

[Private Secretary 2]

From: [REDACTED] on behalf of Permanent Secretary
Sent: 06 December 2017 17:00
To: Evans L (Leslie)
Cc: Permanent Secretary
Subject: FW: Papers in draft - Handling of complaints against current and former Ministers
Attachments: Handling of complaints against current and former Ministers- Final Draft...docx

Follow Up Flag: Follow up
Status: Completed

Categories: [REDACTED] Print

Perm Sec,

Nicky and team have undertaken a further review of the policy in conjunction with James Hynd and legal. This makes clearer the position of your role in relation to the duty of care to staff and for ease separates out the processes for current/ former,

Nicky is happy to discuss if you'd find helpful and she can also update you around touch points etc.

[REDACTED]

[REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
[REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED]

From: Richards N (Nicola)
Sent: 06 December 2017 06:11
To: Evans L (Leslie); Hynd JS (James)
Cc: Permanent Secretary
Subject: RE: Papers in draft

Thanks Leslie, will do.

I've revised the process so James and legal can review this morning.

Nicky

From: Evans L (Leslie) [REDACTED]@gov.scot>
Date: Wednesday, 06 Dec 2017, 5:28 am
To: Richards N (Nicola) <[REDACTED]@gov.scot>, Hynd JS (James) <[REDACTED]@gov.scot>
Cc: Permanent Secretary <[REDACTED]@gov.scot>
Subject: Papers in draft

Morning
 Spoke with John S last night. We agreed you would send up tweaked codes in draft without any letters just now.
 And as discussed, info on the steps and touch points involved in the process also useful. Keep me posted - back in office tomorrow but happy to talk. John also I'm sure..

Leslie

Sent from my BlackBerry 10 smartphone.

SP SGTHC