

REASONS FOR NOT PROVIDING INFORMATION

An exemption applies

Section 38(1)(b) – applicant has asked for personal data of a third party

An exemption under section 38(1)(b) of FOISA (personal information) applies to some of the information requested because it is personal data of a third party, i.e. names/contact details of individuals, and disclosing it would contravene the data protection principles in Article 5(1) of the General Data Protection Regulation and in section 34(1) of the Data Protection Act 2018.

This exemption is not subject to the ‘public interest test’, so we are not required to consider if the public interest in disclosing the information outweighs the public interest in applying the exemption.

An exemption applies, subject to the public interest test

Section 29(1)(a) – formulation or development of government policy

An exemption under section 29(1)(a) of FOISA (formulation or development of government policy) applies to some of the information requested because it relates to the formulation and development of the Scottish Government’s policy on the expansion of provision of free school meals, breakfast clubs and provision during school holidays.

This exemption is subject to the ‘public interest test’. Therefore, taking account of all the circumstances of this case, we have considered if the public interest in disclosing the information outweighs the public interest in applying the exemption. We have found that, on balance, the public interest lies in favour of upholding the exemption. We recognise that there is a public interest in disclosing information as part of open, transparent and accountable government, and to inform public debate. However, there is a greater public interest in high quality policy and decision-making, and in the properly considered implementation and development of policies and decisions. This means that Ministers and officials need to be able to consider all available options and to debate those rigorously, to fully understand their possible implications. Their candour in doing so will be affected by their assessment of whether the discussions on the expansion of provision of free school meals, breakfast clubs and provision during school holidays will be disclosed in the near future, when it may undermine or constrain the Government’s view on that policy while it is still under discussion and development.

Sections 30(b)(i) and 30(b)(ii) - free and frank advice and exchange of views for the purposes of deliberation

Exemptions under sections 30(b)(i) and 30(b)(ii) of FOISA (free and frank advice and exchange of views) apply to some of the information requested. This exemption applies because disclosure would, or would be likely to, inhibit substantially the free and frank provision of advice. This exemption recognises the need for officials to have a private space within which to provide free and frank advice to Ministers and other officials before the Scottish Government reaches a settled public view. Disclosing the content of free and frank advice on the expansion of provision of free school meals, breakfast clubs and

provision during school holidays will substantially inhibit the provision of such advice in the future, particularly because these discussions are still ongoing and decisions have not been taken.

This exemption is subject to the 'public interest test'. Therefore, taking account of all the circumstances of this case, we have considered if the public interest in disclosing the information outweighs the public interest in applying the exemption. We have found that, on balance, the public interest lies in favour of upholding the exemption. We recognise that there is a public interest in disclosing information as part of open, transparent and accountable government, and to inform public debate. However, there is a greater public interest in allowing a private space within which officials can provide full and frank advice to Ministers and other officials, as part of the process of exploring and refining the Government's policy position on the expansion of provision of free school meals, breakfast clubs and provision during school holidays, until the Government as a whole can adopt a policy that is sound and likely to be effective. This private thinking space is essential to enable all options to be properly considered, based on the best available advice, so that good policy decisions can be taken. Premature disclosure is likely to undermine the full and frank discussion of issues between Ministers and officials, which in turn will undermine the quality of the policy and decision making process, which would not be in the public interest.

Section 30(c) – substantial prejudice to the effective conduct of public affairs

An exemption under section 30(c) of FOISA (prejudice to effective conduct of public affairs) applies to some of the information requested. Disclosing this information would substantially prejudice our ability to conduct consideration of financial implications of policy developments because the information redacted relates to the processes used to consider this. This would constitute substantial prejudice to the effective conduct of public affairs in terms of the exemption.

This exemption is subject to the 'public interest test'. Therefore, taking account of all the circumstances of this case, we have considered if the public interest in disclosing the information outweighs the public interest in applying the exemption. We have found that, on balance, the public interest lies in favour of upholding the exemption. We recognise that there is a public interest in disclosing information as part of open, transparent and accountable government. However, there is a greater public interest in protecting the process of consideration of financial implication of policies and ensuring that the Scottish Government is able conduct this aspect of its business effectively

Section 36(1) – legal advice

An exemption under section 36(1) of FOISA (confidentiality in legal proceedings) applies to some of the information requested because it is legal advice and disclosure would breach legal professional privilege.

This exemption is subject to the 'public interest test'. Therefore, taking account of all the circumstances of this case, we have considered if the public interest in disclosing the information outweighs the public interest in applying the exemption. We have found that, on balance, the public interest lies in favour of upholding the exemption. We recognise that there is some public interest in release as part of open and transparent government, and to inform public debate. However, this is outweighed by the strong public interest in maintaining the right to confidentiality of communications between legal advisers and

clients, to ensure that Ministers and officials are able to receive legal advice in confidence, like any other public or private organisation.

Enclosure 1 - Email: Re: Urgent Free School Meals - Universal Provision to all Primary

From: Logan G (Graeme) <Graeme.Logan@gov.scot> **On Behalf Of** Director of Learning
Sent: 29 October 2020 15:47
To: [Redacted s38(1)(b)]@gov.scot; Anson S (Sam) <Sam.Anson@gov.scot>
Cc: [Redacted s38(1)(b)]@gov.scot
Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

Thanks for alerting us [Redacted s38(1)(b)]. I appreciate you and [Redacted s38(1)(b)] pulling this together at speed as per Colin's request. [redacted section 30(b)(ii)]

Paul and I would need to be involved and I would ask that finance colleagues are copied in on the process too.

When is the debate next week?

Graeme.

From: [Redacted s38(1)(b)]@gov.scot
Sent: 28 October 2020 17:32
To: Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anson@gov.scot>
Cc: [Redacted s38(1)(b)]@gov.scot
Subject: FW: Urgent: Free School Meals - Universal Provision to all primary

To be aware that [Redacted s38(1)(b)] has been approached by Colin in relation to this Parly business next week and has asked him to provide costs etc. in order to be able to consider the commitment, with a view to being able to put something in place before the debate.

We will have to prepare for the debate, and potentially manage any new commitment that might arise from his consideration.

Happy to discuss, as this will considerable additional urgent work, on top of what is already on our plates for this week with guidance and reviewing tenders for procurement of mental health services etc.

Thanks

[Redacted s38(1)(b)]
Support and Wellbeing Unit : The Scottish Government : Area 2-C North : Victoria Quay :
Edinburgh : EH6 6QQ
Phone [Redacted s38(1)(b)] : Blackberry [Redacted s38(1)(b)]
Email: [Redacted s38(1)(b)]@gov.scot

From: [Redacted s38(1)(b)]@gov.scot
Sent: 28 October 2020 17:09
To: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot
Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot
Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

Tomorrow / Friday !!!!

Apologies – in prep for potential parly business next week

From: [Redacted s38(1)(b)]@gov.scot
Sent: 28 October 2020 17:08
To: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot
Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; @gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot
Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

When will you need this by [Redacted s38(1)(b)]?

[Redacted s38(1)(b)]
Learning Analysis Unit
Education Analytical Services

From: [Redacted s38(1)(b)]@gov.scot
Sent: 28 October 2020 17:00
To: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot
Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot
Subject: Urgent: Free School Meals - Universal Provision to all primary

Hi [Redacted s38(1)(b)], [Redacted s38(1)(b)]

I need to get urgently estimated costs of expanding universal free school meals to all primary children please.

I think [Redacted s38(1)(b)] may have done this before – but just wondered if this could be relooked at to confirm what estimated costs may be.

Give me a shout if this is going to be problematic.

Cheers

[Redacted s38(1)(b)]

Tel: [Redacted s38(1)(b)]

Enclosure 2 - Email: Re: Urgent Free School Meals - Universal Provision to all Primary

From: [Redacted s38(1)(b)] @gov.scot

Sent: 29 October 2020 15:54

To: Director of Learning <DirectorofLearning@gov.scot>; [Redacted s38(1)(b)]@gov.scot; Anson S (Sam) <Sam.Anson@gov.scot>

Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

Hi Graeme

[redacted 29(1)(a)]

[redacted 29(1)(a)]

I'm currently pulling together the advice note, with costings [redacted 29(1)(a)] extending universal provision, and will share this with you, Paul and colleagues before it goes up to DFM. (DFM has formally commissioned a request for advice on this – was sent last night).

Happy to discuss further if you would find that helpful.

All the best

[Redacted s38(1)(b)]

Enclosure 3 - Email: RE: DFM Briefing Request - FSM - By Monday 2 Nov

From: [Redacted s38(1)(b)]@gov.scot

Sent: 28 October 2020 18:03

To: [Redacted s38(1)(b)]@gov.scot; Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anson@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Laing SG (Shirley) <Shirley.Laing@gov.scot>; Director for Children and Families <DirectorforChildrenandFamilies@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth) <Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser) <Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Minister for Children and Young People <MinisterCYP@gov.scot>

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

G – awareness – [Redacted s38(1)(b)] to pick up the DFM briefing request below.

