

## ARGYLL AND BUTE

**From:** [redacted] <[redacted]@argyll-bute.gov.uk>  
**Sent:** 23 July 2020 13:37  
**To:** Drought A (Andrew) <Andrew.Drought@gov.scot>  
**Cc:** [redacted] <[redacted]@gov.scot>  
**Subject:** RE: Catering guidance [NOT PROTECTIVELY MARKED]

**Classification: NOT PROTECTIVELY MARKED**

Hi Andy and [redacted],

The updated ASSIST FM Catering Advice is attached, and can be found at this link:  
[https://drive.google.com/file/d/1ZtN8FI\\_yjt6G3cYLUenhAAMeVFZs43em/view?usp=sharing](https://drive.google.com/file/d/1ZtN8FI_yjt6G3cYLUenhAAMeVFZs43em/view?usp=sharing)

Many thanks,

[redacted]  
Commercial Manager  
Commercial Services  
Argyll and Bute Council  
[redacted]  
[argyll-bute.gov.uk](http://argyll-bute.gov.uk)

**From:** [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot) [<mailto:Andrew.Drought@gov.scot>]  
**Sent:** 20 July 2020 18:21  
**To:** [redacted] <[redacted]@argyll-bute.gov.uk>  
**Cc:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)  
**Subject:** Catering guidance

Hi [redacted],

I hope you're well. [redacted under Section 30(c)]. Please let me know.

Thanks,

Andy.

**Andy Drought**  
Deputy Director, Workforce, Infrastructure and Reform  
Learning Directorate  
2B North Victoria Quay  
Edinburgh  
Tel: 0131 244 [redacted]  
Mob: [redacted]  
Email: [andrew.drought@gov.scot](mailto:andrew.drought@gov.scot)

## ARGYLL AND BUTE

**From:** [redacted] <[redacted]@argyll-bute.gov.uk>

**Sent:** 20 July 2020 09:10

**To:** CERG <CERG@gov.scot>

**Subject:** FW: Confidential: School Reopening - CERG - Views of former WS2 members on latest draft guidance [NOT PROTECTIVELY MARKED]

**Classification: NOT PROTECTIVELY MARKED**

Hi [redacted],

I hope you managed to have some down time over the weekend.

Please find attached my suggested changes [Document 7 redacted in full under Section 30(c)] [redacted under Section 30(c)]

I've added a couple of other tracked changes around cleaning and catering throughout, and I'd be happy to explain my suggestions if required.

Many thanks,

[redacted]  
Commercial Manager  
Commercial Services  
Argyll and Bute Council  
[redacted]  
[argyll-bute.gov.uk](http://argyll-bute.gov.uk)

**From:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) [[mailto:\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)] **On Behalf Of**  
[CERG@gov.scot](mailto:CERG@gov.scot)

**Sent:** 18 July 2020 11:00

**To:** [CERG@gov.scot](mailto:CERG@gov.scot); [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot);  
[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot);  
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[Maria.Walker@educationscotland.gov.scot](mailto:Maria.Walker@educationscotland.gov.scot); [sdevlin@pkc.gov.uk](mailto:sdevlin@pkc.gov.uk);  
[\[redacted\]@scottishfuturetrust.org.uk](mailto:[redacted]@scottishfuturetrust.org.uk); [\[redacted\]@scottishfuturetrust.org.uk](mailto:[redacted]@scottishfuturetrust.org.uk);  
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[\[redacted\]@westlothian.org.uk](mailto:[redacted]@westlothian.org.uk); [\[redacted\]@eis.org.uk](mailto:[redacted]@eis.org.uk); [\[redacted\]@gtcs.org.uk](mailto:[redacted]@gtcs.org.uk);  
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[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk);  
[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@unitetheunion.org](mailto:[redacted]@unitetheunion.org); [\[redacted\]@unison.co.uk](mailto:[redacted]@unison.co.uk);  
[\[redacted\]@stirling.gov.uk](mailto:[redacted]@stirling.gov.uk); [\[redacted\]@gmb.org.uk](mailto:[redacted]@gmb.org.uk);  
[\[redacted\]@voicetheunion.org.uk](mailto:[redacted]@voicetheunion.org.uk)

**Cc:** : [Carrie.Lindsay@fife.gov.uk](mailto:Carrie.Lindsay@fife.gov.uk); [Maria.Walker@educationscotland.gov.scot](mailto:Maria.Walker@educationscotland.gov.scot);  
[\[redacted\]@scottishfuturetrust.org.uk](mailto:[redacted]@scottishfuturetrust.org.uk); [\[redacted\]@scottishfuturetrust.org.uk](mailto:[redacted]@scottishfuturetrust.org.uk);

[\[redacted\]@gov.scot](#); [\[redacted\]@gov.scot](#); [\[redacted\]@gov.scot](#);  
[\[redacted\]@gov.scot](#); [\[redacted\]@gov.scot](#); [Sam.Anon@gov.scot](#);  
[DirectorofLearning@gov.scot](#); [Mick.Wilson@gov.scot](#); [\[redacted\]@gov.scot](#);  
[HeadSFIO@gov.scot](#); [\[redacted\]@gov.scot](#); [\[redacted\]@gov.scot](#);  
[\[redacted\]@gov.scot](#); [\[redacted\]@educationscotland.gov.scot](#);  
[\[redacted\]@educationscotland.gov.scot](#); [\[redacted\]@gov.scot](#); [\[redacted\]@gov.scot](#);  
[\[redacted\]@educationscotland.gov.scot](#); [\[redacted\]@nhs.net](#); [SGLDSE@gov.scot](#)  
**Subject:** Confidential: School Reopening - CERG - Views of former WS2 members  
on latest draft guidance

Dear all

Attached is the latest version of the draft guidance – both a clean version and one with tracks. Please treat this as confidential and do not share further at this stage.

I would be grateful if you could let me have any comments on this latest version, please suggest specific amendments through track changes wherever possible. The next meeting of the CERG is now scheduled for Wednesday to look again at the guidance (details for this meeting will be sent out on Monday). Could you please get back to me by **close on Monday** so that we can prepare and circulate a revised version in advance of that meeting.

You will note that, following discussion at CERG yesterday we have included draft text on physical distancing where possible in secondary schools. The guidance has, perhaps unsurprisingly, got longer during the drafting process as we have sought to accommodate input from consultees – we will work on reducing the length and doing the necessary tidying up etc for the next iteration. We are also working on a short, summary report card version of the guidance.

Many thanks

[redacted]  
CERG Secretariat

## ARGYLL AND BUTE

**From:** [redacted]<[redacted]@argyll-bute.gov.uk>

**Sent:** 14 July 2020 17:11

**To:** CERG <CERG@gov.scot>

**Subject:** FW: Confidential: For initial comment by 1600 tomorrow: School Reopening - ERG - Views of former WS2 members on Requirements for Updated Guidance

Good Afternoon,

Thank you for sending on this updated draft. I have two comments for consideration [Document 8 redacted in full under Section 30(c)] [redacted under Section 30(c)]

I hope this is helpful.

Many thanks,

[redacted]

Commercial Manager

Commercial Services

Argyll and Bute Council

[redacted]

[argyll-bute.gov.uk](http://argyll-bute.gov.uk)

**From:** [redacted]@gov.scot [mailto:[redacted]@gov.scot] **On Behalf Of**  
CERG@gov.scot

**Sent:** 14 July 2020 09:52

**To:** [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot); [redacted]@gov.scot; [redacted]@gov.scot;  
[redacted]@gov.scot; [redacted]@educationscotland.gov.scot;  
[redacted]@educationscotland.gov.scot; [chair@npfs.org.uk](mailto:chair@npfs.org.uk); [redacted]@gtcs.org.uk;  
[redacted]@eis.org.uk; [redacted]@ahds.org.uk; [redacted]@cosla.gov.uk;  
[redacted]@renfrewshire.school; [redacted]@ahds.org.uk;  
[redacted]@educationscotland.gov.scot; [sdevlin@pkc.gov.uk](mailto:sdevlin@pkc.gov.uk);  
[redacted]@scottishfuturestrust.org.uk; [redacted]@scottishfuturestrust.org.uk;  
[redacted]@aberdeenshire.gov.uk; [redacted]@improvementservice.org.uk;  
[redacted]@glasgow.gov.uk; [redacted] <[redacted]@argyll-bute.gov.uk>;  
[redacted]@westlothian.org.uk; [redacted]@eis.org.uk; [redacted]@gtcs.org.uk;  
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[redacted]@cosla.gov.uk; [redacted]@unitetheunion.org; [redacted]@unison.co.uk;  
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**Cc:** [Carrie.Lindsay@fife.gov.uk](mailto:Carrie.Lindsay@fife.gov.uk); [Maria.Walker@educationscotland.gov.scot](mailto:Maria.Walker@educationscotland.gov.scot);  
[redacted]@scottishfuturestrust.org.uk; [redacted]@scottishfuturestrust.org.uk;  
[redacted]@gov.scot; [redacted]@gov.scot; [redacted]@gov.scot;  
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[DirectorofLearning@gov.scot](mailto:DirectorofLearning@gov.scot); [Mick.Wilson@gov.scot](mailto:Mick.Wilson@gov.scot); [redacted]@gov.scot;  
[HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot); [redacted]@gov.scot; [redacted]@gov.scot; [CERG@gov.scot](mailto:CERG@gov.scot);  
[redacted]@gov.scot; [redacted]@educationscotland.gov.scot;  
[redacted]@educationscotland.gov.scot; [redacted]@gov.scot; [redacted]@gov.scot;

[\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot)

**Subject:** RE: Confidential: For initial comment by 1600 tomorrow: School Reopening - ERG - Views of former WS2 members on Requirements for Updated Guidance

Thank you to all who responded to this request for comments. A revised version of the draft guidance (attached) was discussed at the meeting of the Education Recovery Group yesterday and the Deputy First Minister has asked us to prepare another version over the next few days. Key issues in the draft guidance that were covered in discussion yesterday included:

Physical distancing – particularly in relation to older young people in schools  
Face coverings and PPE  
Testing for school staff  
Timetabling in secondary schools  
Cleaning/hygiene

Given the speed that things are moving, we are still working through some of the comments we received last week. If you have any additional comments then please let us know by 2pm on Wednesday so that we can also take them into account in the development of the next iteration of the guidance.

Many thanks

[redacted]  
CERG Secretariat

**From:** Drought A (Andrew) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>

**Sent:** 09 July 2020 21:20

**To:** [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot)>; [redacted] <[\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot)>; [chair@npfs.org.uk](mailto:chair@npfs.org.uk); [\[redacted\]@gtcs.org.uk](mailto:[redacted]@gtcs.org.uk); [\[redacted\]@eis.org.uk](mailto:[redacted]@eis.org.uk); [\[redacted\]@ahds.org.uk](mailto:[redacted]@ahds.org.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@renfrewshire.school](mailto:[redacted]@renfrewshire.school); [\[redacted\]@ahds.org.uk](mailto:[redacted]@ahds.org.uk); [redacted] <[\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot)>; [sdevlin@pkc.gov.uk](mailto:sdevlin@pkc.gov.uk); [\[redacted\]@scottishfuturetrust.org.uk](mailto:[redacted]@scottishfuturetrust.org.uk); [\[redacted\]@scottishfuturetrust.org.uk](mailto:[redacted]@scottishfuturetrust.org.uk); [\[redacted\]@aberdeenshire.gov.uk](mailto:[redacted]@aberdeenshire.gov.uk); [\[redacted\]@improvementservice.org.uk](mailto:[redacted]@improvementservice.org.uk); [\[redacted\]@glasgow.gov.uk](mailto:[redacted]@glasgow.gov.uk); [\[redacted\]@argyll-bute.gov.uk](mailto:[redacted]@argyll-bute.gov.uk); [\[redacted\]@westlothian.org.uk](mailto:[redacted]@westlothian.org.uk); [glasgowla@eis.org.uk](mailto:glasgowla@eis.org.uk); [\[redacted\]@gtcs.org.uk](mailto:[redacted]@gtcs.org.uk); [\[redacted\]@scis.org.uk](mailto:[redacted]@scis.org.uk); [\[redacted\]@mail.nasuwat.org.uk](mailto:[redacted]@mail.nasuwat.org.uk); [\[redacted\]@ssta.org.uk](mailto:[redacted]@ssta.org.uk); [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@unitetheunion.org](mailto:[redacted]@unitetheunion.org); [redacted] <[\[redacted\]@unison.co.uk](mailto:[redacted]@unison.co.uk)>; [\[redacted\]@stirling.gov.uk](mailto:[redacted]@stirling.gov.uk); [\[redacted\]@gmb.org.uk](mailto:[redacted]@gmb.org.uk); [\[redacted\]@voicetheunion.org.uk](mailto:[redacted]@voicetheunion.org.uk)  
**Cc:** [Carrie.Lindsay@fife.gov.uk](mailto:Carrie.Lindsay@fife.gov.uk); [Maria.Walker@educationscotland.gov.scot](mailto:Maria.Walker@educationscotland.gov.scot); [redacted] <[\[redacted\]@scottishfuturetrust.org.uk](mailto:[redacted]@scottishfuturetrust.org.uk)>; [redacted] <[\[redacted\]@scottishfuturetrust.org.uk](mailto:[redacted]@scottishfuturetrust.org.uk)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [Sam.Anson@gov.scot](mailto:Sam.Anson@gov.scot); [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; Director of Learning <[DirectorofLearning@gov.scot](mailto:DirectorofLearning@gov.scot)>;



Andy.

