

**Scottish Government**

**Malawi Development Programme 2015-2018**

**End of Year Report – Part 1 of 3**

This narrative report should be submitted together with your updated logframe and financial report.

**PLEASE READ ATTACHED GUIDELINES BEFORE COMPLETING THE FORM**

<b>1. Basic Project Information</b>		
Complete the information below for management purposes. Please indicate in the relevant section whether any changes to your basic project information (e.g. partners, geography, project dates or budget) have occurred during this reporting year. Explanations should be provided in section 3.		
1.1	<b>Project Reference Number</b>	<b>MaSP 2015-2017</b>
1.2	<b>Reporting Year</b>	<b>From: 01/04/2015 To: 31/03/2016</b>
1.3	<b>Project Year (e.g. Year 1)</b>	<b>Project year one of two</b>
1.4	<b>Name of Lead Organisation (Grant Holder)*</b>	<b>Scotland Malawi Partnership (SMP)</b>
1.5	<b>Name of Partner(s)*</b>	<b>Malawi Scotland Partnership (MaSP)</b>
1.6	<b>Name of Project*</b>	<b>Malawi Scotland Partnership networking support 2014-7</b>
1.7	<b>Project Description*</b>	<b>Coordinating, representing and supporting Malawi's civic links with Scotland</b>
1.8	<b>Project Country/ Region*</b>	<b>Malawi (nationwide)</b>
1.9	<b>Project Start &amp; End Date*</b>	<b>Current Grant Start: 01/04/15 Current Grant End: 31/03/17</b>
1.10	<b>Total Project Budget*</b>	<b>£151,058</b>
1.11	<b>Total Funding from IDF*</b>	<b>£137,000</b>
1.12	<b>IDF Development Priorities</b> Please tick the box next to the development priority/priorities that your block grant aims to address	<input checked="" type="checkbox"/> Health <input checked="" type="checkbox"/> Education <input checked="" type="checkbox"/> Civic Governance  <input checked="" type="checkbox"/> Sustainable Economic Development <input checked="" type="checkbox"/> Renewable Energy
1.13	<b>Supporting Documentation</b> Check box to confirm key documents have been submitted with this report	<b>Up-to-Date Logical Framework (LF)</b> <input checked="" type="checkbox"/> summarising progress against relevant milestones for project activities, outputs, outcomes and impact. <input type="checkbox"/> Please indicate (check box) if you have proposed amendments to your LF since your last report. If

## 1. Basic Project Information

Complete the information below for management purposes. Please indicate in the relevant section whether any changes to your basic project information (e.g. partners, geography, project dates or budget) have occurred during this reporting year. Explanations should be provided in section 3.

		so, please detail any changes in Q3.2 <input type="checkbox"/>	
		Please indicate (check box) if the LF submitted has been approved by the Scottish Government. <input type="checkbox"/>	
		<b>End of Year Financial Report</b> <input type="checkbox"/>	
		<b>Proposed Revised Budget (if applicable)</b> <input type="checkbox"/>	
	Please list any further supporting documentation that has been submitted	Other, please detail	
1.14	<b>Response to Previous Progress Reviews</b>	<b>Scottish Government's comments on previous reports (State which):</b> None received	<b>Action taken since received:</b> N/A
1.15	<b>Date report produced</b>	April 2016	
1.16	<b>Name and position of person(s) who compiled this report</b>	[REDACTED], Scotland Malawi Partnership [REDACTED], Malawi Scotland partnership	
1.17	<b>Main contact details for p</b>	[REDACTED]	

[REDACTED]

Date 21<sup>st</sup> April 2016

Designation on the Project: Project Manager

## 2. Project Relevance

2.1	<b>Project Beneficiaries</b> Does the project remain relevant to the context and the beneficiaries with whom you are working? Please justify this in a short paragraph below. Yes, MaSP continues to remain relevant to Malawi. It continues to see an increase in membership numbers and attendance at events. The February 2016 Symposium was the best attended to date, with excellent feedback from attendees (see 3.4).
2.2	<b>Gender and social inclusion</b> Please describe how your project has worked to ensure that women and girls, and other vulnerable groups (as appropriate) benefit from the project. Describe any challenges experienced in reaching vulnerable people and how these have been overcome. Gender and social exclusion are regular topics in MaSP events, with MaSP encouraging members to reflect on how they look to pro-actively support gender equality. One of the 11 MaSP/SMP <a href="#">Partnership Principles</a> is 'leave no one behind', in this principle we ask members to reflect on:

	<ul style="list-style-type: none"> <li>- Who is excluded from your partnership?</li> <li>- Who precisely is your partnership with?</li> <li>- How are the marginalised in the community at both sides engaged?</li> </ul> <p>At MaSP events members are able to record videos of themselves talking about why 'no one left behind' matters (<a href="#">CLICK HERE</a> for example)</p>
2.3	<p><b>Accountability to stakeholders</b> How does the project ensure that beneficiaries and wider stakeholders are engaged with and can provide feedback to the project? What influence has this had on the project? What challenges have been experienced in collecting and acting on beneficiary feedback?</p> <p>For each major MaSP event members are invited to give feedback on how the event went and how we could improve future events. Similarly, every time a member uses one of the Communication and Resource Centres (CRC) they have to complete a visitor form to give their feedback. This data is typed up into a database by the CRC Coordinator and fed into the central system every month. Members also feed into the annual Members Needs and Impact Survey and the 2017-20 Planning Process. Also, the office is governed by the Board of Directors which is elected from the membership. In all these ways MaSP is accountable to its membership.</p>

<b>3. Progress and Results</b>		
This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.		
3.1	<b>Changes to Project Status</b>	
	Has the focus or delivery of your project changed significantly over the last financial year? If so, please explain how and why, and attach copies of all relevant correspondence with the Scottish Government.	
	No, the focus/delivery of MaSP has not significantly; however, we note that: <ul style="list-style-type: none"> <li>(1) The member training has moved into the 2015-16 financial year for scheduling reasons.</li> <li>(2) After further consultations in Malawi it proved problematic to map Malawi-Scotland links across all 17 Sustainable Development Goals. Instead it was felt that it would be more useful for MaSP to work with the SMP to raise awareness of the SDGs, developing promotional case studies in each of the 17 SDGs highlighting individual projects/partnerships between Malawi and Scotland. The First Minister, the Secretary of State for Scotland, Lord McConnell and Grant Shapps were all involved in this. The exhibition was launched in October 2015: we aimed to get 200,000 Twitter impressions over a year and succeeded in getting 2.2 million just from the launch! The exhibition has been touring around Scotland, with events the length and breadth of the country.</li> </ul>	
3.2	<b>Changes to the Logical Framework</b>	
	If changes have been made to the logframe since the previous financial year please describe these below. Please also provide evidence (e.g. copies of correspondence) that these changes have been agreed with the Scottish Government. If you would like to make changes to your logframe, but these have not yet been approved by the Scottish Government, please describe and justify in detail the requested changes below – and highlight the proposed changes in the revised logframe.	
	<b>Result Area/ Indicator</b>	<b>Proposed/ Approved Change</b> (please clarify and evidence)
		<b>Reason for Change</b>

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

	below)	
	No changes to the log-frame have been made but we note the above two points (ref 3.1)	
3.3	<b>Gaps in Monitoring Data</b> If baseline or monitoring information is <u>not</u> available, please provide an explanation below. Where monitoring data has been delayed (since previous report), please provide an indication of when and how it will be made available to the Scottish Government.	
	The 2016 MaSP AGM will be taking place on the 18 <sup>th</sup> June, at this meeting we will collect the member feedback for 2016. This means we don't have comparison data from 2015 to 2016 yet. The member data in the log-frame is the 2015 survey data.	
3.4	<b>Project Outputs</b> In the table below, please list each of your project outputs, and provide further detail on your progress and results over this reporting period. Describe any delays or other challenges that you have experienced and how these have been addressed, and provide information about any unexpected results. Progress should be supported with evidence (such as links to monitoring data in line with logical framework, case studies, web-based information, reports etc) where possible.	
	<b><u>Headline cross-cutting MaSP updates:</u></b>	
	<b>In the MaSP 2015 Members Survey:</b>	
	<ul style="list-style-type: none"><li>• 75% said MaSP was currently meeting their expectations.</li><li>• 100% of Members surveyed said that membership of MaSP had been useful in 2015-16</li><li>• 91% of members felt that MaSP had developed as an organisation since last year.</li><li>• 84% said MaSP had had a “very significant”, “significant” or “moderate” impact in terms of supporting members/members’ link with Scotland.</li><li>• 75% of members rated their experience of MaSP “excellent” or “good”:</li><li>• 79% of members surveyed had used a MaSP Communication and Resource Centre</li><li>• 90% of members said they would rate the CRCs as “excellent” or “good”</li></ul>	
	<b>Members were asked what impact MaSP has had in 2015-16:</b>	
	<ul style="list-style-type: none"><li>• “Linking with different organisations” [redacted], <b>Action for Sustainable Development (ASUD)</b></li><li>• “It is quite enormous” [redacted], <b>Radio ABC Mzuzu</b></li><li>• “Building knowledge gap and connection to global world through internet services” [redacted], <b>Mtende Homecraft Foundation</b></li><li>• “Provision of communication equipment and chance to participate in their events” [redacted], <b>FEDOMA-Youth Network</b></li><li>• “Great. Many stakeholders have benefited from it including Mzuzu City Council” [redacted], <b>Mzuzu City Council</b></li><li>• “Improved overall awareness of the challenges and opportunities in Malawi” [redacted], <b>Malawi eHealth Research Centre</b></li></ul>	

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

- *"It has the impact because it reaches the grassroots"* [REDACTED], **Tikuyana Parents Initiatives for Special Needs**
- *"Exchanging of ideas"* [REDACTED], **Journalist**

#### **Of those who attended the 2016 Symposium (MaSP's biggest event in 2015-16)**

- 75% said their expectations were "entirely" or "mostly" met
- 97% said they made useful new contacts at the meeting. On average, delegates made 4 useful new contacts each.
- 97% of attendees said the Symposium had strengthened their link with Scotland
- 94% of attendees said they felt better placed to work with the Government of Malawi Strand Leader having come to the Symposium (48% of delegates said they rarely if ever engaged their GoM Strand Leader before this meeting)
- On average, 80% of delegates felt the event "entirely" or "mostly" met its five stated objectives

#### **Attendees said the Symposium had the following impact:**

- *"Good to meet others working through Scotland Malawi Partnership/SG/GoM"* [REDACTED], **Mary's Meals**
- *"Improved networking"* [REDACTED], **Concern Universal**
- *"Broadened the understanding of Scottish support in Malawi"* [REDACTED], **CADECOM**
- *"It has helped me a lot to learn from Scottish Government and other implementing organisations"* [REDACTED], **Renew "N"able Malawi (RENAMA)**
- *"Interacting with strand lead we have established rapport"* [REDACTED], **Community Energy Malawi**
- *"It has strengthened my links with Scotland"* [REDACTED], **Churches Action in Relief and Development**
- *"It has helped me to appreciate how the cooperation agreement between Malawi and Scotland is working"* [REDACTED], **Tearfund**
- *"I now know some of the key contacts"* [REDACTED], **Microloan Foundation**
- *"Transparency and Accountability"* [REDACTED], **Concern Universal**
- *"I have learnt a lot and this will help improve project delivery at my organisation"* [REDACTED], **Livingstonia Synod Aids Support Programme (LISAP)**
- *"The total support rendered through all the partners means people of Scotland have and are playing a great role in uplifting lives of many Malawians"* [REDACTED], **MACOHA**
- *"Gained more confidence to networking with various organisations from Scotland as well as within Malawi"* **NASFAM**
- *"I am happy to hear and see that Scotland has Malawi people welfare at their hearts"* [REDACTED], **Tearfund**
- *"Equipped me a lot in terms of knowledge and skills from other organisations on project implementation, broaden our networking"* [REDACTED], **Montfort Special Needs Education**
- *"Great impact because I have managed to interact with members from Scotland who were new in Malawi"* [REDACTED], **Ekwendeni College of**