[Redacted s38(1)(b)] – awareness – for cost implications.

E

Copying to food insecurity colleagues [Redacted s38(1)(b)] and [Redacted s38(1)(b)].

[redacted 29(1)(a)]

[redacted 29(1)(a)]

Thanks,

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@gov.scot

Sent: 28 October 2020 17:51

To: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anson@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Laing SG (Shirley) <Shirley.Laing@gov.scot>; [Redacted s38(1)(b)]@gov.scot; Director for Children and Families <DirectorforChildrenandFamilies@gov.scot>

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth) <Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser) <Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Minister for Children and Young People <MinisterCYP@gov.scot>

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Thanks [Redacted s38(1)(b)]

Adding in [Redacted s38(1)(b)] and [Redacted s38(1)(b)] for the request on breakfast clubs.

From: [Redacted s38(1)(b)]@gov.scot **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 28 October 2020 17:49

To: Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anon@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Laing SG (Shirley) <Shirley.Laing@gov.scot>
Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth) <Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser) <Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; Minister for Children and Young People <MinisterCYP@gov.scot>

Subject: DFM Briefing Request - FSM - By Monday 2 Nov

Colleagues

DFM is looking for some urgent briefing around FSM, specifically:

- Costs and implementation timeline of a policy of universal free school meals in all state primary schools.
- Costs and implementation timeline of a policy of universal breakfast provision in all state primary schools.
- [redacted 29(1)(a)]

DFM would be grateful to receive this as soon as practicable and ideally by close of play on Monday.

Please expand this copy list as necessary.

Many thanks

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | Deputy First Minister of Scotland and Cabinet Secretary for Education & Skills | Scottish Government | St Andrew's House | Edinburgh | EH1 3DG | Tel: [Redacted s38(1)(b)] | E: DFMCSE@gov.scot

Enclosure 4 RE: Urgent: Free School Meals - Universal Provision to all primary

[redacted 29(1)(a)]

Any thoughts/ comments appreciated. Hope this is what you needed [redacted 38(1)(b)], let me know if you have more questions.

[redacted]
Economic Adviser
Learning Analysis Unit
Education Analytical Services

From: [redacted]
Sent: 28 October 2020 18:04
To: [redacted]
Cc: [redacted]
Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

Thanks both, I'll look into this and get back to the email chain, hopefully tomorrow.

[redacted]
Economic Adviser
Learning Analysis Unit
Education Analytical Services

From: [redacted]
Sent: 28 October 2020 17:49
To: [redacted]
Cc: [redacted]
Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

Thanks [redacted]

[redacted 29(1)(a)]

Cheers guys and apologies for the short notice

From: [redacted]
Sent: 28 October 2020 17:18
To: [redacted]
Cc: [redacted]
Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

Yes – we looked at this in May

[redacted 29(1)(a)]

Happy to discuss

Cheers,
[redacted]

From: [redacted]
To: [redacted]
Cc: [redacted]
Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

[redacted] , anything off the shelf we could use for this?

[redacted 29(1)(a)]

[redacted]
Economic Adviser
Learning Analysis Unit
Education Analytical Services

From: [redacted]
Sent: 28 October 2020 17:09
To: [redacted]
Cc: [redacted]
Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

Tomorrow / Friday !!!!

Apologies – in prep for potential parly business next week

From: [redacted]
Sent: 28 October 2020 17:08
To: [redacted]
Cc: [redacted]

Subject: RE: Urgent: Free School Meals - Universal Provision to all primary

When will you need this by [redacted]

[redacted]
Economic Adviser
Learning Analysis Unit
Education Analytical Services

From: [redacted]
Sent: 28 October 2020 17:00
To: [redacted]
Cc: [redacted]
Subject: Urgent: Free School Meals - Universal Provision to all primary

Hi [redacted]

I need to get urgently estimated costs of expanding universal free school meals to all primary children please.

I think [redacted] may have done this before – but just wondered if this could be relooked at to confirm what estimated costs may be.

Give me a shout if this is going to be problematic.

Cheers

[redacted]

[redacted]

Team Leader – Health & Wellbeing in Schools

[redacted]

COVID-19 - I'm working from home at present, please bear with me if I don't respond to your email or call immediately

Enclosure 5 Recession – future financial impact to families

From: [redacted]

Sent: 29 October 2020 17:07

To: [redacted]

Subject: Recession -

Hey

The State of the Economy publication from Sept <https://www.gov.scot/publications/state-economy/> indicates two key messages I think. They come from the Scottish Economy update section.

Our medium-term outlook in the central scenario expects economic activity to return to pre-crisis levels by the end of 2023.

Over the period to 2025, we still expect a degree of scarring on the Scottish economy. By Q1 2025 our current expectation is that economic activity will be around 3% below pre-crisis trend.

[redacted 29(1)(a)]

Thanks

[redacted]

[redacted]

Support and Wellbeing Unit : The Scottish Government : Area 2-C North : Victoria Quay :
Edinburgh : EH6 6QQ

[redacted]

I am working from home. My working hours are 8.30am until 5.30pm Monday-Thursday and 8.30am until 5pm on Friday. If you need to speak with me urgently please call [redacted]

Enclosure 6 RE: DFM Briefing Request - FSM - By Monday 2 Nov

[redacted 29(1)(a)]

Provided by way of extraction – information already within the public domain

Table 1.4: Children looked after at 31 July 2019⁽¹⁾ by age group and type of accommodation

Type of accommodation	Age Group					Total
	Under 5	5-11	12-15	16-17	18+	
In the community:-	2,830	4,872	3,828	1,217	67	12,814
At home with parents	744	1,313	1,228	279	5	3,569
With friends/relatives	879	1,746	1,151	383	16	4,175
With foster carers provided by LA	908	1,163	909	329	26	3,335
With foster carers purchased by LA	151	580	533	190	9	1,463
With prospective adopters	143	66	*	*	*	212
In other community	5	*	*	36	11	60
Residential Accommodation:-	*	180	776	467	22	1,448
In local authority home	*	46	318	199	15	581
In voluntary home	*	24	61	41	*	127
In residential school	*	59	201	82	*	344
In secure accommodation	*	*	36	27	*	63
In other residential ⁽²⁾	*	51	160	118	*	333
Total looked after children	2,833	5,052	4,604	1,684	89	14,262

(1) Cells containing * represent numbers that are suppressed to maintain confidentiality.

(2) Crisis care is included in other residential.

[redacted 29(1)(a)]

[see Enclosure 3 for remainder of the email trail]

Enclosure 7 - DFM Briefing Request - FSM - By Monday 2 Nov

[withheld –s36(1)]

Enclosure 8 RE: DFM Briefing Request - FSM - By Monday 2 Nov

From: [redacted]
Sent: 30 October 2020 13:41
To: : [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hey

See what you think of that – especially the summary at the end??

Implementation Timeline – Extending Universal Provision of FSM to all Primary Children, or targeted approaches

[see enclosure 30a for this information]

[redacted] Support and Wellbeing Unit : The Scottish Government : Area 2-C North :
Victoria Quay : Edinburgh : EH6 6QQ
Phone : [redacted]

I am working from home. My working hours are 8.30am until 5.30pm Monday-Thursday and 8.30am until 5pm on Friday. If you need to speak with me urgently please call :
[redacted]

From: : [redacted]
Sent: 30 October 2020 13:30
To: : [redacted]
Cc: : [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi both

I've finished with the document in ERDM – added as much as I can at this stage – I've still got an update to insert on Implementation timeline – which will be added shortly.

It would be great to get your sections added so I can send this round all policy and analytical colleagues who have contributed and copy in DDs and Directors for review.

Grateful if you could let me know when you've updated the doc.

Many thanks and apologies for the haste in this – really conscious of giving folk as much time as possible to review – as it is a significant proposal.

All the best

[redacted]

Enclosure 9 RE: DFM Briefing Request - FSM - By Monday 2 Nov –

From: [redacted]
Sent: 30 October 2020 13:35
To: [redacted]
Cc: [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Thanks [redacted]

Nothing detailed overall tho some of the following may give a flavour of support from an [redacted section 29(1)(a)], with a few examples you might wish to include which might help, am happy to chat, cheers.

[redacted s29(1)(a)]

[redacted] | **Scottish Attainment Challenge Policy Unit | Scottish Government |**
[redacted]
THE SCOTTISH ATTAINMENT CHALLENGE
Tackling educational inequity



From: [redacted]
Sent: 29 October 2020 11:55
To: [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

[redacted]

[redacted s29(1)(a)]

Thanks

[redacted]

[redacted]
Support and Wellbeing Unit : The Scottish Government : Area 2-C North : Victoria Quay :
Edinburgh : EH6 6QQ
[redacted]

I am working from home. My working hours are 8.30am until 5.30pm Monday-Thursday and 8.30am until 5pm on Friday. If you need to speak with me urgently please call [redacted]

From: [redacted]
Sent: 29 October 2020 11:34
To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

[redacted section 29(1)a]

From: [redacted]

Sent: 29 October 2020 11:16

To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi [redacted]

Thanks for taking this element forward.

