

## ANNEX A

Meeting	Date	Organisations involved	Agenda/record of meeting?
Meeting between Police Scotland and Scottish Government on phase 2 of vaccination programme	20/01/2021	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• Police Scotland</li> </ul>	None held
Meeting between Cabinet Secretary for Justice and the Scottish Police Federation on vaccinations	21/01/2021	<ul style="list-style-type: none"> <li>• Cabinet Secretary for Justice</li> <li>• Scottish Police Federation</li> <li>• Scottish Government</li> </ul>	None held
Meeting between the Deputy Director for the Safer Communities Division and the Chief Fire Officer of the Scottish Fire and Rescue Service on vaccinations	18/01/2021	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• SFRS</li> </ul>	None held
Meeting between the Deputy Director for the Safer Communities Division and the Chief Fire Officer of the Scottish Fire and Rescue Service on vaccinations	22/01/2021	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• SFRS</li> </ul>	None held
Meeting between the Director for Safer Communities and the SFRS	27/01/2021	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• SFRS</li> </ul>	Discussion points raised were (1) Mid-Year Performance Review, (2) Budget Announcement, (3) Vaccinations, (4) Testing Centres in Rural areas, (5) Tripartite Agreement and (6) Cameron House. <b>Notes:</b> SFRS confirmed that they had considered which staff groups should be a priority if

			there was to be sectoral prioritisation. However, SFRS was content to follow JCVI guidance on clinical priority and was not making a specific case for SFRS to be prioritised as infection control mitigations were going well. This was evidenced by the low absence rates and the high appliance availability throughout the Covid period. Confirmation that 60 firefighters had received the vaccine through the use of “spare” end-of-day vaccines in the Argyll area.
Meetings between internal Scottish Government departments (Fire and Rescue Unit and Vaccinations policy) to ensure that Fire and Rescue interests were being included in the vaccination strategy	03/02/2021, 17/02/2021, 03/03/2021	None held	
Meetings between the Scottish Government and various trade union members of the Justice Board Covid-19 sub-group	21/01/2021, 28/01/2021, 04/02/2021, 11/02/2021, 18/02/2021, 25/02/2021	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• SCTC</li> <li>• SFRS</li> <li>• SPA</li> <li>• Parole Board Scotland</li> <li>• SLAB</li> <li>• PS</li> <li>• COPFS</li> <li>• PIRC</li> <li>• Community Justice Scotland</li> <li>• COSLA</li> <li>• Social Work Scotland</li> <li>• VSS</li> <li>• PETAL</li> <li>• SAWSA</li> </ul>	See Attachments A, B, C, D, E, & F

		<ul style="list-style-type: none"> <li>• VAWG</li> <li>•</li> </ul>	
Meeting between Scottish Government Fair work, employability and skills (FWES) colleagues, the Minister for Business, Fair Work and Skills, and Union representatives	13/01/2021	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• STUC</li> <li>• GMB</li> <li>• EIS</li> <li>• UNITE</li> <li>• USDAW</li> <li>• Disabled workers committee</li> <li>• FBU</li> <li>• UCU</li> </ul>	See Attachment G
Meeting between Scottish Government Fair work, employability and skills (FWES) colleagues, the Minister for Business, Fair Work and Skills, and Union representatives	22/01/2021	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• STUC</li> <li>• GMB</li> <li>• EIS</li> <li>• UNITE</li> <li>• USDAW</li> <li>• Disabled workers committee</li> <li>• FBU</li> <li>• UCU</li> </ul>	See Attachment H
Meeting between Scottish Government Fair work, employability and skills (FWES) colleagues, the Minister for Business, Fair Work and Skills, and Union representatives	05/02/2021	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• STUC</li> <li>• GMB</li> <li>• EIS</li> <li>• UNITE</li> <li>• USDAW</li> <li>• Disabled workers committee</li> <li>• FBU</li> <li>• UCU</li> </ul>	See Attachment I

## Justice Board COVID-19 Sub-Group MS TEAMS Call

21 January 2021

Attendees:

[REDACTED]	Scottish Government
[REDACTED]	SCTS
[REDACTED]	SPS
[REDACTED]	SFRS
[REDACTED]	SPA
[REDACTED]	Parole Board Scotland
[REDACTED]	SLAB
[REDACTED]	COPFS
[REDACTED]	PS
[REDACTED]	PIRC
[REDACTED]	Community Justice Scotland
[REDACTED]	COSLA
[REDACTED]	Social Work Scotland
[REDACTED]	Scottish Government (SCJD Hub)
[REDACTED]	Scottish Government (SCJD Hub)

