@ssmo.shetland.co.uk> From: 25 April 2018 10:21 Sent: To: Cc: SSMO Updated Regulations Subject: SSMO Regulations.pdf Attachments: Please find attached a copy of our new Regulations. We have added in the max landing size for female lobsters and the new velvet crab regulations. You will see that the closed period has changed from what I initially sent you - the directors revisited the complete closure after concerns from fishermen and vivier truck operators. Best regards SSMO Shetland Seafood Centre Stewart Building **LERWICK** ZE1 OLL Tel: Fax: This email has been scanned by the Symantec Email Security.cloud service. For more information please visit http://www.symanteccloud.com

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From: Sent: To: Subject: Attachments:	©ssmo.shetland.co.uk> 04 May 2018 10:27 SSMO Spatial Plan SSMO Spatial Management Plan NEW 2018.docx
_	our licensed fishermen today. It shows the changes to our Spatial Management Plan agreed bry closure of the area of maerl in Mousa Sound and statutory closures of the areas of
Best regards	
SSMO Shetland Seafood Centre Stewart Building LERWICK ZE1 OLL Tel: Fax:	
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SSMO Spatial Management Plan



1. Spatial Management

- 1.1 The SSMO is committed to effective spatial management of fishing activity to ensure the continued sustainable exploitation of shellfish stocks and to provide protection to vulnerable seabed habitats.
- 1.2 In order that management is based on the best available information the SSMO will carry out recurring surveys of key shellfish stocks (velvet crabs and scallops) and where appropriate will commission specific research projects to inform the decision making process (SSMO Research and Development Plan SSMO P6).
- 1.3 Where any additional areas of vulnerable habitat are identified by fishermen, or other marine stakeholders, the SSMO will commission surveys to confirm the presence and extent of the habitats (see SSMO Code of Conduct SSMO P1).
- 1.4 The spatial management plan shall be implemented with best practice in governance as outlined in the SSMO Management Plan and SSMO Code of Conduct (SSMO P1)

2. Fisheries Spatial Management

- 2.1 Spatial management of fisheries shall be carried out in conjunction with the SSMO Code of Conduct (SSMO P1) and the Harvest Control Strategy (SSMO P4) and will be based on the most recent stock assessment data and scientific advice.
- 2.2 Spatial closures may be permanent or temporary in nature depending on their specific requirements. For example areas with low LPUE or high effort could be closed for a specified period for time, or until stock recovery could be documented. An area could be closed on a seasonal basis each year if it was found to be important in the reproductive cycle of a commercial species. Areas could be closed on a permanent basis if they were shown to be important broodstock areas that were seeding other populations.
- 2.3 Should significant instances of gear conflict occur between different sectors of the inshore fleet, the SSMO may implement spatial management measures to mitigate interactions between different gear types/fisheries.

3. Environmental Spatial Management

- 3.1 As stated in section 6 of the SSMO Code of Conduct (SSMO P1) the SSMO has taken a proactive approach to the protection of sensitive seabed habitats.
- 3.2 In conjunction with the NAFC Marine Centre the SSMO has produced a methodology for surveying and classifying sensitive seabed habitats (which has been approved by Scottish Natural Heritage). This standard methodology will be applied to any future areas of seabed habitat which may be identified in order to verify the presence and extent of any features.
- 3.3 The SSMO may implement a voluntary closure of an area which may contain sensitive seabed habitats prior to this area being surveyed, if there is deemed to be a significant risk of fishing activity impacting on the area in the interim period.

SSMO P7

- 3.4 Areas closed to fishing to protect seabed habitats are shown in Section 5.1 of this Spatial Management Plan.
- 3.5 The SSMO will engage with other marine stakeholders within statutory marine protected areas to effect appropriate management of fisheries relative to the objectives of the site.

4. Interaction with the Shetland Marine Spatial Plan

- 4.1 The SSMO will provide data for the 5hetland Marine Spatial plan (SMSP) in order that the activities of inshore fishermen are accurately represented within the planning framework.
- 4.2 Information provided to the SMSP will not identify the activity of individual fishermen, but will provide an overview of fishing activity to guide development.
- 4.3 The SSMO will act as liaison between Marine Spatial Planners and fishermen to facilitate the collection of additional data for the SMSP where it is in the best interests of fishermen and/or fisheries.
- 4.4 The SSMO will respond on behalf of inshore fishermen to any planning applications which may impact upon fishing activity.
- 4.5 Where appropriate the SSMO will act as liaison between developers and fishermen who may be impacted upon by any proposed new activities.

Subject	The PMF project, MPA management
From	
То	
Cc	
Sent	12 June 2018 11:30
Attachments	< <review -="" bdocx="" final="" horse="" mpa="" mussel="" network="" of="" outside="" pmfs="" scottish="" the="">></review>

Thanks again for coming to the workshop. Can't believe that is four weeks already.

We've been trying to come up with a text that articulates the role of SSMO in regulating scallop dredge activity in Shetland waters. In a nutshell, trying to say that you will deliver the necessary measures for fisheries that you regulate. In light of the MSC issue, I want to avoid making any assertion that Marine Scotland is going to take over your regulatory role. I attach the horse mussel document with the relevant text highlighted. Is this OK?

You may recall that when we first developed the MPA management measures there was some distinction between MPAs and SACs, where at the time I felt that Marine Scotland would need to regulate the SACs. I would like to move on from that position to make the narrative the same for the SACs as used for Fetiar to Haroldswick MPA roughly as described above. I think this puts the SSMO in a stronger position but at the same time could increase pressure on you. So grateful for your thoughts on this.



Happy to discuss any of the above.

Best Wishes

Marine Scotland – Marine Planning and Policy Scottish Government | Area 1A South | Victoria Quay | Edinburgh | EH6 6QQ

| w: www.gov.scot/Topics/marine

From:

19 July 2018 10:38

@ssmo.shetland.co.uk>

Sent: To:

Subject:

Attachments:

Lobster size

Lobster size.pdf

I found this (attached) so it has been in almost from the beginning.

Cheers



SSMO Shetland Seafood Centre Stewart Building **LERWICK** ZE1 OLL

Tel: Fax:

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SCOTTISH EXECUTIVE

Environment and Rural Affairs Department Fisheries Group

Shetland Shellfish Management Organisation Shetland Scafood Centre Stewart Building Lerwick Shetland Pentland House 47 Robb's Loan Edinburgh EH14 1TY



2 July 2001

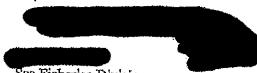
ZEI OLL

THE SHETLAND ISLANDS REGULATED FISHERY (SCOTLAND) ORDER 1999

I refer to your request for changes to the restrictions and regulations under the above order. I attach the revised restrictions and regulations.

Under Article 46 of Council Regulation (EC) No. 850/98, we are required to inform the Commission of any plans to introduce or amend national technical measures. We have done this and will inform you as soon as we receive the Commission's clearance.

Yours sincerely



Sea Fisheries Division



RESTRICTIONS AND REGULATIONS

- Fishing for velvet crabs (Liocarcinus puber) is prohibited from the 1st May to 31st
 August (inclusive) each year.
- The minimum landing size for velvet crabs (Liocarcinus puber) shall be 70mm carapace width; measured across the broadest part of the carapace, excluding spines
- The minimum landing size for lobsters (Homarus gammanus) shall be 90mm carapace length; measured parallel to the mid-line from the back of either eye socket to the distal edge of the carapace.

EDINBURGH July 2001

Certified to be regulations made by the Shetland Shellfish Management Organisation under article 4(1) of the Shetland Islands Regulated Fishery (Scotland) Order 1999 [S.I. 1999/194]

A member of the staff of the Scottish Ministers

From:

Sent:

To: Cc:

Subject:

17 August 2018 12:53

RE: Last question!

The Regulating Order doesn't allow for the regulating of the squid fishery. Paragraph 2 of the Order 'Interpretation' sets out the prescribed species which are specified as "oysters, mussels, cockles, clams, lobsters, scallops, queens, crabs, whelks and razorshells"

Thanks

Inshore Fisheries Management & Coastal Communities marine scotland | Scottish Government | Area 1B-South, Victoria Quay, Edinburgh, EH6 6QQ

@ssmo.shetland.co.uk]



From:

Sent: 17 August 2018 11:53

Subject: Last question!

have a quick question from the Board

Meeting yesterday.

An inquiry was made as to whether or not squid was covered in the Regulating Order — there is a rumour that, because the squid fishery was quite good in Shetland this year, that boats from the Mainland are planning to come up and fish for this species next year. At the moment we can't prevent it happening but it is, obviously, good for our fishermen to be able to fish for squid and take pressure off the other shellfish stocks and we wouldn't want the stocks disappearing through overfishing.

I know it says any other molluscs or crustaceans of a kind specified in regulations - would that be our regulations?

Many thanks



SSMO Shetland Seafood Centre Stewart Building LERWICK ZE1 OLL

Tel: Fax:

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From:

@ssmo.shetland.co.uk>

Sent:

14 November 2018 12:08

.....

