STTS

From: Redacted @forestry.gsi.gov.uk]
Sent: 18 February 2011 13:28
To: STTS; Redacted
Subject: RE: Forrest Estate Dundeugh Link Road Project Ref No: R8/4/2008

Hi,

If you don't mind I will leave you guys to sort out the claim in the first instance, obviously if you need any of my input just let me know.

Redacted - we must introduce you to all of the project managers - "Sirs" indeed!!!!!!!!

Have a good weekend.

Regards,

Redacted

From: DGA Forestry - Redacted [mailto: Redacted @dga-forestry.co.uk]
Sent: 18 February 2011 11:28
To: 'STTS'; Redacted Redacted
Subject: Forrest Estate Dundeugh Link Road Project Ref No: R8/4/2008
Importance: High

Dear Sirs,

We are pleased to submit our first claim for the above project.

Please find attached the duly completed Claim and Project Progress Report Form which includes the Accountant's Report and covering letter.

With regards to this claim I trust everything is in order. A number of adjustments were made following the audit by the accountant to comply with the rules of the scheme. Please note that we have allocated our time included in this claim against capital items, as opposed to management costs, as it was primarily associated with tendering works and supervision of works in progress. I trust this is correct.

A hard copy of the Claim Form will follow in the post - do you wish the supporting documents for this claim to be included with the hard copy?

We would also like to request that claims for the balance of the costs can be delayed until such time as we have more information on certain items and works in progress have been completed. We would be able to submit a second claim by the end of February which would include the following items:

- Additional management costs;
- Additional road construction costs;
- Additional Forrest Estate staff, machine, management and overhead costs;
- Part of bridge construction costs;
- Loss of crop and land sterilisation;
- Details of estimated additional in-forest haulage costs;

We estimate this claim will total approximately £141,000

We would also like to request permission to submit a final later claim containing the following items:

- Final audit fees;
- Balance of bridge construction costs;
- Final management costs;
- Bridge design, tendering and supervision fees ;
- Public road signage – D&GC have still to confirm when the signage will be erected and the estimated cost;
- Legal costs – while the Heads of Terms were agreed with FCS in December 2010, we are still waiting for them to instruct their solicitors.

We estimate these costs should total approximately £43,000. We should be able to submit the majority of this claim within the first two weeks of March. The only items which we do not have an estimated delivery time for are (i) the D&GC contribution of matched funding for public road signage and (ii) the legal fees.

I would appreciate it if you could please consider the above requests and confirm whether or not they are acceptable.

We estimate overall that this project will come in approximately 5% over budget once all the final accounts are to hand. We would therefore like to request a variation to the total amount and to request approval for movement between expenditure heads as detailed in the progress report.

Please do not hesitate to contact me if you have any queries regarding the above.

Regards

Redacted

DGA Forestry (David Goss & Associates)
Forestry Managers and Consultants
Lochanhead Wood, Lochanhead, Dumfries, DG2 8JB.
Tel: 01387 730634
Fax: 01387 730557
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18/02/2011

STTS

From: Redacted [Redacted@confor.org.uk]
Sent: 11 February 2011 12:13
To: DGA Forestry–Redacted
Cc: STTS; Redacted
Subject: RE: Forrest Estate - Dundeugh Link Road

Redacted

To confirm the phonecall.
The FC spreadsheets and summary you have produced will be sufficient if accompanied by a letter from the FCS Forest District Manager confirming that this suitably represents Forestry Commission expenditure on the project.

On other queries:
Accountants report must be an independent accountant – so not Forrest Estate's. I think the costs of this can be claimed separately – will advise shortly.

In terms of justifying internal Forrest Estate and your costs for machinery and staff.

See this document http://www.forestresearch.gov.uk/pdf/STTSuserguidanceFeb09.pdf/$FILE/STTSuserguidanceFeb09.pdf
Specifically sections on
Depreciation
Staffing and Management.