Unfortunately I don't have any data on how many schools operate a breakfast club.

Cheers

[redacted]

Enclosure 10 DFM Briefing Request - FSM - By Monday 2 Nov

From: [redacted]

Sent: 30 October 2020 12:40

To: [redacted]

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi again [redacted]

[redacted section 29(1)(a)]

All the best, please get back to me if you have any questions.

[redacted]

Economic Adviser

Learning Analysis Unit

Education Analytical Services

From: [redacted]

Sent: 29 October 2020 17:10

To: [redacted]

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi [redacted]

Many thanks for this – really helpful

[redacted section 29(1)(a)]

I'll keep you and colleagues copied in to the advice, I'd welcome any comments you may have.

Thanks again and best wishes

[redacted]

From: [redacted]

Sent: 29 October 2020 17:04

To: [redacted]

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hello [redacted]

Hope things are good with you.

[redacted section 29(1)(a)]

Thanks [redacted]. Keep me in the loop on this and happy to discuss further,

[redacted]

[redacted]

Head of Policy, Council Tax Reduction scheme
Local Government and Analytical Services Division
Working pattern: Monday to Friday lunchtime.
Tel: [redacted]

From: [redacted]

Sent: 29 October 2020 09:44

To: [redacted]

Subject: FW: DFM Briefing Request - FSM - By Monday 2 Nov

Hi [redacted]

Hope you're keeping well.

[redacted section 29(1)(a)]

Many thanks

[redacted]

Enclosure 11 Email RE: FSM advice –comments

From: Anson S (Sam) <Sam.Ansan@gov.scot>

Sent: 31 October 2020 21:58

To: [redacted]

Cc: [redacted]

Subject: RE: FSM advice

[redacted]

To reiterate comments during our t/c yesterday, I really appreciate the significant progress you've made on this ask in such a short space of time.

[redacted section 30(b)(ii)]

Hope this is useful. Monday looks quite busy for me, but this is a really important piece of advice so happy to make time to speak further if that would help.

Cheers,

Sam

**Sam Anson | Improvement, Attainment and Wellbeing Division| Learning Directorate
| [redact]**

From: [redacted]

Sent: 30 October 2020 16:36

To: Anson S (Sam) <Sam.Ansan@gov.scot>; [redacted]

Cc: [redacted]

Subject: FSM advice

Hi [redacted]

Just to let you know that DFMs office are going to push back the timescale for replying to Wednesday.

However – thought it may still be useful for you to see the latest draft – FSM sections are complete – still waiting on ELC colleagues to add in Breakfast club material. I wasn't going to send the draft round more widely until the BC elements are included – hope this is ok.

Would welcome any thoughts you have and happy to discuss further.

[redacted]

[redacted]

Team Leader – Health & Wellbeing in Schools

Tel: [redacted]

COVID-19 - I'm working from home at present, please bear with me if I don't respond to your email or call immediately

Enclosure 12 - Email: FW: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

From: [Redacted s38(1)(b)]@gov.scot

Sent: 02 November 2020 12:19

To: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot

Cc: Anson S (Sam) <Sam.Anon@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Cumming A (Alison) Early Learning & Childcare <Alison.Cumming@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot

Subject: FW: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Dear all

Huge thanks to you all for your contributions to the advice for DFM on extending FSM and breakfast club universal provision to all primary children.

I've attached an ERDM link and word version of the latest version of the advice note and would be grateful for any further comments / additions you would like to include.

<https://erdm.scotland.gov.uk:8443/documents/A30625781/details>

In particular

[Redacted s38(1)(b)] [section 30(b)(ii)]
[Redacted s38(1)(b)] / [Redacted s38(1)(b)] – [section 30(b)(ii)]
[Redacted s38(1)(b)] / [Redacted s38(1)(b)] – [section 30(b)(ii)]
SGLD colleagues – [section 30(b)(ii)]
[Redacted s38(1)(b)] – [section 29(b1)(a)]
[Redacted s38(1)(b)] / [Redacted s38(1)(b)] / [Redacted s38(1)(b)] – [section 29(b1)(a)]
[Redacted s38(1)(b)] / [Redacted s38(1)(b)] – [section 29(b1)(a)]

The deadline for providing the advice is now Wednesday 4 November. I'd be really grateful for any comments to be made in the doc by 11am Tuesday, this will allow me to consolidate and send up to Directors of Learning and ELC for sign off.

If the document is locked when you're wanting to make changes please make them to the word version and send them back to me and I'll include in the ERDM version.

Many thanks and happy to discuss

[Redacted s38(1)(b)]

[Redacted s38(1)(b)]

Tel: [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)] **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 02 November 2020 09:59

To: Deputy First Minister and Cabinet Secretary for Education and Skills ; Director of Learning ; Anson S (Sam) ; [Redacted s38(1)(b)] ; Laing SG (Shirley)

Cc: McAllister C (Colin) ; Lloyd E (Elizabeth) ; Campbell J (Jeanette) (Special Adviser) ; Cabinet Secretary for Communities and Local Government ; Minister for Children and Young People

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Folks,

I know this is a substantial piece of work and the DFM will not have a chance to engage with this tonight given the developments at the weekend.

So I have extended the deadline until COP on Wednesday.

Thanks

[Redacted s38(1)(b)]

[see Enclosure 3 for remainder of the email chain]

Enclosure 13 - FW: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

From: [Redacted s38(1)(b)]@gov.scot

Sent: 02 November 2020 14:16

To: [Redacted s38(1)(b)]@gov.scot

Cc: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot >

Subject: FW: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Hi [Redacted s38(1)(b)],

As discussed, [redacted section 29(1)(a) – copying relevant folks.

Thanks,

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | Social Justice Strategy | Social Justice and Regeneration Division | Scottish Government | Atlantic Quay 4 – c/o Atlantic Quay 5, 150 Broomielaw, Glasgow, G2 8LU | Tel: [Redacted s38(1)(b)]

[See Enclosure 1 for remainder of email chain]

Enclosure 14 DFM Briefing Request - FSM - By Monday 2 Nov

From: [redacted]

Sent: 02 November 2020 11:55

To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Thanks all,

[redacted section 29(1)(a)]

The document is locked, but perhaps a new para 14 and a couple of cross-references elsewhere:

[see paragraph 17 of Enclosure 30a]

Best wishes,

[redacted]

[redacted] – Tackling Food Insecurity | Social Justice Delivery Unit

Working from home – please contact on mobile.

Mob: [redacted]

[View the website for key information on tackling food insecurity.](#)

From: [redacted]

Sent: 30 October 2020 20:04

To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi [redacted] – with apologies for the delay in sending (it's been quite a day!) I've added sections on breakfast provision.

[redacted section 29(1)(a)]

Happy to help consider a suitable conclusion if needed.

Copying [redacted] here for thoughts too.

Thanks,

[redacted]

From: [redacted]

Sent: 30 October 2020 13:30

To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi both

I've finished with the document in ERDM – added as much as I can at this stage – I've still got an update to insert on Implementation timeline – which will be added shortly.

It would be great to get your sections added so I can send this round all policy and analytical colleagues who have contributed and copy in DDs and Directors for review.

Grateful if you could let me know when you've updated the doc.

Many thanks and apologies for the haste in this – really conscious of giving folk as much time as possible to review – as it is a significant proposal.

All the best

[redacted]

From: [redacted]
Sent: 30 October 2020 11:33
To: [redacted]
Cc: [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Sorry [redacted] – was doing it last night and then left it open. I'll have more to add but have released it for now

From: [redacted]
Sent: 30 October 2020 11:22
To: [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi [redacted]

Can you let me know when you've finished in the ERDM file – I've got a few changes I need to update the file with.

Cheers

From: [redacted]
Sent: 29 October 2020 17:46
To: [redacted]
Cc: [redacted] Anson S (Sam) <Sam.Anon@gov.scot>
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi [redacted]

ERDM link attached to the draft advice – grateful for your input to the Breakfast Club sections and the timeline section too. It's still a 'work in progress'.

Ideally I'd like to get a draft ready for comment by our DD's, Directors etc before close tomorrow – so if possibly it would be great to get your inputs during the course of Friday.

If the document is locked then I'd be happy to receive your contributions by mail and I'll slot them in.

Thanks again and all the best

[redacted]

From: [redacted]
Sent: 29 October 2020 12:46
To: [redacted]
Cc: [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi

One possible example/case study [redacted section 29(1)(a) and 38(1)b]

Cheers
[redacted]

[redacted] Tackling Food Insecurity
The Scottish Government | Atlantic Quay, Glasgow, G2 8LU
[redacted]
□□□□

See Enclosure 9 for remained of email chain.