### **Apologies**

[REDACTED], BAWSA

[REDACTED], SCRA

[REDACTED], VSS

In advance of today's meeting, the following papers were helpfully circulated by [REDACTED]:

- Draft minutes of the meeting – 14 January 2021
- Action Tracker – 14 January 2021
- SCJD Hub weekly brief – 20 January 2021
- Risk Register Board Report – 21 January 2021

**ACTION – SCJD HUB** – Finalise and publish minutes – 21 January.

[REDACTED] opened the call and noted apologies received in advance and advised [REDACTED] had been slightly held up on a Ministerial call.

[REDACTED]

### **Vaccination Programme - Chair**

There has been a lot of Ministerial spotlight and consideration regarding community rollout and uptake. SG are working in line with JCVI priority and managing

expectations to look at certain groups and workers, which may fall under the next phase. Health and prison officials have been in contact at look at how it's being delivered. This was taken as the main substantive agenda item this week at the Communities and Public Services (CPS) Ministerial Group this week.

[REDACTED] highlighted to members the newly set-up Covid-19 Vaccination Correspondence and Communications Hub for all COVID-19 Correspondence and Communications The Hub and Mailbox will run from Monday to Friday (8.30am – 7.30pm) and Weekends (9am – 5pm) to support the significant breadth of enquiries currently being received.

[REDACTED] opened the call up for wider discussion to members:

**SLAB –** Based on an overlap of phase 1 and 2 vaccinations defence solicitors and wider court staff are wondering at what stage they will be considered.

[REDACTED] – A UK wide conversation was held yesterday and it was confirmed that the approach being taken in other areas of the UK is the same as in Scotland - prisoners will have the same access as the public based on age and health. Prison Board and NHS are already engaging with vaccination teams and health board planning leads.

**SPS –** Continue to monitor new variant. The approach taken is to assume that any new positive cases are from the new strain of the Virus.

[REDACTED] pointed out that Scottish Prisons have set up a health advisory group which [REDACTED] Chairs. The group looks at measures in place and testing of officers and prisoners. Discussions are on-going looking at what is in place across the UK.

**SWS –** Positive about the rollout of the vaccine. Up-take is high with NHS highland hoping to vaccinate 25000 staff in February.

<b>ACTION – SCJD Hub –</b> Arrange representation from Vaccination Programme to re-engage the Sub group on this standing agenda item.
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[REDACTED]

## Justice Board COVID-19 Sub-Group MS TEAMS Call

28 January 2021

Attendees:

[REDACTED]	Scottish Government
[REDACTED]	SCTS
[REDACTED]	SPS
[REDACTED]	SFRS
[REDACTED]	SPA
[REDACTED]	SLAB
[REDACTED]	COPFS
[REDACTED]	PS
[REDACTED]	PIRC
[REDACTED]	Social Work Scotland
[REDACTED]	Scottish Government, Criminal Justice Scottish Government (SCJD Hub)
[REDACTED]	Scottish Government (SCJD Hub)

### **Apologies**

[REDACTED], Scottish Association of Social Work (SASW)  
[REDACTED], COSLA  
[REDACTED], CJS  
[REDACTED], SCRA  
[REDACTED], PBS  
[REDACTED], VSS

In advance of today's meeting, the following papers were helpfully circulated by [REDACTED]:

- Draft minutes of the meeting – 21 January 2021
- Action Tracker – 21 January 2021
- SCJD Hub weekly brief – 27 January 2021

**ACTION – SCJD HUB** – Finalise and publish minutes – 28 January.

[REDACTED] opened the meeting and advised the agenda would include:

- RRT update – [REDACTED]
- Vaccination Programme – Chair/Members
- VAWG/ Third Sector – [REDACTED]

[REDACTED] noted that [REDACTED] was unable to make the call and that he would provide the VAWG update on her behalf.

[REDACTED] thanked [REDACTED] for issuing relevant papers before the meeting and confirmed with everyone that no changes were required to the previous weeks minutes.