Redacted

From: DGA Forestry -Redacted[mailto:Redacted Redacted@dga-forestry.co.uk]
Sent: 09 February 2011 09:40
To: Redacted
Cc: Redacted
Subject: Forrest Estate - Dundeugh Link Road

Redacted

FCE have now given me copies of the annual invoice they pass to Galloway Forest District for the 2 years required for the STTS road. It is not perhaps the clearest invoice and I have therefore produced a summary and analysis.

Please find attached the following:

- A copy of the map submitted with the original application. The section built by FCE was G – H, which was estimated at 1,450 metres, but constructed length was 1,580 metres due to the alignment which has reduced the section F – G slightly.
- A copy of the FCE invoices for 2008/09 and 2009/10. The Castlemaddy sections are highlighted on both invoices. The first group of columns headed "Cash Actual" refers to actual incurred cash expenditure, mainly contractor costs and materials such as pipes etc. At the bottom are the totals for own labour, plant and machinery, which includes stone production, and management oncosts. These are simply

totals for the year and I have therefore allocated a proportion on a pro rata basis based on length of road constructed. There is another item at the bottom of the invoice labelled Professional Services SLA Fees – I am not sure what this refers to or how it would be allocated and have therefore ignored it.

- A copy of my summary and analysis of the costs.

Surprisingly the costs have worked out very similar to original budget even though I suspect some expenditure has been lost.

The 64,000 dollar question – is this going to be good enough for the grant claim? If not we are back to square one with regards this part of the project.

Forrest Estate have pulled together their costs to date and we are meeting on Thursday to go over them. We also have the contractor's invoice for the final section of road, but I am waiting for the FCE invoice for stone production. Bridge construction has commenced and was progressing well despite the weather.

We are hopeful of getting a claim to you very shortly.

Regards

RedactedRedacted

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Forestry Commission
Scotland

Redacted
DGA Forestry
Lochanhead Wood
Lochanhead
Dumfries
DG2 8JB

Silvan House
231 Corstorphine Road
Edinburgh
EH12 7AT

fcscotland@forestry.gsi.gov.uk
Tel: 0131 334 0303
Fax: 0131 314 6152

Director Scotland
Bob McIntosh

28 January 2011

Reference: R8-4-2008

Dear Redacted

CONTRACT AMENDMENT 1: FORREST ESTATES DUNDEUGH LINK ROAD

Further to your recent correspondence regarding the above project, I can now confirm that the following change to the Forrest Estates Dundeugh Link Road award has been agreed by Forestry Commission Scotland (FCS), as allowed under condition 9:
Additional STTS funding (due to increased costs in upgrading an additional existing forestry road) requested of £3125.25. This is dependant on the co-funding element being the same as stated in this revised contract and that all work is completed and claimed for by 28 February 2011.
In order to take up this offer please sign and return BOTH copies of the attached amended contract. The expenditure profile within the contract shows details of the changes in expenditure for the overall project and the funding commitment by the STTS.
Once both the enclosed documents have been signed and returned all future correspondence regarding the Forrest Estates Dundeugh Link Road R8/4/2008 will be directed to yourself and a copy of the contract will be returned for your records.

If you have any questions or queries regarding the enclosed contract details please do not hesitate to get in touch.

Thanks in anticipation.

Redacted

Strategic Timber Transport Scheme Administration
Forestry Commission Scotland

STTS

From: DGA Forestry - [Redacted] [Redacted@dga-forestry.co.uk]
Sent: 20 January 2011 16:54
To: Redacted
Cc: 'STTS'; Redacted
Subject: RE: R8-4-2008 Forrest Estates Dundeugh Link Road

Redacted

It was good to meet you yesterday. Thanks for your email and for confirming the extension to the project.

We understand the urgency and apart from tidying up the section through Forrest Estate, which is only a few days work; the additional section, which likewise is a straightforward task; the major item is the bridge. The contract has been let to Chalmers and the steelwork has been ordered in advance so there would be no delays in that respect. I am just waiting to hear Chalmers' start date.