[redacted]

From: [redacted]
Sent: 29 October 2020 11:06
To: [redacted]
Cc: [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

[redaction section 29(1)a)

From: [redacted]
Sent: 29 October 2020 10:25
To: [redacted]
Cc: [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi [redacted]
Happy to help if we can but am afraid we don't have an information on breakfast clubs at all – [redacted] am I remembering correctly that you do? Our focus has been on the school holidays.

Best wishes,
[redacted]

--

[redacted] – Tackling Food Insecurity | Social Justice Delivery Unit

Working from home – please contact on mobile.
[redacted]

[View the website for key information on tackling food insecurity.](#)

From: [redacted]
Sent: 29 October 2020 10:09
To: [redacted]
Cc: [redacted]
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Hi all

Can I just double check that you are happy to provide a contribution to the advice which sets out a proposal for costs and implementation timeline of a policy of universal breakfast provision in all state primary schools?

I'm pulling together the sections on FSM extension to all primary and variability of targeting any new groups for FSM eligibility.

Many thanks

[redacted]

From: [redacted]
Sent: 28 October 2020 18:03
To: [redacted] Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anson@gov.scot>; [redacted] Laing SG (Shirley) <Shirley.Laing@gov.scot>; Director for Children and Families <DirectorforChildrenandFamilies@gov.scot>; [redacted]
>
Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth) <Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser) <Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Minister for Children and Young People <MinisterCYP@gov.scot>
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Copying to food insecurity colleagues [redacted].

[redacted section 29(1)(a)]

Thanks,
[redacted]

From: [redacted]
Sent: 28 October 2020 17:51
To: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anson@gov.scot>; [redacted] Laing SG (Shirley) <Shirley.Laing@gov.scot>; Smith K (Kate) <Kate.Smith@gov.scot>; Director for Children and Families

<DirectorforChildrenandFamilies@gov.scot>

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth)

<Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser)

<Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Minister for Children and Young People

<MinisterCYP@gov.scot>

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Thanks [redacted]

Adding in [redacted] and [redacted] for the request on breakfast clubs.

See Enclosure 3 for remainder of the email chain]

Enclosure 15 – Email: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Redacted section 29(1)(a) and section 38(1)(b)

Sam

**Sam Anson | Improvement, Attainment and Wellbeing Division| Learning Directorate
| [redacted]**

Enclosure 19 – Email: FW: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

[withheld section 36(1)]

Enclosure 20 Email RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice

From: [redacted]

Sent: 03 November 2020 14:54

To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice -

Hi [redacted]

Slightly later than we hoped, but hopefully useful! Document is locked so please see our input below.

Thanks,
[redacted]

[redacted section 29(1)(a)]

[redacted]

Social Security Programme Management and Delivery Division
Scottish Government | Victoria Quay, Edinburgh, EH6 6QQ | [redacted]

Keep up to date with the development of our new social security powers:

W: beta.gov.scot/policies/social-security/

T: [@ScotGovSocSec](#) & [@ScotGovFairer](#)

Pronouns – [redacted]

From: [redacted]

Sent: 03 November 2020 10:51

To: [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice -

Hi folks

Many thanks for picking this up – just to add to [redacted]'s email that the advice is due to be sent to DFM tomorrow, therefore grateful if you could add in some text to the ERDM file asap as I need time to consolidate any amends before I send on to Directors of Learning and ELC for clearance. I'd like to give the Directors as much time as possible to consider so if you were able to provide a contribution this morning / early afternoon that would be gratefully appreciated.

Apologies for the short timescale with this.

Best wishes

[redacted]

[redacted]

Team Leader – [redact]
Tel: [redacted]

COVID-19 - I'm working from home at present, please bear with me if I don't respond to your email or call immediately

From: [redacted]
Sent: 03 November 2020 10:00
To: [redacted]
Subject: FW: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice -
Importance: High

Hi [redacted]

[redacted]

[redacted section 29(1)(a)]

Thanks and happy to discuss.

[redacted]Head of the Scottish Child Payment and Reserved Benefits Unit | Scottish Government | 1B (South) Victoria Quay Edinburgh EH6 6QQ
[redacted]

Do not work Fridays.

Find out more about [new social security powers](#), and sign up to our [newsletter](#)

[redacted]

Find out more about [new social security powers](#), and sign up to our [newsletter](#)



We all have mental health, so it's okay to start talking about it

From: [redacted]

Sent: 02 November 2020 15:00

To: [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Thanks [redacted]

[redacted]

[redacted section 29(1)(a) and section 38(1)(b)]

I've attached the ERDM link and word version of the latest draft – if you could add to that – that would be greatly appreciated.

Apologies for the short timescale – would it be possible to get some wording added by 11am tomorrow?

All the best

[redacted]

[redacted]

Team Leader – Health & Wellbeing in Schools

Tel: [redacted]

COVID-19 - I'm working from home at present, please bear with me if I don't respond to your email or call immediately

From: [redacted]

Sent: 02 November 2020 14:16

To: [redacted]

Subject: FW: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Hi [redacted]

[redacted section 29(1)(a)] copying relevant folks.

Thanks,

[redacted]

[redacted]

Interim Child Poverty Lead | Social Justice Strategy | Social Justice and Regeneration Division | Scottish Government | Atlantic Quay 4 – c/o Atlantic Quay 5, 150 Broomielaw, Glasgow, G2 8LU | [redacted]

Every Child, Every Chance: Tackling Child Poverty Delivery Plan 2018-22 – www.gov.scot/EveryChild

See Enclosure 12 for remainder of email trail]

Enclosure 21 DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

From: [redacted]

Sent: 03 November 2020 11:28

To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Hi folks,

Copying [redacted] who had this to say on the question below:

- - -

[redact section 29(1)(a)]

Thanks,

[redacted] - - -

Many thanks,

[redacted]

From: [redacted]

Sent: 03 November 2020 10:25

To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

[redacted]

([redacted] – note the very short timescale if you are seeing this for the first time).

Pulling a couple of threads together.

[redacted section 38 (1)(b) and 29(1)(a)]

Cheers,

[redacted]

[redacted]

Learning Analysis | Education Analytical Services

[redacted]

From: [redacted]

Sent: 02 November 2020 15:00

To: [redacted]

Cc: [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Thanks [redacted]

[redacted]

You'll see below that DFM has asked for advice on extending free school meals to every child in primary [redacted section 29(1)(a)]

I've attached the ERDM link and word version of the latest draft – if you could add to that – that would be greatly appreciated.

Apologies for the short timescale – would it be possible to get some wording added by 11am tomorrow?

All the best

[redacted]

[redacted]

Team Leader – Health & Wellbeing in Schools

Tel: [redacted]

COVID-19 - I'm working from home at present, please bear with me if I don't respond to your email or call immediately

[see enclosure 20 for remainder of email chain.

Enclosure 22 DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

From: [redacted]

Sent: 03 November 2020 09:29

To: [redacted]

Cc: Anson S (Sam) <Sam.Anon@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Cumming A (Alison) Early Learning & Childcare <Alison.Cumming@gov.scot>; [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Hi [redacted]

[redacted section 29(1)(a)]

I fully appreciate that this is not however the advice requested.

Thanks,

[redacted]

[redacted] | Social Justice Strategy | Social Justice and Regeneration Division | Scottish Government | Atlantic Quay 4 – c/o Atlantic Quay 5, 150 Broomielaw, Glasgow, G2 8LU | Tel: [redacted]

Every Child, Every Chance: Tackling Child Poverty Delivery Plan 2018-22 – www.gov.scot/EveryChild

From: [redacted]

Sent: 02 November 2020 17:50

To: [redacted]

Cc: Anson S (Sam) ; Director of Learning ; Cumming A (Alison) Early Learning & Childcare ; [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Thanks [redacted section 38(1)b) and section 29(1)(a)]

Best wishes,

[redacted]

--

[redacted]– Tackling Food Insecurity | Social Justice Delivery Unit

Working from home – please contact on mobile.

[redacted]

[View the website for key information on tackling food insecurity.](#)

From: [redacted]

Sent: 02 November 2020 17:31

To: [redacted]

Cc: Anson S (Sam) <Sam.Anson@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Cumming A (Alison) Early Learning & Childcare <Alison.Cumming@gov.scot>; [redacted]

Subject: RE: DFM Briefing Request - FSM and Breakfast Clubs - Draft Advice - Please comment by 11am Tuesday 3 Nov

Thanks [redacted]

[redacted section 29(1)(a)]

Happy to discuss if needed.

