the involvement of patients, families, the public, the third sector and mental health charities to the inquiry.
- The Chief Executive of the ALLIANCE Professor Ian Welsh OBE will independently lead a Stakeholder Participation Group made up of families, the public and other external stakeholders. He will meet with families and the public providing them with expert independent advice, leadership and support to ensure people know how they can input and give evidence to the inquiry in a very transparent way
- The Stakeholder Participation Group will be asked to input to and agree the Terms of Reference of the inquiry. These terms will include agreed timescales for the inquiry and reporting processes
- It is expected that the Terms of Reference will review safety, the quality of standards of care and, importantly, access to mental health services.
- A Clinical Participation Group, including staffside representatives and mental health staff, will be established.
- The inquiry will have independent administrative support and expert advice from the University of

Dundee.

Mr John Brown, Chair of NHS Tayside, said, “We have been working hard to ensure that this inquiry is set up in the right way from the very beginning. I am pleased to report that all those we approached to play a role in this critical review have been supportive from the outset and the inclusion of the ALLIANCE demonstrates our commitment to it being truly independent and giving a voice to the concerns of families and the public.

“There is further progress to be made as we set up the participation groups and establish the terms of reference, but we are taking the time to ensure the inquiry is aligned in every aspect with the five principles agreed at the cross-party debate in the Scottish Parliament.

“The next step is to ensure that the Terms of Reference of the inquiry are agreed by families and the public and the ALLIANCE will be leading this first stage.

“It is important that the people of Tayside know that we are making progress and we will keep everyone updated as we finalise arrangements. Although the timescales for the inquiry will be agreed in the Terms of Reference, it would be our intention that there is an interim report provided to Tayside NHS Board by the end of September.”

Contact:

NHS Tayside Communications

(01382) 424138

Annex 6

Email and Press Release from NHS Tayside, 1 June 2018

[Redacted, SG]

For info as per this afternoon's urgent telephone calls.....

[Redacted, SG]

Mental Health Unit
Scottish Government
0131 244 2588

From: [Redacted, NHS Tayside]

Sent: 13 June 2018 16:22

To: [Redacted, SG]

Subject: Mental Health - 1 June release

Hi [Redacted, SG]

As discussed, here's latest info released on June 1 on social media. I believe the ALLIANCE are close to a public statement on next steps on the set-up but best to contact them for that.

Kind Regards

[Redacted, NHS Tayside]

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[Redacted]
[Redacted, NHS Tayside]

Media Information

Press Release

FRIDAY, JUNE 1, 2018

FOR IMMEDIATE RELEASE

Tayside Mental Health Services Independent Inquiry – assurance to patients, families and the public

Families across Tayside are being assured that they will be fully involved in the independent inquiry into mental health services in Tayside from the beginning and throughout the whole

process.

The Health and Social Care Alliance Scotland (The ALLIANCE) will lead the involvement of patients, families, the public, the third sector and mental health charities at the Tayside Mental Health Services Independent Inquiry. The ALLIANCE is a national intermediary organisation which aims to ensure people are at the centre and their voices sit at the heart of the delivery and improvement of support and services.

The inquiry has not yet commenced but arrangements for setting up the inquiry are being put in place and an initial meeting with the ALLIANCE and NHS Tayside has taken place to secure the ALLIANCE's lead role.

The first stage is to develop the Terms of Reference of the inquiry and these will be shaped and agreed by families and the public in a process led by the ALLIANCE. The families and public will also be invited to meet with the potential chairs of the inquiry before any decision is made on who will lead the independent review. NHS Tayside will not be involved in this.

The ALLIANCE is now putting the arrangements it needs in place to ensure families and the public are involved in the setting up of the independent inquiry, have a strong voice and help shape what the inquiry will be looking at.

NHS Tayside today made a commitment to families to keep them fully informed during this setting-up phase while the ALLIANCE makes arrangements to support the involvement of families and public from the start of the independent inquiry.