We are drawing together costs etc in order to submit a claim as soon as possible. I understand from Redacted and Redacted that FC Civil Engineering internally "invoiced" Galloway Forest District for the work carried out so that the costs came out of the FD budget. Will those invoices, which should be retrievable, suffice for those sections FC built as matched funding?

Any influence Redacted can bring to bear on them will be greatly appreciated.

Regards

Redacted

DGA Forestry (David Goss & Associates)
Forestry Managers and Consultants
Lochanhead Wood, Lochanhead, Dumfries, DG2 8JB.
Tel: 01387 730634
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From: Redacted [mailto:Redacted @confor.org.uk]
Sent: 20 January 2011 13:47
To: DGA Forestry - Redacted
Cc: STTS; Redacted
Subject: RE: R8-4-2008 Forrest Estates Dundeugh Link Road

Redacted

Thank you for showing me around the Dundeugh Link Road yesterday – and for my lunch!.

After discussion with Redacted , I can confirm that the extension to the project as requested below can be progressed within the allowance made in the STTS Scheme for contingencies. The addition to the budget would attract the same intervention level from the STTS as the existing project.

I must advise you however of the need to progress with the project with some urgency and to complete the project by the end of this February 2011.

As we discussed, I suggest you draw together the paperwork, invoices and cost justifications for the work that has been done and submit a claim as soon as possible, leaving as little outstanding as possible for a final claim. I can confirm that we will require to see invoices but these need not necessarily have been paid prior to submitting the claim.

Can I also draw your attention to the need for an accountant's report on completion as described in the contract.

I have asked Redacted to use his influence to encourage a prompt response from your FCS partners but suggest you continue to press them for the information you need.

Please get back to me if you have any queries.

Best wishes

Redacted
Redacted
Timber Transport Forum Project Officer
T: Redacted
M: Redacted
E: mailto:Redacted @confor.org.uk

TimberTransportForum
delivering solutions for a growing UK harvest
www.timbertransportforum.org.uk

Confederation of Forest Industries
59 George Street
Edinburgh EH2 2JG
W: www.confor.org.uk

Confederation of Forest Industries (UK) Ltd.
Registered in Scotland No. SC34467 at the above address.

From: DGA Forestry - Redacted [mailto: Redacted @dga-forestry.co.uk]
Sent: 17 January 2011 19:27
To: STTS; Redacted ; Redacted
Subject: R8-4-2008 Forrest Estates Dundeugh Link Road

Dear Sirs,

We would like to request an addition to the above project.

The two new roads that are being built as part of the project join onto an existing Forestry Commission road. The original application did not include any work on this existing FC road as it was felt to be of sufficient quality and specification. However, recent inspections have shown that it has deteriorated over the time since the application was submitted and the quality of the running surface is not as good as the new roads. As it stands at present it forms a weak link in the network.

The attached map shows the section of road highlighted in green. Discussions with FC Civil Engineering have confirmed that this section only requires to be top dressed with 125 mm compacted depth of 65 mm crushed stone to provide a suitable and repairable running surface. The total length is approx 970 metres and if accepted the work would be carried out as extensions to the existing contracts.

We would therefore like to request an addition to the project to cover this work at the following costs:

- Re-grade and prepare existing surface £1,500
- Blast and crush stone £6,500
- Lay stone as per specification £4,500
- **Total** **£12,500**

Please let me know if you require any further information.

Regards

Redacted

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21/01/2011

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STTS

From: Redacted [Redacted @confor.org.uk]
Sent: 20 January 2011 10:00
To: Redacted
Cc: STTS
Subject: RE: R8-4-2008 Forrest Estates Dundeugh Link Road

Redacted
Cc STTS
I visited this site yesterday with Redacted . The road is progressing and parts are more or less complete but other parts not. (see photos below). A bridge contract has only just been awarded. They hope to have it finished in time but I imagine the bridge may take longer.