Andy Drought  
Deputy Director, Workforce, Infrastructure and Reform  
Learning Directorate  
2B North Victoria Quay  
Edinburgh  
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## FIFE

**From:** [redacted] <[redacted]@fife.gov.uk>

**Sent:** 14 July 2020 13:38

**To:** : Drought A (Andrew) <Andrew.Drought@gov.scot>; Carrie Lindsay <Carrie.Lindsay@fife.gov.uk>; [redacted] <[redacted]@gov.scot>; Anson S (Sam) <Sam.Aanson@gov.scot>

**Cc:** [redacted] <[redacted]@fife.gov.uk>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@fife.gov.uk>; [redacted] <[redacted]@fife.gov.uk>

**Subject:** Re: Transport Guidance

Andy,

Appreciate your efforts on this issue, I have also been discussing this with My ACTO colleagues, [redacted] and [redacted] who are well aware of the issues so will no doubt reiterate them again at your meeting with them tomorrow.

To continue the broken record theme:

[Redacted under Section 30 (c)]

Regards

[redacted]

**[redacted]**

Service Manager (Passenger Transport Services)

Fife Council, Assets, Transportation & Environment  
Roads & Transportation Services  
Bankhead Central (1st Floor)  
Bankhead Park  
GLENROTHES  
Fife  
KY7 6GH

## FIFE

**From:** [redacted] <[\[redacted\]@fife.gov.uk](mailto:[redacted]@fife.gov.uk)>

**Sent:** 14 July 2020 13:01

**To:** [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>

**Cc:** [redacted] <[\[redacted\]@fife.gov.uk](mailto:[redacted]@fife.gov.uk)>; [redacted] <[\[redacted\]@fife.gov.uk](mailto:[redacted]@fife.gov.uk)>

**Subject:** Transport Guidance

[redacted]/ [redacted]

Apologies if it feels like I'm a bit of a broken record on the school transport guidance but I just wanted to be clear about the nuances in any written guidance that would **allow or not allow 100%** of children to get to school in some LAs in August.

I'll use Fife to exemplify but this does affect other LAs too.

[Redacted under Section 30(c)]

I've copied in [redacted] who is the Fife expert on transport in case you need any further information.

[redacted]

Executive Director for Education & Children's Services

Fife Council

4<sup>th</sup> Floor

Fife House

North Street

Glenrothes

KY7 5LT

## FIFE

**From:** Carrie Lindsay <Carrie.Lindsay@fife.gov.uk>

**Sent:** 12 July 2020 14:17

**To:** [redacted] <[redacted]@gov.scot>; Drought A (Andrew) <Andrew.Drought@gov.scot>; Karen Reid <KReid@pkc.gov.uk>; Eddie Follan <eddie@cosla.gov.uk>

**Subject:** Fwd: Draft guidance on preparing for the new school term in August 2020 - (v8) - for CERG - 11072020 with tracks

[redacted]

Sheena's comments on tracked changes.

Carrie

Get [Outlook for iOS](#)

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**From:** Sheena Devlin <SDevlin@pkc.gov.uk>

**Sent:** Sunday, July 12, 2020 1:08:28 PM

**To:** Carrie Lindsay <Carrie.Lindsay@fife.gov.uk>; Karen Reid <KReid@pkc.gov.uk>

**Subject:** Draft guidance on preparing for the new school term in August 2020 - (v8) - for CERG - 11072020 with tracks

**CAUTION:** This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

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Carrie, Karen

I have gone through this again – and suggested changes and made comments. [Document 6 redacted in full under Section 30(c)] It's amazing what you may have missed in early readings as well as indicating where I have issue/concerns about additions suggested by others.

Thought I would send this to you both first. [redacted], would you review and add your own comments and then share with [redacted] etc as you see appropriate.

Many thanks  
Sheena

## FIFE

**From:** Carrie Lindsay <[Carrie.Lindsay@fife.gov.uk](mailto:Carrie.Lindsay@fife.gov.uk)>

**Sent:** 29 June 2020 17:05

**To:** Anson S (Sam) <[Sam.Anson@gov.scot](mailto:Sam.Anson@gov.scot)>; Drought A (Andrew) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>; Logan G (Graeme) <[Graeme.Logan@gov.scot](mailto:Graeme.Logan@gov.scot)>

**Subject:** Transport

Sam/Andy

Thought it best to keep making you aware of the transport issues being raised in a number of local authorities including Fife.

[redacted under Section 30(c)]

This will be similar in a number of LAs. Just making sure we are considering this aspect.

Hope you're all having a quiet week!

Carrie Lindsay  
Executive Director for Education & Children's Services  
Fife Council  
4<sup>th</sup> Floor  
Fife House  
North Street  
Glenrothes  
KY7 5LT

## FIFE

**From:** Carrie Lindsay <[Carrie.Lindsay@fife.gov.uk](mailto:Carrie.Lindsay@fife.gov.uk)>

**Sent:** 25 June 2020 12:40

**To:** Anson S (Sam) <[Sam.Anon@gov.scot](mailto:Sam.Anon@gov.scot)>; Sheena Devlin <[sdevlin@pkc.gov.uk](mailto:sdevlin@pkc.gov.uk)>; [redacted] <[\[redacted\].ades@gmail.com](mailto:[redacted].ades@gmail.com)>; [redacted] <[\[redacted\].ades@gmail.com](mailto:[redacted].ades@gmail.com)>; [redacted] <[\[redacted\]@south-ayrshire.gov.uk](mailto:[redacted]@south-ayrshire.gov.uk)>; [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)

**Subject:** Areas not covered in Plan to date

Sam

Areas not already covered in CERG paper that have been raised in various meetings this week-

[Redacted under Section 30(c)]

I'm sure there will be more areas to pick up and one of the key questions will be how we decide what we need national advice on and what can be decided locally. As little guidance as possible would be best but there are some key areas.

I raised transport, this is a concern for all LAs with a rural aspect and needs to be at the front of the queue for discussion due to contracts and non-agile area of provision etc.

I was unclear from DFM's round up of actions how this guidance will now be taken forward, is it workstream 2 and what is the timescale?

Happy to discuss any aspect, you know where to find me.

Carrie Lindsay  
Executive Director for Education & Children's Services  
Fife Council  
4<sup>th</sup> Floor  
Fife House  
North Street  
Glenrothes  
KY7 5LT

## PERTH AND KINROSS COUNCIL

**From:** Sheena Devlin <SDevlin@pkc.gov.uk>  
**Sent:** 22 July 2020 08:09  
**To:** Drought A (Andrew) <Andrew.Drought@gov.scot; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>  
**Subject:** RE: Draft return to school guidance - (v12) (002) - AD

Many thanks Andy

I think the changes are welcome and will help support a positive return to schools for c, yp and staff. The use of the phrase “maintaining distancing” is a necessary distinction from the term “physical distancing” and the upfront para sets the right tone.

“See” you both later today.

Best wishes  
Sheena

Sheena Devlin, Executive Director (Education & Children’s Services), Council Building, 2 High Street, Perth, PH1 5PH

☎: 01738 476312  
☎: 07825552092  
✉: [sdevlin@pkc.gov.uk](mailto:sdevlin@pkc.gov.uk)

**From:** [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>  
**Sent:** 22 July 2020 08:02  
**To:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)  
**Cc:** Sheena Devlin <[SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk)>  
**Subject:** Draft return to school guidance - (v12) (002) - AD

Hi [redacted],

Following a helpful discussion with [redacted], I have made some tweaks to the overview section (moving a sentence to the top of that section making clear that the safety of staff has been considered) and the physical distancing section (making the wording around why we are recommending maintaining distancing sound less negative). [redacted], I couldn’t find a way of moving the wording on proportionality up that didn’t interfere with the flow, so I have left it where it is for now. Hope that’s OK.

Grateful if you could make these changes prior to circulating today.

Thanks,

Andy.

Andy Drought  
Deputy Director, Workforce, Infrastructure and Reform  
Learning Directorate  
2B North Victoria Quay  
Edinburgh  
Tel: 0131 244 [redacted]  
Mob: [redacted]  
Email: [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)

## PERTH AND KINROSS

**From:** Sheena Devlin <SDevlin@pkc.gov.uk>

**Sent:** 21 July 2020 22:45

**To:** Drought A (Andrew) <Andrew.Drought@gov.scot>; [redacted] <[redacted]@gov.scot>; Karen Reid <KReid@pkc.gov.uk>; [redacted]@cosla.gov.uk; [redacted]@cosla.gov.uk; Anson S (Sam) <Sam.Anon@gov.scot>

**Cc:** [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>

**Subject:** Re: Draft return to school guidance - (v12)

Thanks Andy and apologies for missing your call - my phone was on charge!

[redacted under Section 30(c)]

Given that I think there would be merit in looking again at two things in that section- one is the current level of detail and the other would be the consistency of terminology. I'll have a think about that and we can speak tomorrow if necessary.

Best wishes

Sheena

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---

**From:** [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>

**Sent:** Tuesday, July 21, 2020 9:00:22 PM

**To:** Sheena Devlin <[SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk)>; [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; Karen Reid <[KReid@pkc.gov.uk](mailto:KReid@pkc.gov.uk)>; [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk) <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk) <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [Sam.Anon@gov.scot](mailto:Sam.Anon@gov.scot) <[Sam.Anon@gov.scot](mailto:Sam.Anon@gov.scot)>

**Cc:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>

**Subject:** RE: Draft return to school guidance - (v12)

Thanks, Sheena.

Tried to call - [redacted under Section 30(c)]

[redacted under Section 30(c)]

I'd be happy to speak first thing tomorrow if helpful to do so, to ensure we understand any remaining concerns fully.

Thanks,

Andy.

Andy Drought

Deputy Director, Workforce, Infrastructure and Reform

Learning Directorate

2B North Victoria Quay  
Edinburgh  
Tel: 0131 244 [redacted]  
Mob: [redacted]  
Email: [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)

**From:** Sheena Devlin <[SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk)>

**Sent:** 21 July 2020 20:04

**To:** [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; Karen Reid <[KReid@pkc.gov.uk](mailto:KReid@pkc.gov.uk)>; [redacted] <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted] <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; Drought A (Andrew) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>; Anson S (Sam) <[Sam.Ansan@gov.scot](mailto:Sam.Ansan@gov.scot)>

**Cc:** [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>

**Subject:** Draft return to school guidance - (v12)

Colleagues

I have reviewed the version with tracked changes and made some comments [Document 4 redacted in full under Section 30(c)] and tracked changes on this.