To:

Cc: Subject:

FW: Accounts

Attachments:

Members Meeting Notes Jan, Feb, March, April 2018.docx; Members Meeting Notes

June, August, September 2018.docx

I am attaching the notes of the meetings which have been sent out to members this year. This will give you an overview of what has been happening with SSMO.

We have had 1 creel licence and 1 scallop licence returned. No new licences have been issued but several of our members have got replacement vessels. Many of those are to allow them to go to the cod/mackerel.

Regards

SSMO

Shetland Seafood Centre

Stewart Building

LERWICK

ZE1 OLL

Tel:

Fax:

From

Sent: 05 November 2018 14:28
To: Ossmo.shetland.co.uk

Ccs

Subject: RE: Accounts

Many thanks for providing the most recent set of approved accounts for the SSMO.

I understand that, alongside the accounts, we normally request a brief update on the SSMO's activities for the year, e.g. number of licenses issued, returned, refused; decisions made as a result of stock assessments etc.

Grateful if you can provide an activities update when you get a chance.

Regards,

From @ssmo.shetland.co.uk>

Sent: 05 November 2018 12:36

To:

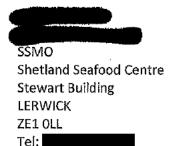
Cc

Subject: Accounts

Please find attached a copy of the SSMO accounts for 2017 - 18.

Regards

Fax:



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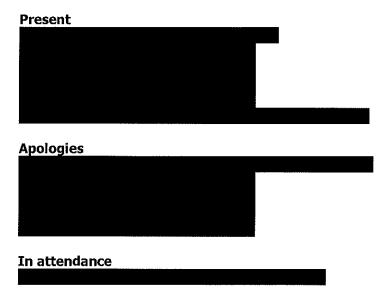
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SSMO Board Meeting – 25 January 2018

Present	
Apologies	
In attendance	
SSMO Board Meeting — 1 March 2018	
Present	
Apologies	
Apologics	
In attendance	
SSMO Board Meeting – 29 March 2018	
Present	
Apologies	
In attendance	

SSMO Board Meeting - 26 April 2018



Information for members from the first four SSMO Board Meetings of 2018

The razor fishing project which had been given 100% funding though the FLAG will not now go ahead due to timescales - no razor fishing is currently permitted while Marine Scotland are undertaking electro fishing trials.

After lobbying from the SSMO Board, the SIC changed their charging structure to allow the inshore fleet to spend more time tied up before charges arise.

Phase 3 of the database project has got approval from the local FLAG and now goes to Marine Scotland for approval. This will allow fishermen to fill in logsheets remotely from various devices and also improve the mapping function of the database.

had contacted Marine Scotland who, in turn, had written a letter to the SIC stating that they were in agreement with SSMO continuing to have SIC councillors on the Board but a letter had come in December from the SIC to say that in the future no councillors would be sitting on our Board. The Board, therefore, decided to look for another two fishermen members, another shellfish processor and a member from the ASCC. This has been successful and the new SSMO Board of Directors now comprises:



had put in an application to the FLAG looking for funding to employ a biologist who will review our Stock Assessment process and implement the recommendations of the MSC assessment in standardising the fisheries reference points. This project has been given FLAG approval.

A meeting between the Noss tour groups and the creel fishermen was organised with all parties being given telephone numbers with which to contact one another should this be necessary.

After much debate the Board agreed to try and regain MSC reaccreditation for the velvet crab fishery. To this end, and in line with the Harvest Control Rules, they also agreed unanimously to put in the following Management measures:

To ban the landing of berried velvet crab

To ban the landing of soft velvet crab

To have a complete closure of the velvet crab fishery in July and August.

After lobbying from fishermen and buyers the velvet closure was changed to the following:

Anyone with a history of fishing on the West side of Shetland will close from 18 June 2018 until 12 August 2018

Anyone with a history of fishing on the East side of Shetland will close from 13 August 2018 until 7 October 2018.

There is a compulsory 8 week closure for all vessels.

The SSMO Regulations have been amended to reflect this.

There was a request from some Scottish fishermen to be allowed to go Queen fishing within the 6 mile limit in May & June this year. wrote to say that this would not be possible.

The Objection to our MSC reaccreditation for our scallop fishery was "dismissed in its entirety" by the Independent Adjudicator this month. It is fair to say that this has been very costly both in terms of money and time. Open Seas are not going to go away and are still getting a lot of press space even though they were not successful with their objection. It is going to write to the MSC Board stating that the Objection process was not a level playing field for a small inshore fishery.

The Board are now looking closely at VMS and considering making it a licence requirement – we are going to get a difficult time from Open Seas and others during the MPA consultation process and it will not be easy to get through MSC annual audits without it. Marine Scotland are currently undertaking a project which is looking at different units as they want to have VMS units installed in the entire inshore fleet by 2020. We are awaiting the results of the Marine Scotland project and will then discuss the best way forward both for Shetland and in tandem with the rest of Scotland. We are also in talks with Succorfish who provided our units to see if any of the existing units which are currently not working can be repaired.

attended a MPA workshop in Edinburgh where there were many environmental groups in attendance. There is a huge concern on the West Coast of Scotland as, unlike Shetland, the proposal is to close down whole areas such as the Sound of Barra. SNH also attended a SSMO Board Meeting to discuss the MPAs around Scotland and Shetland. The Priority Marine Features they are interested in here are Maerl, Horse Mussel and Seagrass. The Board agreed to voluntarily close an area of maerl in Mousa sound until it is surveyed by NAFC Marine Centre and the full extent of it is known and together with MS a small area of reef in Papa Stour will be surveyed with a view to trying to keep it open for tows. The Board also closed all the known areas of seagrass to scallop dredging - this was an easy thing to do since dredging does not take place in these areas anyway but it satisfies the MPA requirements. The Marine Spatial Plan has been updated and the information on the statutory and voluntary closures sent to fishermen and Marine Scotland and SNH. It is Marine Scotland and SNH who together decide on which areas around Scotland should become MPAs. The only role that the NAFC Marine Centre play in the process is checking that the features the organisations say are present are actually there to avoid fishermen being excluded from areas unnecessarily.

It is imperative that all scallop fishermen put the lats and longs of the SSMO closed areas in their plotters to avoid inadvertently entering these areas as, if this happens, there is a very real possibility that entire MPAs will be closed to scallop dredging and not just the areas SSMO have currently closed.

There has been one meeting regarding the Fair Isle D & R MPA with not much to report back on except that they thought that one of our licensed members would be able to help them with data collection.

The SIC are currently undertaking a Business Case to look at future funding for SSMO and the NAFC Marine Centre. The Economic Development Committee are looking to reduce funding to zero by 2021 (depending now partly on the results of the Business Case). A report has to go to the committee in August but no decision will be taken until the results of a Socio Economic report which has been requested by SSMO and will be paid for by Marine Scotland are available.

There are new Data Protection laws in place so can you let me know if you no longer wish to be contacted by group email. If I don't hear back from you I will assume you have no problem with being contacted in this way. The next Member's Notes will be sent out by email.

Marine Scotland continues to do checks at the trucks and the factories and have also recently been measuring buckies. The M/V Hirta is also boarding vessels to do checks as per last year.

If anyone requires more creel tags and/or escape gaps please get in touch with this office.

The lobster self-sampling scheme is continuing. It appears that the lobsters which the fishermen have measured are larger than those which have been sampled by the NAFC Marine Centre. The scheme is continuing with a view to looking at a maximum landing size for both male and female lobsters of 145mm.

The results of a MS consultation on gear marking were announced earlier this year. This should become legislation in the spring of next year and includes gear marking for hobby fishermen.

Finally, my usual plea! Could everyone please submit their logsheets on a regular basis.

SSMO Board Meeting — 21 June 2018

Present	
Apologies	_
In attendance	
10 10 1	;
SSMO Board Meeting – 16 August 2	018
Present	
Apologies	
In attendance	· · · · · · · · · · · · · · · · · · ·
SSMO Board Meeting — 20 Septemb	er 2018
Present	



Information for members from the SSMO Board Meetings held in June, August and September 2018

The meeting in June commenced with a presentation to the directors and several fishermen by Orkney Sustainable Fisheries on the Brown Crab Tagging Collaborative Project. This met with a great deal of interest and all of the creel fishermen present signed up to the project, If anyone else is interested then please get in touch as there are still several packs in the office.

Phase 3 of the database project which got approval from the local FLAG also received approval from Marine Scotland. This will allow fishermen to fill in logsheets remotely from various devices and also improve the mapping function of the database. This project has commenced.

had put in an application to the FLAG looking for funding to employ a biologist who will review our Stock Assessment process and implement the recommendations of the MSC assessment in standardising the fisheries reference points. This project has been given FLAG approval and also approval from Marine Scotland and the post will be advertised soon.

A meeting with Succorfish was held and we were told that the existing VMS units cannot be repaired. Marine Scotland is now going to install VMS in all inshore vessels by 2020 although not necessarily the same type in all vessels. We are in discussion with Marine Scotland regarding potential trials of these.

We have been very fortunate to secure four years funding from Total which will go towards our MSC audits and reaccreditation.

