

**From:** [REDACTED]  
**Sent:** 24 April 2019 15:55  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: EAB - 16/04/2019 - Draft Minutes

Hi both

Thanks for the feedback, I've now incorporated these changes and forwarded on to David for approval.

Kind regards

[REDACTED]



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[REDACTED]  
Governance & Business Support  
Officer  
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**From:** [REDACTED]  
**Sent:** 24 April 2019 15:44  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: EAB - 16/04/2019 - Draft Minutes

Thanks for the advice. We'll look into it further.

**From:** [REDACTED]  
**Sent:** 24 April 2019 15:42  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: EAB - 16/04/2019 - Draft Minutes

Mmmm. I think that given it was on the agenda, and that the material has now moved into a non-sensitive space, that we're fine to include.

For future, if we have confidential items we might need to come up with a mechanism whereby we're not adjusting agenda after the fact. I'm not sure what that mechanism might be but presumably other agencies will have some experience!

Thanks,  
[REDACTED]



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My working pattern is Mon-Thu.

[REDACTED]  
Head of Governance & Strategy

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**From:** [REDACTED]  
**Sent:** 24 April 2019 15:21  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: EAB - 16/04/2019 - Draft Minutes

[REDACTED]

We were planning on taking out the structures item from the published agenda as that was a confidential item but happy to leave this in and include your addition if you prefer.

[REDACTED]

**From:** [REDACTED]  
**Sent:** 24 April 2019 15:14  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: EAB - 16/04/2019 - Draft Minutes

Thanks for these [REDACTED]. Apologies for not getting back to you as quickly as I would have liked. I'm drowning in emails at the moment and my diary has been under a lot of pressure. Not that genuine excuses make the delay any less frustrating. But have finally done my bit. Have made some tracked changes on the eRDM version. And have, highly uncommonly, suggested adding something in ☺

A good note of the meeting – thanks. Happy for it to go to David for approval.

[REDACTED].



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My working pattern is Mon-Thu.

[REDACTED]

Head of Governance & Strategy

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**From:** [REDACTED]

**Sent:** 18 April 2019 14:56

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** EAB - 16/04/2019 - Draft Minutes

Hi [REDACTED]

Please see attached first draft of Tuesday's minutes. Grateful for any feedback/comments when you're able.

Kind regards

[REDACTED]



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**From:** Wallace D (David) [REDACTED]  
**Sent:** 03 May 2019 09:57  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Action - EAB 16/04 - Minutes Draft - Approval/ Comment Required

Thanks [REDACTED] – fine by me.

David



**David Wallace**

**Chief Executive**

**Social Security Scotland**

[REDACTED]

**W:** [www.socialsecurity.gov.scot](http://www.socialsecurity.gov.scot)

**From:** [REDACTED]  
**Sent:** 03 May 2019 09:50  
**To:** Wallace D (David) [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Action - EAB 16/04 - Minutes Draft - Approval/ Comment Required

Thanks for the comments David, I've accepted them all, regarding the last paragraph in the Corporate Parenting Plan section, I have updated the wording as follows:

"7.4. It was agreed that that the final version of the Corporate Parenting Plan will proceed as planned, with progress being monitored by the Executive Advisory Body below the line."

Happy with this?

[REDACTED]



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**From:** Wallace D (David) [REDACTED]

**Sent:** 02 May 2019 13:30

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** RE: Action - EAB 16/04 - Minutes Draft - Approval/ Comment Required

Thanks [REDACTED] – I've made a couple of comments in the eRDM version.

David



Social Security Scotland  
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**David Wallace**

**Chief Executive**

**Social Security Scotland**

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**M:** [REDACTED]

**W:** [www.socialsecurity.gov.scot](http://www.socialsecurity.gov.scot)

**From:** [REDACTED]

**Sent:** 24 April 2019 16:00

**To:** Wallace D (David) [REDACTED]

**Cc:** [REDACTED]

**Subject:** Action - EAB 16/04 - Minutes Draft - Approval/ Comment Required

Hi David

Please find attached the draft minutes from Tuesday's EAB. Grateful for any feedback/comments when possible.

Kind regards

[REDACTED]



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