Key comments/changes are on P1, 6, 10, 12, 14. I missed discussions last week so forgive me if anything I have said/suggested has been considered and changed/rejected already.

[redacted under Section 30(c)]

The transport section I would like to take more time with and will do that after the CERG tomorrow.

Happy to discuss any points made, or anything else, tomorrow morning. I'll be on line from 7.30am.

[redacted – under Section 30(c)]

Best wishes  
Sheena

## PERTH and KINROSS

**From:** [redacted] <[redacted]@pkc.gov.uk>

**Sent:** 17 July 2020 11:06

**To:** [redacted] <[redacted]@gov.scot>

**Cc:** '[redacted]' <[redacted]@westlothian.gov.uk>; '[redacted]' <[redacted]@cosla.gov.uk>

**Subject:** URGENT REQUEST RESPONSE

[redacted],

[out of scope]

[out of scope]

As I have already mentioned, [reacted under Section 30 (c)].

[redacted under Section 30 (c)].

Kind regards

[redacted]

[redacted] CMILT | Public Transport Team Leader | Public Transport Unit | Housing and Environment | Perth & Kinross Council | 2 High Street | PERTH | PH1 5PH  
Phone: [redacted] | Email : [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)

## PERTH AND KINROSS

**From:** [redacted] <[redacted]@pkc.gov.uk>  
**Sent:** Thu 16/07/2020 19:14  
**To:** [redacted] <[redacted]@gov.scot>  
**CC:** '[redacted]@westlothian.gov.uk'  
**Subject RE: School Transport Meeting - Updated LA Return - [OFFICIAL]**

[redacted],

Sorry for the late response to this query. I appreciate we have since talked on the phone this afternoon. I have now issued the email to ATCO members asking for a response by tomorrow morning so we can only see what is returned.

Are you aware of the cost of fitting a screen, hand sanitizer dispensers and fogging machines?

[redacted under Section 30(c)]

[redacted under Section 30(c)]

Will feed back further tomorrow if I receive more information.

Kind regards

[redacted]

[redacted] | Public Transport Team Leader | Public Transport Unit | Housing and Environment | Perth & Kinross Council | 2 High Street | PERTH | PH1 5PH  
Phone: [redacted] Email : [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)

**From:** [redacted]@gov.scot <[redacted]@gov.scot>  
**Sent:** 16 July 2020 08:36  
**To:** [redacted] <[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)>  
**Cc:** [\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)  
**Subject:** RE: School Transport Meeting - Updated LA Return - [OFFICIAL]

[redacted]

Just to follow up on our emails re: [redacted under Section 30(c)].

I appreciate that you won't have detailed information on the numbers of vehicles to hand but do you have a broad sense of the numbers of vehicles that are used? That's all we need at this stage plus a broad assessment of how feasible it would be to make changes to these vehicles (due to the issues you raise below re: style of vehicle/age etc) so we can feed that in. What you said too about buses was helpful, i.e. that they are likely to already have such measures in place and that it may be harder to put in place these kind of measures on to coaches.

[redacted under Section 30(c)]

Many thanks

[redacted]

Team Leader - School Organisation Team  
School Funding, Infrastructure and Organisation | Workforce, Infrastructure and Reform Division | Scottish Government  
2-B North | Victoria Quay | Edinburgh | EH6 6QQ  
Maoineachadh, Bun-structair agus Eagrachaidh Sgoiltean | Roinn Luchd-obrach, Bun-structar agus Ath-leasachadh | Raon 2B Tuath | Cidhe Bhictòria | Dùn Èideann | EH6 6QQ

[redacted]@gov.scot

☐0131 244 [redacted] (landline) or [redacted] (mobile)

**From:** [redacted] <[redacted]@pkc.gov.uk>

**Sent:** 14 July 2020 17:13

**To:** [redacted] <[redacted]@gov.scot>

**Cc:** '[redacted]@westlothian.gov.uk' <[redacted]@westlothian.gov.uk>

**Subject:** RE: School Transport Meeting - Updated LA Return - [OFFICIAL]

[redacted],

Thank you – in terms of your 2 requests below I can advise as follows:

1. I will add these up myself this evening from the figures on the grid – we are outstanding to receive responses from A&B and WI but I will try and phone them tomorrow morning for an update – do you have the breakdown already from SPT? I am unsure if they gave us the breakdown or rather solely advised ATCO of their overall entitled pupils figure of 40k pupils.
2. [redacted Under Section 30(c)]

**Can I ask – did you contact Prof Leitch's office with ATCO's list of queries? Did they advise if Prof Leitch would be able to participate in a call with ATCO with regard to school transport?**

**I apologise as always [redacted] for being so blunt – but I really need to ensure the urgency of this matter is very clear to SG and with no doubt at all [redacted under Section 30(c)].**

Kind regards

[redacted]

[redacted] | Public Transport Team Leader | Public Transport Unit | Housing and Environment | Perth & Kinross Council | 2 High Street | PERTH | PH1 5PH  
Phone: [redacted] | Email : [redacted]@pkc.gov.uk

**From:** [redacted]@gov.scot <[redacted]@gov.scot>  
**Sent:** 14 July 2020 16:46  
**To:** [redacted] <[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)>  
**Cc:** [\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)  
**Subject:** RE: School Transport Meeting - Updated LA Return - [OFFICIAL]

[redacted]

Thanks, yes, we are very keen to find a way through the issues that you and colleagues in Fife Council have raised below. We're hoping to use the conversation tomorrow to do that as far as we can.

I do have a couple of additional requests. We would appreciate if we could have figures I asked about in the emails below (i.e. that show how many pupils travel via dedicated school transport services and on LA contracted school buses). This will help us to be clear on the scale of the issue in Fife and other LAs. We'd appreciate that in the next day or so please.

[redacted under Section 30(c)].

We would find it very helpful to know the following to help work out the extent to which there would be a call from the school transport sector for this funding:

- how many buses there are in the school transport fleet overall?
- To what extent (ideally a percentage) require, or it would be possible, to take advantage of [redacted under Section 30(c)].

If it was possible to get this information to us by close on Thursday we would be very grateful. I'd be happy to explain a bit more over the phone or on the call tomorrow.

Many thanks

[redacted]

Team Leader - School Organisation Team  
School Funding, Infrastructure and Organisation | Workforce, Infrastructure and Reform Division | Scottish Government  
2-B North | Victoria Quay | Edinburgh | EH6 6QQ  
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[redacted]@gov.scot  
☎0131 244 [redacted] (landline) or [redacted] (mobile)

**From:** [redacted] <[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)>  
**Sent:** 14 July 2020 12:36  
**To:** [redacted] <[redacted]@gov.scot>  
**Cc:** '[redacted]' <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>  
**Subject:** RE: School Transport Meeting - Updated LA Return - [OFFICIAL]

Good afternoon [redacted],

Yes [redacted] is on annual leave this week but I understand that she will join us at the meeting tomorrow despite that.

I could go through the grid and total up the pupils from each LA in terms of how many on registered services and how many on closed school (unregistered services) contracts.

I don't think SPT gave ATCO the breakdown in terms of their 40k pupils though in terms of how many on registered services and how many on closed school contract vehicles. So I wouldn't be able to comment on that.

However, despite this, I can advise that the situation with Fife Council is hugely significant and needs addressed urgently.

[redacted under Section 30(c)].

I hope the above makes sense but if you have any queries and a phone call would assist, please do not hesitate to contact me.

Kind regards

[redacted]

[redacted] | Public Transport Team Leader | Public Transport Unit | Housing and Environment | Perth & Kinross Council | 2 High Street | PERTH | PH1 5PH  
Phone: [redacted] | Email : [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)

**From:** [redacted]@gov.scot <[redacted]@gov.scot>

**Sent:** 14 July 2020 12:10

**To:** [redacted] <[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)>

**Subject:** FW: School Transport Meeting - Updated LA Return - [OFFICIAL]

[redacted]

I've sent a couple of emails to [redacted] over the past day and a half and I've not heard back from her yet and I wondered if she is on leave at the moment?

I'm sending the email below in case she is on leave and if you're able to advise on my request below.

Many thanks

[redacted]

Team Leader - School Organisation Team

School Funding, Infrastructure and Organisation | Workforce, Infrastructure and Reform Division | Scottish Government

2-B North | Victoria Quay | Edinburgh | EH6 6QQ  
Maoinachadh, Bun-structair agus Eagrachaidh Sgoiltean | Roinn Luchd-obrach,  
Bun-structar agus Ath-leasachadh | Raon 2B Tuath | Cidhe Bhictòria | Dùn Èideann |  
EH6 6QQ

[redacted]@gov.scot

☎0131 244 [redacted] (landline) or [redacted] (mobile)

**From:** [redacted]

**Sent:** 14 July 2020 11:32

**To:** '[redacted]' <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>

**Subject:** RE: School Transport Meeting - Updated LA Return - [OFFICIAL]

[redacted]

I'd be very grateful if I could have a quick conversation with you about the data you supplied. We're keen to understand how many children/yp travel on (a) dedicated school transport, (b) travel on public transport and c) travel on mixed public/school transport services.

We wanted to check whether the data you provided sets that the figures in that way. For example, the data for Fife included in the column for school transport around c12k pupils. Our understanding has been that these children travel on mixed public/school transport services.

Would it be possible to extract from the data table the figures for a), b) and c) above? We just need a total figure for each of the categories.

Very happy to discuss this if that isn't clear.

Many thanks

[redacted]

Team Leader - School Organisation Team

School Funding, Infrastructure and Organisation | Workforce, Infrastructure and Reform  
Division | Scottish Government

2-B North | Victoria Quay | Edinburgh | EH6 6QQ

Maoinachadh, Bun-structair agus Eagrachaidh Sgoiltean | Roinn Luchd-obrach, Bun-structar  
agus Ath-leasachadh | Raon 2B Tuath | Cidhe Bhictòria | Dùn Èideann | EH6 6QQ

[redacted]@gov.scot

☎0131 244 [redacted] (landline) or [redacted] (mobile)

**From:** [redacted] <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>

**Sent:** 09 July 2020 09:32

**To:** [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted]@cosla.gov.uk; [redacted]  
<[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted]@pkc.gov.uk; [redacted]@spt.co.uk; [redacted]  
<[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>;  
[\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [redacted]  
<[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>

**Cc:** Head SFIO <[HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>;

[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)

**Subject:** RE: School Transport Meeting - Updated LA Return - [OFFICIAL]

**DATA LABEL: OFFICIAL**

Apologies – attached this time!!

[redacted]

Interim Passenger Transport Manager  
Whitehill Service Centre  
North Site  
4 Inchmuir Road  
Whitehill Industrial Estate  
Bathgate  
EH48 2EP

Tel: [redacted]

**From:** [redacted] <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>

**Sent:** 09 July 2020 09:24

**To:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot);  
[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot);  
[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk);  
[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)

**Cc:** [HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk);  
[matthew@cosla.gov.uk](mailto:matthew@cosla.gov.uk)

**Subject:** RE: School Transport Meeting - Updated LA Return - [OFFICIAL]

**DATA LABEL: OFFICIAL**

Good morning all,

Please see an updated spreadsheet [Document 10 redacted in full under Section 30(c)] for the LA return on school transport social distancing. We have managed to get a couple of additional returns (Shetland and Orkney) and we also have some more info on mixed transport.

Kind regards

[redacted]

[redacted]

Interim Passenger Transport Manager  
Whitehill Service Centre  
North Site  
4 Inchmuir Road  
Whitehill Industrial Estate  
Bathgate  
EH48 2EP

Tel: [redacted]

**From:** [redacted]

**Sent:** 06 July 2020 09:47

**To:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot);  
[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot);

[\[redacted\]@transport.gov.scot](#); [\[redacted\]@spt.co.uk](#); [\[redacted\]@cosla.gov.uk](#);  
[\[redacted\]@cosla.gov.uk](#); [\[redacted\]@gov.scot](#)

**Cc:** [HeadSFIO@gov.scot](#); [\[redacted\]@gov.scot](#); [\[redacted\]@cosla.gov.uk](#);  
[\[redacted\]@cosla.gov.uk](#)

**Subject:** RE: School Transport Meeting - Thursday 2nd July - Action Note  
**Importance:** High

Good morning,  
Apologies that I didn't manage to get this to you on Friday, the day seemed to disappear in amongst the meetings!!