We are surveying the area in Mousa which has a voluntary closure in place to see whether or not there is maerl there and, if so, the extent of this. An area of seabed around Papa Stour is also being surveyed.

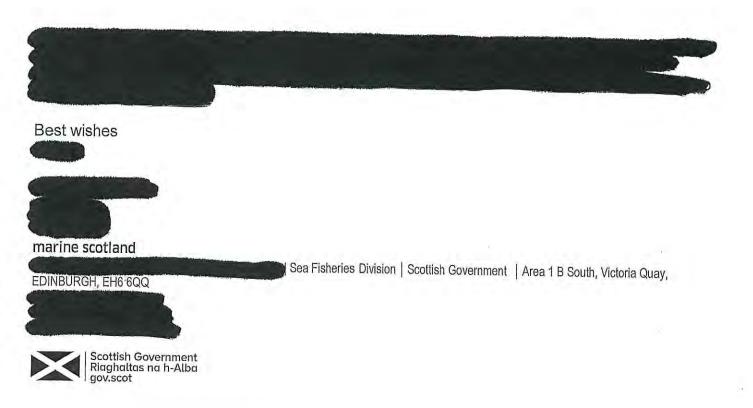
The Board have decided to investigate a potential penalty system for licence holders. Several meetings have been held to discuss this. The penalties would be for various issues including late submission of logsheets, breaches of velvet/buckie closures, breach of a closed area late renewal of licence, etc. This is ongoing and will require to be discussed with Marine Scotland before it can be put in place.

There is a proposal for a historic MPA to be set up around the wreck of the Queen of Sweden. This will be going out to public consultation.

It is hoped that head of Domestic Fisheries Management will attend our Open Meeting with the Inshore Fisheries and Coastal Communities Team Leader.

Items to be discussed at the Open Meeting are – a change to the MLS for scallops and banning the landing of berried lobsters.

From: Sent: To: Subject: Attachments:	15 May 2019 15:20 FW: Example of creel sheet.xlsx; Example of scallop sheet.xlsx; SSMO Regulations.pdf; SSMO Code of Conduct pdf.pdf
From: Sent: 05 December 2018	@ssmo.shetland.co.uk> 11:38
To: Subject: RE:	
Good to talk to you carlie	
Good to talk to you earlie	gulations, our Code of Conduct and a copy of our scallop and crab logsheets.
Best wishes.	
SSMO Shetland Seafood Centre Stewart Building LERWICK ZE1 OLL Tel:	
From: Sent: 04 December 2018 To: @ssmo.shetland Subject:	
First, thank you for you needs of front line fish	ur hosting on Thursday evening. It was most helpful seeing first-hand the erman and how the MO's system facilitates. Most impressive.



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Shetland Shellfish Management Organisation Logsheet

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NM = No Market



Shetland Shellfish Management Organisation Logsheet

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hing	Hours Towed	No. Dredges	Main Target Sp.		No.	Unit	Weight	No.	Unit	Weight	Skates, Rays, Maerl, Cetaceans) or sensitive habitats (See Code of Practice)
17	6	10	KING SCALLOP	Catch	1400	IN	435 kg st □	_		kg □ st □	Use a new block for each species targeted or SSMO square fished in a day, just enter the same date for each
					No.	Unit	Reason	No.	Unit	Reason	block to indicate it was the same day fished.
				Returns	301	IN	U				7
ate		5/02/20	A 2 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5			King Scalle	op		Queen Scallop		Interactions? General Comments, Observations and interactions with ETP Species Skates, Rays, Maerl, Cetaceans) or sensitive habitats (See Code of
hing rea	Hours Towed	No. Dredges	Main Target Sp.		No.	Unit	Weight	No.	Unit	Weight	Practice)
18	3	10	KING SCALLOP	Catch	487	IN	kg □ st □			kg □ st □	
				Returns	No.	Unit	Reason	No.	Unit	Reason	
				Not fishing	from date: 2	0/01/20	16		To date: 22	/02/2016	Fill in not fishing
Retur		O= Oversize				Catch Units		= Individuals == Weight	Re	В	BG= Bags IN= Individuals BX= Boxes WT= Weight BA= Baskets %= Percent of Catch

SSMO Code of Conduct



This code has been developed with direct reference to the FAO Code of Conduct for Responsible Fisheries. It also refers to the previous SSMO Best Practice Guidelines which were informed by both the Good practice to Storing and handling live Crusacea, published by Seafish, and also from the Responsible Fishing Scheme Guide.

The SSMO Code of Conduct is linked with the Management Implementation Plan and where relevant specific actions are referred to in red.

Scope of the Code

- 1.1 The code relates to all SSMO licenced vessels operating within the six mile limit around Shetland, and to the SSMO Board and Advisory Committee, and Inshore Co-ordinator.
- 1.2 The code provides principles and standards relating to the sustainable exploitation of resources, protection of endangered, threatened and protected (ETP) species and habitats, good governance, and the fishing operations and care of the catch.
- 1.3 The code of conduct is linked to the Vision, Aim and Strategic Objectives of the SSMO as set out in the Management Plan.

2. Objectives of the Code

- 2.1 To establish principles for responsible fishing and fisheries management.
- 2.2 To establish principles and criteria for the protection of ETP species and habitats.
- 2.3 To establish best practice in governance and communication.
- 2.4 To establish principles of best practice in fisheries operations including health and safety and welfare of the catch.

3. Implementation Monitoring and Updating

- 3.1 The implementation of the code of conduct should be the responsibility of all licenced fishermen, the SSMO Board and Advisory Group, and all processors and transporters of live shellfish.
- 3.2 Monitoring of the code shall be carried out by the SSMO Advisory Group via the SSMO Management Implementation Plan at agreed intervals.
- 3.3 The results of monitoring shall be reported to the Board.
- 3.4 Updating the code of conduct shall be carried out by the SSMO Board in consultation with relevant stakeholders as and where is considered necessary by the SSMO Advisory Group.

SSMO P1

4. General Principles

- 4.1 Shetland's shellfish fisheries should be managed and exploited in a way which ensures the long term sustainability of the industry and stocks.
- 4.2 Conservation and management decisions should be taken based on the best available scientific evidence, also taking into account traditional and local knowledge of the resources and their habitat, as well as relevant environmental, economic, and social factors.
- 4.3 Fisheries interests should be adequately represented within the Marine Spatial Plan.
- 4.4 All involved in the exploitation, sale and management of Shetland's shellfish resources should abide by all relevant legislation.

5. Fisheries Management

- 5.1 Excess fishing capacity should be avoided and exploitation of stocks remains economically viable.
- 5.2 Depleted stocks should be allowed to recover or, where appropriate, be actively restored.
- 5.3 Adverse environmental impacts on the resources from human activities are assessed and where appropriate corrected.
- 5.4 A close working relationship will be fostered and maintained with Marine Scotland Compliance to ensure adequate enforcement of fisheries management measures. 1.4.1, 1.4.2
- 5.5 Species specific reference points for fisheries management (SSMO R1-R3) and harvest control rules (SSMOP4) shall be based on the best available data.
- 5.6 Fishermen are requested to take part in ongoing data collection programmes and research projects which contribute valuable information to the stock assessment process.

6. Environment

- 6.1 The SSMO requires that all fishermen report interactions with endangered, threatened or protected (ETP) species via their logsheets, or in specific cases by telephone, as directed in the wheelhouse cards (SSMOC1 Marine Protected Species around Shetland a guide to reporting fishing interactions). 2.1.1
- 6.2 All SSMO licence holders should have a copy of the wheelhouse cards aboard their vessels at all times. They should familiarise themselves with the contents and relevant contacts so that they can adequately respond to, and report on, interactions with ETP species if they occur.
- 6.3 Reports of ETP interactions, both on logsheets and verbally, should be recorded and reported to the Advisory Group, and where appropriate will be reported with the relevant bodies as soon as possible.
 2.1.2
- 6.4 The SSMO Advisory Group will review the incidence of interactions on a regular basis and provide recommendations on appropriate action for the board to consider.
- 6.5 Reports on the level and type of interaction will be produced and incorporated into management decision making. 2.1.3

6.6 The SSMO will engage fully in the MPA management process representing fishermen in the protection of designated features

Dredge Fisheries

- 6.7 The SSMO will operate a proactive approach to the protection of vulnerable seabed habitats. Where sensitive seabed habitats¹ are identified the SSMO will put in place appropriate measures to protect these areas prior to the confirmation of the presence of a feature of interest (i.e. maerl or horse mussels present at a level which constitutes a bed).
- 6.8 The SSMO will manage fishing activity relative to habitats using a Spatial Management Plan (SSMOP5)
- 6.9 The SSMO will maintain close links with the NAFC Marine Centre and Shetland Marine Spatial Plan to ensure that any additional environmental information can be incorporated into the spatial management plan.
- 6.10 The impacts of fishing activities on ETP species will be considered for all life stages and the incidence of interactions with elasmobranch egg cases specifically will be monitored by fisheries observers and survey.