I have asked that they put together a claim now for work completed to date, leaving a final claim for outstanding work at end of February. I will remind them that they need an accountants report.

There are some costings that are less than straightforward:
Forrest Estate have to come up with a justification for the cost of their in-house work on the road – some of which was not up to standard and they have had to go back in to reform parts of it.

The project also has to justify an additional cost of the new internal haul route rather than the shorter route to the public road. This is an element of their co-funding.

Redacted Redacted you may have to intervene internally within FCS on two counts.
One is the valuation of the value of the FE contribution for which records have been lost
Also Redacted is apparently handling the legals for the partnership and this is still not finalised.
The legal fees form part of the bid.

The extra money they want is to add stone to an original part of the road which now looks a bit shabby compared to the rest. The intervention rate for this project is about 25% so the STTS contribution would be around £3k. I am not averse to this if there is money available but, I think the priority is for them to deliver the outputs they are contracted to deliver and on time.
Redacted

From: DGA Forestry - Redacted [mailto: Redacted @dga-forestry.co.uk]
Sent: 17 January 2011 19:27
To: STTS; Redacted ; Redacted
Subject: R8-4-2008 Forrest Estates Dundeugh Link Road

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Regards

Redacted

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20/01/2011

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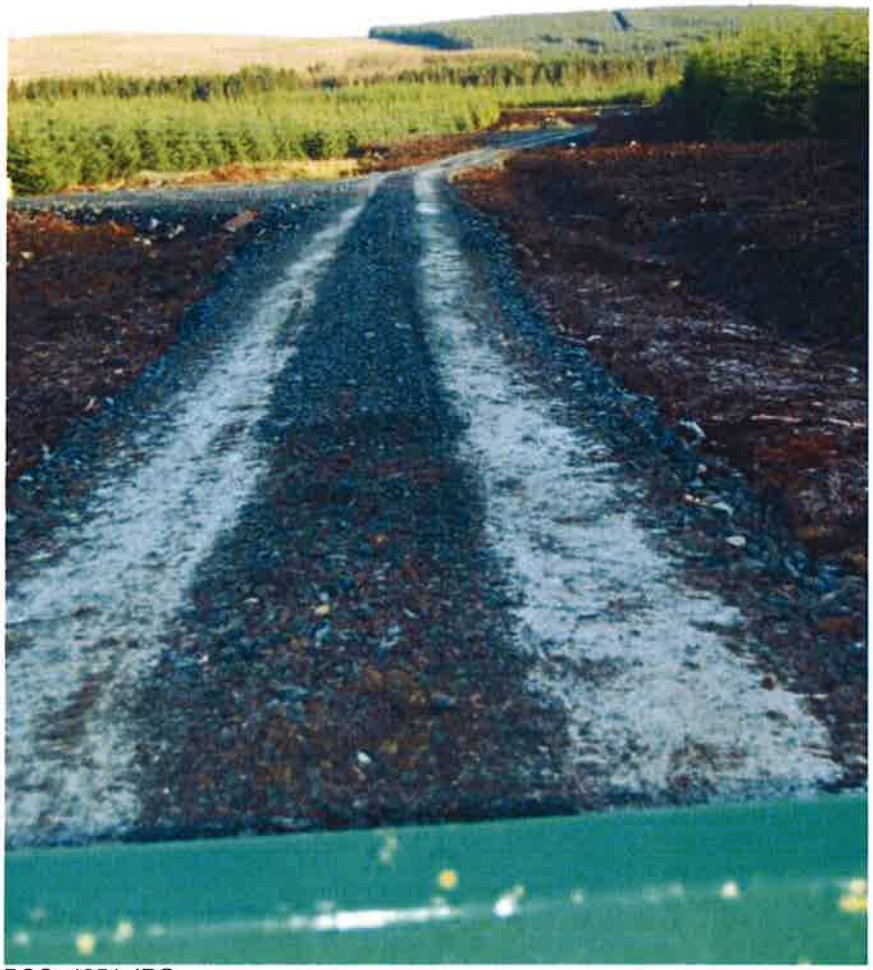

