

Executive Advisory Body

Date of Meeting	Tuesday 23 rd October 2018
Subject	Management Information Report
Agenda No.	5
Paper No.	1.3
Prepared By	[REDACTED]
Purpose	Note

1. Background

- 1.1. The purpose of this paper is to provide high level information for the Executive Advisory Body to review.

2. Key Points

- 2.1. The agency went live on 1st September. The Client & Insights team has been collecting management information from Social Security Scotland since Thursday 6th September 2018. Appendix 1 includes a high level summary of this information up to Monday 8th October 2018.

3. Conclusions

- 3.1. It is recommended that members consider the management information included in Appendix 1.
- 3.2. Members are also invited to give recommendations on what they would expect to see and report on and how we should present it.



Appendix 1: High level summary of Social Security Scotland management information – Thursday 6th September to Monday 8th October

Clients

[REDACTED]

Payments

[REDACTED]

Organisational capacity

[REDACTED]

Processes

[REDACTED]

Things to note since 8th October

[REDACTED]

OFFICIAL SENSITIVE



GOVERNANCE CHECKLIST

These strategic considerations should be use to assist you with the content of your paper. State here how the paper considers these areas and any consultation undertaken.

Strategic consideration	Impact
Environment	
Governance	
Data	The paper provides a high level summary of management information data from Social Security Scotland from 6 th September onwards. Client & Insights team consulted with data providers in each area to check the accuracy of the data included.
Finance	The paper includes a summary of the number and value of CAS payments, provided by the Operational Finance Lead.
Staff	The paper includes a summary of headcount across different locations taken from agency weekly resourcing reports. There is also a summary of calls to the agency staff IT service desk, taken from the Service Desk Log and checked with the Service Desk manager.
Equalities	
Estates	
Communications and Presentation	.