Creel Fisheries

- 6.11 The loss of any fishing gear should be reported on the logsheets, giving an accurate assessment of the quantity of gear and the approximate location.
- 6.12 Every effort should be made to recover lost gear to avoid ghost fishing.
- 6.13 When creels or keep creels are stored on land they should be left open to prevent unintentional trapping of otters or birds.

7. Governance

- 7.1 Aims and objectives should be translated into management actions through a fisheries management plan and implementation framework.
- 7.2 The SSMO shall operate in a transparent manner and be accountable to licence holders while protecting the confidentiality of sensitive data.
- 7.3 Board Members should act in the best interests of the SSMO while engaged in their duties and should sign the Board of Directors Terms of Reference and Code of Conduct.
- 7.4 Board members should be equitable in their engagement with licence holders.
- 7.5 Appropriate decision-making mechanisms should be in place for key processes. These should be communicated clearly to applicants and licence holders.
- 7.6 The roles and responsibilities of board members within the decision-making process should be clearly defined.
- 7.7 Decision-making should be carried out in a timely manner and reported on effectively.

SSMO P1

¹ For horse mussels, which are common around Shetland, these must be present in sufficient quantities to constitute a bed as defined in the NAFC Marine Centre report on closed areas (see also SSMO Spatial Management Plan and SSMOC1 Wheelhouse cards).

- 7.8 The SSMO should hold annual meetings to which all licence holders are invited.
- 7.9 The SSMO Management plan should be subject to review and performance evaluation on a regular basis.

Licencing

- 7.10 The process of allocating licences shall be carried out in a transparent and fair system.
- 7.11 The criteria for scoring licences should be transparent and communicated clearly to all applicants.
- 7.12 Licencing should be linked clearly to the harvest control strategy (SSMOP4)

8. Research and Development

- 8.1 The SSMO will continue to develop a research strategy in collaboration with the NAFC Marine Centre, to ensure that management decisions are based on sound science.
- 8.2 Where possible licence holders should actively engage in the collection of biological data, should this be routine data collection for the purposes of stock assessment, or participation in specific research projects.
- 8.3 The SSMO will encourage licence holders to bring forward relevant research and development ideas.

9. Fisheries Operations

- 9.1 All licenced fishermen should be in possession of all of the relevant certificates and licences required to safely operate a fishing vessel in British inshore waters.
- 9.2 All licenced fishermen should comply with all relevant legislation at all times during fishing operations.
- 9.3 At all times care must be taken to prevent pollution entering the marine environment during fishing operations.
- 9.4 All rubbish generated whilst at sea must be taken ashore, including any pieces of derelict fishing gear.
- 9.5 Emissions from vessels should not exceed relevant standards or guidance.
- 9.6 All care must be taken to prevent oil pollution from vessels including
 - A control of discharge policy should be operated for each vessel
 - Refuelling activity should not be left unattended at any time
 - Preventative maintenance schedules should be operated.
- 9.7 All chemicals, fuels and lubricants used in the normal day to day running of the vessel should be used and stored according to the manufacturer's instructions and in such a way that does not contaminate the catch or affect the environment. Use should be limited where possible and any spills or leaks should be contained and cleaned up appropriately.
- 9.8 Fishermen are requested to be aware of and implement best practice with regards to hygiene when dealing with the catch. It is recommended that SSMO Licence holders and crew aboard vessels gain an Introductory Food Hygiene Certificate.
- 9.9 Where crew are employed on a vessel the skipper should ensure that the highest possible standards of training in health and safety practices, relevant legislation and environmental issues are made available

to crew. This should include them being provided with access to a copy of both this code of conduct and also the wheelhouse cards.

10. Care of the catch

Further reference can be made to the Shetland Shellfish Best Practice Guide which contains a greater level of detail for individual species including information on handling and storage. Copies of this document are available from the SSMO Inshore Coordinator.

- 10.1 Care must be taken to return all undersized target and bycatch species to the water quickly and carefully to reduce damage to individuals and maximise survival rates.
- 10.2 All live returns should be placed back in areas of suitable habitat. The catch should not be retained onboard and sorted away from the fishing area.
- 10.3 It is especially important to return ETP species quickly to the water to maximise chances of survival, all fishermen should consult and adhere to the actions set out in the wheelhouse cards.

SSMO P1

From:

@ssmo.shetland.co.uk>

Sent:

10 January 2019 10:38

To:

9

Cc: Subject:

RE: SSMO board meeting papers

Attachments:

guidance for new entrants.docx; Licensing Policy pdf.pdf; Licence Application Form

SSMOL1.pdf

Hi Ross

Here are the first of the documents.

Up until the last licensing round all the licences issued were standard but at the last round (mainly due to a velvet stock rebuilding programme) some were species specific and one was area specific. All this information is passed to

I will forward a copy of a licence to you.

Regards

SSMO Shetland Seafood Centre Stewart Building

LERWICK

ZE1 OLL Tel:

Fax:

From:

Sent: 10 January 2019 09:52
To: @ssmo.shetland.co.uk

Cci

Subject: RE: SSMO board meeting papers

- Could you provide a copy of a standard licence that gets issued.
- Could you provide info on the application process and requirements for obtaining a licence.
- Can you confirm whether the same licence or similar licences get issued to all members, or do licence conditions vary for different members?

Hope that's okay.

SSMOG2 Guidance for New Entrants

Prospective new entrants to the fishery are strongly advised not to purchase a fishing vessel, or enter into any agreement to do so, or any relevant financial commitment, unless they have received written confirmation that the SSMO will grant them a licence to fish using that vessel.

The SSMO accepts no liability for any losses resulting from the refusal of an application for a Shetland Shellfish Licence.

General Information

New Entrants should familiarise themselves with the regulations of the SSMO and information relating to licencing which is available on the SSMO Website, and via the SSMO Inshore Coordinator. Licencing rounds will be advertised on the website and in the local press, where both the type of licencing round and the timing for applications and awarding of licences will be made available. There will be only one formal licencing round per year, should the stock assessment and harvest control strategy permit. The process by which applications are assessed is shown in Figure 3.1 of the licencing policy which is reproduced below.

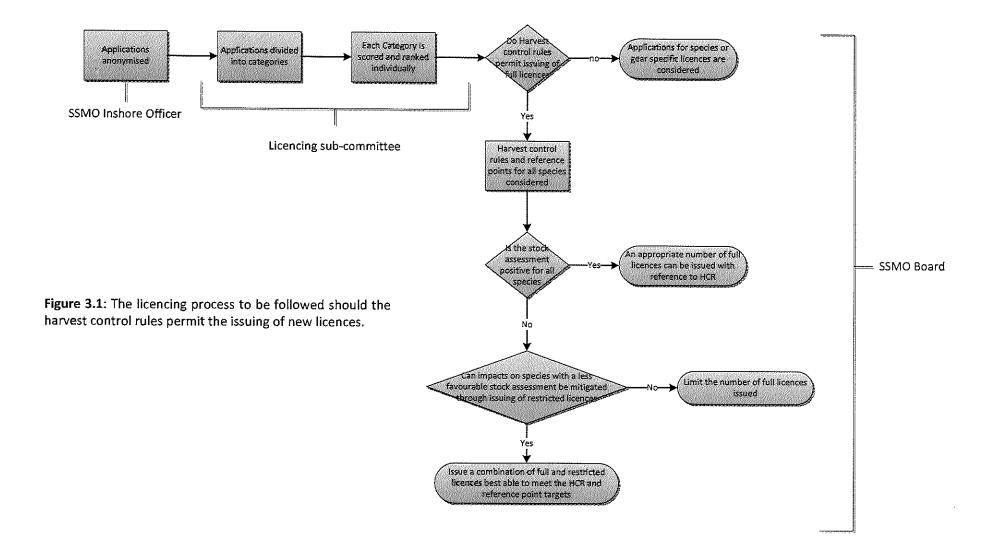
The SSMO reserves the right to issue licences which stipulate the species which can be fished, the level of effort permitted, and the areas which can be fished. The SSMO is under no obligation to reissue all or any licences surrendered. Licences are not transferable, and no entitlement to a licence attaches to any specific vessel.

It is the applicant's responsibility to ensure that the application form is filled in correctly. Any form that is not completed correctly will not be considered by the licencing subcommittee or board. All fields in the application form should be filled out. If the information required is not relevant to you then please indicate this with N/A. If you have any questions regarding the application form please get in touch with the Inshore Coordinator.

A new application form will be required each time you apply for a licence, the SSMO will not store licence applications and will not consider unsuccessful applications in the following licencing round. All submitted application forms will be destroyed after a period of 6 months as per the Document Retention Policy under GDPR.

Unsuccessful applicants have the right to appeal within one month of the date of notice. An appeals form (SSMOG1) and guidance can be obtained from the SSMO office where the intention to appeal will be logged.

Appeals will be considered at the next board meeting and a decision will be communicated in writing within 30 days of that meeting. The board will consider the appeal relative to the application criteria, stock assessment advice and evidence presented in the appeal. The board will not disclose the ranking of the application relative to others, but will provide feedback as to the decision made both in terms of the original licence application and with regards to the appeal.



Application Form

Please refer to the SSMO Licencing Policy (SSMO P3) prior to filling in your application.