Unfortunately I haven't had any additional returns since Thursday however I will continue to update this document as and when more information comes in.

I have attempted to separate this out for you as discussed. [Redacted under Section 30 (c)]. Again, as the returns came in different formats this information wasn't always provided broken down in these headers.

I am going to circulate this document to the rest of ATCO this morning and hopefully this might encourage those who haven't responded to do so.

If you require anything further please let me know.  
Kind regards  
[redacted]

[redacted]  
Interim Passenger Transport Manager  
Whitehill Service Centre  
North Site  
4 Inchmuir Road  
Whitehill Industrial Estate  
Bathgate  
EH48 2EP

Tel: [redacted]

**From:** [\[redacted\]@gov.scot](#) [[mailto:\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)]

**Sent:** 02 July 2020 17:12

**To:** [\[redacted\]@cosla.gov.uk](#); [\[redacted\]](#); [\[redacted\]@transport.gov.scot](#);  
[\[redacted\]@pkc.gov.uk](#); [\[redacted\]@spt.co.uk](#); [\[redacted\]@transport.gov.scot](#);  
[\[redacted\]@transport.gov.scot](#); [\[redacted\]@spt.co.uk](#); [\[redacted\]@cosla.gov.uk](#);  
[\[redacted\]@cosla.gov.uk](#); [\[redacted\]@gov.scot](#)

**Cc:** [HeadSFIO@gov.scot](#); [\[redacted\]@gov.scot](#); [\[redacted\]@cosla.gov.uk](#);  
[\[redacted\]@cosla.gov.uk](#)

**Subject:** RE: School Transport Meeting - Thursday 2nd July - Action Note

Colleagues,

**RE: School Transport Meeting - Thursday 2nd July – Action Note**

Thank you for your involvement in the meeting today. We all recognise the urgency and importance of the issues discussed.

These are the main actions I captured – please check and confirm if I have missed any:

- **[Redacted]/ATCO** to update the local authority information on physical distancing on school transport, including
  - Requesting further returns from authorities
  - Summarise and break down returns across dedicated school services, in-house transport and school local services,
  - [Redacted under Section 30(c)]. It would be helpful, as discussed, if this could be provided over the course of tomorrow
- **ATCO** to collate and circulate the wider transport issues raised - including on taxi transfer, escorts, etc. – for further/future discussion
- **SG** to arrange a further meeting next week, including operator participation (for part of that meeting)
  - To ask operator reps (CPT?) to highlight their issues/questions in advance *[[redacted] – to note – I'm happy with this but I think we also need a suggested list of questions, as mentioned on the call]*
- **SG** to ask SCIS for pupil/passenger data for independent schools

We will be in touch again shortly re the next meeting.

With thanks and happy to discuss.

Best wishes,

[redacted]

[redacted]

RIC Policy Team Leader (currently supporting ERG WS2 and Key Worker Hub)  
Learning Directorate | Buidheann-Stiùiridh an Ionnsachaidh  
Area 2-A South, Victoria Quay, Edinburgh EH6 6QQ | Raon 2-A(Deas), Cidhe  
Bhictòria, Dùn Èideann EH6 6QQ  
[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) | [redacted]

**From:** [redacted]

**Sent:** 02 July 2020 11:12

**To:** '[redacted]' <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted]@westlothian.gov.uk' <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>; [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; '[redacted]@pkc.gov.uk' <[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)>; 'gordon.dickson@spt.co.uk' <[gordon.dickson@spt.co.uk](mailto:gordon.dickson@spt.co.uk)>; [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted]@spt.co.uk' <[\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk)>; '[redacted]' <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; '[redacted]' <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>

**Cc:** Head SFIO <[HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot)>; [redacted] <[redacted]@gov.scot>; '[redacted]' <[redacted]@cosla.gov.uk>; [redacted]' <[redacted]@cosla.gov.uk>  
**Subject:** RE: School Transport Meeting - Thursday 2nd July - DIAL IN DETAILS

Colleagues,

For information (just) ahead of our meeting, the minutes of Tuesday's meeting of the Advisory Sub-Group on Education and Children's Issues have now been published: <https://www.gov.scot/publications/coronavirus-covid-19-advisory-sub-group-on-education-and-childrens-issues-minutes-30-june-2020/>

Best wishes,

[redacted]

[redacted]

RIC Policy Team Leader (currently supporting ERG WS2 and Key Worker Hub)  
Learning Directorate | [Buidheann-Stiùiridh an Ionnsachaidh](#)  
Area 2-A South, Victoria Quay, Edinburgh EH6 6QQ | [Raon 2-A\(Deas\), Cidhe Bhictòria, Dùn Èideann EH6 6QQ](#)  
[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) | [redacted]

**From:** [redacted]

**Sent:** 01 July 2020 10:05

**To:** [redacted]' <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk); [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [redacted] <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted] <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>

**Cc:** Head SFIO <[HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot)>; [redacted] <[redacted]@gov.scot>; [redacted] <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted] <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>

**Subject:** RE: School Transport Meeting - Thursday 2nd July - DIAL IN DETAILS

Thanks, [redacted], and welcome [redacted] / [redacted]!

[redacted]

[redacted]

RIC Policy Team Leader (currently supporting ERG WS2 and Key Worker Hub)  
Learning Directorate | [Buidheann-Stiùiridh an Ionnsachaidh](#)  
Area 2-A South, Victoria Quay, Edinburgh EH6 6QQ | [Raon 2-A\(Deas\), Cidhe Bhictòria, Dùn Èideann EH6 6QQ](#)  
[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) | [redacted]

**From:** [redacted] <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>

**Sent:** 01 July 2020 09:39

**To:** [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk); [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>;

[\[redacted\]@spt.co.uk](#); [redacted] <[\[redacted\]@cosla.gov.uk](#)>; [redacted] <[\[redacted\]@cosla.gov.uk](#)>

**Cc:** Head SFIO <[HeadSFIO@gov.scot](#)>; [redacted] <[\[redacted\]@gov.scot](#)>; [redacted] <[\[redacted\]@cosla.gov.uk](#)>; [redacted] <[\[redacted\]@cosla.gov.uk](#)>

**Subject:** RE: School Transport Meeting - Thursday 2nd July - DIAL IN DETAILS

Thank you [redacted].

We think it would be helpful for our education colleagues to also be at the meeting tomorrow, so I have forwarded the invite to [redacted] and [redacted] from our Children and Young People team. One of them will hopefully be able to join the discussion tomorrow.

Kind regards,

[redacted]

[redacted]  
Policy Officer  
COSLA  
CONVENTION OF SCOTTISH LOCAL AUTHORITIES  
Tel: [redacted]  
E: [\[redacted\]@cosla.gov.uk](#)

**From:** [\[redacted\]@gov.scot](#) <[\[redacted\]@gov.scot](#)>

**Sent:** 01 July 2020 08:23

**To:** [\[redacted\]@westlothian.gov.uk](#); [\[redacted\]@transport.gov.scot](#); [\[redacted\]@pkc.gov.uk](#); [\[redacted\]@spt.co.uk](#); [redacted] <[\[redacted\]@cosla.gov.uk](#)>; [\[redacted\]@transport.gov.scot](#); [\[redacted\]@transport.gov.scot](#); [\[redacted\]@spt.co.uk](#); [redacted] <[\[redacted\]@cosla.gov.uk](#)>; [redacted] <[\[redacted\]@cosla.gov.uk](#)>

**Cc:** [HeadSFIO@gov.scot](#); [redacted]@gov.scot

**Subject:** RE: School Transport Meeting - Thursday 2nd July - DIAL IN DETAILS

Colleagues,

### **School Transport Meeting - Thursday 2nd July, 1130-1230: DIAL IN DETAILS**

To confirm, the dial-in details for our meeting tomorrow are as follows:

**Telephone number:** [redacted]  
**Guest Passcode:** 255 741 2141

Best wishes,

[redacted]

[redacted]  
RIC Policy Team Leader (currently supporting ERG WS2 and Key Worker Hub)  
Learning Directorate | [Buidheann-Stiùiridh an Ionnsachaidh](#)  
Area 2-A South, Victoria Quay, Edinburgh EH6 6QQ | [Raon 2-A\(Deas\), Cidhe Bhictòria, Dùn Èideann EH6 6QQ](#)  
[\[redacted\]@gov.scot](#) | [redacted]

**From:** [redacted]

**Sent:** 30 June 2020 11:46

**To:** [redacted] <[redacted]@westlothian.gov.uk>; [redacted] <[redacted]@transport.gov.scot>; '[redacted]@pkc.gov.uk' <[redacted]@pkc.gov.uk>; '[redacted]@spt.co.uk' <[redacted]@spt.co.uk>; [redacted] <[redacted]@cosla.gov.uk>; [redacted] <[redacted]@transport.gov.scot>; [redacted] <[redacted]@transport.gov.scot>; '[redacted]@spt.co.uk' <[redacted]@spt.co.uk>; '[redacted]@cosla.gov.uk' <[redacted]@cosla.gov.uk>; '[redacted]@cosla.gov.uk' <[redacted]@cosla.gov.uk>

**Cc:** Head SFIO <HeadSFIO@gov.scot>; [redacted] <[redacted]@gov.scot>

**Subject:** School Transport Meeting - Thursday 2nd July

Colleagues,

### **School Transport Meeting - Thursday 2nd July, 1130-1230**

Thanks to [redacted] for confirming the above slot for us to meet again this week. For our part, we suggest an agenda along the following lines:

#### Draft Agenda:

1. **SG update on ongoing discussions and developments** - including iro the Advisory Sub-Group on Education and Children's Issues and any wider transport or other Covid developments
2. **Data on the use of school and public transport** – to discuss
3. **Planning timescales** – to share and discuss key milestones/timescales impacting on school transport
4. **AOB** – Please feel free to suggest any additional or urgent items
5. Next meeting

#### Request:

To support item 2, **we would be grateful if local government colleagues could forward the data we discussed at a previous meeting on the use of school and public transport for travel to/from school.** Apologies if you have already forwarded this to [redacted], but ask if you could also copy to [redacted] (at the Head SFIO e-mail above) and myself in [redacted] absence.

I will forward you the meeting dial-in details later today or tomorrow morning (am waiting confirmation of which line/s are free).

With thanks. I am happy to discuss and am contactable by e-mail or mobile on the no. below..

Best wishes,

*[redacted]*

**[redacted]**

RIC Policy Team Leader (currently supporting ERG WS2 and Key Worker Hub)

Learning Directorate | [Buidheann-Stiùiridh an Ionnsachaidh](#)

Area 2-A South, Victoria Quay, Edinburgh EH6 6QQ | [Raon 2-A\(Deas\), Cidhe](#)

[Bhictòria, Dùn Èideann EH6 6QQ](#)

| [redacted]

## PERTH AND KINROSS

**From:** [redacted] <[redacted]@pkc.gov.uk>  
**Sent:** 16 July 2020 13:34  
**To:** [redacted] <[redacted]@gov.scot>  
**Cc:** [redacted] <[redacted]@transport.gov.scot>; [redacted] <[redacted]@gov.scot>  
**Subject:** RE: School Pupils on Registered Local Bus Services

[redacted],

Thank you – 1430 would suit me – would that fit with you?

Kind regards

[redacted]

**From:** [redacted]@gov.scot <[redacted]@gov.scot>  
**Sent:** 16 July 2020 13:31  
**To:** [redacted] <[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)>  
**Cc:** [\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)  
**Subject:** RE: School Pupils on Registered Local Bus Services

[redacted]

We've met with the Traffic Commissioner and done some further thinking following yesterday's call. Would it be ok to speak to you this afternoon to talk that through with you? What time would work for you?