Annex 7

Email and Press Release from NHS Tayside, 10 July 2018

From: [Redacted, Scottish Government]

Sent: 10 July 2018 09:22

To: [Redacted, SG]

Subject: FW: Immediate - NHS Tayside - Mental Health Services - Chair of Independent Inquiry and New Associate Medical Director and Follow-up from BBC Programme Carseview Centre

Info

From: [Redacted, SG]

Sent: 10 July 2018 09:16

To: Cabinet Secretary for Health and Sport <CabSecHS@gov.scot>; Minister for Mental Health <MinisterMH@gov.scot>

Cc: [Redacted, SG]

Subject: Immediate - NHS Tayside - Mental Health Services - Chair of Independent Inquiry and New Associate Medical Director and Follow-up from BBC Programme Carseview Centre

Cabinet Secretary for Health and Sport

Minister for Mental Health

The content of last night's BBC programme on their investigation into the Carseview Centre at NHS Tayside was in line with the trails online during the day. It covered allegations about the culture of the unit, around use of restraint, and allegations of illegal drug use in the Unit.

John Brown (Chair NHS Tayside) spoke to Ms Freeman last night about their proposed action today, announcing the chair of the independent inquiry into mental health services, and the appointment of their new Association Medical Director for Mental Health Services. The Board intends to issue two press releases early this morning (attached).

- Announcement of the Chair of the Independent Inquiry – David Strang (previously Chief Inspector of Prisons in Scotland, and Chief Constable Lothian and Borders Police)
- Announcement of our new Associate Medical Director for Mental Health Services – Professor Keith Matthews

The Chairman will visit the Carseview Centre this morning and the Board will issue another media release from him around midday following his visit, which will focus on:

- how he remains concerned and that is why we must progress quickly with the independent inquiry under the chairmanship of David Strang
- why the restructuring of the mental health leadership is critical focusing on the impact the new AMD will make

- how he wants everyone to have a voice, again encouraging people to come forward and share their experiences
- he is confident any issues will be identified and addressed
- plus, mopping up any specifics that might have been raised in the aftermath of the programme and morning Press

We will keep in contact with NHS Tayside and provide further information as this develops. We will also follow up with the Mental Welfare Commission and Healthcare Improvement Scotland.

[Redacted, SG] | Head of Mental Health and Protection of Rights Division | Directorate for Population Health | Scottish Government | 3E.R | St Andrew's House | Regent Road | Edinburgh | EH1 3DG | 0131 244 3531 |

Media Information

Press Release

TUESDAY, JULY 10, 2018

FOR IMMEDIATE RELEASE

NHS Tayside announces Chair of Independent Inquiry into Mental Health Services

NHS Tayside Chairman John Brown has today announced the appointment of David Strang as the Chair to the Independent Inquiry into Mental Health Services in NHS Tayside.

Mr Strang is HM Chief Inspector of Prisons for Scotland and is responsible for the inspection of the 15 prisons in Scotland, to examine the treatment of prisoners and the conditions in prisons. He was previously Chief Constable of Lothian and Borders Police.

NHS Tayside made a commitment from the launch of the independent inquiry that families from across the region would be fully involved in all stages of the inquiry. Today's announcement marks the first key milestone for families as it was steering group members from the inquiry's Stakeholder Participation Group who met the candidates for the Chair, and then made the recommendation that David Strang should be appointed.

NHS Tayside Chairman John Brown said, "I am very pleased that David has accepted the role of Chair of the independent inquiry. He has a wealth of experience that he will bring to the review and his appointment will assure not only the Board of NHS Tayside, but importantly all our stakeholders, that the inquiry will be open, honest, transparent and run with absolute integrity.

"We have taken the time to set up the independent inquiry with the full involvement of patients and families and it is thanks to them that we have made the appointment of the Chair today.

"Under the expert guidance of the ALLIANCE, who are driving and supporting public engagement in the inquiry, our patients, service users, families and third sector and charity colleagues have been able to play a critical role already.