Section A - Personal Details

This section should contain information on all persons to be <u>named on the licence</u>. This should not include crew members or deputies (see Licensing Policy Section 5 for further information). The main licence holder will be the point of contact for all correspondence unless otherwise stated. Should you wish more than one person to be named on your licence if you are successful please provide a justification for this in the box provided.

Under the regulating order the SSMO can grant licences which are restricted to a particular species, area, or duration. Should you wish to apply for a restricted licence (e.g. to fish for queen scallops only) you should indicate this on Page 2 (details of your proposed activity will be included on page 7).

Section B - Proposed Vessel Details

A new licence will only be issued to the applicant for a fishing vessel which satisfies all the conditions of the SSMO Licence and which matches the specification given on the application form. Successful applicants will have up to six months from the approval of their application to acquire a suitable vessel (this deadline may be extended at the discretion of the board). If no suitable vessel is acquired within this time limit the granting of the licence will be withdrawn.

Section C - Proposed Fishing Activity

This part of the application form will be used alongside the stock assessment results and harvest control rules to rank your application. It is very important that this part of the form is filled in as accurately as possible.

The SSMO reserves the right to issue restricted licences to applicants should the harvest control rules recommend this – even if the applicant has applied for a full shellfish licence

SSMO Licencing Policy



Active as of July 2014

SSMOP3 Revised 08/17

SSMO P3 - Licencing Policy

1 New Licence Procedures

- L1.1 Prior to the licencing round the board will consider the stock assessment and other relevant information and set appropriate reference points for each of the species. The harvest control rules (SSMOP4) will also be reviewed at this time.
- **L1.2** Should the harvest controls not permit a licencing round this will be communicated to potential applicants via the SSMO website.
- L1.3 If a licencing round is permitted by the Harvest Control Rules this will be advertised both on the SSMO website and via the local press. This will include any restrictions on applications (e.g. any species for which the Harvest Control Rules do not permit further licences).

2 Application Procedures

L2.1 The SSMO will consider applications from New Entrants when the Board decides to have a licensing round. The closing date for applications will be advertised one month in advance in the local press. New entrants must be over 16 years of age.

Any person who has previously had a licence revoked may not re-apply for a licence within 5 years.

- L2.2 All applicants should familiarise themselves fully with the application procedure, SSMO Regulations and relevant sections of the SSMO Management plan as indicated in the guidance for new applicants, which will be issued with each application and will also be made available via the 5SMO website. It is the applicant's responsibility to make sure that they have read and understood all relevant documentation, and that they have filled in the application form (S5MOL1) correctly.
- **L2.3** On submission each application will be logged and given a unique code by the Inshore Coordinator. The personal details section will be removed to ensure anonymity during the assessment process. The licence applications will also be sorted based on their type (e.g. full shellfish licence, restricted licence).
- **L2.4** The numbered and categorised applications will then be scored by the licencing sub-committee for initial scoring against licencing criteria (Licencing Policy Section 3). The applications will be ranked according to type and presented to the full SSMO board at its next meeting.
- **L2.5** The licencing sub-committee will consist of the SSMO Advisory Group excluding the chair of the SSMO Board and advised by the Inshore Co-ordinator who would not take an active role in scoring. **No** personal information will be divulged during the course of this meeting.
- L2.6 The board will consider the granting of licences based on the outputs from the Harvest Control Rules (5SMOP4). Where the harvest control rules permit the granting of licences the board will award them to those applicants which were ranked highest by the licencing sub-committee. Should more than one application achieve the same ranking the licence will be awarded by random

selection. All applicants from each licencing round will be informed of the Board's decision in writing within 10 working days.

- L2.7 The board reserves the right to grant restricted licences (species, area or time specific or a combination of any or all three) should the reference points and harvest control rules indicate this is appropriate.
- **L2.8** Submitted application forms will be retained by the SSMO for a period of six months and then destroyed. Applicants wishing to re-apply must complete a new form each year.

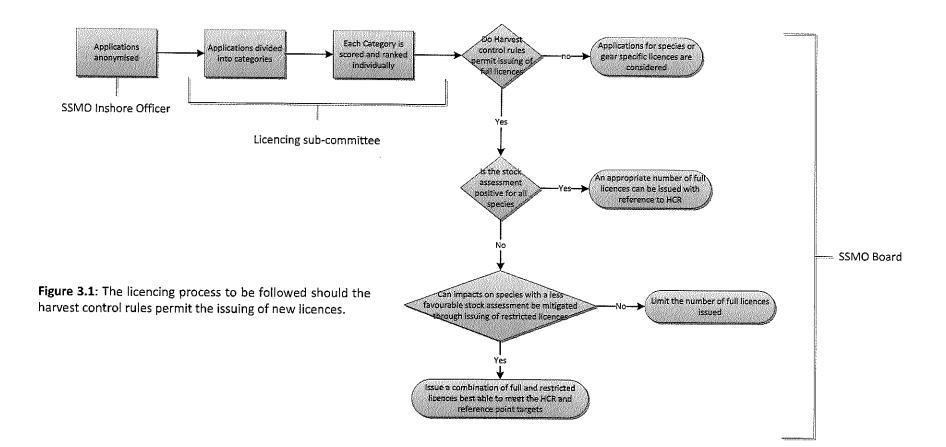
3 Scoring New Applications

- L3.1 Applications which have been filled in incorrectly will not be considered the responsibility lies with applicants to ensure that they have consulted the guidance and sought clarification on areas where they are unsure.
- L3.2 Licences will first be subdivided into the following categories:

Full shellfish licence Restricted licence (species/area)

Each of the categories will be scored and ranked separately by the licencing sub-committee.

- L3.3 The first level of scoring will relate to the Fisheries Reference Points and Harvest Control Rules. Applications will be scored on how much effort they will place on each fishery and how this might affect stock status.
- L3.4 The second level of scoring will relate to location of fishing. Spatial information will be considered with regards to the target species and the distribution of fishing effort and LPUE. These values and other relevant data will be considered relative to the Reference Points and harvest control strategy. Where the values exceed the reference points for individual metrics, licences will not be granted.
- L3.5 The board will consider the scored applications as set out in Figure 3.1. The allocation of licences will depend on the outputs from the stock assessment, the reference points for affected species and the harvest controls. This may result in only restricted licences being allocated or a combination of both full and restricted licences. For each category the licences will be allocated to those applicants with the highest scores in each category as set out in L2.6.



Successful Applications

- L3.6 The first name on the licence will be considered the licence holder (unless otherwise indicated on application). Licence must remain with licence holder and cannot be transferred to any other parties named on the licence.
- L3.7 New Entrants not in possession of a vessel have a period of 6 months in which to find a suitable vessel that meets the specification set out in their application. They should keep the board informed of progress should this target not be met. An extension of 6 months may be granted depending on circumstances.
- L3.8 New entrants who wish to purchase a vessel larger or more powerful than that set out in their application are required to fill in a replacement vessel form (SSMOL4) and submit this to the board for approval.
- L3.9 The board reserves the right to recall the licence if no vessel has been purchased or a larger vessel has been purchased without the prior consent of the board.

Appeals Process

- L3.10 Unsuccessful applicants have the right to appeal within one month of the date of notice. An appeals form (SSMOG1) and guidance can be obtained from the SSMO office where the intention to appeal will be logged.
- L3.11 Appeals will be considered at the next board meeting and a decision will be communicated in writing within 30 days of that meeting. The board will consider the appeal relative to the application criteria, stock assessment advice and evidence presented in the appeal. The board will not disclose the ranking of the application relative to others, but will provide feedback as to the decision made both in terms of the original licence application and with regards to the appeal.

4 Procedures for Existing licences

- L4.1 An issued licence will be valid for one year only. In order to renew a licence all licenced members should complete form SSMOL2 and submit to the SSMO by the end of January each calendar year. The vessel registration certificate and fishing licence must be produced in order for the renewal to be processed.
- **L4.2** The licence fee must be paid on submission of application. The licence renewal will not be processed without payment and relevant documentation, and non-payment may result in a delay reissuing the licence.
- L4.3 A licence issued by the SSMO will have no inherent value and the licensee(s) will not be entitled to any compensation or remuneration on the surrender, expiry or termination of the licence or if the licence is not renewed for any reason.
- L4.4 A licence issued by the SSMO may not be traded.

- L4.5 No entitlement to a licence will attach to any specific person or vessel. If the vessel named on a licence is sold then the licence shall expire immediately. A licence for a replacement vessel may be obtained through an application to the board using a Replacement Vessel form SSMOL4 as per Section 6 of the licencing policy.
- L4.6 The SSMO reserves the right to issue licences which are specific to a species, area or time limit. Details of these will be circulated to all shellfish buyers and the Marine Scotland Compliance by the SSMO Inshore Fisheries Coordinator following the issue of said licence.
- L4.7 All licensees must, when so requested by any Officer authorised by the SSMO and after production by that Officer of written evidence of their authority, permit, enable and assist the said Officer to:
 - Inspect the vessel named in the licence, its equipment and fishing gear, and any logbooks or logsheets whose completion is required by the SSMO
 - Inspect the vessel's catch either on board said vessel, on the quayside or at any other location
- L4.8 Timely logbook submission is a condition of the licence whether a vessel is fishing or not. Any licence holder not accurately completing and submitting logsheets will be considered in breach of their licence conditions.
- L4.9 Should no logsheets be submitted over a three month period the licence holder will be contacted in writing to remind them of their obligations, no further reminders will be sent. Should no logsheets be returned within 30 days of this letter the SSMO will suspend the licence.
- **L4.10** All licence holders must abide by the conditions of their licence (see **SSMOP2** SSMO Regulations).