Thanks

[redacted]

Team Leader - School Organisation Team  
School Funding, Infrastructure and Organisation | Workforce, Infrastructure and Reform  
Division | Scottish Government  
2-B North | Victoria Quay | Edinburgh | EH6 6QQ  
Maoineachadh, Bun-structair agus Eagrachaidh Sgoiltean | Roinn Luchd-obrach, Bun-structar  
agus Ath-leasachadh | Raon 2B Tuath | Cidhe Bhictòria | Dùn Èideann | EH6 6QQ  
[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)  
☎ 0131 244 [redacted] (landline) or [redacted] (mobile)

**From:** [redacted] <[\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)>  
**Sent:** 14 July 2020 19:16  
**To:** [redacted] <[redacted]@gov.scot>  
**Cc:** '[redacted]' <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>; '[redacted]' <[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>  
**Subject:** School Pupils on Registered Local Bus Services

Good evening [redacted],

Further to your earlier request this afternoon, as per the attached latest grid [Document 12 redacted in full under Section 30(c)], excluding SPT, Argyll & Bute and Comhairle nan Eilean Siar, [redacted under Section 30(c)].

I am aware that the 11 "SPT" LAs convey 40k pupils per day but I do not have the breakdown of how they are conveyed. Hopefully [redacted] will have advised you how many of these pupils are conveyed by a registered local bus service.

As you will see by the attached grid, [redacted under Section 30(c)]

I will try to get the A&B and CnES figures tomorrow morning.

Hopefully the above information is useful but please do not hesitate to contact me if you have any further queries.

Kind regards

[redacted]

[redacted] | [Public Transport Team Leader](#) | [Public Transport Unit](#) | [Housing and Environment](#) | [Perth & Kinross Council](#) | [2 High Street](#) | [PERTH](#) | [PH1 5PH](#)  
Phone: [redacted] | Email : [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk)

## PERTH AND KINROSS

**From:** Karen Reid <KReid@pkc.gov.uk>  
**Sent:** 10 July 2020 10:32  
**To:** Drought A (Andrew) <Andrew.Drought@gov.scot>; Sheena Devlin <SDevlin@pkc.gov.uk>  
**Cc:** carrie.lindsay@fife.gov.uk;; CERG <CERG@gov.scot>; [redacted] <[redacted]@gov.scot>  
**Subject:** RE: Draft guidance on preparing for the new school term in August 2020 - version for stakeholder comment 09072020

That would be helpful Andy – thank you.

Karen

**From:** [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>  
**Sent:** 10 July 2020 10:30  
**To:** Karen Reid <[KReid@pkc.gov.uk](mailto:KReid@pkc.gov.uk)>; Sheena Devlin <[SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk)>  
**Cc:** [carrie.lindsay@fife.gov.uk](mailto:carrie.lindsay@fife.gov.uk); [CERG@gov.scot](mailto:CERG@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)  
**Subject:** RE: Draft guidance on preparing for the new school term in August 2020 - version for stakeholder comment 09072020

Thanks, Karen, that's greatly appreciated (and I second the praise for [redacted] and team).

I will see if we can circulate to CERG members the headlines from the scientific advice re: school transport – I believe the full advice is due to be published next week.

Andy.

### Andy Drought

Deputy Director, Workforce, Infrastructure and Reform  
Learning Directorate  
2B North Victoria Quay  
Edinburgh  
Tel: 0131 244 [redacted]  
Mob: [redacted]  
Email: [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)

**From:** Karen Reid <[KReid@pkc.gov.uk](mailto:KReid@pkc.gov.uk)>  
**Sent:** 10 July 2020 09:47  
**To:** Drought A (Andrew) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>; Sheena Devlin <[SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk)>  
**Cc:** [carrie.lindsay@fife.gov.uk](mailto:carrie.lindsay@fife.gov.uk); CERG <[CERG@gov.scot](mailto:CERG@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>  
**Subject:** RE: Draft guidance on preparing for the new school term in August 2020 - version for stakeholder comment 09072020

Andy

Thank you for the updated guidance. Sheena has commented on all key points of change and there is nothing further I could add to this.

I wanted to pass on my thanks to you and your team especially [redacted] for the work on drafting this document to its current form – it is now much clearer and succinct. [redacted under Section 30(c)].

Best wishes

Karen

**From:** [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>  
**Sent:** 10 July 2020 08:56  
**To:** Sheena Devlin <[SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk)>  
**Cc:** [carrie.lindsay@fife.gov.uk](mailto:carrie.lindsay@fife.gov.uk); Karen Reid <[KReid@pkc.gov.uk](mailto:KReid@pkc.gov.uk)>; [CERG@gov.scot](mailto:CERG@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)  
**Subject:** RE: Draft guidance on preparing for the new school term in August 2020 - version for stakeholder comment 09072020

Thanks very much indeed for coming back to us so quickly, [redacted] – forwarding to [redacted]/CERG colleagues. We'll work through these comments along with others received. Thank you very much for the offer of contact over the weekend – greatly appreciated.

The transport section will be updated to reflect the scientific advice re: physical distancing. That's a helpful steer re: the comms section, thanks.

Andy.

**Andy Drought**

Deputy Director, Workforce, Infrastructure and Reform  
Learning Directorate  
2B North Victoria Quay  
Edinburgh  
Tel: 0131 244 [redacted]  
Mob: [redacted]  
Email: [Andy.Drought@gov.scot](mailto:Andy.Drought@gov.scot)

**From:** Sheena Devlin <[SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk)>  
**Sent:** 10 July 2020 08:51  
**To:** Drought A (Andrew) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>  
**Cc:** Fife - Carrie Lindsay ([carrie.lindsay@fife.gov.uk](mailto:carrie.lindsay@fife.gov.uk)) <[carrie.lindsay@fife.gov.uk](mailto:carrie.lindsay@fife.gov.uk)>; Karen Reid <[KReid@pkc.gov.uk](mailto:KReid@pkc.gov.uk)>  
**Subject:** Draft guidance on preparing for the new school term in August 2020 - version for stakeholder comment 09072020

Andy

Many thanks for sending this through.

It is clear that there has been significant work undertaken on the guidance in recent days (hours!) to provide greater clarity of the really important messages it needs to convey.

I have made some comments throughout [Document 5 redacted in full under Section 30(c)], included some specific tracked changes and recognise that some sections still require more work to flow as well as some other now do.

I am happy to work on any further revisions over the weekend as needed if helpful.

[redacted under Section 30(c)]

Best wishes  
Sheena

## PERTH AND KINROSS

**From:** [redacted] <[redacted]@pkc.gov.uk>

**Sent:** Thu 16/07/2020 19:27

**To:** [redacted] <[redacted]@gov.scot>

**Cc:** '[redacted]' <[redacted]>; '[redacted]' <[redacted]@cosla.gov.uk>

**Subject:** Guidance for School Taxis and PHV Contracts

[redacted],

As discussed on our call this afternoon, in terms of the school transport guidance issued today, I would be grateful if you could clarify if physical distancing is required/recommended in school taxi and PHV transport contracts for August.

Does the “Dedicated school transport” with no physical distancing reference in the guidance therefore refer to buses and coaches only.

I would be grateful for clarification on this point at your earliest convenience.

Kind regards

[redacted]

[redacted] CMILT | Public Transport Team Leader | Public Transport Unit | Housing and Environment | Perth & Kinross Council | 2 High Street | PERTH | PH1 5PH  
Phone: [redacted] | Email : [\[redacted\]](mailto:[redacted])

## PERTH AND KINROSS

**From:** Sheena Devlin <SDevlin@pkc.gov.uk>

**Sent:** Sun 28/06/2020 15:53

**To:** Anson S (Sam) <Sam.Anon@gov.scot>; Carrie.Lindsay@fife.gov.uk; [redacted]@cosla.gov.uk; [redacted] <[redacted]@gov.scot>; >; Hamilton G (Gillian) <Gillian.Hamilton@educationscotland.gov.scot>

**Subject:** RE: Education Recovery Planning

Many thanks for sight of this Sam.

I have added comments throughout which I hope are helpful. Happy to discuss any of the points if your would prefer. [Document 11 redacted in full under Section 30 (c)]

Best wishes  
Sheena

Sheena Devlin, Executive Director (Education & Children's Services), Council Building, 2 High Street, Perth, PH1 5PH

☎: 01738 476312

☎: 07825552092

✉: [sdevlin@pkc.gov.uk](mailto:sdevlin@pkc.gov.uk)

**From:** [Sam.Anon@gov.scot](mailto:Sam.Anon@gov.scot) <[Sam.Anon@gov.scot](mailto:Sam.Anon@gov.scot)>

**Sent:** 27 June 2020 15:20

**To:** [Carrie.Lindsay@fife.gov.uk](mailto:Carrie.Lindsay@fife.gov.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [Gillian.Hamilton@educationscotland.gov.scot](mailto:Gillian.Hamilton@educationscotland.gov.scot); Sheena Devlin <[SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk)>

**Subject:** Education Recovery Planning

All,

Thanks for the helpful chat yesterday afternoon &/or other bits of input.

Attached now something that roughly equates to a plan, with a collation of all feedback from CERG members and others.

We've made progress already with colleagues in SG Health in terms of the expected contribution on relevant sections from themselves and Public Health Scotland, which looks to be positive so far and will be confirmed early this coming week. That will be a critical resource for us during this period. We have also done some planning within LD as to 'local' ownership of various issues, so we now have people's time mapped against specific items. We can share that with you once we have this finalised.

I'm asking you now – if you have time – to provide any early comments on this draft in its current format. I haven't yet shared with [redacted] so it may yet undergo further changes at our end, and you'll also see that I have a drafting note referencing the need to link this with ELC. My intention would be to get it back to CERG (on a for info only basis) before the next meeting and ideally as early as Monday.

Thanks,

Sam

**Sam Anson**  
Improvement, Attainment and Wellbeing Division  
Learning Directorate  
Scottish Government  
Tel: [redacted]

## RENFREWSHIRE

**From:** [redacted] <[redacted]@renfrewshire.school>

**Sent:** 21 July 2020 17:43

**To:** CERG <CERG@gov.scot>; Drought A (Andrew) <Andrew.Drought@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <Andrew.Dailly@gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; chair@npfs.org.uk; [redacted]@gtcs.org.uk; [redacted]@eis.org.uk; [redacted]@ahds.org.uk; [redacted]@cosla.gov.uk; [redacted]@ahds.org.uk; Walker M (Maria) <Maria.Walker@educationscotland.gov.scot>; SDevlin@pkc.gov.uk; [redacted]@scottishfuturetrust.org.uk; [redacted]@scottishfuturetrust.org.uk; [redacted]@aberdeenshire.gov.uk; [redacted]@improvementservice.org.uk; [redacted]@glasgow.gov.uk; [redacted]@argyll-bute.gov.uk; [redacted]@westlothian.org.uk; [redacted]@eis.org.uk; [redacted]@gtcs.org.uk; [redacted]@scis.org.uk; [redacted]@mail.nasuwat.org.uk; [redacted]@ssta.org.uk; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted]@cosla.gov.uk; [redacted]@cosla.gov.uk; [redacted]@unitetheunion.org; [redacted]@unison.co.uk; [redacted]@stirling.gov.uk; [redacted]@gmb.org.uk; [redacted]@voicetheunion.org.uk

**Cc:** Carrie.Lindsay@fife.gov.uk; Walker M (Maria)

<Maria.Walker@educationscotland.gov.scot>; [redacted]@scottishfuturetrust.org.uk; [redacted]@scottishfuturetrust.org.uk; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; Anson S (Sam) <Sam.Ansan@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Wilson M (Mick) <Mick.Wilson@gov.scot>; [redacted] <[redacted]@gov.scot>; Head SFIO <HeadSFIO@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; [redacted]@nhs.net; SGLD School Education <SGLDSE@gov.scot>; [redacted]@sls-scotland.org.uk

