

Citizens' Assembly of Scotland: Recruitment of Assembly Members

Project meeting 12th September 2019

DRAFT notes of meeting

Attendees:

[Redacted S.38(1.)(b)]

Numbers and next steps

[Redacted S.38(1.)(b)] confirmed that the current numbers as per the update sent is 115 of the initial 120. As this is now at the last few there is a slow down and the need to decide where to target for the last 5 as although very close on all, it is clear there is some we may not reach.

Following discussions the following was looked at going forward for the last few. A focus on voting intention with a drop in focus on age.

The areas being focused now as per the update are South Scotland and Central and Fife where the last few are needed.

[Redacted S.38(1.)(b)] will feedback on informal caring responsibilities further to the information received yesterday as noted below

Long-term conditions:

We have 29 which is exactly on quota. The main conditions identified (remembering that some have more than one) are:

- Mental health issues – 7
- Blood pressure/issues – 3
- Blind/colour blind – 3
- Arthritis – 3
- Heart issues – 3
- Mobility issues – 2
- Dyslexia – 2
- Back/spinal issues – 2
- Legs/feet issues – 2

Qualifications

We have 18 participants with no qualifications (2 short of quota) – the age breakdown of these 18 are:

16-29 – 1
30-44 – 1
45-59 – 3
60-74 – 7
75+ - 6

Age:

We have 5 participants aged 16-17. They are:

Female -3
Male – 2

No quals – 1
Level 1-3 - 4

Agreement was given to go ahead with the last 5 of the initial 120. The wildcard was discussed and that at the moment it looks like this is not needed as no immediate gaps are highlighted and to date following initial communications from [Redacted S.38(1.) (b)] there are no drop-outs. However it was agreed that if the group could please feedback on this to confirm this or other thoughts on the wildcards.

[Redacted S.38(1.) (b)] asked if the questionnaire is fit for purpose, or needs changed. [Redacted S.38(1.) (b)] confirmed he did not feel this was necessary and that Interviewers are using what they need in relation to quotas.

It was agreed that [Redacted S.38(1.) (b)] will send in how many postcodes people come from and how many post codes were worked. [Redacted S.38(1.) (b)] will do map and double check.

Action: Group to feedback on wildcards

Action: [Redacted S.38(1.) (b)] to send in postcodes members are from and postcodes that were worked.

Communications with members

[Redacted S.38(1.) (b)] confirmed a communications round is planned tomorrow to the 115, then final 5. There will then be another communication round next Friday meaning each recruited member will have received 2 or 3 emails. To date a few replies in response to first comms, but no-one as pulled out.

Feedback on doorstep

No real objections to the [Redacted S.38(1.) (b)] itself. Refusals around not interested, time commitment, family commitments. The message is that the message regarding the [Redacted S.38(1.) (b)] has not really got out on the ground.

Transfer of data

As recruitment has gone faster than initially thought this could happen earlier than initially planned. September 30th was the initial date. However we are currently working on data storage and the processes of the data for contact with members.

It was agreed that once transferred contact must be very quick to ensure member liaison with potential members is good to help with retention. However we are not at the stage of being able to do this if we received the data from [Redacted S.38(1.) (b)] at the end of next week if recruitment ends by Monday.

It was agreed that [Redacted S.38(1.) (b)] will therefore hold transfer to us until we confirm we are ready for receipt and onward contact with members. [Redacted S.38(1.) (b)] confirmed at this stage that he will therefore hold for another week after and wait to hear from us. [Redacted S.38(1.) (b)] will therefore send another communication to recruited members on the 20th.

Action: Secretariat to Notify [Redacted S.38(1.) (b)] when ready to receive data

Next Steps

A meeting will be planned next week with [Redacted S.38(1.) (b)] once recruitment is complete for the 120.