

In relation to the Data Protection Act 1998 legislation, can you please provide statistical data for your organisation for the following:

**Completion Notes** Number Upheld – Personal data provided / changed / deleted

Number Returned – Requests returned due to insufficient information / request made on behalf of someone else etc.

Number Refused – Personal data **NOT** provided / changed / deleted

SUBJECT ACCESS REQUESTS				
Period	Number Upheld	Number Returned	Number Refused	Reason(s) for Refusal
Sept 16 – Dec 16	-	-	-	
Jan 17 – Apr 17	-	-	-	
May 17 – Aug 17	5	-	1	Documents requested not held.
Sep 17 – Dec 17	10	-	-	
Jan 18 – Apr 18	1	3	-	

REQUESTS TO RECTIFY PERSONAL DATA				
Period	Number Upheld	Number Returned	Number Refused	Reason(s) for Refusal
Sept 16 – Dec 16	-	-	-	
Jan 17 – Apr 17	-	-	-	
May 17 – Aug 17	-	-	-	
Sep 17 – Dec 17	-	-	-	
Jan 18 – Apr 18	-	-	-	

REQUESTS TO ERASE PERSONAL DATA				
Period	Number Upheld	Number Returned	Number Refused	Reason(s) for Refusal
Sept 16 – Dec 16	-	-	-	
Jan 17 – Apr 17	-	-	-	
May 17 – Aug 17	-	-	1	No grounds for information to be erased and it was required for audit purposes.
Sep 17 – Dec 17	1	-	1	No grounds as were aware of information being used and was required for person's funding.
Jan 18 – Apr 18	-	-	-	

In relation to the General Data Protection Regulations, can you please provide statistical data for your organisation for the following:

**Completion Notes** Number Upheld – Personal data provided / changed / deleted

Number Returned – Requests returned due to insufficient information / request made on behalf of someone else etc.

Number Refused – Personal data **NOT** provided / changed / deleted

SUBJECT ACCESS REQUESTS				
Period	Number Upheld	Number Returned	Number Refused	Reason(s) for Refusal
May 18 – Aug 18	9	1	-	
Sep 18 – Dec 18	15	1	-	
Jan 19 – Apr 19	5	-	-	
May 19 – Aug 19	11	-	-	
Sep 19 – Dec 19	8	-	-	

REQUESTS TO RECTIFY PERSONAL DATA				
Period	Number Upheld	Number Returned	Number Refused	Reason(s) for Refusal
May 18 – Aug 18	-	-	1	SAAS info correct.
Sep 18 – Dec 18	-	-	-	
Jan 19 – Apr 19	2	-	-	
May 19 – Aug 19	-	-	-	
Sep 19 – Dec 19	-	-	1	Required evidence of correct information in order to rectify data.

REQUESTS TO ERASE PERSONAL DATA				
Period	Number Upheld	Number Returned	Number Refused	Reason(s) for Refusal
May 18 – Aug 18	2	-	1	Withdrew consent so wanted information erased but SAAS don't use consent as a lawful basis.
Sep 18 – Dec 18	1	-	-	
Jan 19 – Apr 19	1	-	-	
May 19 – Aug 19	3	-	-	
Sep 19 – Dec 19	1	-	-	