Scottish Ministers, special advisers and the Permanent Secretary are covered by the terms of the Lobbying (Scotland) Act 2016. See www.lobbying.scot

“It is so important that the Chair of the inquiry has the support and confidence of all our stakeholders and therefore I am grateful to everyone who has played their part in getting us to this point.

- “I have been very clear from the beginning that patients and families must have a strong voice and help shape what the inquiry will be looking at and I believe we are actively demonstrating our commitment to this. The next step is to ensure that the Terms of Reference of the inquiry are shaped and agreed by families and the public and, again, the ALLIANCE will be leading on this under the leadership of the new Chair. Although the timescales for the inquiry will be agreed in the Terms of Reference, it would be our intention that there is an interim report provided to Tayside NHS Board by the end of September 2018.”

BACKGROUND

- John Brown, Chairman of NHS Tayside and Malcolm Wright, Chief Executive of NHS Tayside, announced on Friday 4 May that they were commissioning an independent inquiry into mental health services.
 - The inquiry will include a review of how NHS Tayside is implementing the recommendations from the recent Healthcare Improvement Scotland and Mental Welfare Commission inspection reports.
 - John Brown and Malcolm Wright have given an absolute commitment to the people of Tayside that the inquiry will adhere to the following five principles:
 1. **be open and transparent**
 2. **include and involve staff from NHS Tayside, its partners and Third Sector providers**
 3. **include and involve patients and their families**
 4. **be truly independent**
 5. **include a public call for evidence to ensure everyone’s voice is heard**
 - The Health and Social Care Alliance Scotland (the ALLIANCE) is leading the involvement of patients, families, the public, the third sector and mental health charities at the Tayside Mental Health Services Independent Inquiry. The ALLIANCE is a national intermediary organisation which aims to ensure people are at the centre and their voices sit at the heart of the delivery and improvement of support and services.
 - The ALLIANCE wants to hear from as many people as possible to support the inquiry with its review. There is a dedicated website at <https://www.alliance-scotland.org.uk/people-and-networks/tayside/>. There you will be able to find up-to-date information on how to get involved with the inquiry. You can also contact the inquiry by email at tayside@alliance-scotland.org.uk
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Annex 8

Email between NHS Tayside and Scottish Government regarding scope of the Independent Inquiry.

Dear [Redacted, Scottish Government]

Thank you for your email today 9 May at 11.22 I can now provide the following information.

1. Review of Mental Health Services

It would be the Boards intention to commission a single independent review. The review would have separate elements looking at General Adult Psychiatry Services and Child and Adolescent Mental Health services. These are different sub-specialities of Psychiatry and would require a different review team. The Child and Adolescent Psychiatric Service is provided as a regional service and NHS Tayside would have to work with the other Health Boards in the region.

2. Briefing for First Minister's Questions – Thursday 11 May 2018

[Redacted]

Regards
Malcolm

Malcolm Wright | Chief Executive | NHS Tayside
Ninewells Hospital and Medical School | DUNDEE | DD1 9SY (Postal DD2 1UB (Sat Nav
t: 01382 740115 [Redacted] e: chiefexec.tayside@nhs.net w: www.nhstayside.scot.nhs.uk

From: [Redacted, SG]
Sent: 09 May 2018 11:22
To: TAYSIDE, Chiefexec (NHS TAYSIDE)
Cc: [Redacted, SG]
Subject: URGENT - two queries re review of mental health services

Mr Wright

Further to my telephone conversation with your colleague a few minutes ago, I'd be very grateful for urgent advice on the following two points:

1. Review of Mental Health Services

[Redacted]

Before we provide Ministers with a draft reply (which we have been asked to do today can you please confirm whether or not the independent review which was announced last week will include CAMHS? (We are assuming it will?).

2. Briefing for First Minister's Questions – Thursday 11 May 2018

[Redacted]

With apologies for the urgency, could you please provide this information by, say, 1pm today?

Thanks,

[Redacted, SG]

9/5/18

[Redacted, SG]

Mental Health Unit
Scottish Government

Yours sincerely

[Redacted]

MNHL : Care, Quality and Standards