**Subject:** RE: Confidential: School Reopening - CERG - Views of former WS2 members on latest draft guidance

Colleagues – apologies. First bullet should say 10<sup>th</sup> August not 19<sup>th</sup> August.  
[redacted]

[redacted]

[redacted]

Renfrew High School

Haining Road

Renfrew PA4 0AN

**Tel:** [redacted]

**Email:** [\[redacted\]@renfrewshire.school](mailto:[redacted]@renfrewshire.school)

**Web:** <http://www.renfrewhighschool.com>

**Twitter:** [https://twitter.com/renfrew\\_high](https://twitter.com/renfrew_high)

**From:** [redacted]

**Sent:** 21 July 2020 11:11

**To:** CERG <CERG@gov.scot>; Drought A (Andrew) <Andrew.Drought@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <Andrew.Dailly@gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; chair@npfs.org.uk; [redacted]@gtcs.org.uk; [redacted]@eis.org.uk; [redacted]@ahds.org.uk; [redacted]@cosla.gov.uk; [redacted]@ahds.org.uk; Walker M (Maria) <Maria.Walker@educationscotland.gov.scot>; SDevlin@pkc.gov.uk; [redacted]@scottishfuturetrust.org.uk; [redacted]@scottishfuturetrust.org.uk; [redacted]@aberdeenshire.gov.uk; [redacted]@improvementservice.org.uk; [redacted]@glasgow.gov.uk; [redacted]@argyll-bute.gov.uk; [redacted]@westlothian.org.uk; [redacted]@eis.org.uk; [redacted]@gtcs.org.uk; [redacted]@scis.org.uk; [redacted]@mail.nasuwat.org.uk; [redacted]@ssta.org.uk; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted]@cosla.gov.uk; [redacted]@cosla.gov.uk; [redacted]@unitetheunion.org; [redacted]@unison.co.uk; [redacted]@stirling.gov.uk; [redacted]@gmb.org.uk; [redacted]@voicetheunion.org.uk

**Cc:** Carrie.Lindsay@fife.gov.uk; Walker M (Maria)

<Maria.Walker@educationscotland.gov.scot>; [redacted]@scottishfuturetrust.org.uk; [redacted]@scottishfuturetrust.org.uk; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; Anson S (Sam) <Sam.Ansan@gov.scot>; Director of Learning <DirectorofLearning@gov.scot>; Wilson M (Mick) <Mick.Wilson@gov.scot>; [redacted] <[redacted]@gov.scot>; Head SFIO <HeadSFIO@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@educationscotland.gov.scot>; [redacted]@nhs.net; SGLD School Education <SGLDSE@gov.scot>; [redacted]@sls-scotland.org.uk

**Subject:** RE: Confidential: School Reopening - CERG - Views of former WS2 members on latest draft guidance

Colleagues,

[redacted], General Secretary SLS, provided the attached [Document 9 redacted in full under Section 30(c)] feedback to CERG yesterday. I wanted to include for all members of WS2 for openness.

[redacted under Section 30(c)]

In my own personal view, we need to start this very challenging session on a positive, optimistic note to gain confidence of colleagues, children and their families. [redacted under Section 30(c)]

Best wishes for now,  
[redacted]

[redacted]  
[redacted]  
Renfrew High School  
Haining Road  
Renfrew PA4 0AN  
**Tel:** [redacted]  
**Email:** [\[redacted\]@renfrewshire.school](mailto:[redacted]@renfrewshire.school)  
**Web:** <http://www.renfrewhighschool.com>  
**Twitter:** [https://twitter.com/renfrew\\_high](https://twitter.com/renfrew_high)

**From:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot) <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)> **On Behalf Of** [CERG@gov.scot](mailto:CERG@gov.scot)  
**Sent:** 18 July 2020 11:00

**To:** [CERG@gov.scot](mailto:CERG@gov.scot); [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot);  
[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot);  
[\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot); [chair@npfs.org.uk](mailto:chair@npfs.org.uk); [\[redacted\]@gtcs.org.uk](mailto:[redacted]@gtcs.org.uk);  
[\[redacted\]@eis.org.uk](mailto:[redacted]@eis.org.uk); [\[redacted\]@ahds.org.uk](mailto:[redacted]@ahds.org.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk);  
[\[redacted\]@renfrewshire.school](mailto:[redacted]@renfrewshire.school); [\[redacted\]@ahds.org.uk](mailto:[redacted]@ahds.org.uk);  
[Maria.Walker@educationscotland.gov.scot](mailto:Maria.Walker@educationscotland.gov.scot); [SDevlin@pkc.gov.uk](mailto:SDevlin@pkc.gov.uk);  
[\[redacted\]@scottishfuturestrust.org.uk](mailto:[redacted]@scottishfuturestrust.org.uk); [\[redacted\]@scottishfuturestrust.org.uk](mailto:[redacted]@scottishfuturestrust.org.uk);  
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[\[redacted\]@westlothian.org.uk](mailto:[redacted]@westlothian.org.uk); [glasgowla@eis.org.uk](mailto:glasgowla@eis.org.uk); [\[redacted\]@gtcs.org.uk](mailto:[redacted]@gtcs.org.uk);  
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[\[redacted\]@stirling.gov.uk](mailto:[redacted]@stirling.gov.uk); [\[redacted\]@gmb.org.uk](mailto:[redacted]@gmb.org.uk);  
[\[redacted\]@voicetheunion.org.uk](mailto:[redacted]@voicetheunion.org.uk)

**Cc:** [Carrie.Lindsay@fife.gov.uk](mailto:Carrie.Lindsay@fife.gov.uk); [Maria.Walker@educationscotland.gov.scot](mailto:Maria.Walker@educationscotland.gov.scot);  
[\[redacted\]@scottishfuturestrust.org.uk](mailto:[redacted]@scottishfuturestrust.org.uk); [\[redacted\]@scottishfuturestrust.org.uk](mailto:[redacted]@scottishfuturestrust.org.uk);  
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[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); ; [Sam.Anon@gov.scot](mailto:Sam.Anon@gov.scot);  
[DirectorofLearning@gov.scot](mailto:DirectorofLearning@gov.scot); [Mick.Wilson@gov.scot](mailto:Mick.Wilson@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot);  
[HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot);  
[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot);  
[\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot);  
[\[redacted\]@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot); [\[redacted\]@nhs.net](mailto:[redacted]@nhs.net); [SGLDSE@gov.scot](mailto:SGLDSE@gov.scot)

**Subject:** Confidential: School Reopening - CERG - Views of former WS2 members on latest draft guidance

Dear all

Attached is the latest version of the draft guidance – both a clean version and one with tracks. Please treat this as confidential and do not share further at this stage.

I would be grateful if you could let me have any comments on this latest version, please suggest specific amendments through track changes wherever possible. The next meeting of the CERG is now scheduled for Wednesday to look again at the guidance (details for this meeting will be sent out on Monday). Could you please get back to me by **close on Monday** so that we can prepare and circulate a revised version in advance of that meeting.

You will note that, following discussion at CERG yesterday we have included draft text on physical distancing where possible in secondary schools. The guidance has, perhaps unsurprisingly, got longer during the drafting process as we have sought to accommodate input from consultees – we will work on reducing the length and doing the necessary tidying up etc for the next iteration. We are also working on a short, summary report card version of the guidance.

Many thanks

[redacted]  
CERG Secretariat

## RENFREWSHIRE

**From:** [redacted] <[redacted]@renfrewshire.school>  
**Sent:** 13 July 2020 12:58  
**To:** [redacted] <[redacted]@gov.scot>  
**Subject:** RE: Confidential: For initial comment by 1600 tomorrow: School Reopening  
- ERG - Views of former WS2 members on Requirements for Updated Guidance

Thanks [redacted],  
[redacted]

[redacted]  
[redacted]  
Renfrew High School  
Haining Road  
Renfrew PA4 0AN  
**Tel:** [redacted]  
**Email:** [redacted]@renfrewshire.school  
**Web:** <http://www.renfrewhighschool.com>  
**Twitter:** [https://twitter.com/renfrew\\_high](https://twitter.com/renfrew_high)

**From:** [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>  
**Sent:** 13 July 2020 12:53  
**To:** [redacted] <[redacted]@renfrewshire.school>  
**Cc:** [redacted]@sls-scotland.org.uk; [CERG@gov.scot](mailto:CERG@gov.scot); [redacted]@gov.scot;  
[DirectorofLearning@gov.scot](mailto:DirectorofLearning@gov.scot)  
**Subject:** RE: Confidential: For initial comment by 1600 tomorrow: School Reopening  
- ERG - Views of former WS2 members on Requirements for Updated Guidance

Thanks, [redacted]– copying to [redacted] and colleagues to note for next iteration.  
Points about the time needed to plan are important and I'm sure they will come up during CERG today.

Andy  
**Andy Drought**  
Deputy Director, Workforce, Infrastructure and Reform  
Learning Directorate  
2B North Victoria Quay  
Edinburgh  
Tel: 0131 244 [redacted]  
Mob: [redacted]  
Email: [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)

**From:** [redacted] <[redacted]@renfrewshire.school>  
**Sent:** 13 July 2020 12:31  
**To:** Drought A (Andrew) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>  
**Cc:** [redacted]@sls-scotland.org.uk  
**Subject:** RE: Confidential: For initial comment by 1600 tomorrow: School Reopening  
- ERG - Views of former WS2 members on Requirements for Updated Guidance

Hi Andy,

I hope you are safe and well and have managed some time off with the family. Apologies – I have had the work laptop packed away to allow some personal recovery time so only back in the game today. I know there has been an updated version of the paper, and [redacted] has feedback from the SLS Presidential Team to pass on to CERG, but wanted to share my response to the draft with you at this stage in case its of any use with regards to workstream 2.

If it would be helpful I would be happy to attend a meeting of WS2 in the coming weeks – being able to share views directly with colleagues across the different sectors was very useful for our thinking. Regardless, I'll keep in touch and contribute where I can.

Best wishes,  
[redacted]

Two overriding concerns at present:

- [redacted under Section 30(c)]

Some details:

[redacted under Section 30(c)].

[redacted]  
[redacted]  
Renfrew High School  
Haining Road  
Renfrew PA4 0AN  
**Tel:** [redacted]  
**Email:** [redacted]@renfrewshire.school  
**Web:** <http://www.renfrewhighschool.com>  
**Twitter:** [https://twitter.com/renfrew\\_high](https://twitter.com/renfrew_high)

**From:** [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>  
**Sent:** 09 July 2020 21:20  
**To:** [redacted]@gov.scot; [redacted]@gov.scot; [redacted]@gov.scot; [redacted]@educationscotland.gov.scot; [redacted]@educationscotland.gov.scot; [chair@npfs.org.uk](mailto:chair@npfs.org.uk); [redacted]@gtcs.org.uk; [redacted]@eis.org.uk; [redacted]@ahds.org.uk; [redacted]@cosla.gov.uk; [redacted] <[\[redacted\]@renfrewshire.school](mailto:[redacted]@renfrewshire.school)>; [redacted]@ahds.org.uk; Drought A (Andrew) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>; [redacted]@scottishfuturestrust.org.uk; [redacted]@scottishfuturestrust.org.uk; [redacted]@aberdeenshire.gov.uk; [redacted]@improvementservice.org.uk; [redacted]@glasgow.gov.uk; [redacted]@argyll-bute.gov.uk; [redacted]@westlothian.org.uk; [redacted]@eis.org.uk; [redacted]@gtcs.org.uk; [redacted]@scis.org.uk; [redacted]@mail.nasuwat.org.uk; [redacted]@ssta.org.uk; [redacted]@gov.scot; [redacted]@gov.scot; [redacted]@cosla.gov.uk; [redacted]@cosla.gov.uk; [redacted]@unitetheunion.org; [redacted]@unison.co.uk; [redacted]@stirling.gov.uk; [redacted]@gmb.org.uk; [redacted]@voicetheunion.org.uk  
**Cc:** [Carrie.Lindsay@fife.gov.uk](mailto:Carrie.Lindsay@fife.gov.uk); [Maria.Walker@educationscotland.gov.scot](mailto:Maria.Walker@educationscotland.gov.scot);

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[DirectorofLearning@gov.scot](mailto:DirectorofLearning@gov.scot); [Mick.Wilson@gov.scot](mailto:Mick.Wilson@gov.scot); [redacted][@gov.scot](mailto:[redacted]@gov.scot);  
[HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot); [redacted][@gov.scot](mailto:[redacted]@gov.scot); [redacted][@gov.scot](mailto:[redacted]@gov.scot); [CERG@gov.scot](mailto:CERG@gov.scot);  
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[redacted][@educationscotland.gov.scot](mailto:[redacted]@educationscotland.gov.scot); [redacted][@gov.scot](mailto:[redacted]@gov.scot); [redacted][@gov.scot](mailto:[redacted]@gov.scot)

**Subject:** Confidential: For initial comment by 1600 tomorrow: School Reopening -  
ERG - Views of former WS2 members on Requirements for Updated Guidance  
**Importance:** High

Dear all,

Attached is an initial draft of the guidance that we intend to issue to schools and local authorities to support the proposed full-time return to school in August, conditional upon the scientific evidence and public health advice indicating that it is safe to do so. Also attached is a slide set presented to CERG members regarding the scientific advice received on physical distancing in schools – the fuller advice note is expected to be published in due course.