Thanks,
[redacted]

Enclosure 23 [withheld – out of scope]

Tel: [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@gov.scot **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 02 November 2020 09:59

To: Deputy First Minister and Cabinet Secretary for Education and Skills

<DFMCSE@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anon@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Laing SG (Shirley) <Shirley.Laing@gov.scot>

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth)

<Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser)

<Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Minister for Children and Young People <MinisterCYP@gov.scot>

Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Folks,

I know this is a substantial piece of work and the DFM will not have a chance to engage with this tonight given the developments at the weekend.

So I have extended the deadline until COP on Wednesday.

Thanks

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@gov.scot **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 28 October 2020 17:49

To: Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam)

<Sam.Anon@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Laing SG (Shirley) <Shirley.Laing@gov.scot>

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth)

<Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser)

<Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; Minister for Children and Young People <MinisterCYP@gov.scot>

Subject: DFM Briefing Request - FSM - By Monday 2 Nov

Colleagues

DFM is looking for some urgent briefing around FSM, specifically:

- Costs and implementation timeline of a policy of universal free school meals in all state primary schools.

- Costs and implementation timeline of a policy of universal breakfast provision in all state primary schools.
- [redacted section 29(1)(a)]

DFM would be grateful to receive this as soon as practicable and ideally by close of play on Monday.

Please expand this copy list as necessary.

Many thanks

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | Deputy First Minister of Scotland and Cabinet Secretary for Education & Skills | Scottish Government | St Andrew's House | Edinburgh | EH1 3DG | Tel: [Redacted s38(1)(b)] | E: DFMCSE@gov.scot

Enclosure 28- Email: RE: DFM Briefing Request - Universal Free School Meals and Breakfast Clubs in primary schools - For your Review

From: [redacted]

Sent: 04 November 2020 17:19

To: [redacted]

Subject: RE: URGENT: DFM Briefing Request - Universal Free School Meals and Breakfast Clubs in primary schools - For your Review

Hi

Firstly, well done to you both for getting this together.

[redacted section 30(b)(ii)]

[redacted]

[redacted]

Support and Wellbeing Unit : The Scottish Government : Area 2-C North : Victoria Quay :
Edinburgh : EH6 6QQ

[redacted]

I am working from home. My working hours are 8.30am until 5.30pm Monday-Thursday and 8.30am until 5pm on Friday. If you need to speak with me urgently please call
[redacted]

From: [redacted]

Sent: 04 November 2020 17:10

To: [redacted]

Subject: RE: URGENT: DFM Briefing Request - Universal Free School Meals and Breakfast Clubs in primary schools - For your Review

Hi [redacted]

[redact section 30(b)(ii)]

Thanks for amending.

[redacted]

From: [redacted]

Sent: 04 November 2020 16:59

To: [redacted]

Subject: URGENT: DFM Briefing Request - Universal Free School Meals and Breakfast Clubs in primary schools - For your Review

Hi both

[redacted section 30(b)(ii)]

If possible could have a look at this immediately so I can get this up to DFMs office in time.

Thank you

[redacted]

Enclosure 29 –[withheld out of scope]

Enclosure 30 – Email: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

From: [Redacted s38(1)(b)]@gov.scot

Sent: 04 November 2020 17:40

To: Deputy First Minister and Cabinet Secretary for Education and Skills

<DFMCSE@gov.scot>; [Redacted s38(1)(b)]@gov.scot

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth)

<Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser)

<Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local

Government <CabSecCLG@gov.scot>; Minister for Children and Young People

<MinisterCYP@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Cumming

A (Alison) Early Learning & Childcare <Alison.Cumming@gov.scot>; Anson S (Sam)

<Sam.Ansongov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Director for Housing and Social

Justice <DirectorHSJ@gov.scot>; Director for Children and Families

<DirectorforChildrenandFamilies@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot;

[Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; DG Education,

Communities & Justice <DGECJ@gov.scot>

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Deputy First Minister

As requested, please find attached joint advice from me and [redacted s38(1)(b)] on:

- Costs and implementation timeline of a policy of universal free school meals in all state primary schools.
- Costs and implementation timeline of a policy of universal breakfast provision in all state primary schools.
- [redact section 29(1)(a)]

Best wishes

[Redacted s38(1)(b)]

[Redacted s38(1)(b)]

Tel: [Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@gov.scot **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 02 November 2020 09:59

To: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anson@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Laing SG (Shirley) <Shirley.Laing@gov.scot>
Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth) <Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser) <Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Minister for Children and Young People <MinisterCYP@gov.scot>
Subject: RE: DFM Briefing Request - FSM - By Monday 2 Nov

Folks,

I know this is a substantial piece of work and the DFM will not have a chance to engage with this tonight given the developments at the weekend.

So I have extended the deadline until COP on Wednesday.

Thanks

[Redacted s38(1)(b)]

From: [Redacted s38(1)(b)]@gov.scot **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 28 October 2020 17:49

To: Director of Learning <DirectorofLearning@gov.scot>; Anson S (Sam) <Sam.Anson@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Laing SG (Shirley) <Shirley.Laing@gov.scot>
Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth) <Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser) <Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local Government <CabSecCLG@gov.scot>; Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; Minister for Children and Young People <MinisterCYP@gov.scot>

Subject: DFM Briefing Request - FSM - By Monday 2 Nov

Colleagues

DFM is looking for some urgent briefing around FSM, specifically:

- Costs and implementation timeline of a policy of universal free school meals in all state primary schools.
- Costs and implementation timeline of a policy of universal breakfast provision in all state primary schools.
- [redact section 29(1)(a)]

DFM would be grateful to receive this as soon as practicable and ideally by close of play on Monday.

Please expand this copy list as necessary.

Many thanks

[Redacted s38(1)(b)]

[redacted s38(1)b]
Free School Meals
Support and Wellbeing Unit

[redacted s38(1)b]
Breakfast Clubs
ELC: Out of School Care

04 November 2020

Deputy First Minister and Cabinet Secretary for Education and Skills

FREE SCHOOL MEALS AND BREAKFAST CLUBS – EXTENDING ELIGIBILITY

1. To provide advice and costings for
 - Costs and implementation timeline of a policy of universal free school meals in all state primary schools.
 - Costs and implementation timeline of a policy of universal free breakfast provision in all state primary schools.
 - [redacted s29(1)]Costs and implementation timeline of a policy of free school meal support extension over the school holidays based on current eligibility.
2. Further background material and advice is contained in Annex A.
3. The additional costs for extending provision of universal free school meals to all primary children summarised below would be to cover the costs of all non-eligible free school meal (“FSM”) children and would be in addition to the current provision of £53.9m provided to local authorities for the universal provision of free school meals to all P1-P3 children. This is in addition to the Grant Aided Expenditure (GAE) for School Meals (£74.691m) to local authorities – which is provided to cover the costs of all free school meal eligible pupils and wider costs associated with providing a school meals service.
4. All children who are eligible for free school meals by way of their families financial circumstances will already be in receipt of a free school meal, where the family has registered them.
5. [redacted s30(b)(i)]
6. [redacted s30(b)(i)]

Table 1: Summary of Estimated Costs and Estimated Implementation Timeline – additional to existing funding

Measure	Cost	Implementation Timeline
Extension of FSM to P4-P7 [redacted section 29(1)(a)]	[redacted section 30(b)(i)]	August 2022 at the earliest

Extension of FSM to P4-P7 (100% uptake)	[redacted section 30(b)(i)]	
Extension of Universal Breakfast provision to all Primary Schools [redacted section 29(1)(a)]	[redacted section 30(b)(i)]	
Extension of FSM provision over holiday periods based on current eligibility criteria	[redacted section 30(b)(i)]	June [redacted section 29(1)(a)]
Variations [redacted section 29(1)(a)]		

7. [redacted section 39(b)(i)]

8. All of the suggested options for consideration would require amendments to existing legislation, and to undertake relevant impact assessments. Significant discussion and agreement with COSLA and Local Authorities would also be required.

[redacted section 39(b)(i)]

9. We would be grateful for your consideration of the advice contained in this note and would be happy to discuss this further with you if you would find that helpful.

[redacted section 38(1)(b)]

4 November 2020

Background – Universal Provision of Free School Meals

1. Since January 2015 the Scottish Government has been funding local authorities to provide universal free school meals for all children in P1 – P3. The Scottish Government has been fully funding this policy through the provision of additional £53.9m revenue funding in all financial years since the policy was introduced. This is to cover the costs of providing a free school meal to all non-free school meal eligible pupils. This is in addition to the Grant Aided Expenditure (GAE) assessment for School Meals (£74.6m) to local authorities – which is provided to cover the costs of all free school meal eligible pupils in P1-S6 and wider costs associated with providing a school meals service.
2. In addition to these annual costs, an initial £24.8m of capital funding was provided to local authorities in 2014 prior to the introduction of the universal element to support implementation. This capital funding was for the purpose of supporting implementation, enabling school catering services to meet the increased demand.
2. Currently, from P4 onwards, free school meals are available to children where their parents and carers are in receipt of prescribed qualifying benefits - and to senior pupils who receive these benefits in their own right.
3. Current estimates suggest that the provision of free school meals saves all relevant families an average £400 per child per year. The universal provision of free school meals in P1-P3 is provided irrespective of a family's financial circumstances. The intention of this universality is primarily to reduce the stigma that may be associated with free school meals. Evidence suggests that stigma associated with free school meals can sometimes lead to a family not registering a child to receive free school meals in P4 and beyond.
4. Glasgow City Council, South Ayrshire Council and Inverclyde Council have unilaterally extended universal provision to all primary 4 pupils. Glasgow City Council have also pledged to further expand its free school meals provision to include all primary school children by 2022.

