

ANNEX C

Extracts from the minutes of the A96 Dualling Programme Board meeting held on 7 July 2014 in relation to the sifting of proposed improvement strategies for the A96 Dualling Inverness to Aberdeen programme

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Present:

Transport Scotland

Ainslie McLaughlin	(AMcL)	TS, Director of MTRIPS - Chairperson
Roy Brannen	(RB)	TS, Director of TRBO
██████████	████	TS, A96 Dualling Programme Director
██████████	████	TS, A96 Dualling Programme Manager
██████████	████	TS, A96 Dualling Project Manager
██████████	████	TS, MTRIPS Head of Technical Analysis Branch
██████████	████	TS, MTRIPS Strategic Communications Manager
██████████	████	TS, Finance Controller

Jacobs UK Limited

██████████	████	Jacobs UK Limited (Item 5 only)
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1. Introductions

- 1.1 AMcL welcomed everyone to the third A96 Dualling Programme Board Meeting.
- 1.2 Apologies were received in advance from Sharon Fairweather (TS Director of Finance). In advance of the meeting Sharon confirmed that she had read the board papers and has no comments to make on Papers 2 and 3, and is content with recommendations. Sharon has also indicated that she agrees with the recommendation in paper 4 on the proposed procurement approach for securing the services of a Multi-disciplinary Consultant for A96 Inverness to Nairn (including Nairn Bypass).

5. Specific Items for Discussion of Decision:

DMRB Stage 1 Improvement Strategies Sifting (Paper A96PB03 – 02)

- 5.1 ██████████ and ██████████ joined the Programme Board meeting at this point. █████ introduced ██████████ (Jacobs Scheme Manager for the A96 PES Commission) and ██████████ (Jacobs Scheme Manager for A96 Inverness to Nairn project) to the Programme Board.
- 5.2 █████ informed the board that the purpose of Paper A96PB03 – 02 was to seek approval of the proposed improvement strategies to be included in the DMRB Stage 1 Assessment for the dualling of the A96.

- 5.3 [REDACTED] gave a short presentation on the improvement strategy sifting process and also the outcomes of the assessment. In summary, a total of 16 potential improvement strategies were identified through a desk-based study. A sifting exercise has been undertaken to assess the advantages and disadvantages of each strategy to identify those that should be included in the more detailed DMRB Stage 1 Assessment.
- 5.4 A sifting assessment workshop was conducted on 13th May 2014 to review the outcome of the Part 1 and Part 2 sifting assessments. The objective of the workshop was to review and challenge the sifting exercise and thereafter agree those options that were clearly not feasible and/or desirable to progress further.
- 5.5 Based on the outcome of the assessment process the programme board approved that improvement strategy Options B, C, D and N are taken forward for further consideration as part of the DMRB Stage 1 Assessment.