This draft guidance and the slide pack have been sent to you in confidence, please do not share these further at this stage.

The draft guidance has been prepared by the CERG Secretariat following the discussion at the CERG meeting on 6 July at which it was agreed that there should be consultation with key stakeholders during the development of this guidance. This first draft draws upon that discussion by the CERG and initial feedback from members, as well as from colleagues in Public Health Scotland and across the Scottish Government. This draft is a work in progress and must not be taken as representative of any organisation's views. It is still very much under development and contains a number of place holders to indicate what the guidance will contain but where full text is still to be developed. We know that extensive proof reading is still required, for example to sweep up repetition, inconsistent terminology, acronyms etc. We will also use the final version to insert up to date links to all the other documents referenced.

We would very much welcome any comments from you on this initial draft.

The timetable for developing the guidance is necessarily tight and we would therefore welcome any initial comments you have by **4pm tomorrow (Friday 10 July)**. Apologies for the tight turnaround for these comments – you will however get the opportunity to comment further on a revised draft during the course of next week. Following this round of consultation, the CERG Secretariat will prepare the next iteration of the guidance for consideration at the next CERG meeting on Monday 13 July and a further version will come out for consultation following that discussion.

**Please send your comments to [CERG@gov.scot](mailto:CERG@gov.scot).**

Thanks very much for your support for this work.

Andy.

**Andy Drought**

Deputy Director, Workforce, Infrastructure and Reform

Learning Directorate

2B North Victoria Quay

Edinburgh

Tel: 0131 244 [redacted]

Mob: [redacted]

Email: [Andy.Drought@gov.scot](mailto:Andy.Drought@gov.scot)

## WEST LOTHIAN

**From:** [redacted] <[redacted]@westlothian.gov.uk>

**Sent:** 01 July 2020 11:25

**To:** [redacted] <[redacted]@gov.scot>; [redacted]@cosla.gov.uk; [redacted] <[redacted]@transport.gov.scot>; [redacted]@pkc.gov.uk; [redacted]@spt.co.uk; [redacted] <[redacted]@transport.gov.scot>; [redacted] <[redacted]@transport.gov.scot>; [redacted]@spt.co.uk; [redacted]@cosla.gov.uk; [redacted]@cosla.gov.uk

**Cc:** Head SFIO <HeadSFIO@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted]@cosla.gov.uk; [redacted]@cosla.gov.uk

**Subject:** RE: School Transport Meeting - Thursday 2nd July - DIAL IN DETAILS

Good morning all,

Apologies for the delay circulating this but please see attached initial returns from local authorities on school transport pressures and concerns. [Document 10 redacted in full under Section 30(c)]

Can I just clarify that this is an ATCO Scotland officer return and should only be used for the purposes outlined in our meeting. Although this information will have been shared/produced in conjunction with Education and Finance colleagues, the local authority financial returns via COSLA will be official financial position for each local authority.

Should any further returns come in I will add these and send an updated file.

Look forward to discussion on Thursday.

Kind regards

[redacted]

[redacted]

Interim Passenger Transport Manager  
Whitehill Service Centre  
North Site  
4 Inchmuir Road  
Whitehill Industrial Estate  
Bathgate  
EH48 2EP

Tel: 01506 282317

**From:** [redacted]@gov.scot [[mailto: \[redacted\]@gov.scot](mailto:[redacted]@gov.scot)]

**Sent:** 01 July 2020 10:05

**To:** [redacted]@cosla.gov.uk; [redacted]; [redacted]@transport.gov.scot; [redacted]@pkc.gov.uk; [redacted]@spt.co.uk; [redacted]@transport.gov.scot; [redacted]@transport.gov.scot; [redacted]@spt.co.uk; [redacted]@cosla.gov.uk; [redacted]@cosla.gov.uk

**Cc:** [HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot); [redacted]@gov.scot; [redacted]@cosla.gov.uk; [redacted]@cosla.gov.uk

**Subject:** RE: School Transport Meeting - Thursday 2nd July - DIAL IN DETAILS

Thanks, [redacted], and welcome [redacted]/ [redacted]!

[redacted]

[redacted]

RIC Policy Team Leader (currently supporting ERG WS2 and Key Worker Hub)  
Learning Directorate | [Buidheann-Stiùiridh an Ionnsachaidh](#)  
Area 2-A South, Victoria Quay, Edinburgh EH6 6QQ | [Raon 2-A\(Deas\), Cidhe Bhictòria, Dùn Èideann EH6 6QQ](#)  
[redacted][@gov.scot](mailto:[redacted]@gov.scot) | [redacted]

**From:** [redacted] <[redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>

**Sent:** 01 July 2020 09:39

**To:** [redacted] <[redacted][@gov.scot](mailto:[redacted]@gov.scot)>; [redacted][@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk); [redacted] <[redacted][@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted][@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [redacted][@spt.co.uk](mailto:[redacted]@spt.co.uk); [redacted] <[redacted][@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted] <[redacted][@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted] <[redacted][@spt.co.uk](mailto:[redacted]@spt.co.uk)>; [redacted] <[redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted] <[redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>

**Cc:** Head SFIO <[HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot)>; [redacted] <[redacted][@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted] <[redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>

**Subject:** RE: School Transport Meeting - Thursday 2nd July - DIAL IN DETAILS

Thank you [redacted].

We think it would be helpful for our education colleagues to also be at the meeting tomorrow, so I have forwarded the invite to [redacted] and [redacted] from our Children and Young People team. One of them will hopefully be able to join the discussion tomorrow.

Kind regards,

[redacted]

[redacted]

Policy Officer

COSLA

CONVENTION OF SCOTTISH LOCAL AUTHORITIES

Tel: [redacted]

E: [redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)

**From:** [redacted][@gov.scot](mailto:[redacted]@gov.scot) <[redacted][@gov.scot](mailto:[redacted]@gov.scot)>

**Sent:** 01 July 2020 08:23

**To:** [redacted][@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk); [redacted][@transport.gov.scot](mailto:[redacted]@transport.gov.scot); [redacted][@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [redacted][@spt.co.uk](mailto:[redacted]@spt.co.uk); [redacted] <[redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted][@transport.gov.scot](mailto:[redacted]@transport.gov.scot); [redacted][@transport.gov.scot](mailto:[redacted]@transport.gov.scot); [redacted][@spt.co.uk](mailto:[redacted]@spt.co.uk); [redacted] <[redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>; [redacted] <[redacted][@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)>

**Cc:** [HeadSFIO@gov.scot](mailto:HeadSFIO@gov.scot); [redacted][@gov.scot](mailto:[redacted]@gov.scot)

**Subject:** RE: School Transport Meeting - Thursday 2nd July - DIAL IN DETAILS

Colleagues,

## School Transport Meeting - Thursday 2nd July, 1130-1230: DIAL IN DETAILS

To confirm, the dial-in details for our meeting tomorrow are as follows:

**Telephone number:** [redacted]  
**Guest Passcode:** 255 741 2141

Best wishes,

[redacted]

[redacted]

RIC Policy Team Leader (currently supporting ERG WS2 and Key Worker Hub)  
Learning Directorate | [Buidheann-Stiùiridh an Ionnsachaidh](#)  
Area 2-A South, Victoria Quay, Edinburgh EH6 6QQ | [Raon 2-A\(Deas\), Cidhe Bhictòria, Dùn Èideann EH6 6QQ](#)  
[redacted][@gov.scot](#) | [redacted]

**From:** [redacted]

**Sent:** 30 June 2020 11:46

**To:** [redacted][@westlothian.gov.uk](#)' <[\[redacted\]@westlothian.gov.uk](#)>; Armstrong [redacted] <[\[redacted\]@transport.gov.scot](#)>; [redacted][@pkc.gov.uk](#)' <[\[redacted\]@pkc.gov.uk](#)>; [redacted][@spt.co.uk](#)' <[\[redacted\]@spt.co.uk](#)>; [redacted] <[\[redacted\]@cosla.gov.uk](#)>; [redacted] <[\[redacted\]@transport.gov.scot](#)>; [redacted] <[\[redacted\]@transport.gov.scot](#)>; [redacted][@spt.co.uk](#)' <[\[redacted\]@spt.co.uk](#)>; '[redacted][@cosla.gov.uk](#)' <[\[redacted\]@cosla.gov.uk](#)>; '[redacted][@cosla.gov.uk](#)' <[\[redacted\]@cosla.gov.uk](#)>

**Cc:** Head SFIO <[HeadSFIO@gov.scot](#)>; [redacted] <[\[redacted\]@gov.scot](#)>

**Subject:** School Transport Meeting - Thursday 2nd July

Colleagues,

## School Transport Meeting - Thursday 2nd July, 1130-1230

Thanks to [redacted] for confirming the above slot for us to meet again this week. For our part, we suggest an agenda along the following lines:

### Draft Agenda:

1. **SG update on ongoing discussions and developments** - including iro the Advisory Sub-Group on Education and Children's Issues and any wider transport or other Covid developments
2. **Data on the use of school and public transport** – to discuss
3. **Planning timescales** – to share and discuss key milestones/timescales impacting on school transport
4. **AOB** – Please feel free to suggest any additional or urgent items
5. Next meeting

Request:

To support item 2, **we would be grateful if local government colleagues could forward the data we discussed at a previous meeting on the use of school and public transport for travel to/from school.** Apologies if you have already forwarded this to Jerry, but ask if you could also copy to [redacted] (at the Head SFIO e-mail above) and myself in [redacted]'s absence.

I will forward you the meeting dial-in details later today or tomorrow morning (am waiting confirmation of which line/s are free).

With thanks. I am happy to discuss and am contactable by e-mail or mobile on the no. below..

Best wishes,

[redacted]

[redacted]

RIC Policy Team Leader (currently supporting ERG WS2 and Key Worker Hub)  
Learning Directorate | [Buidheann-Stiùiridh an Ionnsachaidh](#)  
Area 2-A South, Victoria Quay, Edinburgh EH6 6QQ | [Raon 2-A\(Deas\), Cidhe Bhictòria, Dùn Èideann EH6 6QQ](#)  
[redacted][@gov.scot](mailto:[redacted]@gov.scot) | [redacted]

## WEST LoTHIAN

**From:** 21/07/2020 09:30

**Sent:** [redacted] <[redacted]@westlothian.gov.uk>

**To:** [redacted] <[redacted]@gov.scot>; Drought A (Andrew) <Andrew.Drought@gov.scot>

**Subject** RE: FW: School Transport Guidance - [OFFICIAL]

### DATA LABEL: OFFICIAL

Good morning Andrew,

Very sorry that I wasn't able to get these to you last night – my systems went down at 3pm and only just up and running now. I appreciate there has been another version circulated which I will read prior to our meeting and it may address some of the issues below.

