

**Item 1 (the attachments referred to are Documents 1 & 2 enclosed with this letter):**

**From:** [Redacted S.38(i)(b)] **On Behalf Of** Cabinet Secretary for Government Business and Constitutional Relations

**Sent:** 09 September 2019 11:39

**To:** [Redacted S.38(i)(b)]

**Cc:** Cabinet Secretary for Government Business and Constitutional Relations  
<CabSecGBCR@gov.scot>

**Subject:** Letter from Michael Russell MSP, Cabinet Secretary for Government Business and Constitutional Relations

Good morning

Please see attached a letter and accompanying document from Michael Russell MSP, Cabinet Secretary for Government Business and Constitutional Relations.

Many thanks  
[Redacted S.38(i)(b)]

*All e-mails and attachments sent by a Ministerial Private Office to any other official on behalf of a Minister relating to a decision, request or comment made by a Minister, or a note of a Ministerial meeting, must be filed appropriately by the recipient. Private Offices do not keep official records of such e-mails or attachments.*

*Scottish Ministers, Special advisers and the Permanent Secretary are covered by the terms of the Lobbying (Scotland) Act 2016. See [www.lobbying.scot](http://www.lobbying.scot)*

**Item 2 (the attachment referred to is Document 3 enclosed with this letter):**

**From:** [Redacted S.38(i)(b)]

**Sent:** 14 May 2020 11:07

**To:** Cabinet Secretary for Constitution, Europe and External Affairs <CabSecCEAEA@gov.scot>

**Cc:** Rogers D (David) (Constitution and Cabinet Director) [Redacted S.38(i)(b)];

Davidson I (Ian) (CA) [Redacted S.38(i)(b)]

>; Wimpress K (Kate) [Redacted S.38(i)(b)]

**Subject:** Correspondence from the Convener of the Citizens' Assembly of Scotland

Dear Cabinet Secretary

Please find attached a letter sent in my capacity as Convener of the Citizens' Assembly of Scotland.

I trust this finds you, your family, friends and colleagues safe and well in these very challenging times.

Yours sincerely

**Kate Wimpress** [Redacted S.38(i)(b)]

**Item 3 (the attachment referred to is Document 4 enclosed with this letter:**

**From:** [Redacted S.38(i)(b)] **On Behalf Of** Cabinet Secretary for Constitution, Europe and External Affairs  
**Sent:** 28 May 2020 12:22  
**To:** [Redacted S.38(i)(b)]  
**Cc:** Cabinet Secretary for Constitution, Europe and External Affairs  
<CabSecCEAEA@gov.scot>  
**Subject:** Letter from Michael Russell MSP - The Citizens' Assembly of Scotland; a response in light of Covid 19

Dear Kate

Please see attached a letter from Mr Russell, Cabinet Secretary for Constitution, Europe and External Affairs.

Many thanks  
[Redacted S.38(i)(b)]

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**Item 4 (the attachments referred to are Documents 5 & 6 enclosed with this letter):**

**From:** Davidson I (Ian) (CA) [Redacted S.38(i)(b)]  
**Sent:** 01 July 2020 16:52  
**To:** Cabinet Secretary for Constitution, Europe and External Affairs  
<CabSecCEAEA@gov.scot>; [Redacted S.38(i)(b)]; [Redacted S.38(i)(b)]  
**Cc:** kate wimpres [Redacted S.38(i)(b)]  
**Subject:** proposals for reconvening of the citizens' assembly

[Redacted S.38(i)(b)]

Following the discussion last month I attach the secretariat proposals on the reconvening of the Assembly and a covering letter from Kate summarising the key elements of these. We've been in discussion with the sponsor team over the course of the work and I've copied to [Redacted S.38(i)(b)] and [Redacted S.38(i)(b)].

We look forward to the Cabinet Secretary's response and of course can provide any further information as may be required.

Best wishes

Ian

IAN DAVIDSON  
Secretary to Citizens' Assembly of Scotland  
[Redacted S.38(i)(b)]

Item 5:

**From:** [Redacted S.38(i)(b)]

**On Behalf Of** Cabinet Secretary for Constitution, Europe and External Affairs

**Sent:** 06 July 2020 13:41

**To:** Davidson I (Ian) (CA) [Redacted S.38(i)(b)]; Cabinet Secretary for Constitution, Europe and External Affairs <CabSecCEAEA@gov.scot>; [Redacted S.38(i)(b)]

**Cc:** kate wimpres [Redacted S.38(i)(b)]

**Subject:** RE: proposals for reconvening of the citizens' assembly

Hi Ian,

Thanks for this. Mr Russell agrees that we should do this. He thinks we should aim to get a decision this coming week and announce it. He has asked for a draft note from him to the FM explaining that the CA asked to continue with a slight change of remit, and to do so on line and that he has agreed subject to the cost being no more than the budget originally allocated. The note should outline that this route will save money. It should also make clear that the CA would like to get on with the arrangements for this now and that we anticipate the first on line meeting in early September with a report by the end of the year.

Can I leave this with the team to prepare a draft note to send to FM this week please?

Thanks,

[Redacted S.38(i)(b)]

**#SCOTLAND|SNOW**



## REASONS FOR NOT PROVIDING INFORMATION

An exemption under section 38(1)(b) of FOISA (personal information) applies to some of the information requested because it is personal data of a third party (i.e. names/contact details of individuals), and disclosing it would contravene the data protection principles in Schedule 1 to the Data Protection Act 1998. This exemption is not subject to the 'public interest test', so we are not required to consider if the public interest in disclosing the information outweighs the public interest in applying the exemption.