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

#### **Nursing**

- *“Bringing together projects to share their experiences and impact. Very enlightening and quick monitoring and evaluation”* ██████████, **Ministry of Education**
- *“Good to see civil servants interacting and listening.”* ██████████, **Mary's Meals**
- *“The event has given us an opportunity to air out our challenges and achievements to the SG through the Malawi Scotland Partnership thus bringing the donor closer, building linkages to other projects and support”* ██████████, **FOCUS**
- *“Great impact of having contact with the Scotland team”* ██████████ ██████████, **Microloan Foundation**

#### **Output 1: Raising awareness of, and promoting, Malawi's many links with Scotland, within Malawi**

<b>Output Indicator</b>	<b>Progress against Planned Milestone/ Target</b>
<b>1.1</b> Number of pieces in the Malawian media relating to Malawi-Scotland links	In 2015-16 we had 17 articles/features in the Malawi papers, radio and TV relating to Malawi-Scotland links
<b>1.2</b> Number of hits on the MaSP website	In 2015-16 we had 11,349 hits on the MaSP website
<b>1.3</b> Percentage of MaSP members reporting that MaSP membership has helped them promote their links with Scotland	The 2015 survey found that 100% of respondents felt MaSP had had a “very significant” (17%), “significant” (33%) or “moderate” (50%) impact in terms of the promotion of Malawi’s links with Scotland.

#### **Output 2: Coordinating Malawi's civic links with Scotland to increase impact and reduce duplication**

<b>Output Indicator</b>	<b>Progress against Planned Milestone/ Target</b>
<b>2.1</b> Number of MaSP members having attended a MaSP event/meeting	313 members attended MaSP events in 2015-16 (however, if you include the 5th April 2016 governance think tank lecture with Sir Andrew Cubie, this increases to 428).
<b>2.2</b> Number of Malawian organisations with published details about their links with Scotland on the MaSP website	By 31st March 2016 106 MaSP members had details published on the MaSP website
<b>2.3</b> Number of MaSP members reporting that MaSP membership has helped coordinate their links with Scotland	The 2015 survey found that 67% of respondents said MaSP had had a “very significant” (17%), “significant” (33%) or “moderate” (33%) impact in terms of coordinating links with Scotland.

#### **Output 3: Supporting the effective implementation and development of Malawi's links with Scotland.**

<b>3.1</b> Number of MaSP member that have	1,514 MaSP members received a
--	-------------------------------

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

	received a MaSP support service	support service in 2015/16
	<b>3.2</b> Number of MaSP members reporting that MaSP membership has helped support their links with Scotland	The 2015 survey found that 84% of respondents felt MaSP had had a “very significant” (17%), “significant” (50%) or “moderate” (17%) impact in terms of supporting members/members’ link with Scotland.
<b>Output 4: Integrating Malawi's civic links with Scotland, with the Government of Malawi's priorities, policies and operations</b>		
	<b>4.1</b> Number of MaSP members that have attended a MaSP hosted engagement with the Government of Malawi (e.g. Annual Symposium, strand meetings).	141 MaSP members (cumulative) attended MaSP events with the Government of Malawi
	<b>4.2</b> Number of key Government of Malawi representatives who report that MaSP has helped strengthen their links with Malawi-Scotland links	We are still waiting for the Strand Leader inputs, this is scheduled to take place after all the current round of Strand Meetings
	<b>4.3</b> Number of MaSP members reporting that MaSP membership has helped intergrate their work with the Government of Malawi	The 2015 survey found that 51% of respondents felt that MaSP had had a “very significant” (34%), “significant” or “moderate” (17%) impact in terms of helping members integrate their work with the Government of Malawi. Seperately, 48% of delegates at Feb 2016 Symposium said they rarely if ever engaged their GoM Strand Leader before this meeting, and 94% felt better placed to work with the Strand Leaders as a result of the Symposium.
<b>Output 5: Building capacity of Malawi's civic links with Scotland</b>		
	<b>5.1</b> Number of MaSP members that have attended a MaSP training day	The member training has moved into the 2016-17 financial year
	<b>5.2</b> Proportion of MaSP members who have attended a MaSP training day reporting ten months later that this training has helped develop their organisation and strengthen their links with Scotland	The member training has moved into the 2016-17 financial year
	<b>5.3</b> Number of MaSP members reporting that MaSP membership has helped build capacity of their links with Scotland	The member training has moved into the 2016-17 financial year
<b>Output 6: Developing MaSP's capacity, effectiveness and impact as a network</b>		
	<b>6.1</b> Number of MaSP members	By 31st March 2016 MaSP had 339 members
	<b>6.2</b> Proportion of MaSP members that have an existing link with Scotland	By March 2016 24% had active links with Scotland. We have now stopped accepting new members that do not

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

		have active links with Malawi.								
	<b>6.3</b> Number of MaSP members reporting that MaSP has developed as an organisation in the last 12 months	The 2015 survey found that 91% of respondents felt that MaSP had developed as an organisation since last year.								
3.5	<p><b>Project Outcomes</b> In the table below, please list your project outcome, and provide further detail on your progress and results over this reporting period. Please describe any delays or other challenges that you have experienced and how these have been addressed, and provide information about any unexpected results. Progress should be supported with evidence (such as links to monitoring data, case studies, web-based information, reports etc) where possible.</p> <p><b>Outcome: <i>Increased number of sustainable, effective and high-impact civic partnerships with Scotland, with strong Malawian ownership and leadership.</i></b></p> <table border="1"> <thead> <tr> <th>Outcome Indicator</th> <th>Progress against Planned Milestone/ Target</th> </tr> </thead> <tbody> <tr> <td><b>1</b> Number of MaSP members with active links to Scotland.</td> <td>By 31st March 2016 MaSP had 339 members of which 80 had active links with Scotland and 259 were looking for links with Scotland.</td> </tr> <tr> <td><b>2</b> Number of MaSP members reporting that MaSP membership has increased the sustainability, effectiveness and impact of their links with Scotland</td> <td>The 2015 survey found that 67% of respondents felt MaSP had had a "significant" (34%) or "moderate" (33%) impact in terms of their sustainability, effectiveness and impact.</td> </tr> <tr> <td><b>3</b> Number of MaSP members with links to Scotland who report that they feel empowered by, in control of, and respected through, their links with Scotland.</td> <td>The 2015 survey found that 75% of respondents said they felt "empowered by and in control of their link with Scotland". 50% felt "significantly empowered".</td> </tr> </tbody> </table>		Outcome Indicator	Progress against Planned Milestone/ Target	<b>1</b> Number of MaSP members with active links to Scotland.	By 31st March 2016 MaSP had 339 members of which 80 had active links with Scotland and 259 were looking for links with Scotland.	<b>2</b> Number of MaSP members reporting that MaSP membership has increased the sustainability, effectiveness and impact of their links with Scotland	The 2015 survey found that 67% of respondents felt MaSP had had a "significant" (34%) or "moderate" (33%) impact in terms of their sustainability, effectiveness and impact.	<b>3</b> Number of MaSP members with links to Scotland who report that they feel empowered by, in control of, and respected through, their links with Scotland.	The 2015 survey found that 75% of respondents said they felt "empowered by and in control of their link with Scotland". 50% felt "significantly empowered".
Outcome Indicator	Progress against Planned Milestone/ Target									
<b>1</b> Number of MaSP members with active links to Scotland.	By 31st March 2016 MaSP had 339 members of which 80 had active links with Scotland and 259 were looking for links with Scotland.									
<b>2</b> Number of MaSP members reporting that MaSP membership has increased the sustainability, effectiveness and impact of their links with Scotland	The 2015 survey found that 67% of respondents felt MaSP had had a "significant" (34%) or "moderate" (33%) impact in terms of their sustainability, effectiveness and impact.									
<b>3</b> Number of MaSP members with links to Scotland who report that they feel empowered by, in control of, and respected through, their links with Scotland.	The 2015 survey found that 75% of respondents said they felt "empowered by and in control of their link with Scotland". 50% felt "significantly empowered".									
3.6	<p><b>Project Impact</b> In the table below, please list each of your project outcomes, and provide further detail on your progress and results over this reporting period. Please describe any delays or other challenges that you have experienced and how these have been addressed, and provide information about any unexpected results. Progress should be supported with evidence (such as links to monitoring data, case studies, web-based information, reports etc) where possible.</p> <p><b>Project Impact:</b> Evidence that Malawi's links with Scotland have made a significant contribution to: (a) the four strands of the inter-governmental Cooperation Agreement; (b) the Government of Malawi's Growth and Development Strategy II (MGDSII); and (c) the Millennium Development Goals (and the Sustainable Development Goals post Sept 2015).</p> <table border="1"> <thead> <tr> <th>Impact Indicator</th> <th>Progress against Planned Milestone/ Target</th> </tr> </thead> <tbody> <tr> <td><b>1</b> An online tool launched which tracks, using an interactive and searchable interface, the impact of Malawi's links with Scotland in terms of: (a)</td> <td>As per note 3.1, having consulted further, the general sense is that an online SDGs mapping tool is</td> </tr> </tbody> </table>		Impact Indicator	Progress against Planned Milestone/ Target	<b>1</b> An online tool launched which tracks, using an interactive and searchable interface, the impact of Malawi's links with Scotland in terms of: (a)	As per note 3.1, having consulted further, the general sense is that an online SDGs mapping tool is				
Impact Indicator	Progress against Planned Milestone/ Target									
<b>1</b> An online tool launched which tracks, using an interactive and searchable interface, the impact of Malawi's links with Scotland in terms of: (a)	As per note 3.1, having consulted further, the general sense is that an online SDGs mapping tool is									

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

	the four strands of the inter-governmental Cooperation Agreement; (b) the Government of MGDSII; and (c) the Millennium Development Goals (and the Sustainable Development Goals post Sept 2015).	not the most appropriate or realistic end goal. Rather we have had good success promoting the SDGs in Malawi and Scotland through the exhibition, we have <a href="#">collated a resource</a> sharing experience across all SG-funded projects in Malawi for the Feb 2016 Symposium, and we continue to improve the MaSP online membership directory.
	2 Published data from the Scottish Government, the Government of Malawi, and the UN relating to the success of the Scotland-Malawi inter-governmental Cooperation Agreement; the MGDSII and the MDGs/SDGs.	

**3.7 Risk Management**  
 If progress towards delivering activities and outcomes is slower than planned or there have been delays in the delivery of the project, please explain: a) What the issues have been and whether they were highlighted on your risk register? b) What actions have been taken in response to these issues?

