

Information Request	Information available - Yes/no/In Part	Details
1. Whether there is a recycling policy for printer ink cartridges at this organisation. If so please provide this.	Yes	Within each of the 5 Conservancy Offices, the general business sustainability policy to recycle all cartridges is followed. Recycling at National Office (Silvan House) is undertaken by the building's facility managers.
2. How many printer ink cartridges have been used by this organisation in each of the 2017-18, 2018-19 and 2019-20 financial years, broken down by each year and the office in which they were used.	In Part	Information is available on the ink cartridges which have been purchased (rather than used) from certain conservancies. Huntly: 17/18 - 21 cartridges, 18/19 - 41 cartridges, 19/20 - 13 cartridges. Central Scotland conservancy used 19 cartridges in 18/19 and 15 cartridges in 19/20. Perth and Argyll estimated they use 2 - 4 cartridges each month.
3. How many printer ink cartridges have been recycled by this organisation in each of the 2017-18, 2018-19 and 2019-20 financial years , broken down the each year and the office in which they were recycled.	In Part	Information is available on the recycling of ink cartridges. Central Conservancy: 17/19 - no info, 18/19 - 19, 19/20 14 to date. Grampian Conservancy: Clover Environmental Collections (Clover Germany GmbH): Huntly Office = 2017-2018 2 collections (approximately 50 cartridges), 2018-2019 (1 collection approximately 25 cartridges), 2019-2020 (1 collection approx. 25 cartridges). Durris Office = 2018-2019 (1 collection approx. 25 cartridges). South Conservancy estimates 50 each year.