[REDACTED]

### Vaccination Programme - Chair

Chair thanked [REDACTED] for speaking with [REDACTED] and advised the position around vaccinations was very fluid, referring to the daily brief to highlight number of vaccinations carried out to date. Chair provided a headline update for members:-

- There is still lots of pressure around prioritisation of certain groups but there appears to be no plans to deviate from the JCVI priority list.
- The challenges around supply need to be kept under review this was highlighted by the EU raising concerns on the delay of the Astra Zeneca vaccination. Scotland's is in a position to potentially deliver 200,000 doses every year.
- The infrastructure needs to be considered and there have been offers from resilience partners to help with this.
- The key challenges at the moment are managing the number of calls/queries being received. The capacity of health boards to deliver vaccinations going forward and the booking systems for people to receive vaccinations.

[REDACTED] opened the call up for wider discussion to members:

[REDACTED]– The gap between the 1<sup>st</sup> and 2<sup>nd</sup> jag is causing concern and anxiety and is slightly diluting the message for people to go and get vaccinated.

Chair agreed with this and advised that there is a need to understand what having the jags further apart means in practice.

[REDACTED] – There has been a lot of lobbying for prioritisation, is there any indication when there might be some consideration to professional groups who are at high risk of infection? [REDACTED] advised conversations are ongoing. An education Director has been given a lead role to look at vaccinations prioritisation. Organisations are looking at ways that their workforce can be protected. There are no timescales at the minute but work is ongoing and further intelligence will be shared at the earliest point with the Justice Board COVID Sub Group membership.

Chair advised that he would like to get someone from the vaccination team on the call at some point over the course of the next month. This is being pursued by SCJD Hub as a current action for follow-up attendance.

No other business.

Chair closed the meeting thanked everyone for their attendance..

**ACTION – SCJD Hub** – Arrange representation from Vaccination Programme to re-engage the Sub group on this standing agenda item.

**ACTION – ALL MEMBERS** – Any agenda items for future discussion can be emailed to SCJD Hub

[REDACTED]

## Justice Board COVID-19 Sub-Group MS TEAMS Call

04 February 2021

Attendees:

[REDACTED]	Scottish Government
[REDACTED]	SCTS
[REDACTED]	SPS
[REDACTED]	SFRS
[REDACTED]	SPA
[REDACTED]	Parole Board Scotland
[REDACTED]	SLAB
[REDACTED]	PS
[REDACTED]	PIRC
[REDACTED]	Community Justice Scotland
[REDACTED]	COSLA
[REDACTED]	Social Work Scotland
[REDACTED]	VSS
[REDACTED]	Scottish Government – Community Justice
[REDACTED]	Scottish Government – Community Justice
[REDACTED]	Scottish Government – Criminal Justice
[REDACTED]	Scottish Government (SCJD Hub)
[REDACTED]	Scottish Government (SCJD Hub)

### **Apologies**

[REDACTED], SAWSA

[REDACTED], COPFS

[REDACTED], SCRA

In advance of today's meeting, the following papers were helpfully circulated by [REDACTED]:

- Draft minutes of the meeting – 28 January 2021
- Action Tracker – 3 February 2021
- SLRR Board Report – 3 February 2021
- SCJD Hub weekly brief – 3 February 2021

**ACTION – SCJD HUB** – Finalise and publish minutes – 04 February.

[REDACTED] opened the meeting and advised the agenda would include:

- CPO/ UPW – Chair/SG Community Justice/ Members
- System Level Risk Register – Chair/Members
- Vaccination Programme – Chair/Members

[REDACTED]

## Vaccination Programme - Chair

[REDACTED] offered his thanks to [REDACTED] for sending on correspondence on how volunteer organisations are supporting the NHS (Attached below).



JCVI Priority 2 Third  
and Independent HSC

The level of interest in the vaccination programme is huge and there is a massive amount of correspondence being received. If there are any issues around the programme vaccination please continue to route these through the Safer Communities Hub.

[REDACTED] opened the call up for wider discussion to members: No questions at this time.

## AoB

[REDACTED] thanked everyone for their attendance and participation and brought the meeting to a close.

[REDACTED]

## Justice Board COVID-19 Sub-Group MS TEAMS Call

11 February 2021

Attendees:

[REDACTED]	Scottish Government
[REDACTED]	SCTS
[REDACTED]	SPS
[REDACTED]	SFRS
[REDACTED]	SPA
[REDACTED]	Parole Board Scotland
[REDACTED]	SLAB
[REDACTED]	PS
[REDACTED]	PIRC
[REDACTED]	Community Justice Scotland
[REDACTED]	COSLA
[REDACTED]	Social Work Scotland
[REDACTED]	VSS
[REDACTED]	Scottish Government – Community Justice
[REDACTED]	Scottish Government – Community Justice
[REDACTED]	Scottish Government – Criminal Justice
[REDACTED]	Scottish Government (SCJD Hub)
[REDACTED]	Scottish Government (SCJD Hub)