Issue/ Risk	On risk register?	Action Taken	Outcome
Malawi inflation continues to be high, and increased through this year to a peak in December 2015 of 24.9%. See Fig One below.	Yes	As costs have increased, we have had to look to make savings.	Some activities have been constrained but generally MaSP continues as planned.
Fluctuation in the MK:GBP exchange rate. See Fig Two below.	Yes	Continued to implement our currency exchange policy, as discussed with the SG.	Some variation and uncertainty as we manage the budget but generally MaSP continues as planned.

Please add additional issues as required

**Fig one: Malawi % inflation rate April 2015 – March 2016 (Source: Trade Economics)**



Fig two: Malawi kwacha:GBP exchange rate April 2015 – March 2016 (Source: XE.com)

MWK per 1 GBP

27 Apr 2015 00:00 UTC - 26 Apr 2016 08:58 UTC  
 GBP/MWK close:984.70839 low:656.43403 high:1083.31964



<b>4. Sustainability</b>	
4.1	<p><b>Partnerships</b>                  Provide a brief description of the roles and responsibilities of all partners, including in M&amp;E. Have roles and responsibilities changed or evolved? Please provide a brief assessment of your partnership, including its strengths, areas for improvement and how this will be addressed. This section should be completed by lead partners based in Scotland and Malawi.</p> <p>We work hard to ensure that the MaSP/SMP partnership is effective, this includes:</p> <ul style="list-style-type: none"> <li>- Weekly activity planning – each week both MaSP and SMP share a two-page planner detailing what each staff member is doing that week.</li> <li>- Monthly phone call/skype catch-up meetings between the two offices.</li> <li>- Monthly operational and financial reporting from MaSP.</li> <li>- Two-way sharing of minutes from quarterly Board Meetings.</li> <li>- Bi-annual two-way visits between staff. In 2015-16 Andrew Namkhoma (MaSP Chair) visited Scotland for the SMP AGM and ██████████ visited Malawi for the MaSP Symposium.</li> <li>- Annual progress review. While ██████████ was in Malawi in Feb 2016, ██████████ and ██████████ undertook a Mid-Term Review to assess progress against the grant and discuss how the partnership between MaSP and the SMP was going and could be strengthened.</li> <li>- MaSP and the SMP agreed an updated MOU in 2015-16.</li> </ul>
4.2	<p><b>Exit Strategy</b>                  Describe the key components of your exit strategy and outline progress towards achieving it. Provide any other achievements or progress towards ensuring that your project remains sustainable in the longer term (including in relation to local ownership and capacity, and resourcing). Describe any challenges and how these will be addressed.</p> <p>MaSP continues to regularly review options for the introduction of membership fees and Communication and Resource Centre fees, to make MaSP more sustainable. However, we are keen that such fees are not introduced too early as it's important MaSP is as accessible as possible, including to small rural organisations with limited means to pay.</p>

<b>5. Learning and Dissemination</b>	
5.1	<b>Lessons Learned</b> Describe briefly any lessons learned during this reporting period, and how it will influence the project and your work moving forward.
	<p>MaSP is a learning organisation, so at each event we ask for member feedback to inform future events. At the 2016 Symposium we had very positive feedback from members and useful suggestions for next year's event:</p> <ul style="list-style-type: none"> <li>• 35% said the Symposium should be longer, ideally two days</li> <li>• 17% said good to have more time for info on projects/sharing between projects</li> <li>• 12% said good to start on time, even if the guest of honour is late (as is often the case in Malawi)</li> <li>• 6% asked for more info to be sent in advance (what to expect/bring/prepare)</li> <li>• 4% asked for more frequent meetings</li> <li>• 4% asked for more structure in group discussions</li> <li>• 4% suggested shaking up the structure a bit</li> <li>• 4% suggested a venue that can hold more people given increasing attendance</li> <li>• 4% suggested more time for strand discussions</li> <li>• 2% suggested having a section open to public - learn what SG is funding</li> <li>• 2% suggested more info from SG</li> <li>• 2% suggested sector updates about Malawi</li> <li>• 2% suggested more a targeted audience</li> <li>• 2% suggested member input to design of Symposium</li> </ul> <p>All these points will be considered in planning the 2017 Symposium and other similar MaSP events</p>
5.2	<b>Innovation and Best Practice</b> Summarise briefly any examples of innovations/ innovative approaches or best practice demonstrated by your project during this reporting period. Please explain why these are innovative or best practice, and detail any plans to share these with others.
	MaSP represents an innovative approach to international development through dignified partnership. By having a network to bring together, listen to and empower all Malawian organisations linked with Scotland, it is able to help better balance the power relationship between the bilateral civic links
5.3	<b>Dissemination</b> Summarise briefly your efforts to communicate project lessons and approaches to others (e.g. local and national stakeholders in Scotland and Malawi, academic peers etc). Please provide links to any learning outputs.
	During this period MaSP and the SMP collated learning from across all organisations funded by the Scottish Government to produce an <a href="#">update and sharing tool</a> for the Feb 2016 Symposium. MaSP has also hosted Strand Meetings, regional events and conferences through 2015-16 which have helped members disseminate their experience and learning.
5.4	<b>Wider Influence</b> Briefly describe any intended or unintended influence on development outcomes beyond your project. For example influence on local and national policy, contribution to debate on key development issues, uptake by other projects etc.
	MaSP and the SMP have a very constructive working relationship with the Malawian, UK and Scottish Governments. In this period MaSP and the SMP have helped lobby for the UK-Malawian tax treaty to be updated and have supported the Government of Malawi's Public Sector Reforms through sharing with Scotland.

## 6. Financial Report

The narrative report below should be provided in conjunction with the Budget Spreadsheet report (see Annex 2). Please fill in the Budget Spreadsheet to: (a) confirm actual spend for the year and justify any significant disparities between programmed expenditure and actual expenditure within the financial year, (b) detail programmed spend for next year.

Please note that any carry-over of funds to the next financial year should have been agreed with the Scottish Government by January 31<sup>st</sup> of the current financial year.

### 6.1 Project Underspend

Please note whether the project has reported a significant underspend, and whether the Scottish Government has agreed to this being carried forward. If this has been agreed, please provide copies of or links to relevant correspondence. Please indicate whether the underspend is the result of currency fluctuations or other issues with project delivery.

The programmed expenditure in this period was £72,645, of which £67,000 was from the Scottish Government. The actual expenditure in 2015-16 was £62,106. There was therefore £4,894 of Scottish Government funded underspend. This is as forecasted in January 2016, when the SG advised the SMP to retain these funds in case of kwacha losses or project overspend in the final year.

### 6.2 Cost Effectiveness and Efficiency

Please detail any efforts by the project to reduce project costs, whilst maintaining the quality of the project – for example through managing projects costs, efficient resourcing, working with and learning from others etc.

With inflation rising in Malawi, MaSP has found its budget extremely tight this year and has looked to keep all budgets as efficient as possible.

### 6.2 Co-finance and Leverage

Please provide details of any co-finance or leverage that has been obtained for the project during the reporting period, including how the funds/ resources will contribute to delivering more and/or better development outcomes.

As outlined in the original funding application the Scottish Government's investment in MaSP 21014-16 has been met with a £5,000 in 2015-16 and £5,000 in 2016-17, from the SMP. There have also been a number of smaller donations from Scotland and Malawi towards MaSP's operation and significant in-kind support.

**Scottish Government**

**Malawi Development Programme 2015-2018**

**End of Year Report – Part 1 of 3**

This narrative report should be submitted together with your updated logframe and financial report.

**PLEASE READ ATTACHED GUIDELINES BEFORE COMPLETING THE FORM**

<b>1. Basic Project Information</b>		
Complete the information below for management purposes. Please indicate in the relevant section whether any changes to your basic project information (e.g. partners, geography, project dates or budget) have occurred during this reporting year. Explanations should be provided in section 3.		
1.1	<b>Project Reference Number</b>	<b>MaSP 2015-2017</b>
1.2	<b>Reporting Year</b>	<b>From: 01/04/2016 To: 31/03/2017</b>
1.3	<b>Project Year (e.g. Year 1)</b>	<b>Project year two of two</b>
1.4	<b>Name of Lead Organisation (Grant Holder)*</b>	<b>Scotland Malawi Partnership (SMP)</b>
1.5	<b>Name of Partner(s)*</b>	<b>Malawi Scotland Partnership (MaSP)</b>
1.6	<b>Name of Project*</b>	<b>Malawi Scotland Partnership networking support 2014-7</b>
1.7	<b>Project Description*</b>	<b>Coordinating, representing and supporting Malawi's civic links with Scotland</b>
1.8	<b>Project Country/ Region*</b>	<b>Malawi (nationwide)</b>
1.9	<b>Project Start &amp; End Date*</b>	<b>Current Grant Start: 01/04/15 Current Grant End: 31/03/17</b>
1.10	<b>Total Project Budget*</b>	<b>£151,058</b>
1.11	<b>Total Funding from IDF*</b>	<b>£137,000</b>
1.12	<b>IDF Development Priorities</b> Please tick the box next to the development priority/priorities that your block grant aims to address	<input checked="" type="checkbox"/> Health <input checked="" type="checkbox"/> Education <input checked="" type="checkbox"/> Civic Governance  <input checked="" type="checkbox"/> Sustainable Economic Development <input checked="" type="checkbox"/> Renewable Energy
1.13	<b>Supporting Documentation</b> Check box to confirm key documents have been submitted with this report	<b>Up-to-Date Logical Framework (LF)</b> <input checked="" type="checkbox"/> summarising progress against relevant milestones for project activities, outputs, outcomes and impact. <input type="checkbox"/> Please indicate (check box) if you have proposed amendments to your LF since your last report. If

<b>1. Basic Project Information</b>			
Complete the information below for management purposes. Please indicate in the relevant section whether any changes to your basic project information (e.g. partners, geography, project dates or budget) have occurred during this reporting year. Explanations should be provided in section 3.			
		so, please detail any changes in Q3.2 <input type="checkbox"/>	
		Please indicate (check box) if the LF submitted has been approved by the Scottish Government.	
		<b>End of Year Financial Report</b> <input type="checkbox"/>	
		<b>Proposed Revised Budget (if applicable)</b> <input type="checkbox"/>	
	Please list any further supporting documentation that has been submitted	Other, please detail	
1.14	<b>Response to Previous Progress Reviews</b>	<b>Scottish Government's comments on previous reports (State which):</b> Further information was required regarding the Fringe Benefit Tax and the extra staffing costs around Christmas	<b>Action taken since received:</b> Further information requested is provided in Appendix One.
1.15	<b>Date report produced</b>	<b>April 2017</b>	
1.16	<b>Name and position of person(s) who compiled this report</b>	REDACTED Scotland Malawi Partnership	
1.17	<b>Main contact details for project, if changed</b>	Unchanged	

Signed by [REDACTED]\_\_\_ Date 30<sup>th</sup> April 2017

Designation on the Project: Project Manager

<b>2. Project Relevance</b>	
2.1	<b>Project Beneficiaries</b> Does the project remain relevant to the context and the beneficiaries with whom you are working? Please justify this in a short paragraph below. Yes, MaSP continues to remain relevant to Malawi. It continues to see an increase in membership numbers and attendance at events. The 12 MaSP training courses undertaken in 2016, through which 212 (aggregate) were trained, received extremely strong feedback. With 57 members of MaSP having completed detailed end of year feedback data, detailed feedback from the training courses (both at the end of the course and 5-8 months later), and with detailed feedback from the February 2017 Symposium, there is more compelling evidence than ever before as to the impact and relevance of MaSP.  Included within this report (appendices 2-4) are 102 impact statements from named MaSP members, attesting the impact they have seen MaSP have this year.

