



Executive Advisory Body

Date of Meeting	Tuesday 16 April 2019				
Time	TBC				
Location	220 High Street, Conference Room 2				
Item	Paper	Owner	Author	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. Annual Business Plan	5.1	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategy, Policy and Assurance Lead	Decide	20
6. Strategic Approach to Culture	5.2	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategic Relationship Manager	Discuss	20
BREAK					5
7. Client Experience Update	5.3	[REDACTED] Head of Local Delivery and Client Experience	[REDACTED] Client Experience Lead [REDACTED] Client Experience Lead		
8. Corporate Parenting Plan	5.5	[REDACTED] Head of Governance and Strategy	[REDACTED] Corporate Assurance Assistant	Discuss	20
9. 2019-2020 Budget	5.4	[REDACTED] Head of Finance			
10. Property Update	5.6	[REDACTED] Head of Corporate Services			

11. Any other business					
					Total (mins)

Date of next meeting: 28 May 2019

Below the Line Papers			
12. Audit and Assurance Committee Minutes	5.7	[REDACTED] Head of Governance and Strategy	[REDACTED] Governance and Business Support Officer [REDACTED] Corporate Assurance Manager

OFFICIAL SENSITIVE



Executive Advisory Body					
Date of Meeting	Tuesday 16 April 2019				
Time	12:30 – 14:55				
Location	220 High Street, Conference Room 2				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. Annual Business Plan	5.1	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategy, Policy and Assurance Lead	Discuss	30
6. 2019-2020 Budget	5.2	[REDACTED] Head of Finance			20
BREAK					10
7. Strategic Approach to Culture	5.3	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategic Relationship Manager	Discuss	20
8. Client Experience Update	5.4	[REDACTED] Head of Local Delivery and Client Experience	[REDACTED] Client Experience Lead [REDACTED] Client Experience Lead		20
9. Corporate Parenting Plan	5.5	[REDACTED] Head of Governance and Strategy	[REDACTED] Corporate Assurance Assistant	Discuss	20
10. Property Update	-	[REDACTED] Head of Corporate Services	-	Note	10

11. Any other business • Structures	-	Chair	-	Discuss	10
				Total (mins)	155

Date of next meeting: 28 May 2019

Below the Line Papers

12. Audit and Assurance Committee Minutes	5.6	[REDACTED] Head of Governance and Strategy	[REDACTED] Governance and Business Support Officer [REDACTED] Corporate Assurance Manager
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OFFICIAL SENSITIVE



Executive Advisory Body					
Date of Meeting	Tuesday 16 April 2019				
Time	12:30 – 15:05				
Location	220 High Street, Conference Room 2				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. Annual Business Plan	5.1	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategy, Policy and Assurance Lead	Discuss/ Agree	30
6. 2019-2020 Budget	5.2	[REDACTED] Head of Finance			20
BREAK					10
7. Strategic Approach to Culture	5.3	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategic Relationship Manager	Discuss	20
8. Client Experience Update	5.4	[REDACTED] Head of Local Delivery and Client Experience	[REDACTED] Client Experience Lead [REDACTED] Client Experience Lead	Discuss	15
9. Corporate Parenting Plan	5.5	[REDACTED] Head of Governance and Strategy	[REDACTED] Corporate Assurance Assistant	Discuss	20
10. Property Update	-	[REDACTED] Head of Corporate Services	-	Note	10

11. Any other business • Structures	-	Chair	-	Discuss	10
				Total (mins)	155

Date of next meeting: 28 May 2019

Below the Line Papers			
12. Audit and Assurance Committee Minutes	5.6	[REDACTED] Head of Governance and Strategy	[REDACTED] Governance and Business Support Officer [REDACTED] Corporate Assurance Manager

OFFICIAL SENSITIVE



Executive Advisory Body					
Date of Meeting	Tuesday 16 April 2019				
Time	12:30 – 14:45				
Location	220 High Street, Conference Room 2				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. Annual Business Plan	5.1	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategy, Policy and Assurance Lead [REDACTED] Organisational Strategy Manager	Discuss/ Agree	30
6. 2019-2020 Budget	5.2	[REDACTED] Head of Finance			20
BREAK					10
7. Client Experience Update	5.4	[REDACTED] Head of Local Delivery and Client Experience	[REDACTED] Client Experience Lead [REDACTED] Client Experience Lead	Discuss	15
8. Corporate Parenting Plan	5.5	[REDACTED] Head of Governance and Strategy	[REDACTED] Corporate Assurance Assistant [REDACTED] Corporate Assurance Manager	Discuss	20
9. Property Update	-	[REDACTED]	-	Note	10