Background – Breakfast Clubs

5. Breakfast clubs form an important part of the school day for many children and families, addressing issues of food insecurity but also providing important accessible childcare options for many working parents at the start of the day. There is currently no statutory requirement to deliver breakfast for children in Scotland.
6. Research suggests that regular (and nutritious) breakfast eating is associated with positive health and supports cognitive functioning. Most children eat breakfast although a substantial minority of children skip breakfast regularly. Although a minority consume crisps and chocolate at breakfast, the majority of children are reported to consume a regular breakfast, typically comprising cereal and/or toast. Eating breakfast outside of the home on school days is commonplace, particularly among older children

7. Breakfast clubs are delivered in a variety of ways in Scotland. There is no requirement to register breakfast clubs with the Care Inspectorate unless they operate for longer than 2 hours in each day.
 - Regulated breakfast clubs - provide regulated childcare pre-school as well as breakfast. Provided either by private, third sector or local authority services
 - Unregulated breakfast clubs - mostly delivered by third sector or charitable/philanthropic organisations and tend to operate in areas of lower socio-economic status
 - Breakfast clubs delivered by the school/ local authority – focussed on delivering food but may also incorporate wider activity.
8. These types of breakfast provision are developed and delivered according to local need. Many models are focussed on reducing the stigma associated with accessing free food while also providing opportunities for activities or socialisation at the start of the day, often leading to improved health and well-being through the wider support on offer.
9. [redacted section 30(b)(i)]
10. In 2019, we published our Draft Out of School Care Framework for Scotland for consultation. This developing policy makes the links between provision of more accessible and affordable childcare options for families and tackling child poverty by supporting parents to enter and sustain employment. We have worked closely with food insecurity colleagues to consider how to combine a range of food and childcare solutions to support families in a non-stigmatising way.

Background – School Holiday Support

11. In 2018-19, the Scottish Government provided £2 million funding to a range of third sector organisations to integrate nutritious meals and wider access to services in to holiday activity clubs. Work was underway to pilot more coordinated approaches between the third, private and public sector recognising the many interlinking policy objectives – notably tackling food insecurity and providing access to childcare.
12. During the pandemic, many of these activities have been unable to go ahead. Recognising the ongoing pressure on families budgets during the holidays, rapid action was taken to extend school meal support over the holiday periods from March 2020. Local authorities were given flexibility to provide support in the form of a direct financial payment, voucher or meal delivered to home. Some local authorities took the opportunity to provide wider support, such as hygiene products, games and access to wider support services – using a whole households, whole needs approach.
13. Free school meal support has now been extended to cover holidays up to and including Easter 2021. The budget for this over 2020-21 financial year has been in the region of £37m split across April-June, July-Sept, and Oct-April tranches and reaching around 156,000 young people eligible for free school meals from the latest estimates. It is anticipated that there will be ongoing demand for this support – especially in the context of Marcus Rashford’s high profile campaign which has generated considerable interest and criticism of UK Government whose free school meal holiday programme was not extended beyond the Summer holidays. If Ministers were minded to extend this support over a longer period, it would likely be welcomed and would enable local partners to better plan for the delivery and integration in to

wider services in the future. It is likely that there will remain ongoing interest in access to meals and activities alongside this.

Impact of COVID

14. Prior to COVID, it was estimated that around 120,000 children and young people were eligible for free school meals. However, by August, data returned from local authorities was showing that 156,000 children and young people were receiving a free school meal provision during the summer holidays. We do not have any more recent data on how many children and young people are registered for free school meals during term time, but it is likely that it will be in excess of the pre-COVID levels of registrations.
15. There is no collective data on the total number of children accessing the wide variety of breakfast club provision available but in low income areas we would expect the demand and need for breakfast provision to have increased in line with eligibility for school meals. Some breakfast club provision may also have been restricted due to changes in operation within schools as a result of COVID health protection measures. The need for families to be able to access affordable childcare options in order to support employment is likely to be greater post-COVID.
16. [redacted (section 30(b)(i))]
17. As part of the Social Renewal Programme which is providing recommendations to Ministers, stakeholders in the access to food policy circle are likely to make recommendations in favour of universal free school meal eligibility and the extension of meal support across the school day to include breakfast and after school provision where appropriate. On breakfast, the group have spoken in favour of moving away from philanthropic funding models and towards secure public funding to ensure that services are consistently available across Scotland whilst supporting third, public and private sector delivery models. The Social Renewal Advisory Board is due to report in December, with Ministers responding thereafter.

Extending Universal Provision of Free School Meals to all Primary Children

18. Extension of free school meals to all pupils has been highlighted by a number of stakeholders (Child Poverty Action Group, Poverty and Inequality Commission, Food Foundation, Marcus Rashford) as a key long term measure to prevent and reduce child poverty, to tackle inequalities, support family budgets, boost learning and attainment and support children's health.
19. Further, the Scottish Conservatives recently published a policy paper that set out their rationale and commitment to extend universal provision of free school meals and breakfast clubs to all primary children.
20. Extending universal provision could positively impact the reduction of stigma sometimes associated with free school meals by providing benefits to those children who are currently eligible but do not register. It could also positively impact on eating habits and behaviour of children, as they would receive a nutritious meal in a dining setting.

21. There may also be ancillary benefits of such an extension to local authorities. For example, it is possible that catering teams could improve the accuracy of their estimates of the supply of food required, which in turn could potentially lead to less food waste and greater efficiencies. However, we would need to explore this assertion further with local authority colleagues before confirming.

22. [redacted section 29(1)(a) and section 30(b)(i)]

23. The table below provides an indication of the estimated net costs of extending universal provision of free school meals to primary school children in P4-P7, by year group and take up rate assumption. The costs below would be in addition to the current level of funding for universal provision to P1-P3 children.

Table 2: Estimated costs of extending universal provision¹

<u>Take-up rate assumption</u>	<u>Costs (£m)</u>				
	<u>P4</u>	<u>P5</u>	<u>P6</u>	<u>P7</u>	<u>Total</u>
[redacted section 29(1)(a) and section (30(b))i]	[redacted section 30(b)(i)]				
[redacted section 29(1)(a) and section (30(b))i]	[redacted section 30(b)(i)]				
100%	[redacted section 29(1)(a)]				

24. [redacted 29(1)(a)]

Implementation Considerations

25. [redacted section 30(b)(i)]

26. [redacted section 30(b)(i)]. Therefore an implementation date of August 2022 would be our suggestion for the earliest date that this policy could be introduced.

Extending Universal Provision of Breakfast Clubs to all Primary Children

27. There is an opportunity for provision of universal breakfast clubs to address many of the childcare and food insecurity challenges which exist for both working and low income families. However, any new policy would have to consider the impact for existing provision within communities. [redacted section 30(b)(i)]

28. As noted, the current Scottish landscape of breakfast club provision is an example of a public service provided by a range of organisations from the public, private and third sectors. During the public engagement we carried out for the Draft Framework for Out of School Care, some parents told us that these clubs meet their need for

¹ The registration rates used to inform the costings are based on pre-COVID registration data and 2019 Pupil Census data. Take up rates are also based on the 2020 Healthy Living Survey. Figures obtained from the Healthy Living Survey and Pupil Census are taken from a snapshot on those census days, and so have limitations. The figures encounter variability depending on time of year for example. Figures used here represent the latest available information at the time.

childcare as much as, if not more than, their need for breakfast provision. It will therefore be important to ensure that any food-based policy development for breakfast provision also meets the wider needs of families and does not inadvertently displace existing arrangements which work well.

29. The Scottish Approach to Service Design (SAtdSD) provides a framework for organisations involved in the delivery of a public service, in this case breakfast clubs, to work together to make sense of all of their service users' needs, and to collaborate to design services around those needs. Given the fragmented nature of breakfast club providers, using the Scottish Approach to Service Design to develop policy around breakfast provision would help to ensure that any increased funding meets families' needs.
30. SAC funding and wider communities, play and early intervention funds will already be supporting breakfast provision to a varying degree across local authorities. Pupil Equity Funding also supports a range of targeted breakfast clubs.
31. Some parents may be able to reclaim some of the costs of breakfast club provision (if it is provided by a regulated childcare provider) through universal credit.
32. It is difficult to estimate the cost of breakfast provision given the variety of models and accepting the reasons why they are delivered differently according to local need or demand. Significant investment would be required to enable universal breakfast club provision for all primary school children. [redacted section 29(1)(a)]
33. [redacted section 29(1)(a) and section 30(b)(i)]
34. A Private Member's Bill was introduced in the House of Commons on 13 October to provide primary and secondary schools with funding to provide a free breakfast to pupils who need it in England. This would build on and expand the existing National School Breakfast Programme which was launched in 2018 with funding from revenue from the Soft Drinks Industry Levy and topped up with Government funding.