2.2	<p><b>Gender and social inclusion</b></p> <p>Please describe how your project has worked to ensure that women and girls, and other vulnerable groups (as appropriate) benefit from the project. Describe any challenges experienced in reaching vulnerable people and how these have been overcome.</p> <p>Gender and social exclusion are regular topics in MaSP events, with MaSP encouraging members to reflect on how they look to pro-actively support gender equality. One of the 11 MaSP/SMP <a href="#">Partnership Principles</a> is 'leave no one behind', in this principle we ask members to reflect on:</p> <ul style="list-style-type: none"> <li>- Who is excluded from your partnership?</li> <li>- Who precisely is your partnership with?</li> <li>- How are the marginalised in the community at both sides engaged?</li> </ul> <p>At MaSP events members are able to record videos of themselves talking about why 'no one left behind' matters (<a href="#">CLICK HERE</a> for example)</p> <p>We always ensure MaSP events have a good gender balance amongst speakers and contributors.</p>
2.3	<p><b>Accountability to stakeholders</b></p> <p>How does the project ensure that beneficiaries and wider stakeholders are engaged with and can provide feedback to the project? What influence has this had on the project? What challenges have been experienced in collecting and acting on beneficiary feedback?</p> <p>MaSP members are the primary beneficiaries of MaSP's work. They are informally consulted throughout the year (for example giving feedback every time they use a Communication and Resource Centre), and formally consulted at the end of each major engagement (Symposium, training course, etc), and then again at the end of the year.</p> <p>A total of 57 MaSP members completed the 2017 members' survey. As far as we know this is the largest detailed member feedback dataset from the SMP or MaSP, or any network core-funded by the IDF. MaSP publishes all formal feedback it receives from members and in this way all those provide feedback can see that it has been taken up by the organisation. The MaSP Board (elected by members, from the membership) is then briefed on this feedback and is responsible and accountable for developing MaSP in accordance with this feedback. There is specific time at the MaSP AGM for members to review this feedback and hold the MaSP Board and office to account.</p>

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

#### 3.1 Changes to Project Status

Has the focus or delivery of your project changed significantly over the last financial year? If so, please explain how and why, and attach copies of all relevant correspondence with the Scottish Government.

No, the focus/delivery of MaSP has not significantly; however, we note that:

- (1) As previously reported, the member training from last year (2015-16) was moved into 2016-17 for scheduling reasons. We therefore had two programmes of training courses, one in the spring and one in the autumn, with a total of 12 courses run, across

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

- Mzuzu, Lilongwe and Blantyre.
- (2) We had hoped to have an online system within Malawi to track impact by MaSP members towards the SDGs etc. Having consulted widely, it has been problematic to develop these systems within Malawi. However, we have been able to take forward this work using the SMP website systems which uses a more advanced operating system (Concrete 5) better placed to develop this work than the existing MaSP website. We have now established an online system for members to share information about the impact their work with Malawi is having (see [SMP example](#)). This interface allows members to upload impact data, videos, photos, resources, maps of where they are working, take part in online forum discussions, link to social media, etc and to state which SDGs this is contributing towards. Data is then collated against each of the SDGs, so you can search geographically, thematically and [by SDG](#). These have had to be located on the SMP's website rather than MaSP's but we are looking at ways of mirroring the data in the future on to the MaSP website. We are in the process of rolling this out, and also exploring whether this website can then be mirrored for MaSP in Malawi.

#### 3.2 Changes to the Logical Framework

If changes have been made to the logframe since the previous financial year please describe these below. Please also provide evidence (e.g. copies of correspondence) that these changes have been agreed with the Scottish Government. If you would like to make changes to your logframe, but these have not yet been approved by the Scottish Government, please describe and justify in detail the requested changes below – and highlight the proposed changes in the revised logframe.

Result Area/ Indicator	Proposed/ Approved Change (please clarify and evidence below)	Reason for Change
------------------------	---	-------------------

No changes to the log-frame have been made but we note the above two points (ref 3.1)

#### 3.3 Gaps in Monitoring Data

If baseline or monitoring information is not available, please provide an explanation below. Where monitoring data has been delayed (since previous report), please provide an indication of when and how it will be made available to the Scottish Government.

All member reporting completed, including:

- Member Survey Feedback – see *attachment one*
- Symposium Feedback data – see *attachment two*
- Training Feedback data (at end of course) – see *attachment three*
- Training Feedback data (5-8 months after course) – see *attachment four*

We are still waiting for the written feedback from the Strand Leaders and will continue to chase this up.

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

#### 3.4 Project Outputs

In the table below, please list each of your project outputs, and provide further detail on your progress and results over this reporting period. Describe any delays or other challenges that you have experienced and how these have been addressed, and provide information about any unexpected results. Progress should be supported with evidence (such as links to monitoring data in line with logical framework, case studies, web-based information, reports etc) where possible.

This has been a busy, successful and impactful year for MaSP, bringing to a close this current 2015-17 grant cycle. Headlines of note include:

- [12 x member training courses](#) were run by MaSP, in [Lilongwe](#), [Mzuzu](#) and [Blantyre](#), covering Financial Management and Project Cycle Management, with 212 trained, and 99% of respondents saying they were satisfied with the training. We then undertook an additional survey 5-8 months after the course in which all those surveyed gave tangible examples of how they have benefitted from the training in this period.
- [2017 Symposium](#) in Feb 2017, which was bigger and better than ever before, with record numbers and outstanding feedback.
- [Hosted meeting with Dr Allan](#) in October 2016, bringing together members and partners to feed into the Minister's visit.
- [MaSP's 2016 AGM](#), which took place on Saturday 18<sup>th</sup> June at Umodzi Park in Lilongwe, with 66 organisations and key individuals attending. 93% of respondents said the AGM was "excellent" or "good" and 98% said MaSP was currently meeting their expectations at the meeting.
- [2016 MaSP Road Trip](#) which allowed MaSP to meet requests from members to get out and engage projects on the ground, across the three regions. Eight projects in total were visited, across all three regions,
- [School Partnerships Northern Region mini-conference](#) on the 22<sup>nd</sup> June in Mzuzu
- [Bi-annual Strand Meetings](#), in both Lilongwe and Blantyre, with 13 meetings in this period.
- [Video, social media and media capacity building](#): SMP Media and Communications Officer travelled to Malawi and worked with the MaSP team to train staff and Regional Chairs in video production and how to run a social media campaign. Eight videos were made by MaSP staff.
- [Sir Andrew Cubie governance event](#) in April 2016, with the High Commissioner actively involved.
- [Programme of regional events in](#) the north, centre and south
- [Co-hosted a Climate Justice Fund Dissemination Symposium](#) with Christian Aid on the 12<sup>th</sup> August.
- [Development of Communication and Resource Centres](#), with more than 1,000 visits in this period, and 96% of survey respondents rating them "excellent" or "good".
- [Support visits for School Partnerships](#)

To get more of a flavour of MaSP's work over the last year, and how it has grown as a network, visit the [MaSP Facebook page](#).

To understand the impact MaSP is having, it's important to listen to MaSP's members. Appendices 2-4 give 102 member impact statements sent from named MaSP members in the last two weeks. Further detail and analysis can be found, below, in the 2017 Member Impact Survey, the Symposium feedback survey and the longitudinal training feedback survey.

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

#### Summary of Member survey feedback:

Given MaSP's direct beneficiaries are its members, the annual member survey is perhaps the most useful dataset in assessing the impact the network is having.

The MaSP April 2017 Members Survey was completed by a record 57 organisations:

- **88% said MaSP was currently meeting their expectations** [compared to 75% in 2015 baseline – a 17% increase].
- **100%** said MaSP had been **useful** [same as 2015 baseline].
- **74%** rated MaSP as **“very useful”** [compared to 43% in 2015 baseline – a 72% increase].
- **82%** said they felt “significantly” **“empowered** by and in control of their link with Scotland” [compared to 50% in 2015 baseline – a 70% increase].
- **82%** said they “significantly” felt their **“views are respected** in their links with Scotland” [compared to 75% in 2015 baseline – a 9% increase].
- **78%** said they felt MaSP had had a “very significant” (49%) or “significant” (29%) impact in terms of supporting **“sustainability, effectiveness and impact”** of Malawi links [compared to 34% in 2015 baseline – a 129% increase].
- **83%** said they felt MaSP had had a “very significant” (56%) or “significant” (27%) impact in terms of **“promotion** of Malawi's links with Scotland” [compared to 50% in 2015 baseline – a 66% increase].
- **75%** said they felt MaSP had had a “very significant” (48%) or “significant” (27%) impact in terms of “helping to **coordinate** links with Scotland” [compared to 34% in 2015 baseline – a 120% increase].
- **69%** said they felt MaSP had had a “very significant” (51%) or “significant” (18%) impact in terms of “helping **integrate work with the Government** of Malawi” [compared to 34% in 2015 baseline – a 102% increase].
- **72%** said they felt MaSP had had a “very significant” (49%) or “significant” (23%) impact in terms of **“building capacity** of organisations/links with Scotland” [compared to 51% in 2015 baseline – a 41% increase].
- **80%** said they had **attended a MaSP event**, meeting or training in the last year [compared to 54% in 2015 baseline – a 48% increase].
- **100%** rated the **events, meetings or trainings** they had attended as “excellent” (57%) or “good” (43%) [compared to 75% in 2015 baseline – a 33% increase].
- **96%** rated the MaSP **Communication and Resource Centres** as “excellent” (57%) or “good” (39%) [compared to 90% in 2015 baseline – a 7% increase]

As part of the MaSP April 2017 Members' Survey, members were asked to describe what impact MaSP had had in the last year. From the 57 responses, please see the 56 impact statements from named members given in Appendix Two.

Attachment One gives the full findings of the MaSP 2017 Members Survey.

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

#### Summary of Symposium attendee feedback:

The largest event MaSP hosted in 2016-17 was its February 2017 Symposium. It is therefore useful to look at the feedback received from those who attended this event in assessing MaSP's impact and progress:

- **49%** felt their **expectations were “entirely” met** from the event [compared to 11% in 2015 baseline – a 345% increase] and 41% were “mostly” met
- **95%** felt the event had **strengthened their Scotland link** “a lot” (74%) or “a bit” (21%) [compared to 83% in 2015 baseline – a 14% increase]
- **98%** felt the event “entirely” (41%) or “mostly” (57%) achieved its aim of supporting projects to share information about their work [compared to 75% in 2015 baseline – a 31% increase]
- **95%** felt the event “entirely” (31%) or “mostly” (64%) achieved its aim of supporting projects by helping them **connect with government** [compared to 56% in 2015 baseline – a 70% increase]

Appendix three gives 26 statements from attendees at the 2017 Symposium, detailing the impact they felt the event had for them.

Attachment Two gives the full findings of the MaSP 2017 Symposium Feedback.

#### Summary of MaSP Member Training feedback:

MaSP successfully undertook its largest ever member training programme in 2016, with 212 members attending one of 12 MaSP training courses, covering Financial Management and Project Cycle Management, in Mzuzu, Lilongwe and Blantyre.

**93%** of training participants were “**strongly satisfied**” (59%) or “**satisfied**” (34%), when asked at the end of the course.

MaSP then conducted a separate survey 5-8 months after the training to assess what lasting impact the training had had.