### Apologies

[REDACTED], SAWSA

In advance of today's meeting, the following papers were helpfully circulated by [REDACTED]:

- Draft minutes of the meeting – 04 February 2021
- Action Tracker – 10 February 2021
- SCJD Hub weekly brief – 10 February 2021

**ACTION – SCJD HUB** – Finalise and publish minutes – 11 February.

[REDACTED] opened the meeting and advised the agenda would include:

- VAWG/Third Sector Update – [REDACTED]
- Vaccination Programme – Chair/Members

[REDACTED] noted that there had been one request to amend the minutes from the previous meeting and this had been actioned. It was confirmed that there were no other changes to be signed off.

[REDACTED] advised that he would welcome a conversation on what discussions might be useful to the group going forward.

[REDACTED]

## Vaccination Programme - Chair

Focus at the moment is on the JCVI and what they will come out with in terms of a revised approach. Once this is known we will need to look at the impacts of this and the implications for the Justice System.

[REDACTED] opened the call up for wider discussion on what the general mood is in workforce around vaccinations.

**COPFS** - There is a nervousness around people in court that there is no control over and an uncertainty of when Front Line Staff will be vaccinated.

If there was an occupations approach for Key Workers and Front Line Staff then COPFS would like to be part of any discussion. Similarly this would be the case on testing of staff.

**SCTS** – [REDACTED] echoed [REDACTED]'s points. SCTS has written to Unions advising why staff are not a priority at the moment.

2 metre distancing is being maintained. Following analysis on Covid levels among staff it looks as though the measures in place have created a safe environment. SCTS would also be very interested in being involved in any communications.

**PIRC** – [REDACTED] noted that for investigations they would align with Police Scotland.

**VSS** – For volunteers vaccination is seen as key to getting them back into court. [REDACTED] noted that testing kits can be bought but negative tests won't solve concerns around working environments.

**SSW** – There is an interest in testing as it is seen as part of the solution to get people back to unpaid work. There have been discussions among colleagues about testing in Justice.

**SCTS** – [REDACTED] highlighted that HMCTS in England and Wales are trialling testing (Manchester)

[REDACTED] concluded the call by noting that there is an opportunity to be consistent and that he and colleagues will be taking the lead in looking at testing issues as they arise.

[REDACTED] has a conversation tomorrow (Friday) with the vaccination team and Community Justice Colleagues.

## AoB

Nothing to note.

[REDACTED] thanked everyone for their attendance and participation and brought the meeting to a close.

[REDACTED]

## Justice Board COVID-19 Sub-Group MS TEAMS Call

18 February 2021

Attendees:

[REDACTED]	Scottish Government
[REDACTED]	SCTS
[REDACTED]	SPS
[REDACTED]	SFRS
[REDACTED]	SPA
[REDACTED]	Parole Board Scotland
[REDACTED]	PS
[REDACTED]	COPFS
[REDACTED]	PIRC
[REDACTED]	SFRS
[REDACTED]	SLAB
[REDACTED]	Community Justice Scotland
[REDACTED]	COSLA
[REDACTED]	Social Work Scotland
[REDACTED]	VSS
[REDACTED]	Scottish Government – Criminal Justice
[REDACTED]	Scottish Government (SCJD Hub)

### **Apologies**

[REDACTED]- SLAB

In advance of today's meeting, the following papers were helpfully circulated by [REDACTED]:

- Draft minutes of the meeting – 18 February 2021
- Action Tracker –18 February 2021
- SLRR Board Report – 18 February 2021
- SCJD Hub weekly brief – 17 February 2021

**ACTION – SCJD HUB** – Finalise and publish minutes – 18 February.

[REDACTED] opened the meeting and advised the agenda would include:

- COVID Strategic Framework refresh discussion
- Vaccination programme
- System Level Risk Register

**Vaccination Programme – Chair/**

[REDACTED] highlighted the next vaccination meeting is scheduled for Monday 22<sup>nd</sup> February with all eyes on the JCVI.

There is an opportunity to have a conversation [REDACTED] next Thursday and [REDACTED] has asked for partners to think of any questions that they may have.

[REDACTED] opened for questions around the Vaccination Programme – none at this time.

### AoB

Nothing to note.

[REDACTED] thanked everyone for their attendance and participation and brought the meeting to a close.

[REDACTED]