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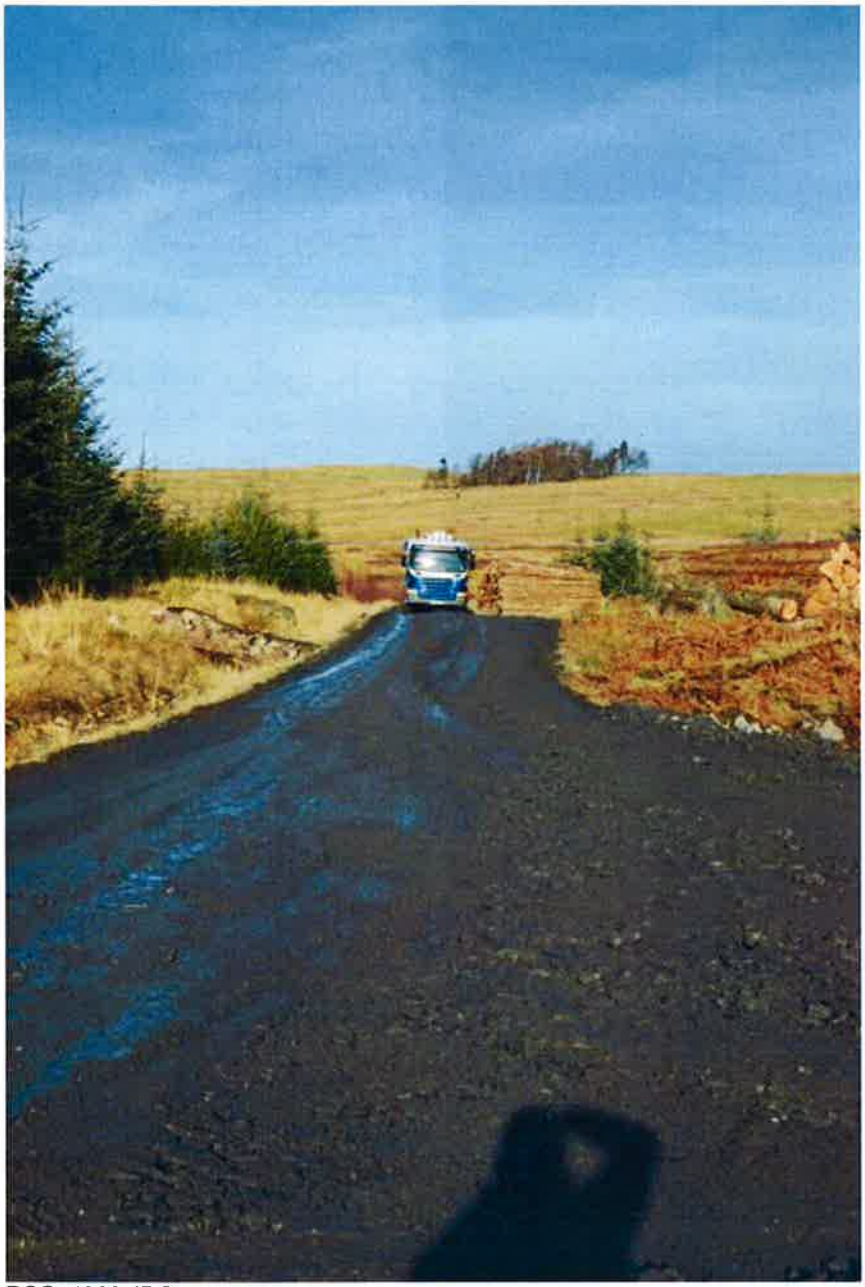

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