- On average, respondents described their **knowledge on this topic before the course as “average” and after the course as “very good”**.
- **100% felt attending the course was useful in building their capacity/effectiveness**

Appendix four gives 19 impact statements from members that attended a MaSP training course in 2016. All of these statements are from 5-8 months after the training.

Attachment Three gives the full report on the MaSP 2017 training and Attachment Four gives the longitudinal feedback.

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

#### **Output 1: Raising awareness of, and promoting, Malawi's many links with Scotland, within Malawi**

<b>Output Indicator</b>	<b>Progress against Planned Milestone/ Target</b>
<b>1.1</b> Number of pieces in the Malawian media relating to Malawi-Scotland links	In 2016-17 we had 16 articles/features in the Malawi papers, radio and TV relating to Malawi-Scotland links. <i>[60% increase on baseline]</i>
<b>1.2</b> Number of hits on the MaSP website	In 2016-17 we had 15,665 hits on the MaSP website <i>[159% increase on baseline]</i>
<b>1.3</b> Percentage of MaSP members reporting that MaSP membership has helped them promote their links with Scotland	In the April 2017 members survey, when members were asked what impact has MaSP had with the promotion of Malawi's links with Scotland: <ul style="list-style-type: none"> <li>- 56% said "Very significant";</li> <li>- 27% said "Significant";</li> <li>- 4% said "Moderate";</li> <li>- 7% said "Marginal";</li> <li>- 7% said "None".</li> </ul> This is an increase from 50% to 83% since the baseline in the proportion of members that MaSP had had a 'very significant' or 'significant' impact in promotion Malawi's links with Scotland. <i>[66% increase on baseline]</i>

#### **Output 2: Coordinating Malawi's civic links with Scotland to increase impact and reduce duplication**

<b>Output Indicator</b>	<b>Progress against Planned Milestone/ Target</b>
<b>2.1</b> Number of MaSP members having attended a MaSP event/meeting	1,094 (cumulative) members attended MaSP events in 2016-17. <i>[260% increase on baseline]</i>
<b>2.2</b> Number of Malawian organisations with published details about their links with Scotland on the MaSP website	By 31st March 2017 MaSP had 120 members with details on the MaSP website. <i>[126% increase on baseline]</i>
<b>2.3</b> Number of MaSP members reporting that MaSP membership has helped coordinate their links with Scotland	In the April 2017 members survey, when members were asked what impact has MaSP had with the coordination of Malawi's links with Scotland: <ul style="list-style-type: none"> <li>- 48% said "Very significant";</li> <li>- 27% said "Significant";</li> <li>- 9% said "Moderate";</li> <li>- 0% said "Marginal";</li> <li>- 16% said "None".</li> </ul> This is an increase from 50% to 75% since the baseline in the proportion of members that said MaSP had a 'significant' or 'very significant' impact coordinating links <i>[66% increase on baseline]</i>

#### **Output 3: Supporting the effective implementation and development of Malawi's links with Scotland.**

<b>3.1</b> Number of MaSP member that have received a MaSP support service	3,210 (cumulative) MaSP members received a support service in 2016/17
<b>3.2</b> Number of MaSP	In the April 2017 members survey, when members were asked

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

members reporting that MaSP membership has helped support their links with Scotland

what impact has MaSP had had supporting their links with Scotland:

- 40% said "Very significant";
- 18% said "Significant";
- 16% said "Moderate";
- 13% said "Marginal";
- 13% said "None".

This is a decrease from 67% to 58% since the baseline in the proportion of members that said MaSP was having a 'very significant' or 'significant' impact supporting their links with Scotland. However, of those who completed the 2017 survey who have a link with Scotland, 66% said MaSP was having a 'very significant' or 'significant' impact supporting their link.

#### **Output 4: Integrating Malawi's civic links with Scotland, with the Government of Malawi's priorities, policies and operations**

**4.1** Number of MaSP members that have attended a MaSP hosted engagement with the Government of Malawi (e.g. Annual Symposium, strand meetings).

In 2016-17 at least 130 Members (cumulative) attended a MaSP event with the Government of Malawi. [25% increase on baseline]

**4.2** Number of key Government of Malawi representatives who report that MaSP has helped strengthen their links with Malawi-Scotland links

We are awaiting the Strand Leader feedback. All feedback continues to be extremely positive.

**4.3** Number of MaSP members reporting that MaSP membership has helped integrate their work with the Government of Malawi

In the April 2017 members survey, when members were asked what impact has MaSP had had helping members integrate their work with GoM:

- 51% said "Very significant"
- 18% said "Significant"
- 18% said "Moderate"
- 2% said "Marginal"
- 11% said "None"

This is an increase from 51% to 69% since the baseline in the proportion of the members that say MaSP has had a 'very significant' or 'significant' impact integrating work with the GoM. [35% increase on baseline]

Additionally, at the Feb 2017 Symposium, 46% said they had "no" or "not much" contact with the Strand Leader before the meeting and 91% said they felt better placed to work with the Strand Leader after the meeting

#### **Output 5: Building capacity of Malawi's civic links with Scotland**

**5.1** Number of MaSP members that have attended a MaSP training day

In 2016-17, 212 members were trained by MaSP, across 12 x 3-day courses in Mzuzu, Blantyre and Lilongwe, looking at Financial Management and Project Cycle Management.

**5.2** Proportion of MaSP

5-8 months after their course, when asked "Looking back now,

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

members who have attended a MaSP training day reporting ten months later that this training has helped develop their organisation and strengthen their links with Scotland

do you feel attending the course was useful in building your capacity/effectiveness?"

- 100% said "Yes, a lot"
- 0% said "Yes, a bit"
- 0% said "no"

When asked "Looking back now, do you feel attending the course was useful in supporting your link with Scotland (if you have one)?"

- 92% said "Yes, a lot"
- 8% said "Yes, a bit"
- 0% said "no"

**5.3** Number of MaSP members reporting that MaSP membership has helped build capacity of their links with Scotland

In the April 2017 members survey, when members were asked what impact has MaSP had with the capacity of your organisation/your link with Scotland:

- 49% said "Very significant";
- 23% said "Significant";
- 12% said "Moderate";
- 9% said "Marginal";
- 7% said "None".

This is an increase from 51% to 72% in the proportion of respondents saying MaSP has had "very significant" or "significant" impact strengthening capacity. *[41% increase on baseline]*

#### **Output 6: Developing MaSP's capacity, effectiveness and impact as a network**

**6.1** Number of MaSP members

By 31st March 2017 MaSP had 356 members *[35% increase on baseline]*

**6.2** Proportion of MaSP members that have an existing link with Scotland

By March 2017 28% had active links with Scotland *[40% increase on baseline]*

**6.3** Number of MaSP members reporting that MaSP has developed as an organisation in the last 12 months

In the April 2017 members survey, when members were asked whether MaSP had developed as an organisation since last year:

- 61% said "Yes significantly"
- 20% said "Yes moderately"
- 4% said "Yes marginally"
- 6% said "No it has stayed the same"
- 0% said "No it has deteriorated"
- 8% said "Cannot comment"

Of those who gave an answer to this question (i.e. taking out those who said "cannot comment"), an increase from 91% to 92% said MaSP had developed as an organisation since last year. *[1% increase on baseline]*

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

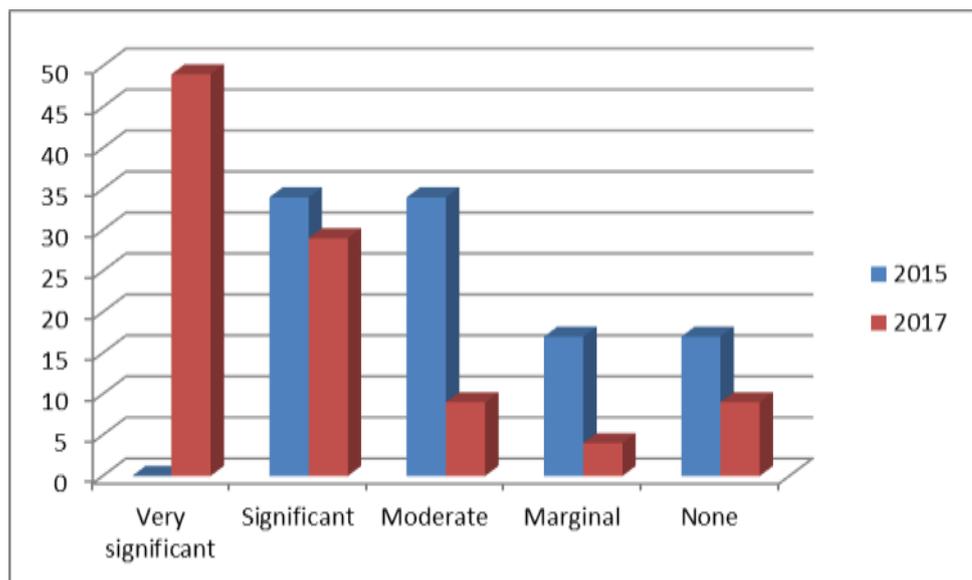
#### 3.5 Project Outcomes

In the table below, please list your project outcome, and provide further detail on your progress and results over this reporting period. Please describe any delays or other challenges that you have experienced and how these have been addressed, and provide information about any unexpected results. Progress should be supported with evidence (such as links to monitoring data, case studies, web-based information, reports etc) where possible.

**Outcome: *Increased number of sustainable, effective and high-impact civic partnerships with Scotland, with strong Malawian ownership and leadership.***

Outcome Indicator	Progress against Planned Milestone/ Target
<p><b>1</b> Number of MaSP members with active links to Scotland.</p>	<p>By 31st March 2017 MaSP had 356 members of which 99 had active links with Scotland and 257 were looking for links with Scotland. This is slightly lower than the target of 400, reflecting MaSP's strategic shift from looking to grow membership (and hence the breadth of the network) to increasing the quality and depth of engagement with those members that have active links to Scotland.</p>

<p><b>2</b> Number of MaSP members reporting that MaSP membership has increased the sustainability, effectiveness and impact of their links with Scotland</p>	<p>When asked "what impact MaSP has had in terms of increasing sustainability, effectiveness and impact" in the April 2017 Members Survey: :</p> <ul style="list-style-type: none"> <li>- 49% said "Very significant" [compared with 0% in 2015];</li> <li>- 29% said "Significant" [compared with 34% in 2015];</li> <li>- 9% said "Moderate" [compared with 34% in 2015];</li> <li>- 4% said "Marginal" [compared with 17% in 2015];</li> <li>- 9% said "None" [compared with 17% in 2015];</li> </ul> <p>This is an increase from 67% to 87% since the baseline in the proportion of respondents stating MaSP has had a "very significant", "significant" or "moderate" impact in this area.</p>
---	---



### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

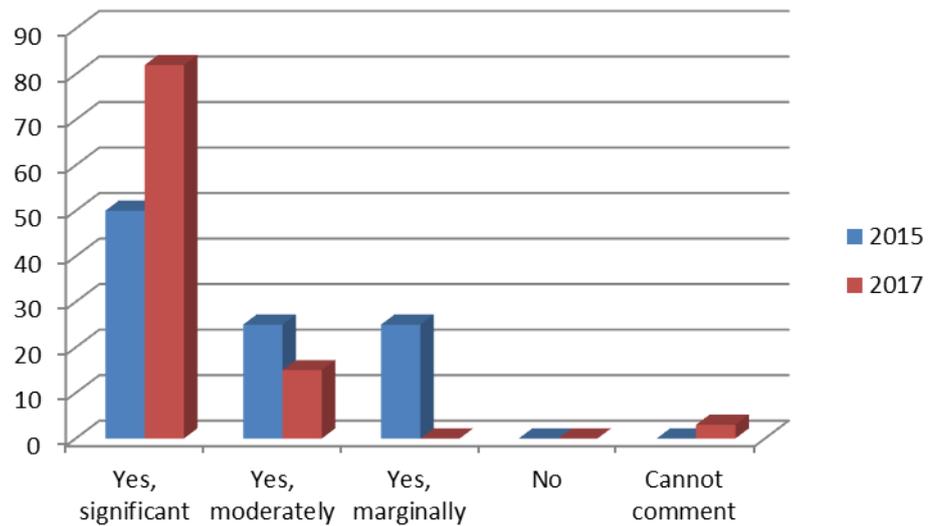
**3** Number of MaSP members with links to Scotland who report that they feel empowered by, in control of, and respected through, their links with Scotland.