5 Inclusion of others in licenced fishing activity

- **L5.1** A licence issued by the SSMO may not be transferred from one person to another, or from one vessel to another, unless with the written authority of the SSMO.
- L5.2 A licenced vessel may only be operated by the licence holder, an authorised deputy or someone named on their licence.

Deputising

- L5.3 A licence holder may nominate a deputy to fish using their vessel for a defined period. This application must be made in writing to the board via SSMO Licence modification form (SSMOL3) prior to the deputy carrying out any fishing activity. The deputy does not become named on the licence and does not have any rights to that licence in the future. Any transferal of ownership between the licence holder and the deputy will render the licence null and void as per L4.5.
- L5.4 The board will consider the application based on the reasons for deputising (e.g. ill health) and may pose additional restrictions on the deputy (e.g. limits on the amount of gear used, the area

fished, the time period for fishing). These restrictions will be based on the policy guidance in the SSMO Management Plan (e.g. harvest control rules and management plans) and will be explained in full to both the licensee and the deputy at the time of application. They will also be detailed on the SSMO licence which will be reissued outlining the deputisation agreement.

L5.5 The deputising agreement will be reviewed every three months and any deputisation for a period of longer than six months will not normally be considered, unless there is very strong justification to do so. Decisions will be at the board's discretion and due to the potentially sensitive nature of information relating to deputisation may remain confidential. Decision making will be carried out with the SSMO's aims and objectives in mind even where information is not made publicly available.

Adding a name to a licence

L5.6 An SSMO licence holder may apply to add a name to their licence. This may only be done filling in a licence modification form SSMOL3. The board will determine each application on its individual merits and will respond to the applicants following the next board meeting. Anyone who is added to a licence must be over 16 years old.

L5.7 Should the request be granted and a name(s) be added to an existing licence the additional person(s) will not be considered to be the licence holder, but would have a right to fish using that vessel (see also section on succession of licences).

L5.8 The board may ask for further information regarding the ownership of vessels or fishing practices such are relevant to the application and ongoing fishing activity and in line with the policies contained within the management plan.

L5.9 The board will confirm any decision or deferral of decision in writing to the applicants (licence holder and additional applicant). The applicants are advised that the board will not be responsible for any changes in ownership of the vessel prior to their decision on adding a name to the licence and that the original wording of the regulations still stands.

L5.10 A person may only be named on one licence at any time.

L5.11 As decisions on adding persons to the licence will be taken on a case by case basis and may include the consideration of personal or financial information these will not be communicated publicly or to other licence holders. The SSMO is committed to operating in a fair and consistent manner and the management aims and strategic objectives outlined in the management plan will be upheld in this decision making process.

Succession of Licences

L5.12 Licensees may transfer their licence on retirement/death to a family member, or to a person who has been named on their licence for a period of no less than one year.

- L5.13 Names can be added through applying to the board via the SSMO licence modification form (SSMOL3). The board should be notified at the time of adding the named person to the licence that this is the reason for the addition.
- **L5.14** During the one year succession period the licence holder may not wholly sell the vessel to the applicant as this will render the licence null and void (as per **L4.5**).
- L5.15 The licence itself should have no inherent value and should not be traded as part of the succession (as per sections L4.3 & L4.4).
- L5.17 In the case of a vessel with which has been permitted to fish with 7 dredges per side due to historic fishing patterns, the dredge number will reduce to a maximum of 5 dredges per side following succession.
- L5.19 Following succession the original licence holder no longer has any entitlement to a licence and should they decide they wish to fish commercially within the 0-6 mile limit they would be required to re-apply for an SSMO licence as outlined in **Section 2** of this policy.
- **L5.20** In the case of a sudden death, succession of the licence shall be carried out at the board's discretion.

6. Replacement Vessel Procedures

- **L6.1** Licence holders wishing to replace the vessel named on their licence must apply <u>in advance</u> by filling in form **SSMOL4**. The SSMO inshore co-ordinator will inform the board of the proposed vessel changes without divulging the applicant. SSMO board members who have been approached by applicants or who are aware of applications should declare an interest.
- **L6.2** The proposed vessel must satisfy all conditions of the Shetland Shellfish Licence. Under the terms of the Regulating Order the replacement vessel must be of similar size, capacity and fishing power to the vessel being replaced.
- **L6.3** The general presumption will be that the transfer of the licence should not result in increased fishing capacity.
- L6.4 Where requirements L6.2 & L6.3 are met the SSMO will normally transfer the licence to the new vessel.
- **L6.5** The SSMO may, at its discretion, approve the transfer of a licence to a vessel which is of greater size, capacity and/or fishing power if it considers that this would not have an adverse effect on shellfish stocks.
- **L6.6** Successful applicants will have up to six months from the approval of their application to secure a suitable vessel. If at the end of this period the licence holder has been unable to find a suitable vessel they may apply for an extension in writing, detailing the reasons for the delay. The board will respond to this in writing following their next board meeting.

- **L6.7** For applicants commissioning a new boat, their approval will be valid until the delivery of the vessel (which must be indicated on the application form). The applicant must update SSMO should there be any delays or changes to the vessel during the build process.
- **L6.8** A licence will only be issued for a replacement vessel which meets all of the conditions of the Shetland Shellfish Licence and which matches the specifications given on the application form.
- **L6.9** Appeals can be made using form SSMOG1 and following the process outlined in sections **L3.10** & **L3.11**.

Form List

SSMOL1 – licence application form – for new applicants.

SSMOL2 – licence renewal form – for all licence holders, must be completed annually.

SSMOL3 – licence modification form – for deputising or adding names to an existing licence.

SSMOL4 – replacement vessel form – where a licence holder wishes to change vessels.

SSMOG1 – appeals form – in the event of refusal of a licence or replacement vessel.

SSMOG2 - guidance for new entrants.

New Licence Application Form SSMOL1

All new applicants are requested to read Guidance for New Entrants (SSMOG2) prior to filling in this form. This information is available at www.ssmo.co.uk or via the SSMO office.

Section A - Personal details — Page 1 to be detached prior to consideration by the licencing sub-con	nmittee
& Board	

<u>Section B - Proposed Vessel Details</u>

<u>Section C – Proposed Fishing Activity</u>

Section D - Declaration

Section A – Personal Details	Section	A - Personal	Details
------------------------------	---------	--------------	---------

Main Applicant (all correspondence relative to the application will be sent to the main applicant)		
Name		
Date of Birth		
Address	Email	
	Phone No	
Post Code	Mobile	
Additional Applicants (Note: additional applicants are to be inclusion and a detailed description of their proposed activity applicants should be over the age of 16		
2) Name	Email	
3) Name	Email	
4) Name	Email	
Justification eg succession		

New Licence Application Form SSMOL1

Shetland Shellfish Management Organisation New Licence Application Form SSMOL1 Licence Type Applied for (tick box) Full Shetland Shellfish Licence Restricted Shetland Shellfish Licence (e.g. to fish for a single species)

Shetland Shellfish Management Organisation

New Licence Application Form SSMOL1

Section B - Proposed Vessel Details*

*Where no vessel is owned details of the type of vessel intended should be added.

Name		Type		••••••
Port Letters & Number				
Overall Length (m)	Beam (m)		Power (kw)	***************************************
Tonnage (GRT) Year of	Build			
Do you own this vessel				*******************
Do you have a UK Fishing Licence with a	shellfish/scallop	entitlement		
LicenceNumber	•••••			•••••••••••••••••••••••••••••••••••••••
Where will the vessel normally be based	J			

Notes:

If applicants are not in possession of a vessel they should indicate what type of vessel they intend to buy.

The SSMO reserves the right not to issue a licence if the specifications of the vessel purchased differ significantly from those detailed in this form.

