

## **Freedom of Information Request 1.0 19 May 2020**

1 - Please advise the total spend of recruitment agencies in the last 12 months?

**In the Financial Year 2019/20, £2,043,040 of agency spend was for casual or temporary staff.**

2 - Please advise what's the temporary agency spend for admin, call centre, data processing and clerical roles in the last 12 months?

**In the 2019/20 Financial Year, £287,202 of agency spend related to staff within these areas.**

3 - Please advise what's the temporary agency spend for roles such as warehouse, catering and cleaners in the last 12 months?

**Agency resource is not utilised in these areas.**

4 - Please advise what the permanent agency spend has been in the last 12 months?

**Recruitment agency resource is only utilised for temporary roles.**

5 - Which recruitment agencies have you used in the last 12 months?

- **Blue Arrow Ltd**
- **Harvey Nash Scotland**
- **Venesky Brown**
- **Lorien Resourcing Ltd**
- **Pertemps**
- **Parity Professionals**
- **Spring Technology**

6 - Which framework agreements do you use for agencies? i.e. Scottish Government, Crown Commercial Services?

**SAAS utilise Scottish Government Framework Agreements – see attached links to Scottish Government website:**

<https://www.gov.scot/publications/temporary-and-interim-staff-services-frameworks/>

<https://www.gov.scot/publications/temporary-interim-staff-framework/>

7 - What process do recruitment agencies have to follow to be given jobs to work on?

**The call off process under Framework agreements is outlined in the buyers guide found here:**

<https://www.gov.scot/publications/temporary-and-interim-staff-services-frameworks/>

**Additionally all contracting opportunities are advertised through Public Contracts Scotland found here:**

<https://www.publiccontractsscotland.gov.uk/>

8 - Who is responsible for engaging new recruitment agencies?

**CSGPD : Collaborative Procurement - Professional & Corporate Services carry out this exercise on behalf of the Central Government Sector.**

9 - Please break down spend per location?

**All SAAS resource is employed at SAAS' Saughton House premises in Edinburgh.**