

Annex B – Standard Application Form

Application for Signing a Tourist Destination from the all-purpose and motorway trunk road network in Scotland

The purpose of this form is to provide the information necessary for the Trunk Road Authority (TRA) to consider whether proposals for white on brown signs on the motorway and/or all-purpose trunk road network meet the TRA requirements for signing generally and would be appropriate at the proposed location(s). Section A is to be completed by the applicant (or applicant's agent) and the form sent to the Home Traffic Authority (HTA) for completion of Section B. The form is then to be forwarded as soon as possible to the Trunk Road Operator for completion of Sections C and D.

SECTION A – Tourist Destination Information (submitted by Applicant)					
A1	Tourist Destination	Name: Trump International Golf Links Scotland			
		Address: Menie Park Lodge, Menie Estate, Balmedie, Aberdeenshire			
		Post Code: AB23 8YE			
		Telephone number (for public enquiries): 01358 743300			
A2	Type of tourist destination	International Golf Links			
A3	Visitor numbers per annum and data source	15000 Golf Trips in first two years. Whenever Open Championship is held there 30-40000 people over 4 days			
A4	Details of parking facilities on site or close by (within 250m)	No. of spaces for		On site	Close –by (within 250m)
		Cars		140+	
		Coaches		2+	Numerous on Estate
		Disabled		7+	
A6	Does the destination have VisitScotland recognition	Yes	(please provide details and written confirmation from VisitScotland)		
A7	Is the destination a member of a VisitScotland Quality Assurance scheme	No N/A	No scheme in operation for golf clubs (please provide details and written confirmation from VisitScotland)		
A7	Please provide details of opening hours including seasonal variations.	8.00 – 3.00 pm (Tee Times) 7 days a week			
A8	Please provide a brief statement of reasons for the proposed signs.	Tourist Information Signs for the Golf Links have already been approved by Transport Scotland and installed at the Links access on the old A90 circa 2012. We now require tourist signing to the golf course from the new AWPR Trunk Road.			
A9	Please provide plans showing the location of the tourist destination (including access to and egress from the public road) and details of existing and proposed signing on the trunk and local road networks: <ul style="list-style-type: none"> • Key plan (eg 1:7500 scale) Drawing No. 124587-1001 • Location plans (eg 1:2500 scale) Drawing Nos. 124857-1002, 1003 & 1004 • Sign face details or photographs 				
A10	Please provide information on any existing signs (including advertising signs) for your destination, including any located on private land adjacent to the public road.	See Original Drawing 71236-34 rev E that was used for the sign application in 2012.			
A11	On a separate sheet, please provide any other relevant information which may support your application for tourist signs. Please also include examples of publicity and marketing materials. Refer to website www.trumppgolfscotland.com				
A12	Please provide contact details of applicant/agent of applicant (delete as appropriate):	Name: [REDACTED] Company Fairhurst Address 88 Queens Road, Aberdeen Telephone number 01224 321222 E-mail: [REDACTED] Signature: [REDACTED]	Fax number: -		

On completion of Section A, please send this form to the Home Traffic Authority, which is the traffic authority for the road which provides the main direct access to your tourist destination. Additional information may be required for applications involving local roads

SECTION B – Assessment by Home Traffic Authority (HTA)			
B1	Name of tourist destination		
B2	Route number or name on which tourist destination is located and OS Grid Ref:	Route no:	
		OS Grid Ref	East: North:
B3	Has data in Section A been verified?	Yes/No	
B4	Have all the details requested at A9 been provided and are they adequate? If not, return application to applicant.	Yes/No	
B5	Is the route proposed for signing the most suitable route between the tourist destination and the trunk road/motorway? If not, please give reasons.	Yes/No	
B6	Do the access to and egress from the public road comply with standards or is it otherwise safe?	Yes/No	
B7	Is the destination currently signed from any other trunk road/motorway as a tourist destination or as a local destination using standard direction signs? If yes, give details	Yes/No	
B8	Are there any tourist destinations nearby which are likely to request similar signing from the same junction or nearby? If yes, give details.	Yes/No	
B9	Are there any signs which may need to be altered as part of this proposal?	Yes/No	
B10	What is the traffic management and/or safety case for the proposed signs on the trunk road/motorway?		
B11	Is the sign in an area designated for its landscape quality (i.e. National Park, National Scenic Area, Geopark or Area of Great Landscape Value)?	Yes/No (please provide details and copies of any consultation with appropriate authority.)	
B12	Will the sign detract from the character of the area or cause sign proliferation?	Yes/No	
B13	Does this application comply with the Home Traffic Authority and all other relevant local authorities' tourist signposting policies? If not, please supply details.	Yes/No	
B14	Does this application comply with the trunk road and motorway policy? If not, please supply details.	Yes/No	
B15	Will the local traffic authorities be providing continuity signing back to the trunk road?	Yes/No	
B16	Have you attached the relevant supporting documentation including key plan, location plans and sign face drawings?	Yes/No	
B17	On a separate sheet, please give any other relevant information which will assist the trunk road authority in the consideration of the application.		
B18	Please provide the relevant contact details of the person dealing with the application at the HTA.	Name:	
		Authority:	
		Address:	
		Telephone no:	
		E-mail:	
		Signature:	

On completion of Section B, please send the form and all supporting information to the trunk road authority.

SECTION C – Assessment by Trunk Road Authority (or Trunk Road Operator)
 Please give reasons for your answer to each of the questions in the checklist below. Make a separate report if there is insufficient space.

C1	Name of tourist destination	
C2	Is the core information in Sections A and B complete? If additional information is needed, please supply details.	Yes/No
C3	Does the required supporting information accompany this form?	Yes/No
C4	(i) Have all the appropriate local authorities agreed to continuity signing from the trunk road/motorway? (ii) Are these signs consistent with the signs proposed for the trunk road/motorway? If not, please give details.	Yes/No Yes/No
C5	Do you agree with the HTA's view on the traffic management/safety need for the proposed sign(s)? If not, please give details.	Yes/No
C6	Does this proposal reduce the effectiveness of existing traffic signs? If yes, please give details.	Yes/No
C7	(i) Could the proposed signs compromise road safety (eg does the junction already have an accident record)? (ii) Will the proposed signs encourage undesirable right turns or other inappropriate vehicle manoeuvres? If yes, please give details. (iii) Will the new sign cause undue visual intrusion or lead to a proliferation of signs in the vicinity?	Yes/No Yes/No Yes/No

SECTION D – Decision of Trunk Road Authority

D1	Name of tourist destination	
D2	This application is: ACCEPTED/REJECTED Please state reasons:	
	Signature:	Date:
	Name:	
	Position:	
	Telephone:	Fax:
	E-mail:	

NOTES

The Trunk Road Authority will inform the HTA of its decision by returning a copy of this form to the HTA. When the trunk road authority is also the HTA, this form will be returned directly to the named contact in A11.

Any approval is valid for a period of 6 months from the date entered in Section D and will lapse if the relevant signing agreement(s) has not been returned for trunk road authority signature within this time.