Implementation Timeline

35. At present there is no specific provision in legislation for breakfast clubs. Existing legislation provides local authorities with the power to provide a food and drink at breakfast time, which they can charge for or provide free. However, there is no statutory duty on local authorities to provide a universal free breakfast provision, this would require primary legislation.
36. We would therefore suggest that the implementation timeline for this policy could be August 2022, at the earliest, and would follow the same implementation process as that for extending the universal provision of free school meals to all primary.

School holiday support

37. A targeted approach which expands support for children from low income households would support efforts to tackle child poverty and would contribute towards achieving the ambitious targets set through the Child Poverty (Scotland) Act 2017. Were cash payments, paid at the rate of [redacted section 30(b)(i)], issued to families this would result in an additional [redacted section 30(b)(i)] to low income families, per child, per

year. It could also be seen to effectively eradicate ‘holiday hunger’, however we recognise that further support including activities etc would be required.

38. Cost for this measure would vary dependent on the number of children eligible for Free School Meals. The estimates below outline the range from pre-COVID levels, around 120,000 children, to the summer peak of 175,000 children. On this basis costs would be in the region of redacted section 30(b)(i)] annually based on current eligibility criteria; costs would increase if paired with the widening of targeted eligibility.

	Easter	Summer	October	Christmas	February	Total
No of days	11	29	5	10	5	60
[redacted section 29(1)(a)] eligibility estimate [redacted section 29(1)(a)]	[redacted section 29(1)(a)]					
[redacted section 29(1)(a)] eligibility estimate [redacted section 29(1)(a)]	[redacted section 29(1)(a)]					

Implementation Timeline

39. Ministers have already announced the continuation of Free School Meal provision in holidays periods through to Easter 2021. However, this is currently undertaken as an exceptional step, directly in response to the impact of COVID on family budgets. [redacted section 30(b)(i)]

40. It is also worth highlighting that provision of free school meals during school holidays is not covered by specific legislation – as with Free School Meals during term time. [redacted section 29(1)(a)]

41. [redacted section 30(b)(i)]

42. Subject to your views and appropriate funding being secured it is estimated that the earliest we could introduce long term holiday provision would be June [redacted section 29(1)(a)].

Targeted Policies – Free School Meals

43. The current universal provision of free school meals is widely welcomed and seen as a significant measure that supports attendance and learning in school. [redacted section 30(b)(i)]

44. [redacted section 29(1)(a)]

Implementation Timeline – Consideration of Factors

45. In order to implement the extension of universal provision of free school meals [redacted section 29(1)(a)]

- [redacted section 29(1)(a)]
- Further investigation of estimated costings, in particular the capital requirements of local authorities, to facilitate such a significant expansion of universal provision
- [redacted section 29(1)(a)]
- [redacted section 30(b)(i)]
- [redacted section 30(b)(i)]
- To summarise, this would mean that the earliest that the implementation of universal free school meals in primary schools could be brought into place, providing that the capital and resource costs could be established and met, legislative amendments and process followed and without consultation, would be [redacted section 29(1)(a)]

46. It may be preferable, in light of the potential considerable investment concerned, to take additional time, to consult with parents about what they want and need and to work with local authorities and partners to prepare for any implementation, including making changes to catering services, equipment and staffing, and to seek implementation from August 2022. Officials are aware that there has been sustained investment in Free School Meals over time, and that some additional time for preparation, may support a sustained approach to this investment.

Enclosure 32 – Email: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

From: [Redacted s38(1)(b)]@gov.scot **On Behalf Of** Deputy First Minister and Cabinet Secretary for Education and Skills

Sent: 25 November 2020 16:06

To: [Redacted s38(1)(b)]@gov.scot; Cabinet Secretary for Finance

<CabSecFinance@gov.scot>

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth)

<Elizabeth.Lloyd@gov.scot>; Campbell J (Jeanette) (Special Adviser)

<Jeanette.Campbell@gov.scot>; Cabinet Secretary for Communities and Local

Government <CabSecCLG@gov.scot>; Minister for Children and Young People

<MinisterCYP@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Cumming

A (Alison) Early Learning & Childcare <Alison.Cumming@gov.scot>; Anson S (Sam)

<Sam.Aanson@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Director for Housing and Social

Justice <DirectorHSJ@gov.scot>; Director for Children and Families

<DirectorforChildrenandFamilies@gov.scot>; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot;

[Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; [Redacted

s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; DG Education,

Communities & Justice <DGECJ@gov.scot>; DG Scottish Exchequer Mailbox

<DGScottishExchequer@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>;

[Redacted s38(1)(b)]@gov.scot; Deputy First Minister and Cabinet Secretary for Education

and Skills <DFMCSE@gov.scot>

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Colin has forwarded the sub to Finance Cab Sec, FM and Callum McCaig. From the extracted table below DFM's decision could be expected to cost up to [redacted section 29(1)(a)] to take forward - [Redacted s38(1)(b)]

Measure	Cost	Implementation Timeline
Extension of FSM to P4-P7 [redacted section 29(1)(a)]	[redacted section 30(b)(i)]	August 2022 at the earliest
Extension of FSM to P4-P7 (100% uptake)	[redacted section 30(b)(i)]	
Extension of Universal Breakfast provision to all Primary Schools [redacted section 29(1)(a)]	[redacted section 30(b)(i)]	
Extension of FSM provision over holiday periods based on current eligibility criteria	[redacted section 30(b)(i)]	June [redacted section 29(1)(a)]

Hi [Redacted s38(1)(b)],

Thank you for the helpful advice.

DFM has asked that Ms Forbes is copied into this response.

The DFM wishes to progress as follows:

- expansion of eligibility for free lunches to all P1 to P7,
- expansion of eligibility for free breakfasts to all P1 to P7, and
- expansion of the provision noted above through all school holidays.

He wishes to see this implemented from summer 2022 and would be grateful for advice on delivery in due course.

His preference is to announce the above policy in the coming days and would be grateful if comms and policy colleagues can work with Special Advisers to develop appropriate communications.

Kind regards

[Redacted s38(1)(b)]

[Redacted s38(1)(b)] | The Scottish Government | Web: www.gov.scot | Tel: [Redacted s38(1)(b)] | Mob: [Redacted s38(1)(b)] | Email: DFMCSE@gov.scot

Enclosure 33 – Email: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

From: Logan G (Graeme) <Graeme.Logan@gov.scot> **On Behalf Of** Director of Learning

Sent: 26 November 2020 09:29

To: [Redacted s38(1)(b)]@gov.scot; [Redacted s38(1)(b)]@gov.scot; Anson S (Sam) <Sam.Ansen@gov.scot>

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

[redacted 30(c)]

Enclosure 34 – [withheld out of scope]

Enclosure 35 – Email: FW: DFM Briefing Request - Free School Meals and Breakfast Clubs

From: Logan G (Graeme) <Graeme.Logan@gov.scot> **On Behalf Of** Director of Learning
Sent: 26 November 2020 12:01
To: Johnston P (Paul) <Paul.Johnston@gov.scot>; Director for Housing and Social Justice <DirectorHSJ@gov.scot>; Cumming A (Alison) Early Learning & Childcare <Alison.Cumming@gov.scot>
Subject: FW: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi Paul – please see this joint advice from Learning and ELC, with significant input from Social Justice which was copied to you and I want to flag up to you. [redacted section 30(b)(i)]. See DFM's feedback below, which could cost [redacted 29(1)(a)]. Happy to discuss. Thanks, Graeme.

Hi [Redacted s38(1)(b)],

Thank you for the helpful advice.

DFM has asked that Ms Forbes is copied into this response.

The DFM wishes to progress as follows:

- expansion of eligibility for free lunches to all P1 to P7,
- expansion of eligibility for free breakfasts to all P1 to P7, and
- expansion of the provision noted above through all school holidays.

He wishes to see this implemented from summer 2022 and would be grateful for advice on delivery in due course.

His preference is to announce the above policy in the coming days and would be grateful if comms and policy colleagues can work with Special Advisers to develop appropriate communications.

Kind regards

[Redacted s38(1)(b)]

Enclosure 36 Email RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

From: [redacted]

Sent: 26 November 2020 15:49

To: [redacted]

Cc: [redacted]Anson S (Sam) <Sam.Anson@gov.scot>; [redacted]

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi [redacted]

SG release no longer required. So everyone can stand down ☐

Many thanks for all your help in getting to this point.

