



RISK ASSESSMENT - ROADSIDE INTERVIEW SURVEYS

Job No./ Name: 10408 A96 SE of Keith No. of sites: 1

Hazards

Proximity of moving vehicles, Emergency situations, Slips, trips & falls, Adverse weather conditions, Alcohol & drug abuse, Ultra violet light, Noise

Tick (✓) as appropriate

Code ref	Controls (to be completed by Survey Manager when identifying staff/ resources for the job)	Yes	No	N/A
1	The site supervisor has been issued with "Employee Hazard Information Sheet - Roadside Interview Surveys"	✓		
2	Site vehicles are fitted with a flashing amber beacon, rear chevrons and motorway maintenance sign.	✓		
3	Survey staff have undergone a selection process and a safety briefing has been arranged prior to the survey.	✓		
4	High visibility jackets, to at least minimum standard BSEN 471, are available for all interviewers.	✓		
5	Advice has been issued to survey staff on the requirement for suitable clothing and footwear.	✓		
6	Survey staff have been informed of the arrangements for safe parking of their vehicles.	✓		
7	Survey staff have been informed of the toilet and wash facilities / locations.	✓		
8	Allowance has been made in the schedule to allow enumerators to have sufficient rest breaks throughout the day.	✓		
9	The HSE Construction Information Sheet No. 53 'Crossing high speed roads on foot during temporary traffic management works' has been issued to supervisors and is available for all survey staff.	✓		
10	First aid kits are provided in vans and contain emergency first aid advice leaflets.	✓		
11	Fire extinguishers are provided in vans for use on small fires.	✓		
12	Supervisors have been informed of the health risks associated with exposure to the sun and the necessary control to take when working in the sun. Copies of relevant advice guidelines are available to staff.	✓		
13	If high levels of dust/ fumes are likely, consideration has been given to staff rotation.	✓		
14	Operatives who undertake surveys interacting directly with members of the public should also refer to the "RSI Instructions for Surveyors".	✓		
15	Noise levels have been taken into consideration and appropriate control measures introduced and communicated to those involved in the task.	✓		
Code ref	Additional Job Specific Controls (required if any answers above are NO) Consider the people, environment, likelihood of injury and potential severity	Date implemented	Responsible person (sign)	
A				
B				
All control measures in place and job has been issued to:		[Redacted]	9 Oct 19	[Signature]



RISK ASSESSMENT - ROADSIDE INTERVIEW SURVEYS

Job No./ Name: 10408 A96 SE of Kesh No. of sites: 2

Hazards

Proximity of moving vehicles, Emergency situations, Slips, trips & falls, Adverse weather conditions, Alcohol & drug abuse, Ultra violet light, Noise

Tick (✓) as appropriate

Code ref	Controls (to be completed during staff briefing)	Date/ time of briefing	TO BE DETERMINED		
			Yes	No	N/A
15	Survey staff have been made aware of the contents of Hazard Information Sheet - Roadside Interview Surveys, and copies are available as a source of reference.		✓		
16	Survey staff have been instructed in safe access routes to site.		✓		
Controls (to be completed on site prior to survey)					
17	Survey staff are located in accordance with the agreed RSI layout plan.		✓		
18	Survey staff and their vehicles have been positioned to avoid becoming an obstruction to both pedestrians and vehicles.		✓		
19	Police Officers should be issued with a copy of "RSI Notes for Police Officers".		✓		
Controls (to be completed on site during survey)					
20	Ensure the traffic management has been set up in accordance with the agreed RSI layout plan.		✓		
21	All enumerators are assessed and monitored on an ongoing basis.		✓		
22	Weather conditions (e.g. temperature) remained acceptable throughout the survey to allow safe operation.		✓		

I confirm all control measures are in place

Signed [Signature] 9/10/14

Code ref	Additional Controls (required if any answers above are NO) <i>Consider the people, environment, likelihood of injury and potential severity</i>	Date Implemented	Responsible person (sign)
A			
B			
C			
D			