		Head of Corporate Services			
10. Any other business • Structures	-	Chair	-	Discuss	10
				Total (mins)	135

Date of next meeting: 28 May 2019

Below the Line Papers

11. Audit and Assurance Committee Minutes	5.6	[REDACTED] Head of Governance and Strategy	[REDACTED] Governance and Business Support Officer [REDACTED] Corporate Assurance Manager
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OFFICIAL SENSITIVE



Executive Advisory Body					
Date of Meeting	Tuesday 16 April 2019				
Time	12:30 – 14:45				
Location	220 High Street, Conference Room 2				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. Annual Business Plan	5.1	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategy, Policy and Assurance Lead [REDACTED] Organisational Strategy Manager	Discuss/ Agree	30
6. 2019-2020 Budget	5.2	[REDACTED] Head of Finance			20
BREAK					10
7. Corporate Parenting Plan	5.5	[REDACTED] Head of Governance and Strategy	[REDACTED] Corporate Assurance Assistant [REDACTED] Corporate Assurance Manager	Discuss	20
8. Property Update	-	[REDACTED] Head of Corporate Services	-	Note	10
9. Any other business <ul style="list-style-type: none"> Structures 	-	Chair	-	Discuss	10
Total (mins)					135

Date of next meeting: 28 May 2019

Below the Line Papers

10. Audit and Assurance Committee Minutes	5.6	[REDACTED] Head of Governance and Strategy	[REDACTED] Governance and Business Support Officer [REDACTED] Corporate Assurance Manager
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Executive Advisory Body					
Date of Meeting	Tuesday 16 April 2019				
Time	12:30 – 14:30				
Location	220 High Street, Conference Room 2				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. Annual Business Plan	5.1	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategy, Policy and Assurance Lead [REDACTED] Organisational Strategy Manager	Discuss/ Agree	30
6. 2019-2020 Budget	5.2	[REDACTED] Head of Finance			20
BREAK					10
7. Corporate Parenting Plan	5.5	[REDACTED] Head of Governance and Strategy	[REDACTED] Corporate Assurance Assistant [REDACTED] Corporate Assurance Manager	Discuss/ Agree	20
8. Property Update	-	[REDACTED] Head of Corporate Services	-	Note	10
9. Any other business <ul style="list-style-type: none"> Structures 	-	Chair	-	Discuss	10
Total (mins)					120

Date of next meeting: 28 May 2019

Below the Line Papers

10. Audit and Assurance Committee Minutes	5.6	[REDACTED] Head of Governance and Strategy	[REDACTED] Governance and Business Support Officer [REDACTED] Corporate Assurance Manager
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Executive Advisory Body					
Date of Meeting	Tuesday 16 April 2019				
Time	12:30 – 14:30				
Location	220 High Street, Conference Room 2				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. Annual Business Plan	-	[REDACTED] Head of Governance and Strategy	[REDACTED] Strategy, Policy and Assurance Lead [REDACTED] Organisational Strategy Manager	Discuss/ Agree	30
6. 2019-2020 Budget	5.1	[REDACTED] Head of Finance	[REDACTED] Head of Finance	Decide	20
BREAK					10
7. Draft Corporate Parenting Plan 2019-21	5.2	[REDACTED] Head of Governance and Strategy	[REDACTED] Corporate Assurance Assistant	Discuss/ Agree	20
8. Property Update	-	[REDACTED] Head of Corporate Services	-	Note	10
9. Any other business <ul style="list-style-type: none"> Structures 	-	Chair	-	Discuss	10
Total (mins)					120

Date of next meeting: 28 May 2019

Below the Line Papers

Item	Paper	Owner	Author
10. Audit and Assurance Committee Minutes	5.3	[REDACTED] Head of Governance and Strategy	[REDACTED] Governance and Business Support Officer [REDACTED] Corporate Assurance Manager

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