The 2015 survey found that 75% of respondents said they felt "empowered by and in control of their link with Scotland". 50% felt "significantly empowered".

When asked "do you feel empowered by and in control of your links with Scotland?" in the April 2017 members survey:

- 82% said "Yes significantly" [compared with 50% in 2015];
- 15% said "Yes moderately" [compared with 25% in 2015];
- 0% said "Yes marginally" [compared with 25% in 2015];
- 0% said "No" [compared with 0% in 2015];
- 3% said "Cannot comment" [compared with 0% in 2015].

This is an increase from 75% to 97% since the baseline in the proportion of SMP members that feel "significantly" or "moderately" "empowered by and in control of their links with Scotland".



### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

#### 3.6 Project Impact

In the table below, please list each of your project outcomes, and provide further detail on your progress and results over this reporting period. Please describe any delays or other challenges that you have experienced and how these have been addressed, and provide information about any unexpected results. Progress should be supported with evidence (such as links to monitoring data, case studies, web-based information, reports etc) where possible.

**Project Impact:** Evidence that Malawi's links with Scotland have made a significant contribution to: (a) the four strands of the inter-governmental Cooperation Agreement; (b) the Government of Malawi's Growth and Development Strategy II (MGDSII); and (c) the Millennium Development Goals (and the Sustainable Development Goals post *Sept 2015*).

#### Impact Indicator

#### Progress against Planned Milestone/Target

**1** An online tool launched which tracks, using an interactive and searchable interface, the impact of Malawi's links with Scotland in terms of: (a) the four strands of the inter-governmental Cooperation Agreement; (b) the Government of MGDSII; and (c) the Millennium Development Goals (and the Sustainable Development Goals post *Sept 2015*).

We have now established an online system for members to share information about the impact their work with Malawi is having ([see SMP example](#)) This interface allows members to upload impact data, videos, photos, resources, maps of where they are working, take part in online forum discussions, link to social media, etc and to state which SDGs this is contributing towards. Data is then collated against [each of the SDGs](#) so you can search geographically, thematically and by SDG. As noted in question 3.1, these have had to be located on the SMP's website rather than MaSP's but we are looking at ways of mirroring the data.

**2** Published data from the Scottish Government, the Government of Malawi, and the UN relating to the success of the Scotland-Malawi inter-governmental Cooperation Agreement; the MGDSII and the MDGs/SDGs.

#### 3.7 Risk Management

If progress towards delivering activities and outcomes is slower than planned or there have been delays in the delivery of the project, please explain: a) What the issues have been and whether they were highlighted on your risk register? b) What actions have been taken in response to these issues?

Issue/ Risk	On risk register?	Action Taken	Outcome
Malawi inflation continues to be high, although decreasing from its peak of 23.5% in July 2016 to 15.8% in March 2017.	Yes	As costs have increased, we have had to look to make savings.	Some activities have been constrained but generally MaSP continues as planned. The training cost more than originally budgeted.
Fluctuation in the MK:GBP exchange rate, with a decrease in the value of the GB Pound from MK1046:£1GBP in June 2016 to MK872:£1GBP March 2017.	Yes	Continued to implement our currency exchange policy, as discussed with the SG.	Some variation and uncertainty as we manage the budget but generally MaSP continues as planned.

### 3. Progress and Results

This narrative report on project performance and results will be reviewed together with your revised and updated Logical Framework (or if not yet approved your original Logical Framework). See Guidelines (Annex 1) for details.

Difficulties developing web2.0 functionality to MaSP website within Malawi.	Yes	Some aspects of the tracking impact work have been located on the SMP website rather than the MaSP website.	Functionality now working well and will be rolled out to members. Will then look at possible costs/options of mirroring the SMP's website structure for MaSP in Malawi.
MaSP continues to attract considerable interest from organisations without links to Scotland that hope MaSP can establish them.	Yes	Shifted focus from expanding membership to delivering value and quality services to core membership, with active links to Scotland.	MaSP will look at how it will further refocus its services on those with active links to Scotland.
Please add additional issues as required			

### 4. Sustainability

4.1	<p><b>Partnerships</b> Provide a brief description of the roles and responsibilities of all partners, including in M&amp;E. Have roles and responsibilities changed or evolved? Please provide a brief assessment of your partnership, including its strengths, areas for improvement and how this will be addressed. This section should be completed by lead partners based in Scotland and Malawi.</p> <p>We work hard to ensure that the MaSP/SMP partnership is effective, this includes:</p> <ul style="list-style-type: none"> <li>- Weekly activity planning – with both MaSP and SMP sharing a two-page planner detailing what each staff member is doing that week.</li> <li>- Monthly phone call/skype catch-up meetings between the two offices.</li> <li>- Monthly operational and financial reporting from MaSP.</li> <li>- Two-way sharing of minutes from quarterly Board Meetings.</li> <li>- Bi-annual two-way visits between staff.</li> <li>- Regular progress reviews. We had a formal mid-grant review in Feb 2016.</li> <li>- MaSP and the SMP agreed an updated MOU in 2015-16.</li> </ul>
4.2	<p><b>Exit Strategy</b> Describe the key components of your exit strategy and outline progress towards achieving it. Provide any other achievements or progress towards ensuring that your project remains sustainable in the longer term (including in relation to local ownership and capacity, and resourcing). Describe any challenges and how these will be addressed.</p> <p>As part of its 2017-20 plans, MaSP is developing an income diversification strategy, as discussed with the Scottish Government. A key part of this will be looking at the possibility of moving out of KCN to a larger than needed rental office property that could serve as a Malawi-Scotland hub, with MaSP sub-letting offices to members.</p>

<b>5.</b>	<b>Learning and Dissemination</b>
5.1	<p><b>Lessons Learned</b> Describe briefly any lessons learned during this reporting period, and how it will influence the project and your work moving forward.</p> <p>MaSP is a learning organisation. At each event, engagement and training we ask for member feedback, specifically asking how MaSP could improve future events.</p> <p>In the 2017 Members Survey (attachment one), respondents suggested a number of potential new or developed services, including: school visits, sharing and training, lobbying, member assessments, ICT training, support for exchange visits, project visits, impact assessments, support decision making at all levels, Buy Malawian, more work with smaller members, develop new larger MaSP offices, support securing funding, capacity building, awareness campaigns, developing and expand training. Other suggestions included: proposal writing training, more educational trips, a longer AGM, more capacity building and sustainability training, coordinating exchange visits, increase communications and social media use, engage National Youth Council, get out of the big cities to engage communities, support members to find funding, visit schools, support projects phasing out. A number asked for more support to broker new links. Several encouraged the development of a MaSP five year strategic plan.</p> <p>Respondents also suggested MaSP could strengthen its work by: having female trainers, longer courses, moving the AGM from Lilongwe, giving increased of events, offering transport, support exchange visits, host exhibitions for members to share work, more hands-on training, assessing members' needs, more youth and schools outreach, more focused/practical strand meetings.</p> <p>In the April 2017 longitudinal feedback from the training courses (attachment four), members suggested: longer courses, providing online training, offering more detailed handbooks, and offering training on MEL.</p> <p>Feedback from the February 2017 Symposium (attachment three) included recommendations that MaSP could: have longer case studies, continue to have the networking stalls for sharing, do more to ensure the Strand Leaders are present, consider making two days, consider having less speeches to make time for more strand discussions, consider a debate, more time for questions.</p> <p>All of these ideas and suggestions will be considered by MaSP as it develops its 2017 work and beyond.</p> <p>The MaSP office and board also identified key learning points in this period including:</p> <ul style="list-style-type: none"> <li>- The need for clear strategic leadership within the MaSP Secretariat. This has been taken forwards with the recruitment of a new Chief Executive post.</li> <li>- The need for further strengthened and standardised book-keeping and financial management systems, such that MaSP accounts translate across directly to the SMP systems, and these can directly populate SG reporting rather than having to reformat each time. MaSP is purchasing a new accounting system, and is working closely with SMP to standardise and simplify systems.</li> <li>- The need for an improved MaSP website.</li> <li>- The need for further research into the best way of managing and mitigating the currency uncertainty in operational budgets.</li> <li>- The need to develop new income generating sources for MaSP</li> <li>- The need to really look into the SMP and MaSP's MEL systems, to see if there is a more effective system that could be used to assess progress and impact,</li> </ul>

	<p>in dialogue with the SG.</p> <ul style="list-style-type: none"> <li>- The need to manage members' expectations, most especially those who do not currently have active links with Scotland and hope MaSP will establish them.</li> <li>- The need to dovetail SMP and MaSP's work and share experience and expertise between the two networks. For example, on schools outreach and building markets for Malawian products.</li> </ul>
5.2	<p><b>Innovation and Best Practice</b> Summarise briefly any examples of innovations/ innovative approaches or best practice demonstrated by your project during this reporting period. Please explain why these are innovative or best practice, and detail any plans to share these with others.</p> <p>MaSP itself represents an innovative approach to international development. By having a network to bring together, listen to and empower all Malawian organisations linked with Scotland, it is able to help better balance the power relationship between the bilateral civic links. It challenges the traditional narrative which sees Malawians as either passive recipients or branch offices delivering services for western NGOs, to genuine partners. It challenges the conventional approach in Malawi which is often driven by <i>per diems</i> and allowances, to a system that inspires and values volunteerism, recognising that it needs to be Malawians that write the agenda if there is to be genuine ownership.</p> <p>This is an innovative approach which is gaining steam in Malawi and attracting increasing attention and emulation.</p> <p>Furthermore, MaSP's strong commitment to MEL is seen as best working practice. For example, not just taking feedback at the end of training courses but going back 5-8 months later and asking, in hindsight, what impact this has had and what tangible examples members can give that this has actually built their capacity.</p>
5.3	<p><b>Dissemination</b> Summarise briefly your efforts to communicate project lessons and approaches to others (e.g. local and national stakeholders in Scotland and Malawi, academic peers etc). Please provide links to any learning outputs.</p> <p>MaSP has disseminated news of its work on its <a href="#">website</a>, on <a href="#">Facebook</a> and <a href="#">Twitter</a>, through its bulletin, the media and at its events. For example, at Strand Meetings, regional meetings, the AGM and at the Symposium, MaSP staff give updates as to progress and impact.</p> <p>During this period MaSP and the SMP collated learning from across all organisations funded by the Scottish Government to produce an <a href="#">update and sharing tool</a> for the Feb 2016 Symposium. MaSP has also hosted Strand Meetings, regional events and conferences through 2015-16 which have helped members disseminate their experience and learning.</p>
5.4	<p><b>Wider Influence</b> Briefly describe any intended or unintended influence on development outcomes beyond your project. For example influence on local and national policy, contribution to debate on key development issues, uptake by other projects etc.</p> <p>MaSP and the SMP have a very constructive working relationship with the Malawian, UK and Scottish Governments. In this period MaSP and the SMP have helped lobby for the UK-Malawian tax treaty to be updated and have supported the Government of Malawi's Public Sector Reforms through sharing with Scotland. They have also pushed for a more equitable and accessible visa application system and for greater support for Malawian exports.</p>

## 6. Financial Report

The narrative report below should be provided in conjunction with the Budget Spreadsheet report (see Annex 2). Please fill in the Budget Spreadsheet to: (a) confirm actual spend for the year and justify any significant disparities between programmed expenditure and actual expenditure within the financial year, (b) detail programmed spend for next year.