Cheers

[redacted]

From: [redacted]

Sent: 26 November 2020 15:36

To: [redacted]>

Cc: [redacted]Anson S (Sam) <Sam.Anson@gov.scot>; [redacted]

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

[redacted]

[redacted]

[redacted section 30(b)(ii)]

Enclosure 37 RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

From: [redacted]
Sent: 26 November 2020 14:34
To: [redacted]Anson S (Sam) <Sam.Anon@gov.scot>; [redacted]
Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi [redacted]

To answer [redacted] suggestions:

[redacted section 30b(ii)]

[redacted] section 30(b)(ii)]

Happy to discuss

[redacted]

From: [redacted]
Sent: 26 November 2020 13:56
To:[redacted]
Cc: [redacted]Anson S (Sam) <Sam.Anon@gov.scot>; [redacted]
Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

[redacted section 30(b)(ii)]

[redacted]

From: [redacted]
Sent: 26 November 2020 13:50
To: [redacted]
Cc: [redacted]; Anson S (Sam) <Sam.Anon@gov.scot>; [redacted]
Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

[redacted section 30(b)(ii)]

From: [redacted]
Sent: 26 November 2020 13:27
To: [redacted]
Cc: [redacted]Anson S (Sam) <Sam.Anon@gov.scot>; [redacted]
Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

[redacted]– lease respond to this chain and version below.

[redacted]

From: [redacted]
Sent: 26 November 2020 13:07

To: [redacted]
Cc: [redacted]
Anson S (Sam) <Sam.Anson@gov.scot>; [redacted]

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

[redacted section 30(b)(ii) and section 38(1)(b)]

From: [redacted]
Sent: 26 November 2020 13:04
To: [redacted]
Cc: [redacted]
Anson S (Sam) <Sam.Anson@gov.scot>; [redacted]

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi [redacted]

[redacted section 30(b)(ii)]

Colleagues may also have some thoughts.

Cheers

[redacted]

From: [redacted]
Sent: 26 November 2020 12:54
To: [redacted]
Cc: [redacted]Anson S (Sam) <Sam.Anson@gov.scot>; [redacted]

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

[redacted]

[redacted section 30(b)(ii)]

Enclosure 38 Email RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

From: [redacted] Sent: 26 November 2020 12:03
To: [redacted]
Cc: [redacted] Anson S (Sam [redacted])
Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi [redacted]

[section 30(b)(ii)]

Cheers

[redacted]
From: [redacted]
Sent: 26 November 2020 12:01
To: [redacted]
Cc: [redacted] Anson S (Sam) <Sam.Anson@gov.scot> [redacted]
Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

[redacted section (30(b)(ii)]

From: [redacted]
Sent: 26 November 2020 11:53
To: [redacted]
Cc: [redacted] Anson S (Sam) <Sam.Anson@gov.scot>; [redacted]
Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi [redacted]

I'll lead on this from comms and circulate a draft news release ASAP.

[redacted]

[redacted] Senior
Media Manager
Communications Education & Justice
The Scottish Government
[redacted]

From: [redacted]
Sent: 26 November 2020 11:49
To: [redacted]
Cc: [redacted] Anson S (Sam) <Sam.Anson@gov.scot>; [redacted]
Subject: FW: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi [redacted]

[redacted section 30(b)(ii)]

Hope this helps to start things off – happy to discuss further

Best wishes

[redacted]

[redacted]

Team Leader – Health & Wellbeing in Schools

Tel: [redacted]

COVID-19 - I'm working from home at present, please bear with me if I don't respond to your email or call immediately

From: [redacted] On Behalf Of Deputy First Minister and Cabinet

Secretary for Education and Skills

Sent: 25 November 2020 16:06

To: [redacted]; Cabinet Secretary for Finance <CabSecFinance@gov.scot>

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth)

<Elizabeth.Lloyd@gov.scot>;

Campbell J (Jeanette) (Special Adviser) <Jeanette.Campbell@gov.scot>; Cabinet

Secretary for

Communities and Local Government <CabSecCLG@gov.scot>; Minister for Children and

Young People

<MinisterCYP@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Cumming A (Alison)

Early Learning & Childcare <Alison.Cumming@gov.scot>; Anson S (Sam)

<Sam.Anon@gov.scot>;

[redacted] Director for Housing and Social Justice <DirectorHSJ@gov.scot>; Director for

Children and Families <DirectorforChildrenandFamilies@gov.scot>; [redacted]

DG Education,

Communities & Justice <DGECJ@gov.scot>; DG Scottish Exchequer Mailbox

<DGScottishExchequer@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>;

Deputy First Minister and Cabinet Secretary for Education and Skills

<DFMCSE@gov.scot>

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi [redacted]

Thank you for the helpful advice.

DFM has asked that Ms Forbes is copied into this response.

The DFM wishes to progress as follows:

- expansion of eligibility for free lunches to all P1 to P7,
- expansion of eligibility for free breakfasts to all P1 to P7, and
- expansion of the provision noted above through all school holidays.

He wishes to see this implemented from summer 2022 and would be grateful for advice

on delivery in due course.

His preference is to announce the above policy in the coming days and would be grateful if comms and policy colleagues can work with Special Advisers to develop appropriate communications.

Kind regards

[redacted]

[redacted] Interim Private Secretary to John Swinney MSP, Deputy First Minister and Cabinet Secretary for Education and Skills | The Scottish Government | Web:

www.gov.scot

[redacted] Mob: [redacted] Email: DFMCS@gov.scot

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From: [redacted]

Sent: 04 November 2020 17:40

To: Deputy First Minister and Cabinet Secretary for Education and Skills <DFMCSE@gov.scot>; [redacted]

Cc: McAllister C (Colin) <Colin.McAllister@gov.scot>; Lloyd E (Elizabeth) <Elizabeth.Lloyd@gov.scot>;

Campbell J (Jeanette) (Special Adviser) <Jeanette.Campbell@gov.scot>; Cabinet Secretary for

Communities and Local Government <CabSecCLG@gov.scot>; Minister for Children and Young People

<MinisterCYP@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Cumming A (Alison)

Early Learning & Childcare <Alison.Cumming@gov.scot>; Anson S (Sam) <Sam.Ansongov.scot>;

[redacted] Director for Housing and Social Justice <DirectorHSJ@gov.scot>; Director for Children and Families <DirectorforChildrenandFamilies@gov.scot>; [redacted]

DG Education,

Communities & Justice <DGECJ@gov.scot>; DG Scottish Exchequer Mailbox

<DGScottishExchequer@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Deputy First Minister and Cabinet Secretary for Education and Skills

<DFMCSE@gov.scot>

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Deputy First Minister

As requested, please find attached joint advice from me and [redacted] on:

* Costs and implementation timeline of a policy of universal free school meals in all state primary schools.

* Costs and implementation timeline of a policy of universal breakfast provision in all state primary schools.

* [redacted section 29(1)(a)]

Best wishes

[redacted]

[redacted]

Team Leader – Health & Wellbeing in Schools

Tel: [redacted]

COVID-19 - I'm working from home at present, please bear with me if I don't respond to your email
or call immediately

Enclosure 39 Email RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

From: [redacted]

Sent: 25 November 2020 18:38

To: [redacted]

Cc: Anson S (Sam) <Sam.Anon@gov.scot>; [redacted]Cumming A (Alison) Early Learning & Childcare <Alison.Cumming@gov.scot>

Subject: RE: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi

[redacted section 30(b)(ii)]
[redacted]

[redacted]

Support and Wellbeing Unit : The Scottish Government : Area 2-C North : Victoria Quay :
Edinburgh : EH6 6QQ
[redacted]

I am working from home. My working hours are 8.30am until 5.30pm Monday-Thursday
and 8.30am until 5pm on Friday. If you need to speak with me urgently please call
[redacted]

From: [redacted]

Sent: 25 November 2020 17:10

To: [redacted] McAllister C (Colin) <Colin.McAllister@gov.scot>

Cc: Anson S (Sam) <Sam.Anon@gov.scot>; [redacted]; Cumming A (Alison) Early Learning & Childcare <Alison.Cumming@gov.scot>

Subject: FW: DFM Briefing Request - Free School Meals and Breakfast Clubs

Hi folks

I've noted the ask for a comms announcement on this over the coming days [redacted
section 30(b)(ii)]

Therefore thought it would be good if we got together early next week to discuss handling.

Grateful if you could let me know if any of the following suit:

Monday 30 Nov

11am-12pm

1-2pm

2-3pm

3-4pm

Tuesday 1 Dec

1-2pm

4-5pm

Please pass on to anyone else who should be at the meeting.

All the best

[redacted]

[redacted]

[redacted]

COVID-19 - I'm working from home at present, please bear with me if I don't respond to your email or call immediately