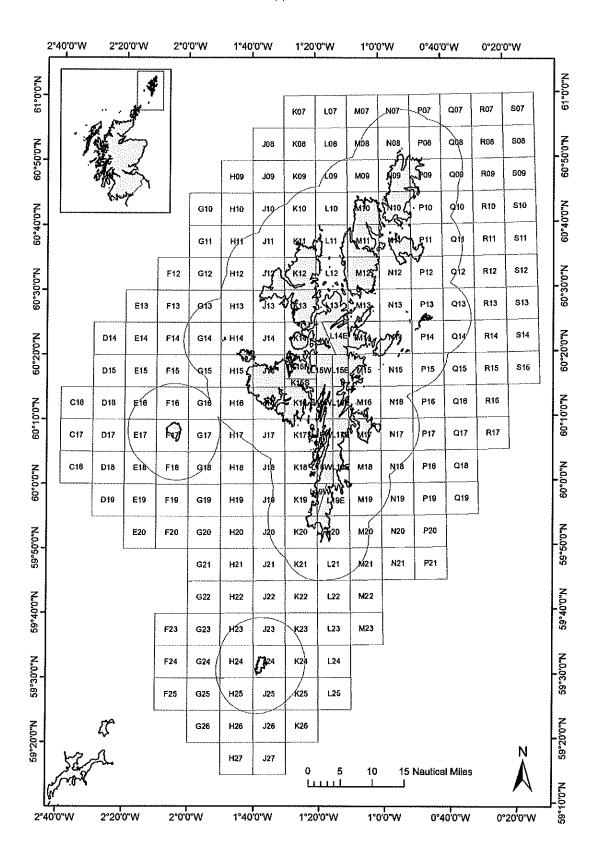
New Licence Application Form SSMOL1

<u>Section C – Proposed Fishing Activity</u>

(Note: Creel limits are in place – max 600 creels of which only 240 may be set for velvets at any one time)

Shellfish (for non-shellfish species	ssee page 6)	
Target species (indicate the % of	your fishing effort which will be tar	geted at each species):
Lobsters	Brown Crabs	Velvets
Buckies	Scallops	Queens
Others		
Shellfish Gear		
Number of Creels (please specify	if you intend to set different numb	ers of creels for different species)
Type of creels (standard/parlour)		
Buckie Pots (no)		
Dredges Type (standard, ecodre	edge, queen dredge) delete as app	propriate
Dredges (no)		
Estimated Days Fishing per Mor	nth	
Days	•••••	
**	te these on t he map on page 5 b	y placing an X in each SSMO square
in which you intend to fish)		

New Licence Application Form SSMOL1



Shetland Shellfish Management Organisation

New Licence Application Form SSMOL1

the state of Harden and State of the State o
Other Species
Target Species
Proposed duration of activity
Any Other Information (Please include any further information which you consider relevant to your application)

New Licence Application Form SSMOL1

Section D - Declaration - to be signed by licence holder and all named parties

I/We have read and understood the relevant sections of the SSMO licensing policy and guidance for new entrants.

I/We have checked the information given in this application and to the best of our knowledge it is correct.

I/We undertake to notify the SSMO of any changes to the information given in this form.

I/We understand that the SSMO reserves the right not to consider this application if any of the information is found to be inaccurate or incomplete.

If a Shetland Shellfish Licence is granted:

I/We agree to abide by the terms and conditions of any licence issued. This includes all regulations attached to the regulated Fishery Order (2012), and all future regulations brought into force by the SSMO.

I/We understand that my/our licence, and any entitlement to a licence, may be revoked if any of the information included in this form was incomplete, inaccurate or false.

I/We understand that failure to comply with the SSMO's rules, regulations and other requirements may result in my/our licence being revoked.

Signatures

	<u>Sign</u>	<u>Print</u>	<u>Date</u>
1)			
2)			
3)			
4)			***************************************

Shetland Shellfish Management Organisation

New Licence Application Form SSMOL1

From:

@ssmo.shetland.co.uk>

Sent:

10 January 2019 10:42

To:

Cc:

Subject:

RE: SSMO board meeting papers Copy of SSMO licence.pdf

Attachments:

Here's a copy of a SSMO licence.

Best regards



Shetland Seafood Centre

Stewart Building

LERWICK

ZE1 OLL

Tel:

Fax:

From @ssmo.shetland.co.uk]

Sent: 10 January 2019 10:38

To:

Subject: RE: SSMO board meeting papers

Here are the first of the documents.

Up until the last licensing round all the licences issued were standard but at the last round (mainly due to a velvet stock rebuilding programme) some were species specific and one was area specific. All this information is passed to

I will forward a copy of a licence to you.

Regards

SSMO

Shetland Seafood Centre

Stewart Building

LERWICK

ZE1 OLL

Tel:

Fax:

From:

Sent: 10 January 2019 09:52
To: @ssmo.shetland.co.uk

Subject: RE: SSMO board meeting papers

• Could you provide a copy of a standard licence that gets issued.

- Could you provide info on the application process and requirements for obtaining a licence.
- Can you confirm whether the same licence or similar licences get issued to all members, or do licence conditions vary for different members?

Hope that's okay.

Regards,

SHETLAND SHELLFISH LICENCE

Name of vessel:	
<u>Licence Number :</u>	
Port letters and numbers:	
Overall length in metres:	
Engine power in kilowatts :	
Licence was issued on :	
Licence will expire on :	
Signed :	••••••
For and on behalf of Shetlan	d Shellfish Management

From: Sent: To: Cc: Subject: Attachments:	@ssmo.shetland.co.uk> 11 January 2019 13:30 Open Meeting Notes OPEN MEETING NOTES 2018.docx; Members Newsletter 2018.docx
Please find attached notes tak	en at the Open Meeting and a short letter going out to members.
Regards-	
SSMO Shetland Seafood Centre Stewart Building LERWICK ZE1 OLL Tel: Fax:	
	l by the Symantec Email Security.cloud service. e visit http://www.symanteccloud.com

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OPEN MEETING FOR SSMO LICENSED MEMBERS HELD IN THE LECTURE THEATRE, NAFC MARINE CENTRE, SCALLOWAY ON THURSDAY 29 NOVEMBER 2018 AT 7.00PM

PRESENT:

APOLOGIES:
welcomed everyone to the meeting and introduced from Marine Scotland.
The first meeting item was a presentation from SIC Ports & Harbours who was accompanied by
This presentation was also attended by SSPO, SSPO, NAFC, Net Services, Seafood Shetland, SSQC, SSQC, SSQC
updated those present on various points including the fact that they were updating their website to make it more user friendly and that any feedback would be welcome. H & S handbook had been distributed with a view to everyone keeping themselves safe.
SIC Ports & Harbours are trying to improve things at the ports – the temporary market at Scalloway was working well and they were learning lessons from there to implement at the new market. The old market will be starting to be demolished soon. Scale and said that with the new market looming it was important that there was close communication between all the users. The agreed and said they were planning a meeting on traffic management and it would be important for everyone to keep talking.
said there was already a shortage of power at Blacksness Pier so that was something to bear in mind with the new market.
The SIC have ordered a gritting machine for Scalloway and work has started on installing a crane there too. Access to this will be limited until a training course can be set up at the college. A fob to give access to the crane will then be given out to folk who have done the training.
A second crane has been ordered for Symbister but agreement still has to be reached about where it should be sited. This needs to be agreed by users as soon as possible. It was suggested that someone from Scalloway could come up to Symbister before Christmas to meet with several of the pier users.
SIC Ports & Harbours are not against installing shore power but the HSE has advised that if there are any incidents this will come back on the SIC – they need to find a way to manage and control it. said that if they were installing power supplies they would need 240v. also suggested that perhaps fobs could be issued for access to power.
ny incidents this will come back on the SIC – they need to find a way to manage and control it. said that if they were installing power supplies they would need 240v.

Storage on piers was an issue but they were considering a grid system and boxes and fishermen would then pay for boxes. asked about port dues and was told by that the document would be sent out the following week. brought up the issue of overcrowding at Collafirth. asked if there were any plans for a crane at Cullivoe. was told that this was the case but they would have to wait for the results of the trials at Scalloway and Symbister. If the trials were successful then could not see why cranes could not be installed everywhere that needed them. The SIC hope to eventually have CCTV coverage at all the ports in case of incidents/accidents. They also hope to employ pier assistants. asked if they were still looking at selling off piers in remote areas – Easterdale, Toogs etc. said this had been put to SIC Property but they had not heard back yet. The safety issue at Toft was brought up and the replacement pier there is still dependent upon EMFF funding. They were told that the pontoon/gangway was far from ideal. It was supposed to be a temporary measure to last 1 year and had now been in place for 2 years. Ports and Harbours will look into what can be done there. There were no further questions. SIC Ports & Harbours hope to attend another SSMO meeting in the future. left with the other attendees who were there solely for this part of the meeting. Next there was a presentation from the Socio-Economic study that SSQC are carrying out on behalf of Marine Scotland. This comprises three parts – the first is looking into the benefits of the Regulating Order to inshore fisheries, the importance of inshore fisheries to Shetland's rural economy and the costs/benefits of MSC to Shetland. will be contacting fishermen regarding this study with a view to getting their input to the study. The results of the Socio-Economic report will feed into the Business Case that is being done for the Development Committee on future SSMO funding. then introduced NAFC Marine Centre who gave a presentation on the 2017 Stock Assessment Results and showed the Landings per unit of effort graphs from the stock assessment. then introduced who is a scientist at the NAFC and who then did a very interesting presentation on the new style 2018 velvet crab survey. Following this asked asked to explain to the meeting where Marine Scotland currently are regarding rolling out VMS to all inshore vessels. explained that they were bringing in appropriate vessel monitoring for the whole inshore fleet and have ring fenced £1.5m of EMFF money for this purpose. There will probably be enhanced VMS

Fendering has been done at Symbister and Mid Yell will be done next.

then told the meeting that the Board were looking into a potential penalty system for various issues. At the moment this is based around penalties for non-submission of logsheets, late licence renewal and breach of the velvet or buckie closure period. explained that Marine Scotland approved this in principle but would have to run it past their legal team. There were no comments from the fishermen present.

then said that the Board were discussing banning the landing of berried lobsters. There was a suggestion that banning the landing of small berried lobsters might be better than banning the landing of large ones. said that the Western Isles had already brought in the banning of berried lobster into their regulations.

for higher risk vessels. The purpose of rolling out VMS is to improve data, science, fisheries

The Board are also considering increasing the MLS for scallops in line with the rest of Scotland. Although the stock assessment is good there are a lot of reports of scallops being scarce. There were no comments on this.