Please note that any carry-over of funds to the next financial year should have been agreed with the Scottish Government by January 31<sup>st</sup> of the current financial year.

### 6.1 Project Underspend

Please note whether the project has reported a significant underspend, and whether the Scottish Government has agreed to this being carried forward. If this has been agreed, please provide copies of or links to relevant correspondence. Please indicate whether the underspend is the result of currency fluctuations or other issues with project delivery.

Of the SG 2015-16 grant of £67,000, £62,106 was spent in 2015-16, due to activity phasing reasons. The difference of £4,894 was carried forwards to 2016-17. Combined with the £70,000 2016-17 grant this made £74,894 available for 2016-17.

In last year's report the SG asked for a budget disaggregation by funder, to make clear which areas were funded by the SG. This was not part of the original budget but we have given this disaggregation as a new cover sheet in the budget document.

As outlined in the disaggregated cover sheet, all £74,894 was spent in 2016-17, completing the £137,000 Scottish Government 2015-17 grant.

While the bottom-line total grant cost is to the penny, there is some variation between some of the budget lines. Over the two years, staffing, for example, cost £14,678 less than anticipated, travel was £2,274 less, and running costs £1,622 less. This was largely due to exchange rate changes. By contrast, the direct project costs were a total of £10,116 more than anticipated – much of which was the increased cost of training and the increased cost of the annual KPMG audit.

### 6.2 Cost Effectiveness and Efficiency

Please detail any efforts by the project to reduce project costs, whilst maintaining the quality of the project – for example through managing projects costs, efficient resourcing, working with and learning from others etc.

Some costs have risen with inflation, and some were significantly more than anticipated for operational reasons, so this has required cost savings elsewhere.

MaSP continues to be an enviably efficient and effective operation.

### 6.2 Co-finance and Leverage

Please provide details of any co-finance or leverage that has been obtained for the project during the reporting period, including how the funds/ resources will contribute to delivering more and/or better development outcomes.

The SMP and MaSP have contributed £6,276 this year towards MaSP. In addition to this financial contribution the SMP has offered significant practical and in-kind support which has significantly reduced MaSP's overheads. Similarly, MaSP has attracted very considerable in-kind support within Malawi, not least the time volunteered by the professionals that sit on MaSP's Board and various committees. We do not take this for granted.

MaSP has secured an additional donation of £3,231 to support youth and schools outreach work. These funds do not feature in the 2016-17 accounts submitted and are being held for the 2017-20 budget.

## **Appendix One:**

Further information was requested by the Scottish Government regarding MaSP's increased staff costs around Christmas and the Fringe Benefit Tax. Both of these points were highlighted by MaSP in its Oct 2016 report as a cause of some variance from the budget.

### Christmas staffing costs:

As is the case for the overwhelming majority of employers in Malawi, and as is widely considered *de facto* best practice, MaSP staff receive modest extra support over the Christmas period. This is included within the staffing budget and is essentially a matter of phasing in the total employment cost, with staff receiving proportionately more in December than other months. This is regularly reviewed by the MaSP Board in line with standard practice in Malawi.

### Fringe Benefit Tax:

As the [Malawi Revenue Authority \(MRA\) states](#):

*"Fringe Benefit Tax (FBT) is tax paid on the taxable values of fringe benefits being provided by an employer to an employee. The rate for FBT is 30 percent and all employers except the government are liable to FBT."*

The MRA calculates organisations' FBT. MaSP has been surprised at the amount requested by MRA over the last two years and has formally raised this with MRA. Correspondence between the MRA and MaSP is ongoing in this area, and the MaSP Board is actively reviewing this matter at each of its meetings. However, unless told otherwise, MaSP has a legal duty to pay the requested FBT and hence this budget line is slightly higher than budgeted.

## **Appendix Two: 56 member impact statements sent in April 2017**

*“MaSP has helped all members to gain skills in program delivery and has strongly promoted the spirit of collaboration and networking.”*

**REDACTED, TWESTI**

*“MaSP is a platform for sharing resources (expertise, learning, leveraging resource, funding opportunity, collaboration) in a more coordinated way, using international and local experience”*

**REDACTED, Mponela Aids Information and Counseling Centre (MAICC)**

*“MaSP has made a lot of impact in enhancing capacity of members, featuring members in bulletins and providing communication platforms through the resource centres”*

**REDACTED, Centre for Youth and Development**

*“Many people, in Malawi orphan and needy people have benefitted from gifts through partnership.”*

**REDACTED, Ekwendeni CCAP congregation.**

*“MaSP has made Malawi explore some project areas that were great under explored like energy sector and building capacity of local governance structures to be able to hold accountable duty bearers and also local communities being able to demand and voice out issues affecting them in their societies”*

**REDACTED, The Sue Ryder Foundation in Malawi**

*“I have always enjoyed the partnership because it has a lot of positive impact in Malawi in a number of areas including education and trade and industry. With MaSP I have witnessed how the feeding programme in Machinga, Balaka and Neno helped in encouraging learners to attend school. I have seen how the buy Malawian campaign has helped in opening markets for Malawian products like Malawi gin. Apart from that, MaSP has helped in building the capacity of different professionals in project management skills through the MaSP project management trainings.”*

**REDACTED**

*“MaSP’s impact has been very significant and has expanded over years...The platform offers an opportunity to network with other organisations working in Malawi and therefore creating a platform to learn from each other.”*

**REDACTED, Oxfam in Malawi**

*“MaSP represents communities both in Malawi -Scotland and its members contribute more activity to their links”*

**REDACTED, Reach Out Malawi**

*“MaSP is a good platform where we come together to share our different projects under the Scottish government. This helps in the networking of these different projects and how we can help each other to achieve our various objectives.”*

**REDACTED, Malawi Liverpool Wellcome trust**

*“As local organisation operating in Chikwawa district we got a reference letter which help us to get other partners in UK and other countries.”*

**REDACTED, Development Initiative Network (DIN Malawi)**

*“I have friends in Scotland through MaSP”*

**REDACTED, CCAP Nkhoma Synod**

*“MaSP has done a lot like: 1.Supporting the coordination of Malawi's links with Scotland through various means like MaSP website, disseminating information, rews resources including Network sharing.*

2. Contributing to effective advocacy in Malawi like organizing annual conferences, represent the priorities of Malawian civil society. 3. Building capacity within the Malawian civil society like, strengthening of CONGOMA, improving the quality of projects delivery in Malawi.”

**REDACTED, Sustainable Development Solutions (SUDES0)**

“MaSP has very good impact because after linking and sharing information fruits come in. For example our partners started to help our schools for the deaf children after the shared information”

**REDACTED, Tikuyana Parents Initiative for Special Needs**

“MaSP provides networking with other members which helped us improve our project progress. It helped us to disseminate results of the project.”

**REDACTED, Nkhoma CCAP Hospital**

“MaSP has helped to build the capacity of many local Malawian NGOs and individuals to a level that they are now able to perform and easily fulfill their objectives.”

**REDACTED, Development Action for Marginalised Rural Areas (DAMRA)**

“MaSP promotes union which always brings strength.”

**REDACTED**

“MaSP supports CSO strengthening through capacity building and coordination”

**REDACTED**

MaSP has strengthened partnerships, unified voices in engagement with government, facilitated common ground for programme interventions with donor partners, and widened horizons on potential resources and donor partnerships”

**REDACTED, CADECOM**

“MaSP has had a positive impact”

**REDACTED, Mamie Martin Fund**

“MaSP gives a platform to share lessons learnt from all projects funded by the Scottish Government”

**REDACTED, Churches Action in Relief and Development**

“MaSP has had a very significant impact”

**REDACTED, Doroba Primary School**

“We have a partner in Scotland so we wanted to know more... MaSP has had very good impact”

**REDACTED, Zolozolo Primary School**

“MaSP is absolutely relevant and very meaningful”

**REDACTED, REHAAT-Initiative**

“MaSP has a great impact because its promoting both small and big NGOs”

**REDACTED, Pashello Charitable Trust**

“MaSP’s impact is so positive and meeting the expectations”

**REDACTED, Step Kids Awareness (STEKA)**

“MaSP’s impact is quite significant because it has made different implementing organizations to come together and share the progress of different projects that are being implemented in their respective areas.”

**REDACTED, Ekwendeni College of Health Sciences**

*“MaSP’s impact has been significant in terms of having our organisation...our participation in the symposium, board meetings and trainings have built our capacity in project and organisational management. It has also helped us to gain a better understanding of the Scottish Government's international developmental objectives.”*

**REDACTED, UMODZI Consulting**

*“MaSP plays an important part in informing its members about all activities taking place within the organization and encourages transparent links with its partners. It regularly reports in good time and helps to bring its members together to share skills and knowledge. This helps its members to acquire skills needed for the development of the country.”*

**REDACTED, Malawi Leaders of Learning (MLOL)**

*“It transpired that the excitement was high on this network as it was now used as a platform for information sharing and it also increased visibility of Sue Ryder's work in Malawi”*

**REDACTED, The Sue Ryder Foundation in Malawi**

*“MaSP has been one union which has brought more benefits to Malawians in terms of education healthy and has helped Malawi to fulfil its buy malawian products strategy”*

**REDACTED**

*“MaSP has a very good impact, with emphasis on mutual relationship with partner institutions. We benefit from the organisation of strand meetings which benefit us through interaction with other organisations / institutions that have links with Scotland. In addition, sharing of the MaSP newsletter opens us to many opportunities.”*

**REDACTED, Robert Laws Secondary School**

*“Through MASP, Fountain of Hope has grown up in its operation capacity because of the trainings which have been carried out. The organisation has partnered with other organisations like Chitani “Community Sustainable Development Organisation, Chipembere Community Development Organisation and Rural Education Support and Rehabilitation Unit. Currently, the organisation is implementing a capacity building project in Blantyre District in a consortium with the named organisations apart from Chipembere Organisation. The organisation has identified more partners through internet which is accessed at MASP freely.”*

**REDACTED, Fountain of Hope**

*“MaSP has a great impact which helps in making sure that our goals as projects are being achieved and that all problems being faced are taken into consideration.”*

**REDACTED, Malawi Liverpool Wellcome trust**

*“Masp has helped all members to gain skills in program delivery and has strongly promoted the spirit of collaboration and networking.”*

**REDACTED, TWESTI**

*“MaSP’s training in Project and Financial management are super, well done and helpful”*