I terms of the views from ACTO they are similar to those raised by colleagues in SPT and CPT.

[redacted – under Section 30(c)]

As already raised - greater clarity should be provided on:

- (1) who is to be responsible for any actions arising from the guidance (e.g. provision of hand sanitiser, policing of seating arrangements) including local authority, school, school transport operator, driver, public transport operator, and parents / carers;
- (2) who is responsible for carrying that action out (if different to (1)); and,
- (3) who funds the provisions and their enactment.

[redacted – under Section 30(c)]

Others comments:

- Section 1 - Would be clearer if dedicated school transport was defined with transport types in brackets as in the way stated for public transport
- [redacted – under Section 30(c)]
- [redacted – under Section 30(c)]
- [redacted – under Section 30(c)]
- [redacted – under Section 30(c)]
- Can there be a FAQ section to assist with more specific queries regarding school transport?
- Is there a contact at either Professor Leitch's Office or Professor Tannahill's Office that LAs can be provided with if they have any scientific or medical queries to assist them in interpreting the guidance.

Once again apologise for the delay.

Thanks

[redacted]

[redacted]

Interim Passenger Transport Manager  
Whitehill Service Centre  
North Site  
4 Inchmuir Road  
Whitehill Industrial Estate  
Bathgate  
EH48 2EP

Tel: [redacted]

**From:** [redacted]@gov.scot <[redacted]@gov.scot>  
**Sent:** 21 July 2020 09:03  
**To:** [redacted] <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>  
**Subject:** RE: FW: School Transport Guidance

[redacted] – sorry to hear you're having IT problems. Did you receive the email [redacted] sent on late yesterday enclosing a further draft of the guidance for discussion at 12.30. It takes on comments we'd received from [redacted] at CPT and [redacted] at SPT. Its attached here too.

Thanks

[redacted]  
Team Leader - School Organisation Team  
School Funding, Infrastructure and Organisation | Workforce, Infrastructure and Reform Division | Scottish Government  
2-B North | Victoria Quay | Edinburgh | EH6 6QQ  
Maoineachadh, Bun-structair agus Eagrachaidh Sgoiltean | Roinn Luchd-obrach, Bun-structar agus Ath-leasachadh | Raon 2B Tuath | Cidhe Bhictòria | Dùn Èideann | EH6 6QQ  
[redacted]@gov.scot  
☐0131 244 [redacted] (landline) or [redacted] (mobile)

**From:** [redacted] <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>  
**Sent:** 21 July 2020 08:24  
**To:** [redacted] <[redacted]@gov.scot>  
**Subject:** Re: FW: School Transport Guidance

Hi [redacted],  
I was having serious IT issues last night. Maybe why this bounced.  
I wasn't able to log on to send the feedback on guidance so came to do it this morning but still not able to log on.  
I'll try rebooting again but if i cant log on by 9am I'll just forward the emails on from my phone rather than try collate and edit.  
Apologies for the delay.

Take care

[redacted]

----- Original Message -----

Subject: FW: School Transport Guidance

From: [redacted]@gov.scot  
Date: 20 Jul 2020, 16:52  
To: "[redacted]" <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>  
Hi [redacted]

My previous invite bounced back so I am sending it again.

[redacted]  
Team Leader - School Organisation Team  
School Funding, Infrastructure and Organisation | Workforce, Infrastructure and  
Reform Division | Scottish Government  
2-B North | Victoria Quay | Edinburgh | EH6 6QQ  
Maoinachadh, Bun-structair agus Eagrachaidh Sgoiltean | Roinn Luchd-obrach,  
Bun-structar agus Ath-leasachadh | Raon 2B Tuath | Cidhe Bhictòria | Dùn Èideann |  
EH6 6QQ  
[redacted]@gov.scot  
☐ 0131 244 [redacted] (landline) or [redacted] (mobile)

## WEST LoTHIAN

**From:** [redacted] <[redacted]@westlothian.gov.uk>

**Sent:** 20 July 2020 14:42

**To:** [redacted] <[redacted]@gov.scot>; [redacted]@cpt-uk.org; Drought A (Andrew) <Andrew.Drought@gov.scot>; [redacted]@pkc.gov.uk; [redacted]@spt.co.uk; [redacted]@spt.co.uk; [redacted]@cosla.gov.uk

**Cc:** [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@transport.gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted] <[redacted]@gov.scot>; [redacted]@cosla.gov.uk; [redacted] <[redacted]@gov.scot>; CERG <CERG@gov.scot>

**Subject:** RE: Confidential: For comment, please - Draft school transport guidance for reopening of schools - [OFFICIAL]

### DATA LABEL: OFFICIAL

Thank [redacted] – 12.30 is fine for me.  
Many thanks

[redacted]  
Interim Passenger Transport Manager  
Whitehill Service Centre  
North Site  
4 Inchmuir Road  
Whitehill Industrial Estate  
Bathgate  
EH48 2EP

Tel: [redacted]

**From:** [redacted]@gov.scot <[redacted]@gov.scot>

**Sent:** 20 July 2020 14:34

**To:** [redacted] <[redacted]@westlothian.gov.uk>; [redacted]@cpt-uk.org; [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot); [redacted]@pkc.gov.uk; [redacted]@spt.co.uk; [redacted]@spt.co.uk; [redacted]@cosla.gov.uk

**Cc:** [redacted]@gov.scot; [redacted]@transport.gov.scot; [redacted]@gov.scot; [redacted]@gov.scot; [redacted]@cosla.gov.uk; [redacted]@gov.scot; [CERG@gov.scot](mailto:CERG@gov.scot)

**Subject:** RE: Confidential: For comment, please - Draft school transport guidance for reopening of schools - [OFFICIAL]

[redacted]/ [redacted]

Yes, very happy to set up a meeting for tomorrow. I've looked at diaries here at 12.30-1.30pm would work for us.

Does that work for you, and SPT and COSLA colleagues too?

Many thanks

[redacted]

Team Leader - School Organisation Team  
School Funding, Infrastructure and Organisation | Workforce, Infrastructure and Reform  
Division | Scottish Government

2-B North | Victoria Quay | Edinburgh | EH6 6QQ

Maoineachadh, Bun-structair agus Eagrachaidh Sgoiltean | Roinn Luchd-obrach, Bun-structar agus Ath-leasachadh | Raon 2B Tuath | Cidhe Bhictòria | Dùn Èideann | EH6 6QQ

[redacted]@gov.scot

☎0131 244 [redacted] (landline) or [redacted] (mobile)

**From:** [redacted] <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>

**Sent:** 20 July 2020 13:48

**To:** [redacted] <[\[redacted\]@cpt-uk.org](mailto:[redacted]@cpt-uk.org)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; Drought A (Andrew) <[Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)>; [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)

**Cc:** [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>;

[\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; CERG <[CERG@gov.scot](mailto:CERG@gov.scot)>

**Subject:** RE: Confidential: For comment, please - Draft school transport guidance for reopening of schools - [OFFICIAL]

**DATA LABEL: OFFICIAL**

Hi [redacted],

I agree with [redacted] that tomorrow would be better, once comments have been collated and then we can discuss.

If this needed to be earlier in the day tomorrow I can move meetings around.

Kind regards

[redacted]

[redacted]

Interim Passenger Transport Manager

Whitehill Service Centre

North Site

4 Inchmuir Road

Whitehill Industrial Estate

Bathgate

EH48 2EP

Tel: [redacted]

**From:** [redacted] <[\[redacted\]@cpt-uk.org](mailto:[redacted]@cpt-uk.org)>

**Sent:** 20 July 2020 13:31

**To:** [redacted]@gov.scot; ; [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot); [redacted] <[\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk)>; [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk)

**Cc:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [CERG@gov.scot](mailto:CERG@gov.scot)

**Subject:** RE: Confidential: For comment, please - Draft school transport guidance for reopening of schools

Hi [redacted],

I haven't had a chance to submit comments yet as I have to have these ratified by the CPT Scotland Chair.

I do think a meeting is required but would ask that we stick to the deadline of close of play for comments and then, ideally, we have a call tomorrow or Wednesday when we have a better chance of getting everyone on the call and to work to an agenda on the points of concern raised in the responses you receive.

If others are minded to join a call this afternoon I will dial in but I do think it might benefit from delaying it until tomorrow.

Best,

[redacted]

[redacted]

**Director, CPT UK - Scotland**

Confederation of Passenger Transport UK - Scotland, 2 Walker Street, Edinburgh EH3 7LA

**T:** +44 [redacted] **M:** [redacted]

**W:** [www.cpt-uk.org](http://www.cpt-uk.org)

**From:** [redacted]@gov.scot <[redacted]@gov.scot>

**Sent:** 20 July 2020 13:15

**To:** ; [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot); [\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk); [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [redacted] <[\[redacted\]@cpt-uk.org](mailto:[redacted]@cpt-uk.org)>

**Cc:** [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@gov.scot](mailto:[redacted]@gov.scot); [CERG@gov.scot](mailto:CERG@gov.scot)

**Subject:** RE: Confidential: For comment, please - Draft school transport guidance for reopening of schools

Colleagues

Thanks to those who have already got back to us.

If it would help for us to set up a meeting later this afternoon to talk through your comments we would be happy to organise that.

I would be grateful if you could let me know what you would prefer.

Many thanks

[redacted]

Team Leader - School Organisation Team

School Funding, Infrastructure and Organisation | Workforce, Infrastructure and Reform Division | Scottish Government

2-B North | Victoria Quay | Edinburgh | EH6 6QQ

Maoineachadh, Bun-structair agus Eagrachaidh Sgoiltean | Roinn Luchd-obrach, Bun-structar agus Ath-leasachadh | Raon 2B Tuath | Cidhe Bhictòria | Dùn Èideann | EH6 6QQ

[redacted]@gov.scot

☎0131 244 [redacted] (landline) or [redacted] (mobile)

**From:** Drought A (Andrew) <[Andy.Drought@gov.scot](mailto:Andy.Drought@gov.scot)>

**Sent:** 18 July 2020 11:19

**To:** [\[redacted\]@westlothian.gov.uk](mailto:[redacted]@westlothian.gov.uk); [\[redacted\]@pkc.gov.uk](mailto:[redacted]@pkc.gov.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@spt.co.uk](mailto:[redacted]@spt.co.uk); [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [\[redacted\]@cpt-uk.org](mailto:[redacted]@cpt-uk.org)

**Cc:** [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@transport.gov.scot](mailto:[redacted]@transport.gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; [\[redacted\]@cosla.gov.uk](mailto:[redacted]@cosla.gov.uk); [redacted] <[\[redacted\]@gov.scot](mailto:[redacted]@gov.scot)>; CERG <[CERG@gov.scot](mailto:CERG@gov.scot)>

**Subject:** Confidential: For comment, please - Draft school transport guidance for reopening of schools

**Importance:** High

Colleagues,

Please find attached for comment draft school transport guidance, which is intended to form a section of the wider school reopening guide for a full return to school in August. I would be grateful if this could be kept strictly confidential at this stage – this is very much an initial draft and further work will be done to improve it early next week.

The scientific advice that has informed this draft guidance is available [here](#).

With sincere apologies for the turnaround times that we are unfortunately all working to, I would be very grateful for any initial comments you may have by **close of play on Monday 20<sup>th</sup> July**. We would be keen to continue to engage with you during next week to develop this draft, so that it supports local authorities and operators to ensure the safety and wellbeing of staff and children and young people, and to play an effective role in the reopening of schools.

For awareness, we will also be sharing this draft separately with [redacted] at Unite for comment.

Please don't hesitate to contact me or [redacted] (cc-ed) at any time if it would be helpful to discuss.

Kind regards,

Andy.

**Andy Drought**

Deputy Director, Workforce, Infrastructure and Reform

Learning Directorate

2B North Victoria Quay

Edinburgh

Tel: 0131 244 [redacted]

Mob: [redacted]

Email: [Andrew.Drought@gov.scot](mailto:Andrew.Drought@gov.scot)