There being no questions, Ian thanked everyone for coming and closed the meeting at 2100hrs.

January 2019

Dear Licensed Member

A Happy New Year to you all.

This is not the usual lengthy newsletter as I think much of what has been happening here is in the Meeting Notes which have been sent out by email this year plus there is also an update in the enclosed Open Meeting Notes. If there is anyone who doesn't receive Meeting Notes and who would like copies then please get in touch and they can be sent out to you (preferably by email but they can also be sent by post).

There are just a couple of things to note.

First, you will find enclosed your 2019 Licence Renewal Form and see that the cost of a SSMO licence has increased to £370. Can you please send us the fully completed form and your payment as soon as possible. If your Registration Certificate expired last year we will need to see the original, or a copy of the new one, please. All Licence to Fish documents which were renewed last year were renewed for 10 years so we don't need to see those unless there has been any change to your licence. Lastly, we need all your logsheets to be up to date.

The second thing is a reminder that if any of you are fishing both inside and outside the 6 mile limit then the catch from outside the 6 mile needs to be kept completely separate from anything caught inside the 6 mile limit for MSC Chain of Custody purposes. Remember to liaise with the shellfish buyers concerning this.

Lastly, the NAFC Marine Centre has an ongoing project to update the Marine Spatial Plan with
information from fishermen. If the plan is not continually updated then the information the
planners use to make decisions from is not the most recent data. If you can contact
to arrange to meet with her and help map out the important fishing grounds around
Shetland that would be most appreciated.

Best regards

From:

@ssmo.shetland.co.uk>

Sent:

19 March 2019 09:06

To:

Subject:

RE: RIFG Chairs Meeting Agenda

Likewise.

Thanks



SSMO

Shetland Seafood Centre Stewart Building

LERWICK

ZE1 OLL

Tel:

Fax:

From:

Sent: 19 March 2019 09:05 pssmo.shetland.co.uk

Subject: RE: RIFG Chairs Meeting Agenda

Yes not a problem look forward to meeting you on Thursday.

Many thanks,

Inshore Fisheries Management & Coastal Communities

marine scotland | Sea Fisheries Division | Area 1B South, Victoria Quay, Edinburgh, EH6 6QQ

w: www.gov.scot/marinescotland

@ssmo.shetland.co.uk>

Sent: 19 March 2019 09:02

Subject: RE: RIFG Chairs Meeting Agenda

I think you can take that as the final presentation as I really just need to add in my notes to everything if that's ok.

Can you save it without the notes?

Thanks again



Shetland Seafood Centre

Stewart Building

LERWICK

ZE1 OLL

Tel:

Fax:

From:

Sent: 18 March 2019 15:19
To: @ssmo.shetland.co.uk

Subject: RE: RIFG Chairs Meeting Agenda

That's brilliant, thank you very much.

The plan is for us to have all the presentations on one laptop so that we can easily move between each speaker.

If you could have your final presentation to me, at your earliest convenience, that would be great.

Thanks,

Inshore Fisheries Management & Coastal Communities

marine scotland | Sea Fisheries Division | Area 1B South, Victoria Quay, Edinburgh, EH6 6QQ

w: www.gov.scot/marinescotland

From:

@ssmo.shetland.co.uk>

Sent: 18 March 2019 12:36

To:

Subject: RE: RIFG Chairs Meeting Agenda

Thanks for this.

These are the bones of my presentation.

Hope this is ok.

Regards

SSMO

Shetland Seafood Centre

Stewart Building

LERWICK

ZE1 OLL

Tel:

Fax

From:

Sent: 15 March 2019 15:23

To: Ossmo.shetland.co.uk

Subject: RE: RIFG Chairs Meeting Agenda

That's grand, no such thing as a silly question! Yes, that is the section the presentations will be taking place.

Your understanding is correct in that we are thinking of it as an overview of SSMO (for the benefit of new staff) and your 2018-19 projects. I think the phrasing here was to help steer the conversation, as there will be a chance for others to ask questions after all the presentations have been presented.

Thank you, Monday would be great. If you have any other questions, please don't hesitate to ask.

Kind regards,

Inshore Fisheries Management & Coastal Communities

marine scotland | Sea Fisheries Division | Area 1B South, Victoria Quay, Edinburgh, EH6 6QQ

w: www.gov.scot/marinescotland

rom: @ssmo.shetland.co.uk>

Sent: 15 March 2019 13:21

Tou

Subject: RE: RIFG Chairs Meeting Agenda

I am a little confused (not difficult to confuse me)! Is the 5 minute presentation under Overview of Progress with Fisheries Management Plans? If so, our Management Plan is already in place and I was thinking that our presentation was going to give an overview of SSMO (for the benefit of new staff) and our 2018-19 projects.

Does this sound ok?

I hope to get something to you on Monday so you can see what you think.

Best regards

SSMO

Shetland Seafood Centre

Stewart Building

LERWICK

ZE1 OLL

Tel:

Fax:

From:

Sent: 15 March 2019 10:19

To:

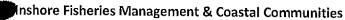
Subject: RIFG Chairs Meeting Agenda

Good morning all,

Please find attached the agenda for the RIFG Chairs meeting on Thursday 21st March. Papers will follow shortly.

I would also like to take this opportunity to thank you for your responses to the IFMAC conference, it is much appreciated.

Kind regards,



marine scotland | Sea Fisheries Division | Area 1B South, Victoria Quay, Edinburgh, EH6 6QQ v: www.gov.scot/marinescotland

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Shetland Shellfish Management Organisation (SSMO)

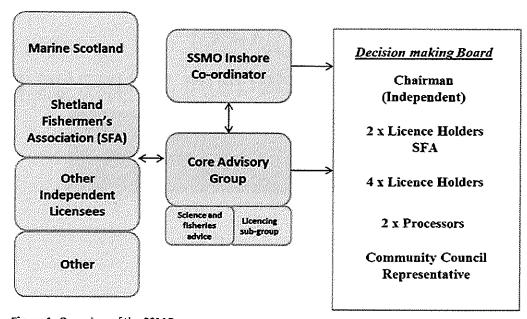


Figure 1: Overview of the SSMO

Vessels

104 licenced vessels



Projects 2018 -19

- MSC Reaccreditation
- Populating the Marine Spatial Plan
- Scallop By-catch Survey
- Papa Stour Survey
- Socio-Economic Study
- Phase 3 Database
- Crab Tagging project (joint)

From:

@ssmo.shetland.co.uk> 22 March 2019 11:43

Sent: To:

(

Cc:

Subject: Attachments: Regulations

SSMO Regulations.docx

Follow Up Flag:

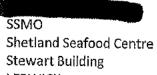
Follow up Flagged

Flag Status:



This is the minor change to the Regulations I was speaking about yesterday. It came about because we had an inquiry from a fisherman as to whether or not he could put Buckie pots in the water before the 1st Feb. He was told no and then some other fishermen didn't ask and just went ahead and filled certain areas with pots during January to claim their ground. The Board, therefore, thought it best to add in the extra sentence in para 14 to avoid conflict.

Best regards



LERWICK ZE1 OLL

Tel: Fax:

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From:

@ssmo.shetland.co.uk>

Sent:

15 April 2019 10:33

To:

RE: Future meetings

Subject: Attachments:

Board meeting dates 2019.docx

Follow Up Flag:

Follow up

Due By:

19 April 2019 08:00

Flag Status:

Completed

Attached our 2019 Board Meeting dates.

Regards

SSMO

Shetland Seafood Centre Stewart Building

LERWICK

ZE1 OLL

Tel:

Fax:

From:

Sent: 11 April 2019 13:39

To:

@ssmo.shetland.co.uk; Subject: Future meetings

Hi all,

Would you each have a list of your next few RIFG meeting dates please?

Kind regards,

Inshore Fisheries Management & Coastal Communities

marine scotland | Sea Fisheries Division | Area 1B South, Victoria Quay, Edinburgh, EH6 6QQ

w: www.gov.scot/marinescotland

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Tha am post-d seo (agus faidhle neo ceanglan còmhla ris) dhan neach neo luchd-ainmichte a-mhàin. Chan

eil e ceadaichte a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo
sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo gun fhiosd', bu choir cur às dhan phost-d agus
lethbhreac sam bith air an t-siostam agaibh agus fios a leigeil chun neach a sgaoil am post-d gun dàil.
Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh
airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile.
Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.