**REDACTED, Kuthandiza Osayenda Disability outreach (KODO)**

*“MaSP has a positive impact as it offers training services which are being used for the betterment of our organizations.”*

**REDACTED, CCAP Youth Department**

*“MaSP is making impossible things to become possible by teaching members on how they can enhance their partnership etc. They do teach us how we can enhance our school partnership.”*

**REDACTED, Mpeni Primary School**

*“MaSP’s impact is powerful in the sense through capacity building trainings people are able to recognize their roles in communities as well their organizations”*

**REDACTED**

*“A great deal of impact and it is evident by change in the economic and social well-being of our beneficiaries”*

**REDACTED, MACOHA**

*“This platform enables us to access more information about Scotland funded projects and therefore it is learning and sharing platform. It is also a forum to get updates and upcoming events on the Malawi-Scotland issues.*

**REDACTED, Oxfam in Malawi**

*“MaSP’s impact is huge as we have seen changes in the way our organisation is running now compared with the time before we joined MaSP”*

**REDACTED, Malawi Tomorrow Charitable Trust**

*“MaSP helps to coordinate, represent and support the work of 921 organisations and key individuals linked with Malawi across Scotland”*

**REDACTED, Reach Out Malawi**

*“MaSP has been tremendously amazing.”*

**REDACTED**

*“MaSP has changed the lives of the poor for the better”*

**REDACTED, Kwenderana Ekwendeni**

*“MaSP has brought together various organisations who were able to share their work.”*

**Malawi College of Health Sciences**

*“MaSP has equipped me with relevant and update information and knowledge in my career as a Project Administrator. I have attended the Financial Management Training”*

**Music Crossroads Malawi**

*“MaSP has lots of impact such as sharing the current funding, sharing the other projects done by MaSP partners in Malawi which encourage us to work hard to our target in our locality.*

**REDACTED, Development Initiative Network (DIN Malawi)**

*MaSP offers “Capacity building on organizational development topics I.e. Advocacy, financial management; resource centres, bulletins”*

**REDACTED, Centre for Youth and Development**

*“MaSP has great impact on the sustainability of our partnership with Scotland”*

**REDACTED, Mazozo Community Day Secondary School**

*“MaSP has a very big impact in terms of exposure and knowledge sharing. The displays exhibited in MaSP symposiums enlighten other members to learn what is happening within MaSP. Its openness to the*

*members on how they can access global funding and the period when it can be accessed either by individuals or by charitable organizations.”*

**REDACTED, Malawi Leaders of Learning (MLOL)**

*“MaSP is informative”*

**REDACTED, TVs of Auchterarder**

*“MASP has built bridges where none existed. It has helped NGOs to stop seeing each other as competitors but rather partners in development. The sharing of information and meetings help to mend fences where they were broken. MASP has also helped to inculcate a culture of organisations supporting their staff to attend conferences or seminars or networking events. My experience in Malawi has always been that organisers of events also meet costs including transport for participants. With MASP I have seen organisation appreciating the importance of networking events to the extent of sponsoring themselves to come.”*

**REDACTED, Community Energy Malawi**

*“MaSP’s impact is really huge since local community can now be seen to be food secure...we received assistance in Food and Nutrition security at household level”*

**REDACTED, Ungweru**

*“MaSP has made us win projects through the training's offered in conjunction with MASP it has helped us connect with other members for capacity buildings”*

**REDACTED, Centre for Social Concern, Research and Agricultural Development**

*“MaSP has very useful impact to us as the Youth Today Foundation”*

**REDACTED, Youth Today Foundation**

*“Masp has helped all members to gain skills in program delivery and has strongly promoted the spirit of collaboration and networking.”*

**REDACTED, TWESTI**

### **Appendix Three: 27 Impact Statements from 2017 Symposium Attendees:**

*"The Symposium had a very positive impact and it will lead to fruitful partnership"*

**REDACTED, United Purpose (UP)**

*"I have learnt that Scotland is willing to partner with organisations and individuals as such I would encourage some that I know to do so"*

**REDACTED, LISAP**

*"It helped me to appreciate the partnership that exist between the two countries and tremendous support that the SG is giving to Malawi"*

**REDACTED, United Purpose (UP)**

*"It has helped me to know the Scotland International Development Strategy. Have much links with local organisations"*

**REDACTED, Tearfund**

*"We managed to get to know & get contacts of a number of organisations with links to Scotland. Lots of ways to collaborate with each of these organisations"*

**REDACTED, Opportunity Bank Malawi (OIBM)**

*"We gained more knowledge on MaSP"*

**REDACTED, Eagles Relief**

*"We learnt that there is a strong link with Malawi Government and SG to continue supporting Malawi"*

**REDACTED, MACOHA**

*"I know more about how project fits with SG development agenda"*

**REDACTED, Malawi Liverpool Welcome Trust**

*"It was so great"*

**REDACTED, Rhema Institute for Development**

*"We benefitted from networking and collaboration"*

**REDACTED, David Gordon Memorial Hospital**

*"It identified key opportunities, raised awareness of the SGs and helped networking. We have further explore opportunities"*

**REDACTED, CADECOM Chikwawa Diocese**

*"I have known some of the other projects which I can work with"*

**REDACTED, CPA (montfort College) Malawi Against Physical Disabilities**

*"Good interaction and learnt a lot"*

**REDACTED, AG Care**

*"It has made a big impact, am now more knowledgeable on its SG plans"*

**REDACTED, Marys Meals**

*"I have managed to coordinate with other members"*

**REDACTED, Grow Movement**

*"The displays by different organisations added a spice to the event unlike just listening to presentations"*

**REDACTED, VSO Malawi**

*“Collaboration, networking and information sharing”*

**REDACTED, Aquaculture Enterprise Malawi**

*“Meaningful connections and networks established”*

**REDACTED, Baseflow**

*“Connecting SG to us on the ground”*

**REDACTED, David Gordon Memorial Hospital**

*“Understanding all that is going on”*

**REDACTED, David Gordon Memorial Hospital**

*“Better placement for the organisation learning entry points to better connect with Scotland”*

**REDACTED, Assemblies of God Care**

*“Was great”*

**REDACTED, Marys Meals**

*“The meeting had a great impact in terms of MLOL because notable people from Scotland know about our project”*

**REDACTED, Malawi Liverpool Welcome Trust**

*“We developed an understanding of the SG ID strategy”*

**REDACTED, LISAP**

*“It made me more aware of Scotland”*

**REDACTED, PFI Partnerships**

*“I got more information”*

**REDACTED, Tearfund**

*“It broadened my understanding of the role of the Scottish Government in MaSP. Previously the only link I had was with the Global Concern Trust which support our project”*

**REDACTED, MACOHA**

## **Appendix Four: 18 Impact Statements from 2017 Training Course Participants (5-8 months after training):**

*“The training gave us an insight of how to do budgeting, project planning, Financial Reporting and how to attain fiscal discipline in our project. The problems we had in writing financial reports to Westgate are no longer there thanks to the training.”*

**REDACTED, Scotland-Malawi Twinning Project (SCOMAL)**

*“As an organization, when we are running projects, we expect them to be in line with our organizational objectives and what I learned at Project Management course helped me to achieve my deliverables in line with company objectives especially because I knew how to use Log frame and to our link in Scotland, we are able to meet the donor needs”*

**REDACTED, Opportunity Bank Malawi**

*“I am managing a project which was delayed for a year because of our organizational issues beyond control but what I learnt during training, helped me to plan well my activities and as such I can now confidently say i have achieved most of my project targets and impact seen.”*

**REDACTED, Opportunity Bank Malawi**

*“At my workplace the course has improved my understanding highly in better procurement processes, effective budgeting and financial reporting.”*

**REDACTED**

*“One good example on procurement is the verification (in terms of specifications and quality) of the items we want to buy. When buying our quick book saver I was keen to check the asset before we process payment was made. We bought this asset using L.P.O instead of giving the cheque during the collection of the item. This worked because there was a double-check hence no delays to complain on the quality and specs of the item. After this whole processes and total satisfaction i processed payment. This is very important because last time i bought batteries for one of our Cameras without checking its compatibility. This resulted in buying three rounds of batteries. This cannot happen due to the MaSP training i attended.”*

**REDACTED**

*“The training improved project designing and development skills: In this case, being the head of programs of the organisation, I have gained extra knowledge in proposal designing and development. Increased in project monitoring and evaluation skills: The organisation has improved in developing monitoring tools for the project. The organisation has revised the strategic plan in accordance to the current situation and available opportunities.”*

**REDACTED, Fountain of Hope**

*“The course had impacted my organization on how to make budgets as this was poor for my organization before the financial management training but after the course the organization is able to make good budgets. Our organization send good proposed budgets to different donors of which some have responded positively”*

**REDACTED, CCAP Synod of Livingstonia Youth Department**

*“There is now more emphasis on following procedures when procuring item or services, book keeping records are now up to date, even bank reconciliations are done on a monthly basis. We are now things are flowing nicely.”*

**REDACTED, Music Crossroads Malawi**

*“The impact is that our organisation has improved in its service delivery. CCDO is now geared to get funding from UK and USA through the capacity building i acquired.”*

**REDACTED, Chipembere Community Development Oorganisation (CCDO)**

*“The course has helped in managing the funds and to create the sense of transparency and accountability within the organisation so far finances are concerned.”*

**REDACTED, TWESTI**

*“We now have improved efficiency and effectiveness. There has been tremendous improvement in recording transactions and usage rate”*

**REDACTED, MACOHA**

*“Has improved our projects management and proposal writing skills”*

**REDACTED, Malawi Scotland Partnership**

*“With my link in Scotland this training will promote trust on the way we processes our finance related issues.”*

**REDACTED**

*“The MaSP training brought changes to how we run our Organisation. We now have ability to trace some mismanagement of funds, detect fraud.”*

**REDACTED, Kwenderana Ekwendeni**

*“The training has given us a new perspective of creating project policies, procurement, handling project finances among other things. In terms of the link with Scotland, I feel we are also doing fine, follow up emails like the one that introduced me to the survey gives us hope that where opportunities arise for links we will be considered. After the training, things that I never clearly understand were explained.”*

**REDACTED, Music Crossroads Malawi**

*“It has enhanced my financial reporting skills which has helped our relationship with Scottish partners that came to a standstill to resume. Through good governance and good financial reporting our partner linked us with Raven Trust. The Principal Trustee, Mr. REDACTED of Raven Trust visited us and promised to raising some funds for the construction of Operating Theatre, Paediatric Admission wards and a Laboratory. This deal is being facilitated by renowned engineer REDACTED, the architect who designed and supervised our "Glasgow maternity wing" designated at Kamuzu College of Nursing in 2006.”*

**REDACTED, Dr. David Livingstone Memorial Clinic**

*“As a Projects Coordinator for Opportunity Bank Malawi, I am now equipped with knowledge on how to better manage projects. We applied what we learnt when writing one proposal for a prospective project with the problem statement well articulated.”*

**REDACTED, Opportunity Bank Malawi**

*“The training strengthened the relationship and trust between Ungweru and Scotland since financial prudence and proper management of resources will be upheld. It brought to my knowledge the best practices in procuring items for the projects and proper recording by ensuring segregation of duties during the financial processes”*

**REDACTED, Ungweru Organisation**

*“This course has assisted me on how our organisation will be expected to manage the finances once we find a partner from Scotland”*

**REDACTED, Sungani Zakwathu Cultural Heritage Association**