

Annex

**Table 1: Number of Days by Employee for Paid Special Leave (more than 10 days)**

2014		2015		2016		2017		2018	
Number of Days	Employees	Number of Days	Employees	Number of Days	Employees	Number of Days	Employees	Number of Days	Employees
10.5 - 12	14	10.5 - 12	16	10.5 - 12	9	10.5 - 12	24	10.5 - 12	25
12.5 - 14	10	12.5 - 14	14	12.5 - 14	6	12.5 - 14	16	12.5 - 14	9
14.5 - 16	9	14.5 - 16	4	14.5 - 16	4	14.5 - 16	15	14.5 - 16	8
16.5 - 18	3	16.5 - 18	2	16.5 - 18	3	16.5 - 18	6	16.5 - 18	4
18.5 - 20	3	18.5 - 20	2	18.5 - 20	4	18.5 - 20	8	18.5 - 20	1
Over 20	2	Over 20	3	Over 20	3	Over 20	11	Over 20	10
	<b>41</b>		<b>41</b>		<b>29</b>		<b>80</b>		<b>57</b>

**Table 2: Reasons for Special Leave (more than 10 days)**

Reason
Bereavement (including more than one bereavement in a year)
Care for a close relative/dependent due to illness
Carers Leave
Membership of Children's Panels
Reservist/Cadet/Civil Defence Forces Training
Volunteering
Business of trade unions
Jury Duty
Service for Local Government: Elected Member, Provost or Chair of Councils
Membership of Educational Bodies eg governing bodies or schools boards
Study/Exams- Further education and civil service courses
Damage/Disruption to property
Relocation arrangements
Participation in sports events